



MINUTES
WORKSHOP CITY COUNCIL MEETING
NEPTUNE BEACH CITY HALL
116 FIRST STREET
NEPTUNE BEACH, FLORIDA 32266 MONDAY,
MONDAY, OCTOBER 19, 2020, 6:00 P.M.

Pursuant to proper notice, a Workshop City Council Meeting of the City Council of the City of Neptune Beach was held on Monday, October 19, 2020, at 6:00 p.m., in Council Chambers, City Hall, 116 First Street, Neptune Beach, Florida, 32266, and by Communications Media Technology, pursuant to Governor Executive Order Number 20-69, as extended by 20-112, 20-123, 20-139, 20-150, 20-179, 20-193, and 20-246.

Attendance

IN ATTENDANCE:

Mayor Elaine Brown(*absent*)
 Vice Mayor Fred Jones
 Councilor Kerry Chin
 Councilor Josh Messinger
 Councilor Scott Wiley

STAFF:

City Manager Stefen Wynn
 City Attorney Zachary Roth
 Police Chief Richard Pike
 Chief Financial Officer Carl LaFleur
 Community Development Director Kristina Wright
 Grants and Resiliency Coordinator Colin Moore.
 Senior Center Director Leslie Lyne
 Public Works Director Leon Smith
 Deputy Public Works Director Megan George
 Code Compliance Supervisor Piper Turner
 City Clerk Catherine Ponson

Call to Order

Vice Mayor Jones called the workshop meeting to order at 6:00 p.m. and Councilor Wiley led the Pledge of Allegiance.

AWARDS / PRESENTATIONS / GUESTS

**Presentation of
 Final Draft Vision
 Plan by Dover,
 Kohl and Partners**

Presentation of Final Draft Vision Plan by Dover, Kohl and Partners. Victor Dover and Luiza Leite, with Dover, Kohl and Partners presented the final draft of the Neptune Beach Community Vision Plan. Mr. Dover stated that this was a chance to go over the final draft of the Vision Plan. He reviewed the timeline and process used to get to this point, including a kickoff meeting and site visit, neighborhood workshops, and virtual design charettes. There was a draft plan presentation and revised that based on public comments. The final draft is being presented tonight. This is the first phase of the Community Vision Plan. This is the foundation on which the other two phases will be built, which are the Comprehensive Plan and Land Development Code.

Ms. Leite recapped the process and participation for the Vision Plan. She pointed out what had changed since the First Draft of the Vision Plan was presented. Some of these changes include adding the last chapter, "Implementation and Ongoing Engagement," an in-depth project list and shared street applications.

Ms. Leite remarked there had been a lot of public comments received regarding beach access. She added that after the first draft, people wanted to improve all the beach

different access points. A map was created that shows each of the different access points and whether there is bicycle and ADA parking. They created design options for how the City could potentially use the public right-of-way in each of these beach access points, including more dedicated bicycle parking, trash cans, and also some parking. She explained that most of the beach access points have 50 feet in width of right-of-way between two residential properties. She pointed out that over time, the City could make these improvements and get up to 50 additional beach parking spaces that wouldn't be taking up spaces on residential streets.

Ms. Leiti continued by reviewing low-impact recreational facilities, additional benefits of trails, safe routes to schools, the senior activity center, and mobility and parking. She explained the pros and cons of dispersed versus centralized parking.

Ms. Leiti stated that the most important change was the addition of an implementation chapter. There have identified measures of success. These use key performance indicators and measures of success to help track performance measures. There are also different funding mechanisms, including an overview of a Community Redevelopment Agency (CRA), which could help implement some of the projects and actions highlighted in the implementation chapter.

The next steps of the Vision Plan include looking ahead to Phase 2 and 3 of the process, which are updating the Comprehensive Plan and the Land Development Regulations. A kickoff meeting is scheduled for October 23rd. This meeting is about defining the project schedule.

Discussion

Councilor Messinger commented that if we are adding places at the beach accesses, we should look at how we balance the increase of parking. If we could somehow have the beach access spaces be for visitors and First Street parking be more dedicated to residents. He did state that this was moving in the right direction.

Councilor Wiley stated that there had been a lot of work done and there was a lot of information in the Vision Plan. He added there were a lot of areas that the Council as a whole has not had an opportunity to go over in a roundtable or workshop. He noticed there is parking added and he still has some questions. He is surprised there is a vote to approve the plan at the next Council meeting.

Councilor Chin agreed with Councilor Wiley on his concerns regarding the parking and other proposals. He would like to go over them and ask questions of staff and perhaps the consultants. He feels Council could use another meeting to workshop the Vision Plan.

