

City Manager Report

Departmental Recaps-12/19/2023

Police Department *(See November 2023 Report)*

Community Development *(See 2023 Annual Report)*

IT Department

- Stage security equipment
- Prepare for fiber work on December 26th
- Review PCI compliance reports for global payments
- Review cyber insurance (FMIT policy)
- Prepare for LASO compliance with the Police Department
- Aid Public Works with ADS monitoring in the field and LTE connectivity
- Strategic planning for social media

Parks & Sustainability

- \$2,311,833 State Funding Request for culvert replacements at Bay St and Davis St will be sponsored by Sen Yarborough and Rep Michael in upcoming legislative session
- Grant contract for City Hall and Police Department generators executed by Florida Division of Emergency Management on 10/24
- First phase of Jarboe Park baseball field refurbishment has been completed. Temporary lighting to be installed in eastern part of the park
- Penman Road Special Workshop for Neptune Beach City Council set for January 16. Finalizing agenda with Clerk and then coordinating social media with IT
- \$32.4 million US Army Corps of Engineers Duval County Shore Protection Project awarded 12/18. Construction planned for March-October 2024

Human Resources

- Working with Abentras to finalize open enrollment selections and implement the new deductions into the payroll system.
- Continuing to work with the Finance team to clean up our HRIS/Payroll system to ensure a clean transfer when the time comes.
- Meeting the HCM Alliance regarding their offered services for HRIS/Payroll.
- Advertising the Lead Operator position in the PW department.
- Filling the open position of the Water/Wastewater Plants Division Chief, Troy King.
- Advertised for the open Cashier I position. We received 43 applications. The Finance team is currently reviewing to select the candidates to interview. The goal is to schedule interviews for the first week of January.
- Finalizing the PTO audit to ensure all employees will have a correct balance to reference beginning 2024.

- Identifying the necessary policies that need to be revised within the Employee Personnel Policy.

City Clerk

- Accepted into the inaugural Florida Certified Professional Clerk Program (FCPC). The program consists of 20 months of continuous instruction (virtual and in-person). There will be 27 clerks participating.
- Submitted employee data to Abentrass for processing of Form 1095. This insurance form is required for tax purposes.
- Preparing November minutes for inclusion in the January 2, 2024, agenda packet
- Successfully submitted the 2023 Tree City Application to Arbor Day Foundation. This information includes gathering hours and dollars spent on tree preservation. Neptune Beach was named Tree City for 2023 for the 23rd year.
- Submitted adopted ordinances to Municode for code updating. Will submit Floodplain Ordinance, if adopted on January 2, 2024, to complete the next supplement.
- Submitted annual Workers Comp audit information. Information includes annual gross salary for all employees. Data is uploaded to a sharefile link. This is used by FMIT to determine workers' comp premiums.

Finance

1. FY 21-22 audit, nothing new has developed (The goal is to present financial to the City Council in the second meeting in January).
 - Working on:
 - ARPA requirements to execute Revenue Replacement against payroll expenses for FY 22-23.
 - Developing an official policy/procedure for write-off of uncollectible receivables.
 - Establish an Allowance for Uncollectable
 - Compiling receivables for government funds as of September 30, 2022
 - Continuing reconciling the clearing account. (Reconciled)
 - Reconciling AR for General Fund and Enterprise funds.
2. Budget for 2024-2025:
 - Want to start the Capital Budget process at the end of January.
 - Building improvements
 - Non building
 - Machinery and Equipment (if applicable)
3. Cleaning issues with TYLER for FY ending September 2023 and preparing for the FY 2022-23 Audit.

Public Works

(Updates in bold)

Water Consumptive Use Permit (CUP) and New Well 5

- Held progress meeting with consultant 11.08.23.
- **75% of design documents were provided by engineering consultant Kimley-Horn on 12.13.23; the opinion of probable cost is \$1.2M.**
- **90% design in January following additional, scheduled site investigatory work.**
- **Consumptive Use Permit (CUP) renewal work continues by Kimley-Horn.**

Water Plant and Grid

- Fire hydrant painting, flushing (annually), and flow testing (every five years for ISO certification with JFRD) are proceeding.
- Working to reestablish a backflow certification program and communication with residents.
- Lead service lines inventory
 - FDEP SRF loan application – additional information provided to FDEP.
 - **City personnel are performing the required field investigations and are on track to complete fieldwork between July and September 2024.**
 - **Final report to FDEP and communications with customers due October 2024. Saltus Engineering assisting.**
 - **Approximately 250 service lines have been inspected, and none have been found to be lead. Some galvanized have been found, which may or may not require replacement under the law.**

