



## City of Neptune Beach

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### ADDENDUM NO. 1

#### TO THE REQUEST FOR QUALIFICATIONS (RFQ) DOCUMENTS

#### CONB RFQ No. 2021-04 – General Engineering Continuing Contract (GECC)

#### City of Neptune Beach, Florida

Date June 11, 2021

#### To All RFQ Holders and/or Prospective Respondents:

Thank you for submitting your question(s) to the City regarding this solicitation. Please check [www.ci.neptune-beach.fl.us/home/pages/procurement](http://www.ci.neptune-beach.fl.us/home/pages/procurement) for the Solicitation Documents and any Addenda. The following changes, additions, and/or deletions are hereby made part of the Solicitation Documents and Contract Documents for the General Engineering Continuing Contract (GECC) project as fully and completely as if the same were fully set forth therein:

#### A. Written questions received and responses:

Addendum No. 1 includes the responses to the questions received:

1. Are respondents permitted to submit as both prime and sub consultants (on teams of other respondents)?

**Response: The solicitation documents do not preclude a potential respondent from being on multiple teams. This maximizes the availability of minority and/or specialty participation. Therefore, a firm or entity may be on several teams or even submit as prime so long as no collusion is present.**

2. Does the City prefer respondents to assemble comprehensive teams to provide services for all of the scope of services identified in the RFQ, or are may respondents limit the services to their respective specialties?

**Response: The Request for Qualifications is for a general engineering consultant that can provide the various municipal professional services sought. The Solicitation Documents do not include provisions to award by parts, and the respondents are graded on its qualifications to provide the various potential services that may be encountered during the term of the**

***contract. As an example, a potential respondent that has the ability and qualifications to perform fewer of the potential services may receive a lower score than another respondent that is qualified and experienced to perform more of the requested services. The Solicitation Documents do not preclude potential respondents from teaming with other firms as well as having points scored based on the percentage of minority business enterprise participation.***

3. could you please clarify if the consultant is to assemble a comprehensive team that should include all key personnel listed on pages 6-7? In other words, we can't only choose key personnel we want to submit for or are qualified for?

***Response: See response to question 2 above.***

4. In Section 1, page 6 of 12, under SF 330 Form requirements: Does the City desire or expect a firm to include/cover on its team, all of the listed personnel (1-33)?

***Response: See response to question 2 above.***

End of Addendum No. 1