



**MINUTES  
EXECUTIVE SESSION  
SHADE CITY COUNCIL MEETING  
MONDAY, AUGUST 2, 2021 AT 5:27 P.M.  
CITY HALL, 116 FIRST STREET  
NEPTUNE BEACH, FLORIDA**

Pursuant to proper notice a Shade Meeting of the City Council of the City of Neptune Beach was held Monday, August 2, 2021, at 5:27 p.m., in the Council Chambers, City Hall, 116 First Street, Neptune Beach, Florida.

**Attendance****IN ATTENDANCE:**

Mayor Elaine Brown (*absent*)  
Vice Mayor Fred Jones  
Councilor Kerry Chin  
Councilor Lauren Key (*via CMT*)  
Councilor Josh Messinger

**STAFF**

City Manager Stefen Wynn  
City Attorney Zachary Roth  
City Clerk Catherine Ponson

**Call to Order**

Vice Mayor Fred Jones called the meeting to order at 5:27 p.m.

City Attorney Zachary Roth explained the shade meeting was called to discuss litigation, after which time Council would reconvene in the Council Chambers.

City Attorney Zachary Roth stated that he is requesting advice from the Council regarding current litigation in the RTA Consulting, LLC. vs. City of Neptune Beach ongoing case. The attendees would be Vice-Mayor Fred Jones, Councilors Kerry Chin, Lauren Key(via phone), Josh Messinger, City Manager Stefen Wynn, City Attorney Zachary Roth and Phipps Reporting, and the Court Reporter.

Vice Mayor Fred Jones reconvened the public meeting at 6:15 p.m. and announced the conclusion of the executive session.

Made by Chin, seconded by Messinger.

**Motion for Offer of Judgment****MOTION:**

**TO AUTHORIZE THE CITY ATTORNEY TO SERVE AN OFFER OF JUDGMENT IN THE AMOUNT OF \$66,500 to RTA CONSULTING, INC.**

**Roll Call Vote:**

Ayes: 4- Chin, Key, Messinger, and Jones.  
Noes: 0

**MOTION CARRIED**

Made by Messinger, seconded by Chin.

Motion for Offer of  
In-Kind Donation

**MOTION:**

**TO AUTHORIZE CITY ATTORNEY TO AGREE AS PART OF  
OTHER GLOBAL SETTLEMENT AN OFFER OF AN IN-KIND  
DONATION RECEIPT IN THE AMOUNT OF \$10,111,  
REPRESENTING THE DIFFERENCE BETWEEN THE  
AMOUNT PAID FOR THE PARKING PROGRAM VEHICLE BY  
RTA CONSULTING AND THE \$25,000 AGREED TO BE PAID  
BY THE CITY**

Roll Call Vote:

Ayes: 4- Key, Messinger, Chin, and Jones.

Noes: 0

**MOTION CARRIED**

Adjournment

The public meeting adjourned at 6:19 p.m.



Elaine Brown, Mayor

ATTEST:



Catherine Ponson, CMC, City Clerk



Approved: 9-8-2021