Wastewater Plant 2 Upgrades for Nitrogen Removal

- Engineer completed answering the latest round of contractor questions; bid opening delayed until 12.05.23.
- **Bid opening was delayed until 12.12.23. Staff and engineering consultant Dewberry are reviewing three submitted bids.**
- **Bids were \$7.6M, \$7.7M, and \$8.4M, well above expectations. Electrical improvement costs were significant.**

Wastewater Plant 1

- **Web-call held with FDEP on 12.05.23 regarding Warning Letter received following an on- site inspection. Plant improvement efforts were discussed. FDEP evaluating degree of permit violations and will assess financial penalties.**
- **Rental aeration equipment was procured to deliver more dissolved oxygen (DO) to the biological process. Inadequate DO is responsible for much of the poor treatment results. Consulting engineer Hazen and Sawyer has been requested to prepare a proposal for permanent aeration improvements.**
- **One bar screen has been returned to full operation. Second screen is inoperable due to drive shaft; awaiting quote for full factory rebuild and new screen. Cost will be significant.**

- **Grit removal equipment purchase order was issued in April 2023; expected delivery is early February 2024. Long equipment lead time is an issue in the industry.**

Wastewater Grid

- Redundant 3rd Street Crossing
 - **Geotechnical data and survey submitted to consulting engineer, J. Collins Engineering Associates.**
 - **50% design documents expected mid-January 2024.**
 - **Piggyback contractors will be solicited for award.**
- Existing 3rd Street pipe was cleaned and televised, large grease blockage found. Manholes in need of rehabilitation.
 - **Proposals from contractors are being evaluated for 19 manholes identified by staff for rehabilitation. Options range from \$120k to \$160k.**
- **Educational flyer on proper grease disposal was included in November water/sewer billing.**
- Lining of wastewater pipeline crossing 3rd at Myrtle completed. Discussing with contractor potential grouting of settlement in the road.
- Florida Blvd force main extension to plant – surveyor identified.
- State FDEP loan application is on hold by FDEP until the FY22 audit is completed; the next opportunity for consideration is February 2024.

Senate Bill 64

- FRWA leadership met with SB64 regarding expected costs to comply, with potential relief for smaller utilities.
- Annual report to FDEP on compliance progress submitted prior to 11.01.23 deadline.

Beach Access

- **South Street rebuild was completed in December.**
- **Lora Street will be next.**

Senior Center Improvements

- **Opening held 12.09.23.**
- **Contractor and CONB have reached an agreement on change orders. Contractor is gathering documentation as needed to support.**

Water Tower Repairs and Maintenance

- Contractor will work to some degree on weekends.
- **Subcontractor performing blasting and painting operations has caused delay. CONB and USG Water (prime contractor) are communicating on the issue. The schedule will likely slip from 12.31.23 to 01.29.24.**

City Hall Roof Replacement

- Substantial completion walk-through held 11.07.23. Minor items were identified and

subsequently corrected on 11.15.23.

- Building inspector passed the work product.
- **Project was closed out in early December.**

City Hall Refresh

- Meeting held with local architect for color selection.
- On-site meeting with consultant to identify source of water intrusion on 11.08.23. Inadequate caulking around exterior of windows suspected in part as a source.
- Current plan is to remove damaged drywall for further investigation/sealing of structure.
- Field meet with continuing services engineer on 11.16.23 to discuss stucco repair specifications for bid purposes; awaiting proposal for full project support.

Senior Center

- CDBG Contract 2023-2024 \$48,000 APPROVED
- Event Stats YTD 331 Total Events
- Services Delivered YTD 237 Unduplicated Individuals
- Day Trips March 2024 (More being developed)
- Fundraisers YTD \$11,200+
- Soft Opening with classes December 4, 2023
- December Event Occurrences 128
- Open House Saturday, December 9, 2023, 3p-5p; 150+Attendees
- Open House all Food, Refreshments, and Decorations were donated by area organizations
- Developing extensive schedule January 2024-September 2024
- Center will be closed Dec. 25-Jan.1; Historically target population does not participate and instructors are unavailable.



NEPTUNE BEACH ***POLICE DEPARTMENT***

MICHAEL J. KEY JR., CHIEF OF POLICE

200 LEMON STREET, NEPTUNE BEACH, FLORIDA 32266 | 904.270.2413 | WWW.NBFL.GOV



Monthly Report

November 2023

Chief's Message

The holiday season is in full-swing and so is our police department. The month of November is typically busy due to special events as well as regulatory/compliance year-end tasks and this year is no different. Thankfully, due to the dedicated staff who do an unbelievable job at accomplishing so many great things, we are on track to finish this year off strong. As Thanksgiving came and went, it allowed us an opportunity to reflect on how thankful we are for so many blessings. We enjoy the support of our community, our ranks are filled with talented and devoted public servants, and the future of Neptune Beach looks bright!

Chief Michael J. Key Jr.