Vice Mayor Jones commended DKP on a great job. He stated there had been a tremendous amount of opportunity to comment and there have been various drafts. He added this is a road map. Not everything is set in stone. It is meant to provide direction for future councils. If Council feels having a roundtable discussion to vet a few things to vet or get some comfort, then he is amenable to that.

A roundtable will be scheduled with Council and DKP to talk about a number of elements before we go into final adoption and the next phase.

DEPARTMENTAL SCORE CARD

Departmental Score Card

Departmental Score Card. City Manager Stefen Wynn presented the inaugural departmental score card. This was previously known as the City Manager Action List. The score card will include items that each department is working on. This will be presented at each Council Workshop.

Councilor Messinger remarked it is a great report. He requested more data that includes what the prior status was, the current status and the future of the project.

COMMITTEE REPORTS

Land Use & Parks	Committee Chairman Messinger reported the committee met on September 2, 2020. The next meeting will be the first week of November and the time is being finalized.
Strategic Planning & Visioning	Committee Chairman Jones reported the committee met on September 23, 2020. The items discussed were the Vision Plan and the implementation of the CRA.
Transportation & Public Safety	Committee Chairman Jones reported this committee would meet on October 28, 2020. Discussion will include the crosswalk at Kings Road and Florida Boulevard, CIP Projects and the TPO Parking Study Update.
Finance/ Boards/ Charter Review	Committee Chairman Wiley reported his committee met on September 30, 2020. The Request for Inclusion for the Clean Water State Revolving Fund was reviewed. This would allow planning and design work for the City to be eligible for funding. Mr. Wynn advised the RFP for banking services had been issue.

PUBLIC COMMENT

Public Comment	Mary Frosio, 1830 Nightfall Drive, Neptune Beach, spoke regarding the temporary parking in Jarboe Park. She requested to not change the Master Plan. She also spoke regarding the volleyball court measurements.
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City Clerk Catherine Ponson read into the record an email from Pat Hazouri, 207 Florida Boulevard, Neptune Beach. The email expressed concern about possible conflicts of interest with Dover, Kohl and Partners. She requested an investigation before the rewrite is approved.

PROPOSED ORDINANCES

Proposed Ord. No. 2020-11, Microblading	<u>Proposed Ordinance No. 2020-11, An Ordinance of the City of Neptune Beach, Florida, Amending Chapter 27, Unified Land Development Code, Article IV, Land Use, Amending Section 27-226, Allowable Uses Within Zoning Districts, and Providing and Effective Date. (Allows a Specific Form of Tattoo Artistry that only includes Microblading and Permanent Cosmetic Artistry within the C-2 and C-3 Zoning Districts,</u>
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Community Development Director Kristina Wright explained there is demand within the community to provide microblading and permanent cosmetic artistry at beauty salons and personal service establishments to best serve anyone who's quality of life would be enhanced by microblading and permanent cosmetic artistry. Currently, the LDC prohibits tattoo establishments, and the Florida Department of Health requires Microblading and permanent cosmetic artistry is considered a form of tattooing within the State of Florida. The practice of tattooing in Florida requires licensure as a tattoo artist and microblading must occur within a licensed tattoo establishment. As such, a text amendment to the LDC to allow a specific form or tattoo artistry that only includes microblading and permanent cosmetic artistry via Ordinance 2020-11 is necessary to provide the specific path forward to allow microblading within beauty establishments while continuing to prohibit establishment devoted to tattoos that are not restricted to microblading and permanent cosmetic artistry. As a result, the definitions have been amended to clarify this distinction within Appendix "B" and the allowable uses were updated within the Commercial-2 (C-2) and Commercial-3 (C-3) zoning districts as indicated within Appendix "A."

Councilor Wiley asked what does this mean and what are the services going to be.

Ms. Wright explained it is a form of tattooing. This is turning the pigmentation in a similar process for cosmetic improvement.

Councilor Messinger stated he supports the legislation. He questioned if this would allow for someone to open a tattoo parlor or is the language ironclad.

City Attorney Zachary Roth explained that the language provided states that microblading is a specific form of allowable tattoo artistry and retains the "not including tattoo establishments." The definition of microblading is fairly restrictive talking about the kind of specific process being done.

Cheryl Diss, 12561 Enchanted Hollow Drive, Jacksonville, stated she has been a tattoo artist for over 15 years. The reward is much higher for her when she can help someone regain their confidence by giving them brows.

