



**MINUTES  
REGULAR CITY COUNCIL  
VIRTUAL MEETING  
MONDAY, APRIL 20, 2020, 6:00 P.M.**

Pursuant to proper notice, a Regular City Council Meeting of the City Council of the City of Neptune Beach was held on Monday, April 20, 2020, at 6:00 p.m. by Communications Media Technology, pursuant to Governor Executive Order Number 20-69, issued on March 20, 2020.

**Attendance:**

**IN ATTENDANCE:**  
Mayor Elaine Brown  
Vice Mayor Fred Jones  
Councilor Kerry Chin  
Councilor Scott Wiley  
Councilor Josh Messinger

**STAFF:**  
City Manager Stefen Wynn  
City Attorney Zachary Roth  
Police Chief Richard Pike  
Commander Gary Snyder  
Finance Director Peter Kajokas  
Public Works Director Leon Smith  
Community Development Director Kristina Wright  
Senior Center Director Leslie Lyne  
City Clerk Catherine Ponson

**Call to Order/Roll Call**

Mayor Brown called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

**Emergency Rules(Meeting Procedures)**

Emergency Rules Regarding COVID-19 Pandemic (Meeting Procedures).

Made by Jones, seconded by Wiley.

**MOTION:**            **TO APPROVE THE EMERGENCY RULES REGARDING THE COVID-19 PANDEMIC-MEETING PROCEDURES**

**Roll Call Vote:**

Ayes:                    5-Chin, Messinger, Wiley, Jones, and Brown.  
Noes:                    0

**MOTION CARRIED****Emergency Rules (Dogs on the Beach)**

Emergency Rules Regarding COVID-19 Pandemic (Section 6-31(a)(2)), Dogs on the Beach

Made by Messinger, seconded by Chin.

**MOTION:**            **TO APPROVE THE EMERGENCY RULES REGARDING THE COVID-19 PANDEMIC (SUSPENDING CODE SECTION 6-31(a)(2))**

## Roll Call Vote:

Ayes: 5-Messinger, Wiley, Chin, Jones, and Brown.  
Noes: 0

**MOTION CARRIED****AWARDS / PRESENTATIONS / RECOGNITION OF GUESTS**

2019 Officer of  
the Year

Police Chief Richard Pike presented the 2019 Officer of the Year award to Patrick Carlson.

**APPROVAL OF MINUTES**

Minutes

Made by Wiley, seconded by Messinger.

**MOTION: TO APPROVE THE FOLLOWING MINUTES:**

**March 2, 2020, Regular City Council Meeting**

**March 26, 2020, Virtual City Council Roundtable Discussion**

## Roll Call Vote:

Ayes: 5- Wiley, Chin, Messinger, Jones, and Brown.  
Noes: 0

**MOTION CARRIED****COMMUNICATIONS AND CORRESPONDENCE****CITY MANAGER REPORT**

Police Chief  
Report

Chief Pike reported that the beaches reopening on Friday, April 17, went well. He also stated he was in constant contact with the police chiefs from Atlantic Beach and Jacksonville Beach during the event.

City Manager  
Report

City Manager Wynn reported the following:

- There would be hand sanitizer available to residents at no cost. More details would be forthcoming.
- He updated Council on COVID-19 and reviewed the Governor's Executive Orders that we are currently operating under from an administrative and enforcement standpoint.
- There are many ongoing City projects, including the in-kind project request from FDEP, FDOT Maintenance Agreement, surveying along 1<sup>st</sup> Street, Parsons Engineering Status Report and Pay for Parking Implementation.
- There was a good turnout for the Community Vision Plan Virtual Charettes held recently. He reminded everyone that no decisions were made during this virtual charette exercise. This was informational only.
- The Easter Bunny made an appearance on April 11 through Neptune Beach neighborhoods and was appreciated and successful. He thanked City staff, Angie Bridges, Leslie Lyne and Piper Turner for their help in making the Easter Bunny appear.

Community  
Vision Plan  
Update

Community Development Director Kristina Wright gave an update on the Community Vision Plan Process with Dover, Kohl & Partners (DKP). The webinars and design charettes held April 13-17 were successful. There was a 35% increase in attendance. There is a follow-up debrief scheduled for Wednesday, April 29, 2020, at 6:00 p.m.