Departmental Activities

- A Chief's Walk in the First St. neighborhood between Orange St. & Cedar St. occurred on November 29th with great success. Numerous residents expressed gratitude for our quick response times and community-focused approach to policing. As expected, e-bikes were a topic of conversation by many. To date, we have dedicated over 30 hours specifically conducting enhanced traffic enforcement details resulting in citations, written & verbal warnings, and an opportunity to educate the public. We've visited local schools and have plans to continue those enforcement campaigns to curb any dangerous behavior. New e-bike signage has also been designed and will soon be erected on First St. to provide education of the law.
- Zimhi, a new injectable form of an opioid blocker has arrived, and we are now transitioning into an implementation phase of the project. This includes policy revisions, training, and deployment. Zimhi is just yet another tool we will soon use to combat overdose deaths. Through a partnership with the Department of Health, the product was obtained at zero-cost to taxpayers.
- Our highly successful 'Holiday Package Delivery Program' kicked off, with a goal of protecting resident's deliveries and an attempt to prevent would-be 'porch pirates' from stealing your holiday cheer. To take advantage of this program:
 - Be a resident of Neptune Beach
 - Have your package sent to our Police Headquarters, 200 Lemon St. Neptune Beach, FL 32266
 - Present a valid Florida DL/ID card upon picking up your package.
 - Retrieve your package between the hours of 6am to 6pm
 - The program runs from 11/29/2023 to 12/23/2023
- The hiring process for several new hires to fill Police Officer vacancies are wrapping up, with an expected start date for orientation in the first weeks of January 2024. We are excited to add skilled, engaged, and committed members to our agency. More on that next month!

- Veterans Day 2023 allowed us an opportunity to thank each of our veterans currently serving within our agency. We appreciate and highly respect those who stood up and made the decision to defend our freedoms. For that, we are deeply and profoundly thankful. Active agency veterans include:
 - Ofc. Haines – US Coast Guard
 - Ofc. Kramer – US Army
 - Ofc. Richardson – US Marine Corps
 - Ofc. Jensen – US Coast Guard
 - Sgt. Torres – US Navy
 - Sgt. Kamppi – US Coast Guard
 - Cdr. Snyder – US Navy
- Plans to renovate the NBPD's gun range kicked off with a \$25k grant award from the DEA. Upgrades include repair or replacement of a lean-to shade structure, target system and other features.
- Two more in-car camera/LPR units were successfully integrated into the fleet, which are part of a two-year project that also includes implementing several body-worn cameras (BWC). The BWC units are currently in a provisioning phase, which kicked off this month. Both infrastructure and policy build outs are currently taking place simultaneously. A test and experiment phase will follow once issued in the field to officers.
- Pete's Thanksgiving Day event went off without any significant incidents or issues. The event saw a record number of attendees. Planning for large events like this takes a significant amount of staff's time, in addition to assuring adherence to best-practices. This includes the preparation of an Incident Action Plan (IAP) in accordance with FEMA's guidelines. This year, we incorporated hostile-vehicle mitigation devices provided by the Duval County Emergency Preparedness and Homeland Security Division. These small, relatively unnoticeable devices prevent vehicles from entering the event space.
- **Employee Spotlight:**

Officer Griffin led a theft investigation which ultimately resulted in a successful felony arrest. Officer Griffin worked side-by-side with our Detectives to issue area-wide bulletins, identify the suspect, and sought a felony warrant which led to the suspect's arrest on November 22. The same suspect was arrested by the JBPD for similar crimes in their jurisdiction as well. His perseverance and devotion to ensuring that justice was served is commendable and does not go unnoticed.

Special Events & Community Outreach

Past:

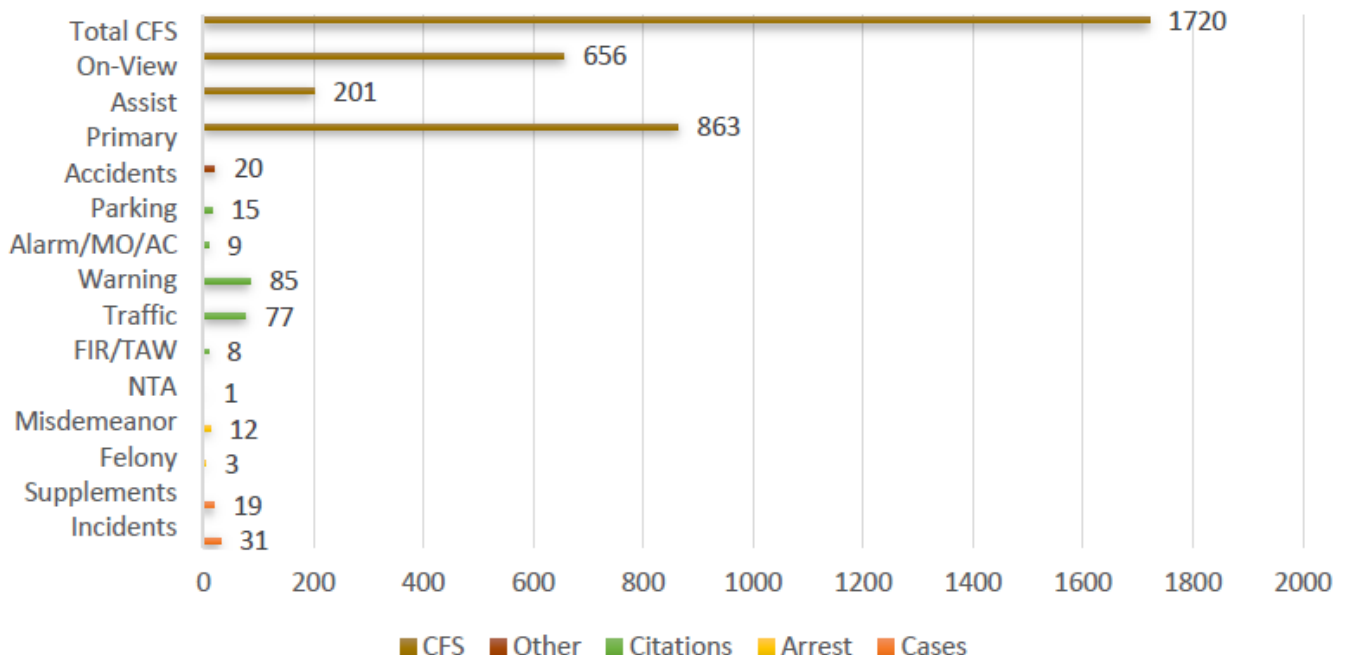
11/01 No Empty Stocking kickoff.
11/29 Chiefs Walk
11/13 Santa Wishlist Kickoff
11/23 Pete's Thanksgiving Party
& Turkey Trot (AB)
12/01 Christmas in the Park
12/02 Christmas tree Lighting
 (cancelled due to bad weather)
12/09 1st Street Christmas Parade

Upcoming:

12/16 Santa thru Town
& Pete's 90th Anniversary

Officer Activity

NOVEMBER ACTIVITY



Incident Summary



HIGHEST OFFENSE TYPE

	Total
AUTO THEFT	1
BURGLARY RELATED	1
BURGLARY/RESIDENCE	2
CRIMINAL MISCHIEF/BUSINESS	1
DRUGS	1
FORGERY	1
GRAND THEFT/BUSINESS	1
INFORMATION	2
INFORMATION/PROPERTY	3
PETIT THEFT/BUSINESS	2
PETIT THEFT/NONBUSINESS	3
RESISTING/OBSTRUCTING	2
SIMPLE ASSAULT/BATTERY	2
TRAFFIC/DWI	1
TRAFFIC/NOT DWI	2
TRESPASSING	1
Total	26

CLEARANCE STATUS

	Total
CASE NOT CLEARED	2 8%
CASE SUSPENDED	7 27%
CLEARED BY ARREST	11 42%
INFORMATION REPORT CLOSED	5 19%
NOTICE TO APPEAR	1 4%
Total	26 100%