CONSENSUS: **MOVE PROPOSED ORDINANCE NO. 2020-11 TO FIRST READ ON NOVEMBER 2, 2020.**

CRA
Implementation

CRA for Neptune Beach. Ms. Wright explained that as a result of the high-quality visioning, there are a number of projects. The City is in search of implementation strategy. A CRA has been identified as one that will help the City to provide the resources and also be a true partner with the City of Jacksonville for a number of projects the City would look to collaborate on. There are steps used to create a CRA, including noticing a meeting to discuss the creation of the Finding of Necessity and obtain state and local approval.

Council discussion included benefits to the City, including keeping tax dollars in the City, the process and timeline for the plan. Ms. Wright pointed out that any project using CRA funds cannot be in a CIP.

CONSENSUS: **MOVE FORWARD WITH ADVANCING THE CRA PROCESS**

Jarboe Park
Details

Jarboe Park Details. Mr. Wynn explained there were details of the Jarboe Park in advance of demolition and construction of details that need final approval.

The issues surrounding the volleyball courts will require additional information. The drawings submitted by Parsons and Pittman Landscape Architecture show three total courts being installed. The contractor does not believe there is enough room to get three courts in the area. Staff is recommending maintaining the current existing number of two in order to maintain a minimum seventeen feet of clearance around the boundaries of the court as recommended by the USA Volleyball Association.

Councilor Chin stated he did not have a clear idea of the play area dimensions or the overall area available for all of the courts in order to make a decision.

Mr. Wynn stated that the contractor is recommending a 17-foot buffer between the court boundaries to provide a safe play area.

Councilor Chin commented that if we can agree on a number then we can calculate what space is available to ensure safety.

Councilor Messinger remarked that when it comes to standards, the Federation of International Volleyball is the gold standard. It is what is followed by universities

throughout the country. He measured the area himself and what is required is there. It is the second most used sport space in the park. This has been discussed throughout this whole process. Reducing that capacity would be a mistake. There is plenty of room for the 10-foot wide pedestrian path. Pedestrian connectivity is what this is all about. He thinks it can be done safely following the international standard.

Councilor Wiley states his concern is the parking east of Beaches Chapel gym. He does not understand taking parking away from the park. He added it is necessary.

Vice Mayor Jones commented he supports the Plan as we have had it since the beginning. We need to be consistent with what the Plan is. FDOT is going to be installing a pedestrian hybrid beacon at Bay Street. This means we will have a contiguous East Coast Greenway with no gaps and a crossing that is put in exclusively for pedestrians.

Councilor Chin pointed out there is a difference in measurement for the volleyball court. He added this discrepancy needs to be ironed out.

Councilor Messinger requested measuring the space between the existing utility pole and the point where there needs to be a three-foot wide path around the tennis court. That is the land we are talking about for implementing this.

Councilor Wiley stated that the Plan adopted was conceptual which means it can be changed.

Mr. Wynn reported that demolition is scheduled to begin next week. In the meantime, there is a survey crew that could tell us exactly how much space the City has to work with. That would give us a better understanding of where we need to go.

Mr. Wynn advised Council that Staff is recommending to keep the parking along the west side of 5th Street until Phase 1B is completed. Staff is proposing, as a part of construction staging, keeping the parking along 5th Street until the western off-street parking is complete.

Mr. Wynn stated there were two issues. One is do we have enough space for three volleyball courts to be safe, and the second is Council okay with the construction staging moving into Phase 1.

Councilor Messinger clarified that the measurement is from the utility pole to the boundary. If it is six-foot path, and we have not built the retaining wall, and we have not built the path. We may have to move the retaining wall, one foot or two feet. He stated that it would be well worth it to get that the third court in. He does not want to make it so rigid that the survey comes back and says because of the right-of-way and because of this retaining wall, it doesn't work. But if you tweak things very lightly, it does work. He stated it is important to take this into consideration when we are looking at these measurements. Councilor Messinger added he does have a Land Use and Parks Committee meeting the first week of November and can fully address this in detail on that committee.


Vice Mayor Jones summarized that Staff would get the survey done and use the Federation of International Volleyball Standards. Based on the survey, this will determine what needs to be done to preserve the third court. The temporary parking will remain as part of construction phasing. The Land Use and Parks Committee will discuss this at the next committee meeting.

PUBLIC COMMENT

Mary Frosio, 1830 Nightfall Drive, Neptune Beach, spoke regarding the volleyball court measurements. She stated that the City should use the International Standards for beach volleyball.

Adjournment

There being no further business, the workshop meeting adjourned at 8:19 p.m.


Elaine Brown, Mayor

ATTEST:


Catherine Ponson, CMC
City Clerk



Approved: 11-2-2020