Councilor Wiley asked how long the process would take with the setback we have had.

Ms. Wright stated that they are still aiming for a June benchmark presentation of the Vision Plan draft. The Comprehensive Plan has to be updated before the end of February of 2021. We are still on target for that. The Land Development Code is going to be where the details are implemented into practice, which we are also on track at this time.

### **PUBLIC COMMENTS**

Public Comments City Clerk Catherine Ponson read into the record a statement from David Hoppey, 1205 Trailwood Drive, Neptune Beach. Mr. Hoppey stated his disappointment in the reopening of the beaches. He encouraged the Mayor and Council to have a better strategy for preventing the spread of COVID-19.

Mr. Wynn read a comment from Chuck McCue, 1908 3<sup>rd</sup> Street, Neptune Beach. Mr. McCue stated that \$25,000 is a crazy amount of money to spend on a vehicle to enforce 200 parking spots. He encouraged citizens to write City officials and sign up to speak. He added that one of the most disturbing things is that the vehicle was delivered over a month ago and appears to be a done deal.

Dr. Erick Aguilar congratulated Officer Carlson on his Officer of the Year award.

Mary Frosio, 1820 Nightfall Drive, Neptune Beach, stated she liked the idea of a City Manager report and it should be made available to the public. She added that the license recognition system is the integral part of the golf cart. It was always a part of the original plan. The golf cart has to have the technology to do the license plate recognition. This way we can monitor who is parking appropriately or illegally and monitor residential creep. This and the NuPark software are the final pieces.

### **ORDINANCES**

Ord. No. 2020-01, PUD Moratorium Extension Ordinance No. 2020-01, Chapter 27, Unified Land Development Regulations, Article IV, Land Use, Section 27-245, Temporary Moratorium Extension Second Read and Public Hearing. An Ordinance of the City of Neptune Beach, Florida, To Extend a Temporary Moratorium to Prohibit the Acceptance or Processing of Any Application for a Special Exception Permit, Development Order, or any other Official Action of the City Having the Effect of Permitting or Allowing for the Application of a Planned Unit Development as set forth in Chapter 27, Unified Land Development Regulations, Section 27-244, Planned Unit Development, and Section 27-245, Temporary Moratorium; Providing for a Temporary Moratorium Term to be Extended if Necessary by the City Council; Providing for Early Termination; Providing for Conflicts; Providing for Severability; and Providing an Effective Date

Mayor Brown opened the public hearing. There being no comments from the public, the public hearing was closed.

Made by Messinger, seconded by Jones.

**MOTION:** **TO ADOPT ORDINANCE NO. 2020-01 ON SECOND AND FINAL READ**

Roll Call Vote:

Ayes: 5-Chin, Messinger, Wiley, Jones, and Brown.  
Noes: 0

**MOTION CARRIED**

**NEW BUSINESS**

Res. No. 2020-01, CDB  
Reappointment

Resolution No. 2020-01, Reappointing a Regular Member to the Community Development Board. Mayor Brown explained that this resolution would reappoint Ryan Dill to his second 3-year term on the Community Development Board.

Made by Wiley, seconded by Chin.

**MOTION:**

**TO ADOPT RESOLUTION 2020-01, REAPPOINTING RYAN DILL TO THE COMMUNITY DEVELOPMENT BOARD**

Roll Call Vote:

Ayes: 5-Messinger, Wiley, Chin, Jones, and Brown.

Noes: 0

**MOTION CARRIED**

Pay for Parking  
Vehicle

Pay for Parking Vehicle. Mr. Wynn explained that at the meeting on March 2, 2020, the Mayor and City Council directed him to explore electric vehicles that meet NuPark's requirements for license plate reading cameras. This vehicle is necessary for the implementation of the parking program. Prices and options were analyzed to form a recommendation.

Mr. Wynn reported that the pay-for-parking consultant offered a vehicle that they had received damaged on March 3, 2020. The consultant offered to sell the City the electric Polaris GEM car that they had purchased after repairs are complete and that meets all of the requirements from NuPark for \$25,000. A comparable Polaris GEM car would take two months to manufacture and would be at the cost of \$28,000. Mr. Wynn is recommending the City purchase the repaired Polaris GEM car from RTA Consulting in the amount of \$25,000. He noted that this was in the planned budgeted items in the pay-for-parking program proposal.