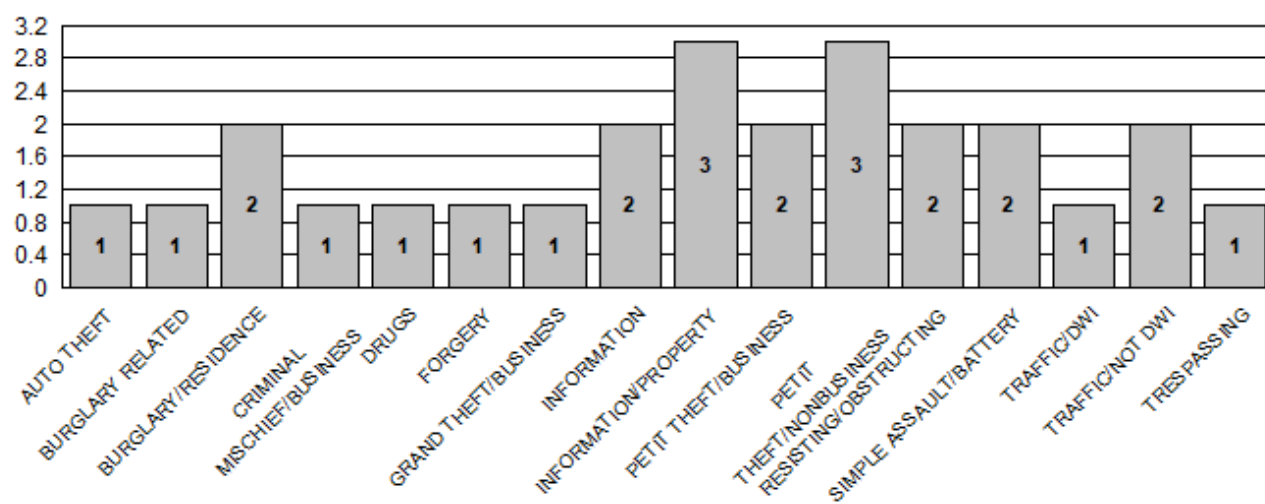
INCIDENTS BY DAY

	Total
SUN	4
MON	3
TUE	3
WED	4
THU	4
FRI	4
SAT	4
Total	26

INCIDENTS BY HOUR

	Total
0	1
1	2
2	2
3	1
4	1
8	2
9	1
10	1
11	2
12	2
14	1
16	1
17	2
19	3
20	3
23	1
Total	26

INCIDENT TYPE



Noteworthy Incidents

Notice: The people shown have been arrested but have not been found guilty of a crime in a court of law. For case dispositions, court dates, or for detailed information on criminal and civil court cases, visit the Duval County Clerk of Courts website



Simple Assault/Battery- Battery

202380231287, 101 Margaret St, SAT 11/18/2023 2030 - SAT 11/18/2023 2034

- Suspect: Matthew Ross Patania (WM, DOB: 01/28/1975)



202380231308, 221 Myrtle St, FRI 11/24/2023 1958 - FRI 11/24/2023 2012

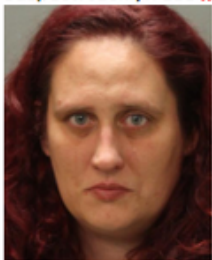
- Suspect: Andrew Slocum Capper (WM, DOB: 12/23/1997)



Petit Theft/Business

202380231303, 999 Cabo Blanco Ave, WED 11/22/2023 2030 - WED 11/22/2023 2035

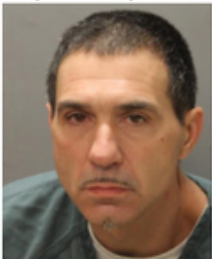
- Suspect: Jacklyn Lee Villalona (WF, DOB: 08/23/1989)



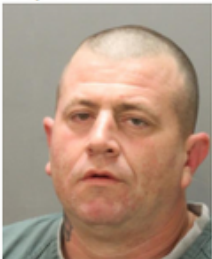
Burglary Related- Possession of Burglary Tools

202380231312, 500 Atlantic Blvd, SUN 11/26/2023 0253 - SUN 11/26/2023 0300

- Suspect: Joseph Michael Santamauro (WM Hispanic, DOB: 02/02/1972)



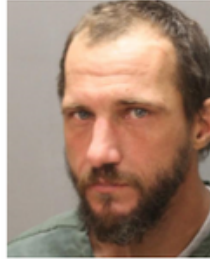
- Suspect: Jonathan Lee Curtis (WM, DOB: 12/18/1978)



Auto Theft- Theft of Motor Vehicle

202380231316, 1401 Atlantic Blvd, TUE 11/28/2023 0048 - TUE 11/28/2023 0055

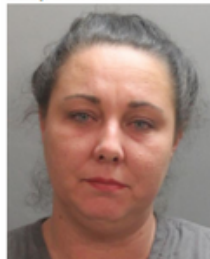
- Suspect: Harley Wayne Monroe (WM, DOB: 05/30/1984)



Traffic/DWI- DUI (Alcohol)

202380231327, 1209 Atlantic Blvd, THU 11/30/2023 1920 - THU 11/30/2023 1924

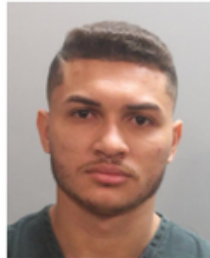
- Suspect: Brooke Anne McCulloch (WF, DOB: 01/12/1989)



Drugs- Possess Over 20 Grams of Marijuana

202380231274, 200 Davis St, SAT 11/11/2023 2324 - SUN 11/12/2023 0000

- Suspect: Murilo Pereira Lopes (WM Hispanic, DOB: 01/16/2003)



Building Activity October 1, 2023 to September 30, 2024					
Month	# of Permits Issued	Plan Review	Inspections Completed	Cash Receipts	Valuation of Work Done
Oct-23	97	54	202	22,747.07	1,815,941
Nov-23	67	64	145	21240.24	2,137,749
Dec-23					
Jan-23					
Feb-23					
Mar-23					
Apr-23					
May-23					
Jun-23					
Jul-23					
Aug-23					
Sep-23					
Totals	164	118	347	\$43,987.31	\$3,953,690

