

INTRODUCED BY:
MAYOR BROWN



ORDINANCE NO. 2021-15

A BILL TO BE ENTITLED

AN ORDINANCE AMENDING THE OPERATING BUDGET FOR THE CITY OF NEPTUNE BEACH, FLORIDA FOR FISCAL YEAR 2022, BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022.

WHEREAS, the City of Neptune Beach adopted an operating budget for fiscal year 2022,
and

WHEREAS, the nature of budgetary systems and those day to day decisions affecting such budgetary systems requires adjustments from time to time.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF NEPTUNE BEACH, FLORIDA, that:

1. The Fiscal Year 2022 Final Budget be Amended as follows:

<u>GENERAL FUND</u>	<u>Original Budget</u>	<u>Amendment</u>	<u>Amended Budget FY 2022</u>
Revenue Additions:			
001-0000-389-10-00	\$20,000	\$ 16,000	\$ 36,000
<i>Appropriated Fund Balances</i>			
Total	\$20,000	\$ 16,000	\$ 36,000

EXPENDITURES:

Added Expenditures:			
001-1221-521-60-64	\$152,048	\$ 16,000	\$ 168,048
<i>Police Department</i>			
<i>Machinery & Equipment</i>			
Total	\$152,048	\$ 16,000	\$ 168,048

Section 2. The Ordinance shall become effective immediately upon its passage by the City Council.

VOTE RESULTS OF FIRST READING:

Mayor Elaine Brown	YES
Vice Mayor Fred Jones	ABSENT
Councilor Kerry Chin	YES
Councilor Lauren Key	YES
Councilor Josh Messinger	YES

Passed on First Reading on this 6th day of December, 2021.

VOTE RESULTS OF SECOND AND FINAL READING:

Mayor Elaine Brown	YES
Councilor Kerry Chin	YES
Councilor Lauren Key	ABSENT
Councilor Josh Messinger	YES

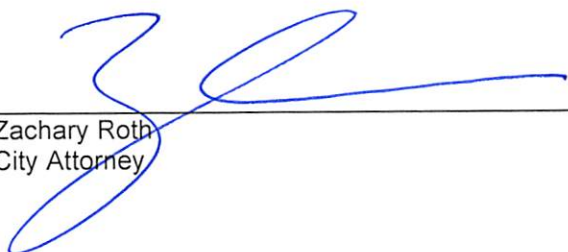
Passed on Second and Final Reading on this 3rd day of January, 2022.


Elaine Brown, Mayor

ATTEST:


Catherine Ponson, CMC
City Clerk

Approved as to form and correctness:


Zachary Roth
City Attorney





BUDGET AMENDMENT REQUEST


DATE: 11/9/2021

Name of Requestor: Stefen Wynn

Budget Amendment/Transfer Number: 2022-05

Account Number	Project Number	Budget Amendment/Transfer	Description	Amount Increase/ (Decrease)	Current Budget	Revised Budget
001-1119-519-30-46		Budget Transfer	Repair & Maintenance	(\$10,200)	\$140,000	\$129,800
001-1119-519-90-60		Budget Transfer	Holiday Expenses	\$10,200	\$12,600	\$22,800

REVIEW PROCESS:

Department Head	
Chief Financial Officer	
City Manager	 <div style="font-size: small;"> Digitally signed by Stefen Wynn Date: 2021.11.09 16:28:35 -05'00' </div>

Date of Council Meeting Approval: 11-15-2021


 Mayor Elaine Brown



BUDGET AMENDMENT REQUEST

Budget Amendment/Transfer Number: 2022-05

Explanation:

Why are the funds needed, or Where are the funds coming from?

The funds are needed to cover a 1/3 cost share of Christmas Lights within the Beaches Town Center Area. Usually, the BTCA holds a fundraiser that covers the cost of putting up the lights. Due to the residual effects of COVID-19, the fundraiser was unable to happen again in 2021. The BTCA requests funding to cover the cost of lighting the BTC during the holidays. The City plans to put \$100,000 of ARPA funding into 001-1119-519-30-46, Repair and Maintenance to cover the cost of any overages for the roof and stucco repair at City Hall. Upon approval of Budget Amendment 2022-04-01 through Ordinance 2021-12, the fund will be \$140,000, leaving enough for the repairs to the City Hall roof and stucco and allowing for a \$10,200 transfer into the Non-Departmental Holiday line item to cover the request of the BTCA.

Where are funds available ?

Funds are available in the Non-Departmental Repair & Maintenance line item. This will not result in a budget amendment since it is a transfer between line items within the same fund. §2-363 of the City's Code authorizes the City Manager to transfer budgeted amounts between accounts within a department at any time during the year, provided that such a transfer does not exceed the total appropriation for the fund. After Budget Amendment 2022-04-01 is approved through Ordinance 2021-12, this transfer will meet the code.



DATE: 12/1/2021

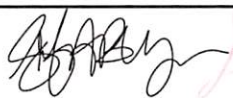
BUDGET AMENDMENT REQUEST

Name of
Requestor: Stefen Wynn

Budget Amendment/Transfer Number: 2022-07-02

Account Number	Project Number	Budget Amendment/Transfer	Description	Amount Increase/ (Decrease)	Current Budget	Revised Budget
001-0000-389-10-00	Rev.	Budget Amendment	Appropriated Fund Balance - Eckstein Grant	\$14,000	\$20,000	\$34,000
001-1221-521-60-64	Exp.	Budget Amendment	Machinery & Equipment - Police Department	\$14,000	\$152,048	\$166,048
001-0000-389-10-00	Rev.	Budget Amendment	Appropriated Fund Balance - Vehicle Surplus Sales FY-2021	\$2,000	\$34,000	\$36,000
001-1221-521-60-64	Exp.	Budget Amendment	Machinery & Equipment - Police Department	\$2,000	\$166,048	\$168,048

REVIEW PROCESS:

Department Head	
Chief Financial Officer	
City Manager	 Digitally signed by Stefen Wynn Date: 2021.12.01 15:17:56 -05'00'

Date of Council 01/03/2022
Meeting Approval:


Mayor Elaine Brown



BUDGET AMENDMENT REQUEST

Budget Amendment/Transfer Number: 2022-07-02

Explanation:

Why are the funds needed, or Where are the funds coming from?

The Police Department experienced a total loss of a vehicle while performing traffic control duties for a car accident. This caused the department to be without a police cruiser. The amount that the insurance provider is giving to the Police Department to cover the loss of the vehicle is less than the cost of purchasing a new vehicle and outfitting it. A Commander's Tahoe is being transferred to a duty officer and will require additional outfitting. The Commander will need a cruiser and the Police Department has found a Ford Explorer to purchase. .

The cost of the Ford Explorer and the cost of outfitting equipment will cost more than the anticipated insurance payment. The total cost is: \$45,450. The insurance company will provide \$19,494 leaving a shortfall of \$25,956. Funds are available through a donation received in FY-2021 from Mr. Eckstein. There are a total of \$14,000 available, \$5,000 of which is to go towards Gym Equipment at the Police Department, and \$9,000 towards the Explorer. Budget Amendment 2022-06-02 allocated funds from unrealized property taxes to go towards the Ford Explorer in the amount of \$15,000. The Eckstein donation and the previous Budget Amendment leave a shortfall of \$2,000 that will need to come from an appropriated fund balance for the sale of surplus vehicles in FY-2021. .

Where are funds available ?

\$15,000 will come from unrealized ad-valorem (property tax) revenue as found on Budget Amendment 2022-06-02. \$9,000 will come from the Appropriated Fund Balance from a donation by Mr. Eckstein in FY-2021, and \$2,000 will come from the appropriated fund balance from the sale of surplus vehicles in FY-2021. An additional \$5,000 is being allocated from the appropriated fund balance from the donation by Mr. Eckstein to the police department for Gym Equipment. The purchase and outfitting of the Ford Explorer and Chevy Tahoe and the purchase of the gym equipment will exhaust all of the funds available from the Eckstein donation that was earmarked for the Police Department. .