



## MINUTES WORKSHOP VIRTUAL CITY COUNCIL MEETING MONDAY, JULY 20, 2020, 6:00 P.M.

Pursuant to proper notice a Workshop City Council Meeting of the City Council of the City of Neptune Beach was held on Monday, July 20, 2020, at 6:00 p.m., by Communications Media Technology, pursuant to Governor Executive Order Number 20-69, as extended by Executive Order 20-112, Executive Order 20-123, Executive Order 20-139 and Executive Order 20-150.

### Attendance

#### IN ATTENDANCE:

Mayor Elaine Brown  
Vice Mayor Fred Jones  
Councilor Kerry Chin  
Councilor Josh Messinger  
Councilor Scott Wiley

#### STAFF:

City Manager Stefen Wynn  
City Attorney Zachary Roth  
Police Chief Richard Pike  
Chief Financial Officer Carl LaFleur  
Community Development Director Kristina Wright  
Grants and Resiliency Coordinator Colin Moore  
Senior Center Director Leslie Lyne  
Public Works Director Leon Smith  
City Clerk Catherine Ponson

### Call to Order

Mayor called the virtual workshop meeting to order at 6:00 p.m. and Councilor Messinger led the Pledge of Allegiance.

Mayor Brown announced that the Neptune Beach Senior Activity Center agenda item would not be discussed as more information is needed.

### CITY MANAGER REPORT

### Police Chief Report

Police Chief Richard Pike reported the Beaches COVID-19 testing site went very well. There were minor adjustments that were made. It is open Thursday, Friday and Saturday beginning at 7:00 a.m. The first hour is for elderly and special health issue persons. They will resume the alphabetical testing next week.

One Police Officer has been sent for COVID-19 testing and one lifeguard has tested positive. No Police Officers or lifeguards are quarantined.

They are moving forward with the Republican National Convention planning with virtual meetings Monday through Thursday with all organizations involved.

### City Manager Report

City Manager Wynn reported the following:

- He thanked Mayor Brown for getting COVID-19 testing at the Beaches.
- The educational video for the parking is almost complete. It emphasizes the three P's. Park, Picture, and Pay.

- He reminded residents who have experienced a hardship during COVID-19 are expected to enter into a payment plan for their delinquent utility bill. There is assistance available.
- Surveys have gone out for the Community Vision Plan. The deadline has been extended until July 31<sup>st</sup>. Paper copies have been sent to 1,000 residents.
- The City will receive 100% of the FEMA reimbursement for Hurricane Dorian.

Mayor Brown thanked the owners of the old Kmart for use of the parking lot and the doctors for getting the testing out at the Beaches.

### **COMMITTEE REPORTS**

#### **Finance/Boards/ Charter Review**

Committee Chairman Wiley reported his committee met on July 15, 2020, at 10:00 a.m. He stated that Phases 1A, 1B and 1C were discussed. That will be on the agenda later. Tyler Technologies ERP System project was discussed and is progressing. The City is excited to get this project moving. The Senior Center Modular Building proposal was reviewed, and more information is needed before coming to Council.

### **ISSUE DEVELOPMENT**

#### **Jarboe Park Funding**

Jarboe Park Improvements – Proposed Funding. Councilor Messinger explained that the Jarboe Park project has been being worked on for a couple of years now. Money had been set aside year to year for that. A lot of what Council is seeing has been budgeted for, so these are not new allocations, but they have been itemized down. He added that this is a community vision becoming a reality. He thanked Mayor Brown, Councilor Wiley, Councilor Chin, Chris Chin and the Beautification Committee. He commented that Mr. Wynn will be the point person during the implementation.

Councilor Messinger confirmed that the playground equipment and shade sails for the equipment are included in the budget. All of the sports courts, including basketball, pickleball, volleyball, tennis, will have better lighting, with less lighting going into the neighborhoods. All of this will be spread out into two budget years.

Colin Moore, Grant and Resiliency Coordinator, reported that the major, grant-funded project is the recreational trail on the west side of the pond, including a new, wider bridge. This is the route of the East Coast Greenway Trail continuing through the park. The rest of the projects include the courts and playgrounds. The funding for those amenities is coming from Better Jax funds, donations, and grants. The funding amounts for FY 2020 are solid.

Councilor Wiley reminded everyone that the majority of the funding for FY 2020 has already been accumulated and budgeted.

Mr. Moore confirmed Councilor Chin's inquiry that this type of project is what the Better Jax Funds are designated for.

Vice Mayor Jones asked about the status of the engineering from Parsons.

Mr. Wynn explained that Phase 1A is 100% complete. The funding being requested is for that phase. The other phases have been engineered and the City is fine tuning the quantities for those different phases. The City is proceeding with the permitting of all of the phases through the Army Corps of Engineers and the St. Johns River Water Management District.

Mr. Moore indicated that when this project can get started will depend on the permitting. Once the funding is officially approved, the City hopes to start as soon as possible.

Mayor Brown summarized that she would like to move this forward for Council approval at the next Council meeting and thanked everyone for all of their hard work.

**PUBLIC COMMENT**

Senior Center Director Leslie Lyne reported that as of this date, the fundraising for the Senior Center is at \$11,299 through Patronicity. She has applied for a grant with Wal-Mart for \$5,000 and will be applying for a grant through Florida Blue. Individualized donation letters have also been sent out.

**COUNCIL COMMENTS**

Vice Mayor Jones questioned if any insurance reimbursement had been researched as an option due to the damage to the previous building. Mr. Wynn stated he would look into it with the insurance provider and if there is a possibility of a retroactive claim.

Councilor Messinger thanked the Beautification Committee, President Chris Chin, and Deputy Public Works Director Megan George for identifying tree locations throughout the City. He also thanked Duval Tree Mitigation Fund for providing trees at no cost to the City.


Mr. Wynn commented that there would be one right-of-way application with a schedule of trees and location so we can make sure they are maintained.

Adjournment

There being no further business, the workshop meeting adjourned at 6:50 p.m.

  
Elaine Brown, Mayor

ATTEST:

  
Catherine Ponson, CMC  
City Clerk

Approved: 8-3-2020