Building Activity October 1, 2022 to September 30, 2023					
Month	# of Permits Issued	Plan Review	Inspections Completed	Cash Receipts	Valuation of Work Done
Oct-22	91	85	205	\$30,369.43	\$2,390,976
Nov-22	139	87	215	\$38,808.51	\$4,625,038
Dec-22					
Jan-23					
Feb-23					
Mar-23					
Apr-23					
May-23					
Jun-23					
Jul-23					
Aug-23					
Sep-23					
Totals	230	172	420	\$69,177.94	\$7,016,014
Difference	66	54	73	\$25,190.63	\$3,062,324

Community Development 2023 Annual Report

Building

Building Activity January 1, 2023 to December 18, 2023				
# of Permits Issued	Plan Review	Inspections Completed	Cash Receipts	Valuation of Work Done
1160	762	2058	\$265,862.11	\$24,172,663
Building Activity January 1, 2022 to December 30, 2022				
# of Permits Issued	Plan Review	Inspections Completed	Cash Receipts	Valuation of Work Done
1362	974	2320	\$401,085.43	\$38,907,992
202	212	262	\$135,223.32	\$14,735,329

Code Enforcement

2023: 283 Code Enforcement Cases

2022: 225 Code Enforcement Cases

Planning and Zoning Cases

2023 # Variances: 11

2022 # Variances: 9

2023 # Special Exceptions: 2

2022 # Special Exceptions: 1

2023 # Development Orders: 2

2022 # Development Orders: 0

2023 Legislation/Major Projects

Five-year FEMA Community Rating System (CRS) update

Update LDC Table 27-239 Development Floor Area Ratio (FAR) standards

Update LDC 27-241 Landscape buffer adjacent to residential

Update LDC Sec 27-335 Parking, storage or use of major recreational equipment.

Update LDC Sec 27-336. Parking of heavy commercial vehicles in residential districts

Update LDC Sec. 27-239 -Duplex Standards in the R-4

LDC Sec 27-541 Parking Fee in Lieu

Update to Floodplain Ordinance Chapter 30

	\$50.85

Short Term Rentals	
11/6/2023	While at Conference obtained info on best management of Short-term rental
11/14/2023	Researched jurisdiction and how they handled short term rentals

Floodplain Related	

Elevation Certificate											
Date	Permit #	Address #	Street			BFE	EC,B9+1	EC,C2 a)	EC,C2 d)	FC,C2 e)	Fee
Total Elevation Certificates reviewed this month									Total		0.00

Code Complaints				
11/1/2023	2023113	1411 Neptune Grove Dr E	RV & Boat in driveway	Hand Delievered notice to remove
11/1/2023	2023111	700 Pemman RD	RV in Front of House	Preparing to send notice to remove
11/1/2023	2023109	733 Magnolia St	RV in Front of House	Preparing to send notice to remove
11/1/2023	2023110	832 Lincoln Rd	Boat in front of house	Preparing to send notice to remove
11/21/2023		705 Neptune Ln	Commercial trailer	Commercial trailer has been moved
11/20/2023		Research on SS163.045 Tree Statute		
11/20/2023		Had Luke investigate possible road damage due to contractors.		
11/20/2023	2023118	4 address with road damage		PW investigated unfounded
11/22/2023		101 Florida	ad damage due to construction	PW investigated unfounded
11/27/2023	2023078	2038 Cherokee Dr	Tall Grass, Damamged fence, over grown rear yard, railing missing 2nd floor, roof damage, van & storage trailer in driveway expired tag	

Water Supply /With PW				
Date				

Fire Investigation				
Date	Address	Street	Loss	Time Spent

First St

	Date	Address	Number of Bedrooms	10/26/2023	11/29/2023
1	5/30/23	2104 1st St	3-BR	no Airbnbn/ Vrbo not found	no Airbnbn/ Min stay 28 days
17	5/30/23	320 1st St	1-BR	28 day	28 day
23	5/30/23	2112 1st St	1-BR	10/28/23 29 night	12/10/23 29 night
	11/29/23	2114 1st st	1-BR		12/20/23 min stay 29 night
43	7/31/23	1406 First St	2-BR/3-Beds	not live	not live
45	7/31/23	909 1st St	1-BR	not live	not live
50	7/31/23	828 1st St	2-BR	not live	not live
62	7/31/23	301 1st St	2-BR	Not Live	Not Live
68	8/24/23	2114 First St		29 night	29 night

Second Street

	Date	Address	Number of Bedrooms	10/26/2023	11/29/2023
27	5/30/23	301 2nd St (4-Units)	2-BR	Airbnb 200 night min	Airbnb 200 night min
47	7/31/23	708 2nd St	2-BR	No dates available thru Jan 2025	No dates available thru Oct 2025
52	7/31/23	1105 2ND St	3-BR	not live	not live
54	7/31/23	802 2nd St	1-BR	No airbnb available for yr/no Vrbo	No airbnb available for yr/no Vrbo

