

City of Neptune Beach, Florida Annual Budget Fiscal Year 2023



CITY of NEPTUNE BEACH, FLORIDA ANNUAL BUDGET

FISAL YEAR 2023

COUNCIL

Elaine Brown, Mayor
Kerry Chin, Vice-Mayor
Josh Messinger, Councilor
Lauren Key, Councilor
Nia Livingston, Councilor

✱

CITY MANAGER – Stefen A.B. Wynn, M.P.A.

CITY ATTORNEY – Zachary Roth

CITY CLERK – Catherine B. Ponson, C.M.C.

✱

CHIEF FINANCIAL OFFICER – Danielle Dyer-Tyler, M.B.A.

CHIEF OF POLICE – Richard J. Pike

CHIEF INFORMATION OFFICER – Miklos Stoffel, B.S.

PUBLIC WORKS DIRECTOR – E. James French, P.E.

COMMUNITY DEVELOPMENT DIRECTOR – Samantha Brisolara, M.-U.R.P.

MOBILITY MANAGEMENT DIRECTOR – Megan Steward, M.A.

SENIOR CENTER DIRECTOR – Leslie Lyne

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City of **Neptune Beach**



Stefen Wynn, M.P.A.
City Manager

September 19, 2022

Honorable Mayor and City Council
City of Neptune Beach
116 First Street
Neptune Beach, Florida 32266

RE: City Manager's Budget Message and Transmittal of Proposed Budget for Fiscal Year 2023

Mayor and Councilors,

I'm proud of the hard work that the City's Team put into completing the FY-2023 Budget. I'm pleased to offer its submission for your consideration. The document includes revenues and expenditures necessary to maintain the current levels of municipal services. Due to receiving American Rescue Plan Act (ARPA) funding during FY-2022 and not exhausting all funds in the past fiscal year, the appropriated fund balance will appear inflated. This is a reappropriation of ARPA funding to cover capital expenditures in both Non-Departmental within the General Fund and within the Water & Sewer Enterprise Utility Fund.

The following document includes revenues and expenditures necessary to maintain and, in some areas, improve the current levels of municipal services. The FY-2023 budget reflects no increase to the millage rate of 3.3656. However, maintaining the millage rate is higher than the rolled-back rate of 3.0727, and as such, must be presented as a 'Tax Levy Increase'.

In planning for the FY-2023 Budget, a conservative approach was taken for forecasting and estimating revenues. Staff also considered the actual revenue received since 2018 and used that data to help determine a better forecast for revenue in the FY-2023 Budget.

Approving an annual budget is the most important decision you make as an elected City official. Especially since it determines staffing levels for City services, and it provides funding for equipment and supplies for operations. The Budget serves as the primary planning document for the operation and management of the City of Neptune Beach.

The City of Neptune Beach will operate within eighteen (18) separate funds, which makes municipal budgeting and accounting considerably different from that in the private sector. Although, the City may, in most cases, legally transfer money from one fund to another, each fund is a separate accounting entity with assets, liabilities and equity, revenues and expenditures. Consequently, there are eighteen (18) separate balance sheets and income statements.

116 First Street • Neptune Beach, Florida 32266-6140
(904) 270-2400 x 31 • FAX (904) 270-2526

Wastewater Treatment Facility into compliance with the consent order issued by the Florida Department of Environmental Protection.

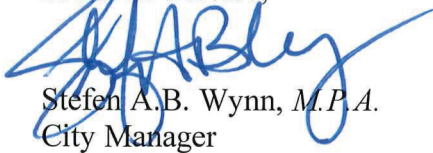
The City will continue to prioritize and strategically plan infrastructure improvements in FY-2023 through the Transportation and Infrastructure Planning (TIP) Committee. The TIP Committee will help to develop a (Strategic) Capital Improvement Plan to address the growing list of aging infrastructure within the City.

This budget includes a 9% increase in wages for all employees, except the City Manager, in order to remain competitive in retaining and attracting qualified employees in all departments. A salary study was conducted during collective bargaining agreement negotiations that compared salaries for all departments to surrounding and comparable communities.

This budget also begins to staff a shortfall of employees at the Public Works Department that have been lost to either attrition or otherwise vacated since 2018. Offering competitive compensation will greatly assist in the endeavor to become fully-staffed in all departments of the City.

We believe that this budget is an accurate depiction of the cost to continue making progress on the City's goals for the upcoming fiscal year.