Discussion

Councilor Wiley stated he was concerned because at the March 2, 2020, Council meeting they spent quite a lot of time discussing the purchase of an electric vehicle and it was decided to put it off until actual quotes were received. The next day, a GEM car shows up. He questioned if Mr. Rimmer was given the authority to go ahead and purchase the vehicle and the City would refund him. He added that the City needs the vehicle but maybe not one as equipped as this. He also questioned if a handheld reader would work with the kiosks that are in place.

Mr. Wynn stated that he had the purchase order for the vehicle in the name of "Flash" Gordon Schwartz who is associated with RTA Consulting and Parking 411. Mr. Wynn did not authorize any purchase. The vehicle was accepted as damaged by an employee with RTA Consulting and it has been promised to be repaired should we choose to purchase it.

The implementation manager from NuPark advised that the handheld scanner does not scan license plates. The handheld unit is more like an iPad with a printer and the license plates would need to be manually entered. This method would not allow the program to be as efficient.

Councilor Wiley inquired why the City was not informed that a vehicle had been ordered and was being delivered. Mr. Wynn answered that he and Mayor Brown met with Mr. Rimmer and he stated that he thought delivery was seven to eight days away. Mr. Wynn added that Mr. Rimmer was told that communication needs to be much better from the consultant's office.

Councilor Chin questioned the amount around \$37,000 from RTA Consulting on the vehicle comparison portion of the City Manager's Electric Vehicle Recommendation report.

Mr. Wynn explained that was the number on the purchase order from RTA. That amount includes a charger and sales tax.

Mr. Wynn answered Councilor Chin's next inquiry that had the City bought it directly from the dealer, without the charger, it would be \$29,142. There would be freight charges but no sales tax.

City Manager  
Recommendation

Mr. Wynn advised that his recommendation after going through this process is to accept a repaired Polaris GEM car from RTA Consulting in the amount of \$25,000.

Councilor Messinger stated that this is a good move. The City is getting it below market value. He understood that the damage is superficial and not structural and nothing that would impede the long-term use of the car. It would operate 12 hours a day, so it is a commercial vehicle designed for heavy use. A golf cart can be used for about six hours a day and would need to be replaced every year at great expense. He stated Mr. Wynn had done the research and is happy to take his recommendation.

Vice Mayor Jones commented that extensive due diligence has been done. When you look at this in context, it is very unique, albeit unfortunate process. He likes the direction we are going with this. When he looks at the prices of these vehicles, the City is getting a good deal. This is the path forward that has been suggested all along.

Councilor Chin agreed the City is getting a good deal on the vehicle. For some who are concerned the City is getting more than we need, his hope is that in the future we are able to possibly entertain expanding parking patrols. It could be used to help monitor any kind of parking incursion into the neighborhoods so that we can protect the residents from people parking in front of their homes and encroaching on their yards and lawns.

Mr. Wynn answered Councilor Wiley's question of where the \$25,000 would come from by stating that most of the implementation of the parking program has come from the half-cent sales tax, however, that is being reimbursed by parking revenues. The City was on schedule to pay off the startup costs before the COVID-19 pandemic. This could still happen before the end of the year.

Made by Jones, seconded by Messinger.

**MOTION:**                      **TO APPROVE THE PURCHASE OF THE VEHICLE**

Roll Call Vote:

Ayes:                      4-Chin, Messinger, Jones, and Brown.  
Noes:                      1-Wiley

**MOTION CARRIED**

**COUNCIL COMMENTS**

Councilor Messinger requested the City Manager's Reports be added to the City website so the citizens can be kept up-to-date on city projects. He thanked Mr. Wynn and Ms. Wright for their efforts in the Vision Plan charettes. They were professionally done and well-advertised. He also asked if there was a list that the City kept of senior citizens that are checked on during hurricanes and things of that nature. He requested if the City could allocate some of the hand sanitizer for those in the vulnerable category.

Adjournment

There being no further business, the meeting adjourned at 7:26 p.m.

  
Elaine Brown, Mayor

Attest:



Catherine Ponson, CMC  
City Clerk

Approved: 5-4-2020