65	7/31/23	611 2nd St	4-BR	not live	not live

Third Street

	Date	Address	Number of Bedrooms	10/26/2023	11/29/2023
28	5/30/23	2010 3rd St	1-BR	not live	not live

Fourth Street

	Date	Address	Number of Bedrooms	10/26/2023	11/29/2023
14	7/31/23	1515 4th St	4-BR	Airbnb 28 day	Airbnb 28 day
75	9/27/23	1905 4TH St	2-BR	new listing not available thru Aug 2025	not available thru Aug 2025

Oak Street

	Date	Address	Number of Bedrooms	10/26/2023	11/29/2023
3	5/30/23	317 Oak St	2-BR	not Live	not Live
34	5/30/23	212 Oak	2-BR	Airbnb 28 day	Airbnb 28 day
	11/29/23	214 Oak (listed under 212)	2-BR		Airbnb 28 day

Margaret Street

	Date	Address	Number of Bedrooms	10/26/2023	11/29/2023
8	5/30/23	411 Margaret St	2-BR/2-Beds	28 day	28 day
10	5/30/23	208 Margaret St	3-BR/3-Bed	28 day	12/3/23- 28 min stay
35	5/30/23	404 Margaret St Unit 1	2-BR/3-Beds	Airbnb 28 day	Airbnb 28 day
36	5/30/23	404 Margaret St Unit 2	2-BR/3-Beds	Airbnb 28 day	Allowed 1 night stay
37	5/30/23	404 Margaret St Unit 3	2-BR/3-Beds	Airbnb 28 day	12/12/23 28 night min
38	5/30/23	404 Margaret St Unit 4	2-BR/3-Beds	Airbnb 28 day	12/1/23 28 night min
46	7/31/23	210 Margaret St	3-BR	not live	not live
69	8/24/23	541 Margaret St	3-BR	not live	not live

Oleander Street

	Date	Address	Number of Bedrooms	10/26/2023	11/29/2023
9	5/30/23	234 Oleander St	2-BR	Airbnb 28 day	4/9/24 28 nights
15	5/30/23	239 Oleander St	3-BR	Not Live	Not Live
31	7/31/23	111 Oleander St	4-BR/5-Beds	no Airbnbn/ Vrbo not found	no Airbnbn/ Vrbo not found
44	7/31/23	231 & 233 Oleander	4-BR	airbnb popup 3-night min	airbnb popup 4-night min
59	7/31/23	215 Oleander St	1-BR/	Vrbo not verifiable/no AIRBNB	Vrbo not verifiable/no AIRBNB

Magnolia Street

	Date	Address	Number of Bedrooms	10/26/2023	11/29/2023
6	5/30/23	222 Magnolia St	4-BR	Airbnb 28 day	Airbnb 28 day
73	9/27/23	317 Magnolia St (#319)	2-BR/2-Beds	new listing 28 day	1/14/24 28night min

Myra Street

	Date	Address	Number of Bedrooms	10/26/2023	11/29/2023
12	7/31/23	415 Myra St	3-BR/3-Beds	Airbnb 28 day	1/12/23 28 night min

Ocean Front

	Date	Address	Number of Bedrooms	10/26/2023	11/29/2023
19	5/30/23	1320 Ocean Front	2-BR	Min stay 30 Nights	Min stay 30 Nights
20	5/30/23	728 Ocean Front	3-BR	no dates available thru 2025	no dates available thru 2025
76	9/27/23	2002 Ocean Front	3-BR	new listing not live	new listing not live

Florida Blvd

	Date	Address	Number of Bedrooms	10/26/2023	11/29/2023
4	5/30/23	2013 or 15 Florida Blvd	2-BR	Airbnb 28 day	4/1/24 28 night min stay

13	5/30/23	224 Florida lvd	2-BR	10/27/23 Airbnb post 21 night min	5/25/24 Airbnb post 21 night min
41	5/30/23	1300 Florida Blvd 2-units	1-BR/1BR	not live	not live

Davis St.

	Date	Address	Number of Bedrooms	10/26/2023	11/29/2023
22	5/30/23	264 Davis St	3-BR	Vrbo not verifiable/no AIRBNB	Vrbo not verifiable/no AIRBNB
24	5/30/23	214 Davis St	4-BR	No Booking dates available thru Dec 2024	April 13, 2024, 28 nights

Strand St.

	Date	Address	Number of Bedrooms	10/26/2023	11/29/2023
30	5/30/23	1632 Strand	2-BR	Airbnb 28 day	1/1/24 28 night min
53	7/31/23	1515 Strand St	1-BR	not live	not live

Penman Rd.

	Date	Address	Number of Bedrooms	10/26/2023	11/29/2023
7	5/30/23	2000 Penman Rd	4-BR/5-Beds	no Airbnb / Vrbo 28 day	no Airbnb / Vrbo no posting min stay

Oceanwood Dr.

	Date	Address	Number of Bedrooms	10/26/2023	11/29/2023
21	5/30/23	1116 S Oceanwood Dr S	3-BR	Not live	Not live
25	5/30/23	1108 Oceanwood Dr s	4-BR	Airbnb 28 day	Airbnb 28 day
56	7/31/23	425 OceaNWOOD Dr	3-BR	NotLive	NotLive

Walnut St.

	Date	Address	Number of Bedrooms	10/26/2023	11/29/2023
11	5/30/23	110 Walnut St	3-BR/3-Beds	28 day	12/1/23 28 night min
72	8/28/23	216 Walnut St	2-BR	Not Live	Not Live

Seagate Ave

	Date	Address	Number of Bedrooms	10/26/2023	11/29/2023
16	5/30/23	336 Seagate Ave	2-BR	Airbnb 28 day	Airbnb 28 day
63	7/31/23	1100 Seagate Ave APT		Airbnb 6 night / no avail thru 2025 Apt Complex verify old	Airbnb 6 night / no avail thru 2025 Apt Complex verify old

Arcacia Rd.

	Date	Address	Number of Bedrooms	10/26/2023	11/29/2023
18	5/30/23	2116 Acacia Rd	3-BR	no dates available thru jan 2025	no dates available thru jan 2025

South St.

	Date	Address	Number of Bedrooms	10/26/2023	11/29/2023
29	5/30/23	212 South St	2-BR	Vrbo not verifiable/no AIRBNB	Vrbo not verifiable/no AIRBNB

33	5/30/23	536 South	3-BR	Vrbo not verifiable/no AIRBNB	Vrbo not verifiable/no AIRBNB
26	5/30/23	205 South St	2-BR	Not Live	Not Live

North St.

	Date	Address	Number of Bedrooms	10/26/2023	11/29/2023
48	7/31/23	225 North Unit 223	2-BR	not live	not live
66	7/31/23	229 North St	3-BR	Not Live	Not Live

Lora St.

	Date	Address	Number of Bedrooms	10/26/2023	11/29/2023
40	5/30/23	513 Lora St	2-BR	28 day	Picked 4/1/24 posted 28 day
42	7/31/23	225 Lora St	1-BR	Pop up 3 night minimum, Spoke to Owner, in process of shutting down going to long term lease	Slected April 10, 2024 28 night min

Cedar St.

	Date	Address	Number of Bedrooms	10/26/2023	11/29/2023
39	5/30/23	240 Cedar (Unit 633)	2-BR	Vrbo not verifiable/no AIRBNB	Vrbo not verifiable/no AIRBNB
30	5/30/23	205 South St	?		

Azalea PlSt.

	Date	Address	Number of Bedrooms	10/26/2023	11/29/2023
55	7/31/23	107 Azalea Pl	4-BR	Vrbo not verifiable/no AIRBNB	Vrbo not verifiable/no AIRBNB

Hamlet Ln E

	Date	Address	Number of Bedrooms	10/26/2023	11/29/2023
57	7/31/23	1132 Hamlet Ln E	3-BR	not live	not live

Sandpiper Pt.

	Date	Address	Number of Bedrooms	10/26/2023	11/29/2023
58	7/31/23	2037 Sandpiper Pt	1-BR	no dates available thru jan 2025	no dates available thru jan 2025
2	5/30/23	2032 Sandpiper Pt	4 BR/8-Beds	10/30/23 Popup Airbnb 2 night min	12/1/23 Popup Airbnb 2 night min

Hopkins St.

	Date	Address	Number of Bedrooms	10/26/2023	11/29/2023
61	7/31/23	106 Hopkins St	2-BR	Not Live	Not Live

Hagler Dr

	Date	Address	Number of Bedrooms	10/26/2023	11/29/2023
70	8/28/23	1118 Hagler Dr	5-BR/5-Beds	Vrbo not verifiable/ no airbnb	Vrbo not verifiable/ no airbnb

Atlantic Blvd

	Date	Address	Number of Bedrooms	10/26/2023	11/29/2023
60	7/31/23	1401 Atlantic HOTEL		Hotel not open/not live	Hotel not open/not live

Marsh Point Rd

	Date	Address	Number of Bedrooms	10/26/2023	11/29/2023
67	8/24/23	2216 Marsh Point Rd	1-BR	not live	not live

Bay Rd

	Date	Address	Number of Bedrooms	10/26/2023	11/29/2023
77	9/27/23	307 Bay St	2-BR	new listing not live	new listing not live

Based on the November report ther are 72 known Short Term Rentals in the city, 4 units that are violating the 28 night minimum stay.

Within the 72 Short Term Rental units ther are 168 bed identified.

November 6-9, 2023 Attended Fire Marshal Conference in Gainesville FL