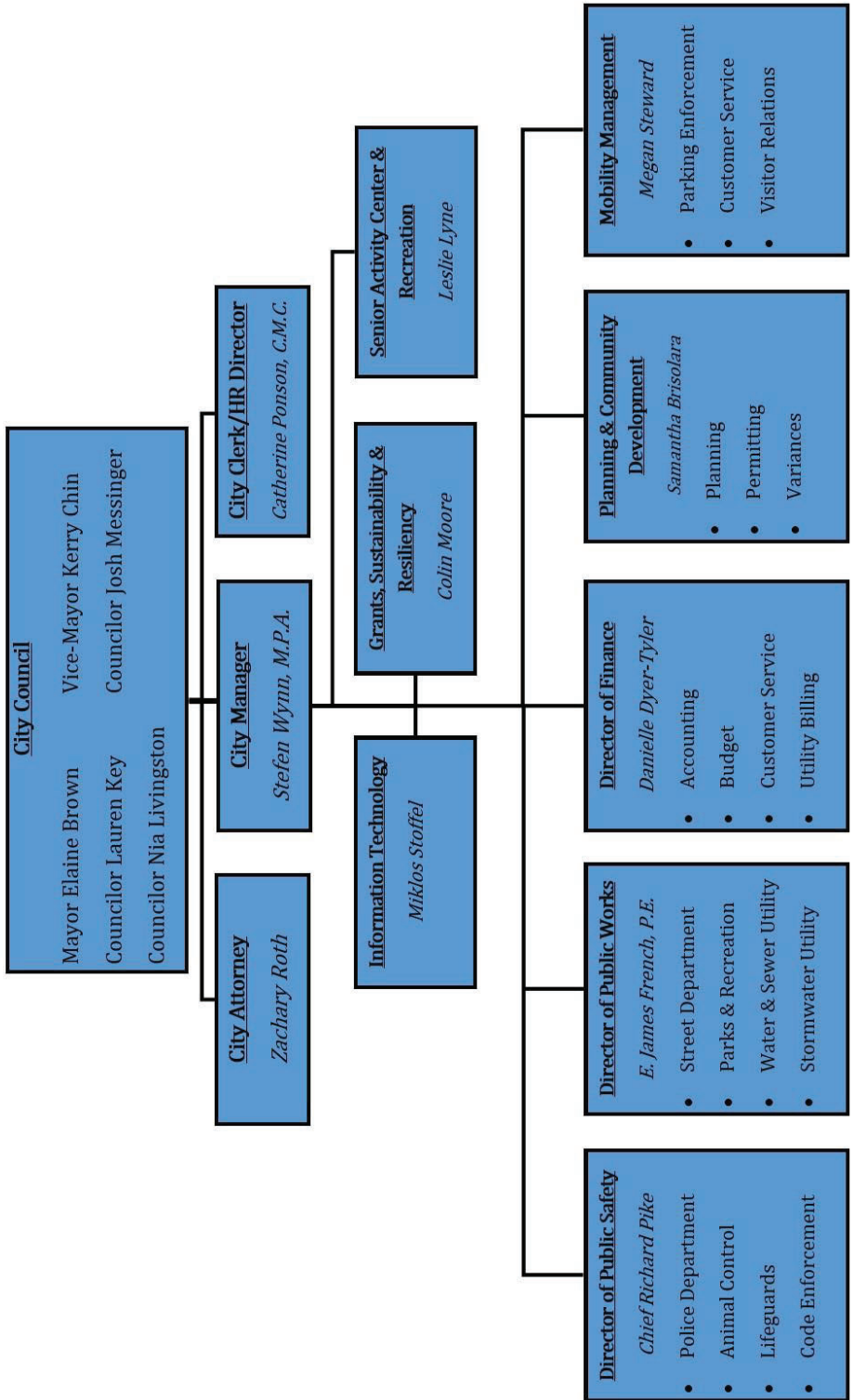
In Public Service,



Stephen A.B. Wynn, *M.P.A.*
City Manager

City of Neptune Beach—Organizational Chart

Residents of Neptune Beach



CITY OF NEPTUNE BEACH, FLORIDA

Background

The City of Neptune Beach was organized under Section 6 of Chapter 15356 Laws of Florida, 1931 and is currently governed as a municipal corporation under the Home Rule Charter of the City of Neptune Beach, Florida adopted by Laws of Florida Chapter 88-481, effective October 1, 1988.

Since 1989 the City has operated under an elected Mayor-Council form of government. The City Council is responsible for enacting the ordinances and resolutions that govern the City. The Mayor presides over public meetings and ceremonial events. The Council appoints the City Manager. As Chief Executive Officer, the City Manager is charged with the enforcement of all ordinances and resolutions passed by the Council. Department heads for Public Safety, Public Works and Finance are recruited by the City Manager. By special referendum the City Clerk became an appointed position in October 1999. The City Clerk is appointed by the City Council and serves as Clerk to the Council and is charged with the custody of all public records.

The City of Neptune Beach is located on Duval County's barrier island, adjacent to the Atlantic Ocean. The structure of government with the consolidated City of Jacksonville (Duval County) makes an uncommon relationship between the City of Neptune Beach and its county government. As an entity, the City of Neptune Beach exists as approximately 2.25 square miles bounded on the east by the Atlantic Ocean, the west by the Intra-Coastal Waterway, the north by Atlantic Beach and the south by Jacksonville Beach.

Since its inception in 1931, the City of Neptune Beach has grown to have a population of approximately 7,500. That growth is nearing its maximum capacity due to build-out of all available land. Less than 5% of the City's area is non-residential. A portion of that 5% includes two schools and six churches within the City limits.

Lacking industrial development, the limited commercial district is primarily retail, with restaurants occupying a considerable percentage of the commercial base. Neptune Beach is primarily a residential community. Tourism is minimal due to the residential character of the City and limited motel accommodations. Town Center, the central business district joining Atlantic Beach and Neptune Beach at Atlantic Boulevard and the ocean, was completed in fiscal year 2001 transforming parking, lighting, landscaping, and brick-laid walkways.

The overall economic outlook for the City continues to mirror the economy of Florida.

CITY OF NEPTUNE BEACH, FLORIDA

General Budgetary Principles

The annual budget is the primary financial planning tool for the City. It sets forth management's estimate of available resources and describes the way in which those resources will be expended. Like any plan, the budget is carefully monitored throughout the year to identify and address material variances. Since no plan can accurately predict all future events, management must have sufficient flexibility to make adjustments during the year without altering the general intent of the City Council as reflected in the adopted budget. The rules set forth below are intended to provide that control and flexibility.

- Formal budgetary integration is employed as a management control device during the year for the General Fund and the Special Revenue Funds. Formal budgetary integration is not employed for Debt Service or Enterprise Funds.
- The City maintains the legal level of budgetary control at the fund level in the General Fund and at the fund level for all other funds. Total expenditures for each fund may not exceed appropriations without approval by Council.
- The City Manager is authorized to transfer budgeted amounts between accounts within a fund. At any time during the year, the City Manager may transfer unencumbered appropriated balances among line items within one department, or between departments within the same fund, provided that such transfer does not exceed the total appropriation for that fund.
- In the event that uncontrollable circumstances cause deviations from budget in an amount greater than that which can be remediated through line item transfer, flexibility and relief are provided by budget amendment procedures as established by Florida Statutes. These statutes give the City Council the authority to adopt a budget and modify it as necessary during the fiscal year.
- The City also maintains an encumbrance accounting system to assist in budgetary control. At year-end, outstanding encumbrances are recorded as reservations of fund balance.

CITY OF NEPTUNE BEACH, FLORIDA

Budget Process

The budget process begins in April and ends in September. Through a series of discussions, workshops, and public meetings, the City's level of service goals and anticipated revenues and expenditures for the next fiscal year are developed. Revenue is projected from historical data, estimates, and statistical trends available from City records and outside sources. Expenditures are estimated based on cost analyses, expected needs, and historical data produced by the finance and operating departments. The budget process also produces the related Five-Year Capital Improvement Plan.

A summary of the timing and principal steps in the budget process follows:

April - May	<p>City Manager establishes service level goals and broad citywide objectives for the upcoming budget year.</p> <p>The Finance Department reviews and prepares the necessary forms and instructions and distributes them to the individual departments.</p>
May - June	<p>City Manager meets with Department Heads to review budget requests.</p> <p>Department Heads return budget requests to the Finance Department for review and compilation of preliminary budget document.</p>
June - August	<p>City Manager adopts the Not To Exceed millage rate.</p> <p>City Manager and Chief Financial Officer present proposed budget to the City Council for review.</p>
September	<p>City Council conducts two public hearings to present the proposed budget in the form of an ordinance, in compliance with the Truth in Millage statute. These hearings provide citizens with additional opportunities to express their views about the proposed budget.</p> <p>At the second hearing, the budget ordinance is adopted.</p>

FUNDS

General Fund

The General Fund is used to account for the resources devoted to financing the general services that a City performs for its citizens, such as police, building and zoning, maintenance of streets and roads, and other services. Property taxes, sales taxes, franchise fees, fines and other sources of revenue used to finance the fundamental operations of the City are included in the General Fund. The General Fund is also charged with all the costs of operating the government for which a separate fund has not been established.

The financial resources of the General Fund are expended for current operations. Debt service and large capital projects are recorded in the Debt Service Fund and Capital Projects Fund respectively.

NOTICE OF PROPOSED TAX INCREASE

The City of Neptune Beach has tentatively adopted a measure to increase its property tax levy.

Last year's property tax levy:

A. Initially proposed tax levy	\$	3,466,929
B. Less tax reductions due to Value Adjustment Board and other assessment changes.	\$	<u>7,710</u>
C. Actual property tax levy	\$	<u><u>3,459,219</u></u>

This year's proposed tax levy	\$	<u><u>3,808,513</u></u>
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All concerned citizens are invited to attend a public hearing on the tax increase to be held on:

**Monday, September 19, 2022
6:00 P.M.
at
Neptune Beach City Hall
116 First Street
Neptune Beach, FL 32266**

A FINAL DECISION on the proposed tax increase and the budget will be made at this hearing.

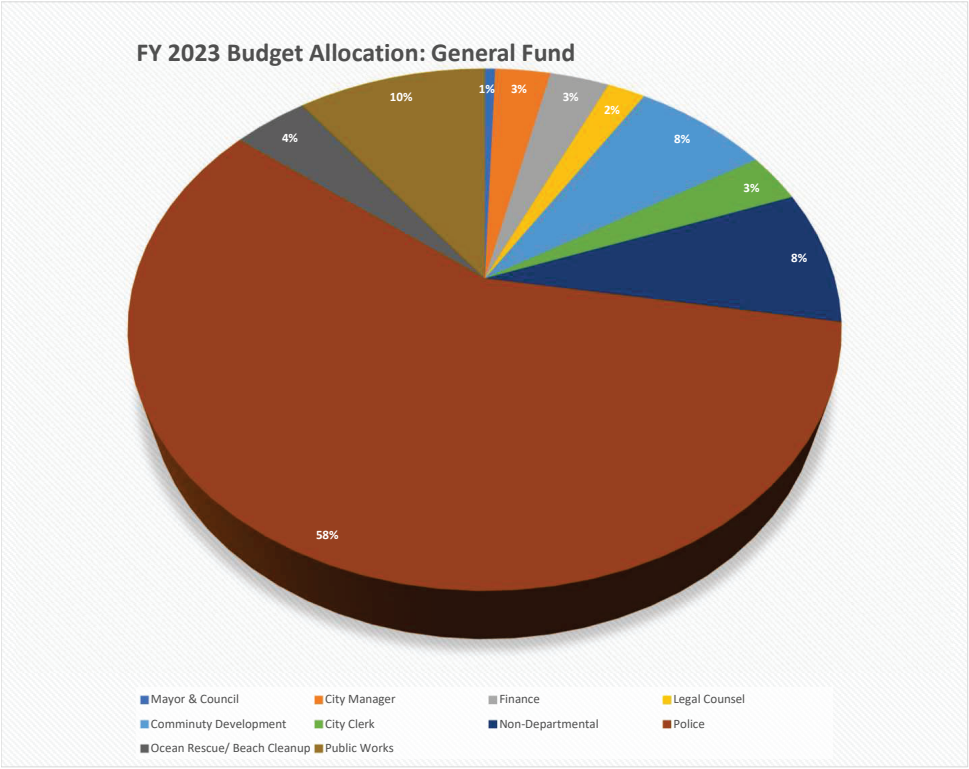
BUDGET SUMMARY
CITY OF NEPTUNE BEACH, FLORIDA - FISCAL YEAR 2022-2023

*THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE CITY OF NEPTUNE BEACH ARE 12.7%
 MORE THAN LAST YEAR'S TOTAL OPERATING EXPENDITURES

General Fund	3.3656							
ESTIMATED REVENUES:		GENERAL FUND	SPECIAL REVENUE	DEBT SERVICE	ENTERPRISE FUNDS	TRUST & AGENCY FUNDS	TOTAL ALL FUNDS	
Taxes:	Millage per \$1,000							
Ad Valorem Taxes	3.3656	\$ 3,808,513					\$ 3,808,513	
Sales and Use Taxes		\$ -	\$ 946,040				\$ 946,040	
Franchise and Utility Taxes		\$ 599,650					\$ 599,650	
Charges for Services		\$ 12,720	\$ 72,660		\$ 7,980,700		\$ 8,066,080	
Grants and Contributions		\$ -	\$ 83,012				\$ 83,012	
Fines and Forfeitures		\$ 27,425	\$ 20,952				\$ 48,377	
License & Permits		\$ 228,500					\$ 228,500	
Intergovernmental		\$ 1,390,450					\$ 1,390,450	
Interest Income		\$ 200			\$ 2,500		\$ 2,700	
Miscellaneous		\$ 114,157	\$ 65,000				\$ 179,157	
TOTAL SOURCES		\$ 6,181,615	\$ 1,187,664	\$ -	\$ 7,983,200	\$ -	\$ 15,352,479	
Transfers In		1,604,278			3,913,005		5,517,283	
Fund Balances/Reserves/Net Assets		1,671,960	131,835	0	5,388,698	9,457,853	16,650,346	
TOTAL REVENUE, TRANSFERS, & BALANCES		\$9,457,853	\$1,319,499	\$0	\$17,284,903	\$9,457,853	\$37,520,108	
EXPENDITURES								
General Government		1,708,778			797,697		2,506,475	
Public Safety		4,206,143	18,102				4,224,245	
Public Works		749,921	357,380		11,079,805		12,187,106	
Culture and Recreation		600,050	76,040				676,090	
Debt Services							0	
TOTAL EXPENDITURES		\$ 7,264,892	\$ 451,522	\$ -	\$ 11,877,502	\$ -	\$ 19,593,916	
Transfers Out					330,000		330,000	
Fund Balances/Reserves/Net Assets		2,192,961	867,977	0	5,077,401	9,457,853	17,596,192	
TOTAL APPROPRIATED EXPENDITURES, TRANSFERS, RESERVES & BALANCES		\$9,457,853	\$1,319,499	\$0	\$17,284,903	\$9,457,853	\$37,520,108	
THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD.								

ACCOUNT	DESCRIPTION		BUDGET FY2022	BUDGET FY2023
General Fund				
001-0000-311-10-00	REAL PROPERTY TAXES			
001-0000-311-10-10	REAL PROPERTY TAXES	\$	3,227,822.00	\$ 3,742,596
001-0000-311-10-20	PERSONAL PROPERTY TAXES	\$	55,761.00	\$ 65,917
001-0000-311-20-10	DELINQUENT REAL PROPERTY	\$	10,000.00	\$ -
	Subgroup : [311] Taxes	\$	3,293,583.00	\$ 3,808,513
General Fund				
001-0000-313-10-00	JAX BEACH ELEC. FRANCHISE	\$	220,000.00	\$ 220,000.00
001-0000-313-40-00	GAS FRANCHISE	\$	1,400.00	\$ 1,400.00
001-0000-313-60-00	SANITATION FRANCHISE	\$	128,400.00	\$ 125,500.00
001-0000-314-20-00	TELECOMMUNICATIONS TAX	\$	242,400.00	\$ 252,750.00
	Subgroup : [323] Franchise Fees	\$	592,200.00	\$ 599,650.00
General Fund				
001-0000-321-10-00	PROFESSIONAL/OCCUPATIONAL. LICENSES	\$	20,000.00	\$ 30,000.00
001-0000-322-10-00	BUILDING PERMITS	\$	181,000.00	\$ 150,000.00
001-0000-322-20-00	PLAN REVIEW FEES	\$	38,000.00	\$ 36,000.00
001-0000-322-20-10	Fire Plan Review Fees	\$	10,023.85	\$ 10,000.00
001-0000-322-30-00	Building Department Credit Card Fees	\$	-	\$ -
001-0000-329-10-00	INSPECTION FEES	\$	1,000.00	\$ 2,500.00
	Subgroup : [322] Licenses and Permits	\$	250,023.85	\$ 228,500.00
General Fund				
001-0000-331-20-00	Federal Grant - Public Safety	\$	-	\$ -
001-0000-332-10-00	ARPA Funding	\$	3,635,695.92	\$ -
001-0000-334-40-10	DISASTER RELIEF FUNDING/FEMA FUNDING	\$	-	\$ -
001-0000-335-11-20	11 CENT CIG. TAX/REV. SHARING	\$	181,360.00	\$ 180,000.00
001-0000-335-15-00	ALCOHOLIC BEVERAGE. LICENSES	\$	10,300.00	\$ 8,800.00
001-0000-335-18-00	LOCAL HALF CENT SALES TAX	\$	856,800.00	\$ 785,000.00
001-0000-335-19-00	MOTOR FUEL TAX REBATE	\$	2,400.00	\$ 2,400.00
001-0000-337-20-12	FDOT GRANT	\$	40,000.00	\$ 37,500.00
001-0000-337-20-30	911 USER FEES	\$	89,848.98	\$ 99,250.00
001-0000-337-30-20	FLORIDA BLVD. MAINTENANCE	\$	20,327.52	\$ 37,500.00
001-0000-337-70-10	LIFEGUARD/BEACH CLEAN-UP	\$	250,740.00	\$ 240,000.00
001-0000-338-20-00	COUNTY OCCUPATIONAL TAX	\$	-	\$ -
	Subtotal [330] Intergovernmental Revenue	\$	5,087,472.42	\$ 1,390,450.00
General Fund				
001-0000-341-20-10	BOARD OF APPEALS FEES	\$	1,500.00	\$ 1,500.00
001-0000-341-20-20	PLANNING REVIEW BOARD FEE	\$	3,500.00	\$ 3,500.00
001-0000-341-20-30	SALE OF MAPS/PUBLICATIONS	\$	-	\$ -
001-0000-341-20-40	LIEN LETTERS	\$	8,200.00	\$ 7,000.00
001-0000-341-20-45	NOTARY FEES	\$	-	\$ -
001-0000-341-20-50	COPIES	\$	500.00	\$ 500.00
001-0000-341-20-60	ID & FINGERPRINT CHARGES	\$	100.00	\$ 50.00
001-0000-341-20-90	ZONING VERIFICATION CHARGES	\$	360.00	\$ 100.00
001-0000-341-55-00	ELECTION QUALIFYING FEES	\$	-	\$ -
001-0000-342-90-20	INCIDENT REPORTS	\$	70.00	\$ 70.00
	Subgroup : [341] Charges for Services	\$	14,230.00	\$ 12,720.00

ACCOUNT	DESCRIPTION	BUDGET	BUDGET
		FY2022	FY2023
General Fund			
001-0000-351-10-00	COURT FINES	\$ 35,000.00	\$ 15,000.00
001-0000-354-10-00	PARKING TICKETS	\$ 18,000.00	\$ 8,200.00
001-0000-354-20-00	ALARM VIOLATIONS	\$ 25.00	\$ 25.00
001-0000-354-30-00	ANIMAL CONTROL VIOLATIONS	\$ 3,000.00	\$ 2,200.00
001-0000-354-40-00	CODE ENFORCEMENT VIOLATIONS.	\$ 4,750.00	\$ 2,000.00
	Subgroup : [354] Fines and Forfeitures	\$ 60,775.00	\$ 27,425.00
General Fund			
001-0000-361-10-00	INTEREST ON INVESTMENTS	\$ -	\$ 200.00
001-0000-361-20-00	STATE BOARD ADMIN INTEREST	\$ -	\$ -
	Subgroup : [361] Investment Income	\$ -	\$ 200.00
General Fund			
001-0000-362-10-00	CELLULAR TOWER RENTALS	\$ 40,000.00	\$ 50,000.00
001-0000-362-20-00	FOP LODGE RENTAL	UNUSED	UNUSED
001-0000-362-35-00	BREWHOUND RIGHT-OF-WAY LEASE	\$ 2,400.00	\$ 2,400.00
001-0000-362-40-00	FISH CAMP SIDEWALK RENTAL	\$ 4,934.00	\$ 4,934.00
001-0000-362-43-00	HAWKERS NEPTUNE BEACH SIDEWALK LEASE	\$ 2,923.00	\$ 2,923.00
001-0000-362-45-00	JAX SURF & PADDLE AND FLYING IGUANA LEASES	\$ 4,934.00	\$ 6,000.00
001-0000-362-47-00	SOUTHCOAST BEACHES SIDEWALK RENT	\$ 2,400.00	\$ 2,400.00
001-0000-362-50-00	GARDEN LEASE	\$ -	\$ -
001-0000-362-52-00	THE LOCAL DUMPSTER PAD RENTAL	\$ 15,500.00	\$ 6,000.00
001-0000-362-60-00	GREEN MARKET LEASE PAYMENT	\$ -	\$ -
001-0000-362-75-00	NEPTUNE HOUSE RENTALS	\$ 1,000.00	\$ 1,000.00
	Subgroup : [362] Rents and Royalties	\$ 74,091.00	\$ 75,657.00
General Fund			
001-0000-364-10-00	SURPLUS EQUIPMENT SALES	\$ 5,000.00	\$ 7,500.00
001-0000-364-20-00	INSURANCE PROCEEDS	\$ -	\$ 1,000.00
	[364] Sales - Disposition of Fixed Assets	\$ 5,000.00	\$ 8,500.00
General Fund			
001-0000-369-00-00	OTHER MISC. REVENUES	\$ 1,000,000.00	\$ 30,000.00
	Subgroup : [369] Miscellaneous Revenue	\$ 1,000,000.00	\$ 30,000.00
General Fund			
001-0000-381-00-00	Interfund Transfers	\$ -	\$ 603,000.00
001-0000-382-10-00	CONTRIB. FROM WATER/SEWER	\$ -	\$ 120,000.00
001-0000-382-20-00	CONTRIB. FROM OTHER FUNDS	\$ -	\$ 210,000.00
001-0000-389-10-00	APPROPRIATED FUND BALANCE	\$ 36,001.00	\$ 671,278.00
	Subgroup : [380] Other Financing Sources	\$ 36,001.00	\$ 1,604,278.00
	TOTAL GENERAL FUND REVENUES	\$ 10,413,376.27	\$ 7,785,892.51



CITY OF NEPTUNE BEACH

2022 – 2023

MAYOR AND COUNCIL

MISSION The City Council is the legislative branch of the City Government. It approves and promulgates the ordinances and resolutions and defines the policies to be carried out by the City Administration. The Council represents the City's interests before other legislative and regulatory bodies and can establish citizen advisory boards and committees to assist the Council in its duties.

STAFFING TABLE

Type of Employee	2022-2023	2021-2022	Change
Full Time Non Bargaining	<u>5</u>	<u>5</u>	<u>0</u>

MAJOR GOALS AND CHANGES

1. Establish an effective policy framework to insure efficient operations of the City of Neptune Beach to meet the needs of the residents and visitors of the City.

MAYOR & COUNCIL	
Employee Name	Position
Brown, Elaine	Mayor
Chin, Kerry	Vice Mayor
Livingston, Nia	Councilor
Key, Lauren	Councilor
Messinger, Joshua	Councilor

ACCOUNT	DESCRIPTION	BUDGET	PROPOSED BUDGET
		FY2022	FY 2023
MAYOR & COUNCIL	PERSONNEL SERVICES		
001-1111-511-10-11	EXECUTIVE SALARIES	\$ 27,000.00	\$ 27,000.00
001-1111-511-10-21	FICA	\$ 1,500.00	\$ 1,900.00
001-1111-511-10-24	WORKER'S COMPENSATION	\$ 64.00	\$ 400.00
001-1111-511-10-25	MEDICARE	\$ 450.00	\$ 500.00
	Subgroup : [10] Personnel Services	\$ 29,014.00	\$ 29,800.00
MAYOR & COUNCIL	OPERATING		
001-1111-511-30-40	TRAVEL & PER DIEM	\$ 1,200.00	\$ 1,500.00
001-1111-511-30-41	COMMUNICATIONS SERVICES	\$ -	\$ 1,570.00
001-1111-511-30-45	INSURANCE	\$ 800.00	\$ 1,450.00
001-1111-511-30-48	PROMOTIONAL & ADVERTISING	\$ 3,000.00	\$ 3,000.00
001-1111-511-30-51	OFFICE SUPPLIES	\$ 600.00	\$ 1,000.00
001-1111-511-30-54	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	\$ 2,000.00	\$ 1,500.00
001-1111-511-30-55	EDUCATIONAL COURSES	\$ 1,200.00	\$ 1,200.00
	Subgroup : [30] Operating Expenditures	\$ 8,800.00	\$ 11,220.00
MAYOR & COUNCIL	CAPITAL OUTLAY		
001-1111-511-60-62	BUILDING IMPROVEMENTS	\$ -	\$ -
001-1111-511-60-64	MACHINERY & EQUIPMENT	\$ -	\$ -
	Subgroup : [60] CAPITAL OUTLAY	\$ -	\$ -
	TOTAL	\$ 37,814.00	\$ 41,020.00

CITY OF NEPTUNE BEACH

2022 - 2023

CITY MANAGER

MISSION The mission of the City Manager is to provide professional leadership and guidance in the execution of policies and programs established by the City Council. To administer and monitor the daily affairs of the City government, which includes: law enforcement, public works, water and sewer, sanitation, financial operations, human resources, community development, paid parking and related operations. Creates and implements new management techniques to facilitate the effective delivery of municipal services. Fosters the effective use of all City assets and a safe work environment for all employees. Recruits and maintains a skilled work force to handle the daily needs of Residents to create a clean and safe environment that includes those amenities that produce a sense of pride, a sense of community, and a high quality of life.

STAFFING TABLE

Type of Employee	2022-2023	2021-2022	Change
Full Time Non-Bargaining	<u>3</u>	<u>3</u>	<u>0</u>

MAJOR GOALS AND CHANGES

1. To implement new management techniques as necessary to ensure the effective operation of the various departments of the City.
2. Use continuous improvement models to enhance the delivery of services to Residents.
3. Direct and assist in any special projects assigned by the City Council.

CAPITAL REQUESTS

1. None

CITY MANAGER	
Employee Name	Position
Wynn, Stefen	City Manager
Back, Cheryl	Asst. to City Manager
Moore, Colin	Grant and Resiliency Coordinator

ACCOUNT	DESCRIPTION	BUDGET	PROPOSED BUDGET
		FY2022	FY 2023
CITY MANAGER	PERSONNEL SERVICES		
001-1112-512-10-12	REGULAR SALARIES	\$ 108,810.00	\$ 122,350.00
001-1112-512-10-14	OVERTIME	\$ -	\$ -
001-1112-512-10-15	SPECIAL PAY	\$ 500.00	\$ 500.00
001-1112-512-10-16	PTO LIABILITY	\$ -	\$ 7,875.00
001-1112-512-10-21	FICA	\$ 6,800.00	\$ 7,750.00
001-1112-512-10-22	RETIREMENT CONTRIBUTIONS	\$ 8,000.00	\$ 8,500.00
001-1112-512-10-23	LIFE & HEALTH INSURANCE	\$ 25,000.00	\$ 27,500.00
001-1112-512-10-24	WORKER'S COMPENSATION	\$ 200.00	\$ 250.00
001-1112-512-10-25	MEDICARE	\$ 1,600.00	\$ 1,800.00
	Subgroup : [10] Personnel Services	\$ 150,910.00	\$ 176,525.00
CITY MANAGER	OPERATING		
001-1112-512-30-31	PROFESSIONAL SERVICES	\$ -	\$ -
001-1112-512-30-34	OTHER CONTRACTUAL SERVICES	\$ 6,973.00	\$ 1,500.00
001-1112-512-30-40	TRAVEL & PER DIEM	\$ 3,200.00	\$ 4,000.00
001-1112-512-30-45	INSURANCE	\$ 5,200.00	\$ 7,575.00
001-1112-512-30-46	REPAIR & MAINTENANCE	\$ 2,900.00	\$ 2,900.00
001-1112-512-30-48	PROMOTIONAL & ADVERTISING	\$ 1,500.00	\$ 1,500.00
001-1112-512-30-51	OFFICE SUPPLIES	\$ 5,000.00	\$ 5,000.00
001-1112-512-30-52	OPERATING SUPPLIES	\$ 1,875.00	\$ 2,800.00
001-1112-512-30-54	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	\$ 6,200.00	\$ 6,200.00
001-1112-512-30-55	EDUCATIONAL COURSES	\$ 9,400.00	\$ 9,400.00
001-1112-512-30-57	VEHICLE REPAIR & MAINTENANCE	\$ 1,500.00	\$ 1,500.00
001-1112-512-30-58	GAS, OIL & LUBRICANTS	\$ 1,500.00	\$ 1,500.00
	Subgroup : [30] Operating Expenditures	\$ 45,248.00	\$ 43,875.00
CITY MANAGER	CAPITAL OUTLAY		
001-1112-512-60-62	BUILDING IMPROVEMENTS	\$ -	\$ -
001-1112-512-60-64	MACHINERY & EQUIPMENT	\$ 6,500.00	\$ -
	Subgroup : [60] CAPITAL OUTLAY	\$ 6,500.00	\$ -
	TOTAL	\$ 202,658.00	\$ 220,400.00

CITY OF NEPTUNE BEACH

2022 - 2023

FINANCE DEPARTMENT

MISSION To enhance and promote professional management of governmental resources, accomplished in part by identifying, developing and advancing fiscal strategies and practices for the public benefit, and by maximizing the return to the City on each dollar spent for equipment and services. The Finance Department coordinates, administers and invests the pooled financial resources of the City and provides accounting, billing, bookkeeping and cashiering services to all departments and divisions. To provide inventory management and to dispose of surplus materials and equipment no longer required by the City.

STAFFING TABLE

Type of Employee	2022-2023	2021-2022	Change
Full Time Bargaining	3	3	0
Full Time Non-Bargaining	<u>3</u>	<u>3</u>	<u>0</u>
Total	<u>6</u>	<u>6</u>	<u>0</u>

MAJOR GOALS AND CHANGES

1. To implement new management techniques as necessary to ensure the effective operation of the various department of the City. Direct and assist in any special projects assigned by the City Council.
2. Full implementation of a new General Ledger/Enterprise Resource Planning System.

CAPITAL REQUESTS

1. None

FINANCE	
Employee Name	Position
Dyer-Tyler, Danielle	Chief Financial Officer
Marrero, Rosemary	Utility Billing Supervisor/IS Admin.
Owens, Michael	Accountant
Downs, Teresa	Cashier II
Tatum, Jazmine	Cashier I
Dabbah, Lisa	Payroll & Accounts Payable Accountant

ACCOUNT	DESCRIPTION	BUDGET	PROPOSED BUDGET
		FY2022	FY 2023
FINANCE	PERSONNEL SERVICES		
001-1113-513-10-12	REGULAR SALARIES	\$ 143,000.00	\$ 126,750.00
001-1113-513-10-14	OVERTIME	\$ 2,000.00	\$ 2,700.00
001-1113-513-10-15	SPECIAL PAY	\$ 300.00	\$ 600.00
001-1113-513-10-16	PTO LIABILITY	\$ -	\$ 7,500.00
001-1113-513-10-21	FICA	\$ 9,000.00	\$ 9,000.00
001-1113-513-10-22	RETIREMENT CONTRIBUTIONS	\$ 9,950.00	\$ 9,100.00
001-1113-513-10-23	LIFE & HEALTH INSURANCE	\$ 15,000.00	\$ 19,750.00
001-1113-513-10-24	WORKER'S COMPENSATION	\$ 180.00	\$ 225.00
001-1113-513-10-25	MEDICARE	\$ 2,100.00	\$ 2,100.00
	Subgroup : [10] Personnel Services	\$ 181,530.00	\$ 177,725.00
FINANCE	OPERATING		
001-1113-513-30-32	ACCOUNTING & AUDIT	\$ 13,650.00	\$ 14,000.00
001-1113-513-30-34	OTHER CONTRACTUAL SERVICES	\$ 1,200.00	\$ 4,600.00
001-1113-513-30-40	TRAVEL & PER DIEM	\$ 1,200.00	\$ 5,500.00
001-1113-513-30-41	COMMUNICATION SERVICES	\$ 960.00	\$ 1,500.00
001-1113-513-30-42	POSTAGE (INC. FED EX)	\$ 100.00	\$ 100.00
001-1113-513-30-45	INSURANCE	\$ 1,200.00	\$ 8,800.00
001-1113-513-30-46	REPAIR & MAINTENANCE	\$ 4,950.00	\$ 4,900.00
001-1113-513-30-47	PRINTING & BINDING	\$ -	\$ 500.00
001-1113-513-30-51	OFFICE SUPPLIES	\$ 3,800.00	\$ 4,200.00
001-1113-513-30-52	OPERATING SUPPLIES	\$ 2,600.00	\$ 3,600.00
001-1113-513-30-54	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	\$ 2,475.00	\$ 3,000.00
001-1113-513-30-55	EDUCATIONAL COURSES	\$ 1,000.00	\$ 2,500.00
	Subgroup : [30] Operating Expenditures	\$ 33,135.00	\$ 53,200.00
FINANCE	CAPITAL OUTLAY		
001-1113-513-60-62	BUILDING IMPROVEMENTS	\$ -	\$ -
001-1113-513-60-64	MACHINERY & EQUIPMENT	\$ 6,500.00	\$ 5,000.00
	Subgroup : [60] CAPITAL OUTLAY	\$ 6,500.00	\$ 5,000.00
	TOTAL	\$ 221,165.00	\$ 235,925.00

CITY OF NEPTUNE BEACH

2022 - 2023

LEGAL COUNSEL

MISSION The Legal Counsel is responsible for providing effective legal counseling services to the City Council and City Staff. These services include providing legal advice on federal, state and local laws, drafting and review of legislation, defense of suits brought against the City, initiation of legal actions on behalf of the City, and prosecution of violations of City ordinances. Additionally, the City Legal Counsel defends the City's interest in mediations; provides legal advice in negotiation of contracts; and advises the Boards and Commissions of the City Council. In the latter part of fiscal year 2019 the City's Council voted and decided to contract Ansbacher Law firm as a City's Legal Counsel. Prior to this the position was filled with in-house Attorney.

STAFFING TABLE

Type of Employee	2022-2023	2021-2022	Change
CONTRACTED WITH ANSBACHER LAW FIRM			

MAJOR GOALS AND CHANGES

1. Track and effectively manage suits and other legal matters.
2. Provide sound preventative legal advice to minimize litigation.

CAPITAL REQUESTS

1. None

ACCOUNT		DESCRIPTION	BUDGET	PROPOSED BUDGET
			FY2022	FY 2023
LEGAL SERVICES	OPERATING EXPENDITURES			
001-1114-514-30-31		Professional Services	\$ 150,000.00	\$ 150,000.00
001-1114-514-30-54		Books, Subscriptions & Memberships	\$ 129.25	\$ 150.00
		Subgroup : [30] Operating Expenditures	\$ 150,129.25	\$ 150,150.00
		TOTAL	\$ 150,129.25	\$ 150,150.00

CITY OF NEPTUNE BEACH

2022 - 2023

BUILDING/ZONING DEPARTMENT

MISSION To provide the City of Neptune Beach residents and contractors with courteous, friendly, and knowledgeable information. To review and process permits. To provide a thorough inspection process that assures the residents and business owners of a well-constructed structure. Maintain zoning regulations, process variance requests and commercial development applications.

STAFFING TABLE

Type of Employee	2022-2023	2021-2022	Change
Full Time Bargaining	2	1	1
Full Time Non-Bargaining	2	2	0
Part Time Non-Bargaining	<u>0</u>	<u>0</u>	<u>0</u>
Total	<u>4</u>	<u>3</u>	<u>1</u>

MAJOR GOALS AND CHANGES

1. Continue public awareness of code of ordinances.
2. