



**MINUTES  
WORKSHOP CITY COUNCIL MEETING  
IMMEDIATELY FOLLOWING SPECIAL MEETING  
NEPTUNE BEACH CITY HALL  
116 FIRST STREET  
NEPTUNE BEACH, FLORIDA 32266  
MONDAY, MARCH 15, 2021, 6:36 P.M.**

Pursuant to proper notice, a Workshop City Council Meeting of the City Council of the City of Neptune Beach was held on Monday, March 15, 2021, at 6:36 p.m., in Council Chambers, City Hall, 116 First Street, Neptune Beach, Florida, 32266

Attendance

IN ATTENDANCE:

Mayor Elaine Brown(*absent*)  
Vice Mayor Fred Jones  
Councilor Kerry Chin  
Councilor Lauren Key(*absent*)  
Councilor Josh Messinger

STAFF:

City Manager Stefen Wynn  
City Attorney Zachary Roth  
Chief of Police Richard Pike  
Chief Financial Officer Carl LaFleur  
Public Works Director Jim French  
Mobility Management Director Megan Steward  
Senior Center Director Leslie Lyne  
Grant and Resiliency Coordinator Colin Moore  
Community Development Director Kristina Wright  
City Clerk Catherine Ponson

Call to Order

Vice Mayor Jones called the workshop meeting to order at 6:35 p.m.

**AWARDS / PRESENTATIONS / GUESTS**

TPO Parking Plan Presentation

North Florida Transportation Planning Organization Smart Parking Plan Presentation. Terry Shaw, P.E., with Kimley-Horn, presented the Smart Parking Plan for the Beaches Town Center. The purpose of the project, funded by the North Florida Transportation Planning Organization, is to provide a roadmap for parking and mobility in the Beaches Town Center.

**DEPARTMENTAL SCORE CARD**

Departmental Score Card

Departmental Score Card. City Manager Stefen Wynn reviewed the Departmental Score Card. The Departmental Score Cards are posted on the City website at: <https://www.ci.neptune-beach.fl.us/city-manager/pages/city-manager-reportsdepartmental-score-cards>

**COMMITTEE REPORTS**

Land Use & Parks

Committee Chairman Messinger reported that would be a joint meeting of the Land Use and Parks and Strategic Planning and Visioning Committees the week of March 22, 2021.

Strategic Planning  
& Visioning/  
Transportation &  
Public Safety

Committee Chairman Jones reported the Joint Meeting would consist of the Stormwater Study and executing the Comprehensive Plan and the Land Development Code. He added that the Transportation and Public Safety Committee met on February 24, 2021, and discussed the Kings Road/Florida Boulevard crossing. Atlantic Beach and Jacksonville Beach representatives attended virtually and agreed to support a request to the TPO for a feasibility study for a trail that would connect the beach communities.

It was confirmed that the Joint Committee meeting would be held on Wednesday, March 24 at 1:00 p.m. The Finance Committee would meet at 10:00 a.m. on Wednesday, March 24, 2021.

Finance  
Committee

Mr. Wynn reported, in Councilor Key's absence, that the Finance Committee met on Wednesday, February 24, 2021 and is looking at the Jarboe Park budget. They are also looking at money that is being spent for the Senior Activity Center. Upcoming agenda items for March 24, 2021, include potential budget process changes and a roundtable discussion to set goals.

**PUBLIC COMMENT**

Public Comment

Pat Hazouri, 207 Florida Boulevard, Neptune Beach, spoke regarding electric vehicles and controlling them. She requested more transparency to instill trust.

John Holmes, 914 4<sup>th</sup> Street, Neptune Beach, spoke regarding the parking garage mentioned in the parking plan presentation, a completion date for Jarboe Park, and questioned if there were penalties for the contractors working in the Park being over budget.

**PROPOSED ORDINANCES**

Proposed Ord.  
2021, Stormwater  
Penalties

Proposed Ordinance No. 2021-, An Ordinance of the City of Neptune Beach, Florida, Amending An Ordinance of the City of Neptune Beach, Florida Amending Chapter 23 of the Code of Ordinance, Utilities, Article V, Stormwater Utility System, by Amending Section 23-105(b), Billing and Payment.

City Attorney stated that the after-hours reconnection fee for water and sewer is \$75.00. The Utility Billing Supervisor asked if we could make the reconnection fee for stormwater after-hours reconnection from \$50.00 to \$75.00 to be consistent.

Mr. Wynn pointed out that this was brought to our attention by the Utility Billing Supervisor who deals with this every day and suggested it should be uniform for all utilities.

Mr. Wynn explained that the City does have some residential customers that use only stormwater as they are on well and septic tank.

Councilor Messinger requested more statistics on stormwater customers.

**CONSENSUS: TO MOVE PROPOSED ORDINANCE NO. 2021, STORMWATER PENALTIES TO FIRST READ ON APRIL 5, 2021.**

**CONTRACTS / AGREEMENTS / NONE**

**ISSUE DEVELOPMENT / NONE**

COUNCIL COMMENTS

Councilor Chin asked Chief Pike to report on the upcoming Farm Share Food Drive.

Chief Pike stated that the Farm Share Food Drive would be held on Saturday, April 24, 2021, from 9:00 a.m.- 12:00 p.m. at Beaches Chapel Church, 610 Florida Boulevard, Neptune Beach, Florida 32266.

He also reported there was a record crowd at the beach and on First Street this past weekend. There were 78 moving violations issued. Sign boards have been received and will be used to disseminate information throughout the City as needed.

Mr. Wynn announced the City would be continuing the Easter Bunny ride through town tradition. It will be on Friday, April 2, 2021. Sidewalk chalk will be handed out this year. More details will be posted on social media and the City website.

Adjournment

There being no further business, the workshop meeting adjourned at 7:11 p.m.

  
Elaine Brown, Mayor

ATTEST:

  
Catherine Ponson, CMC  
City Clerk



Approved: 4-5-2021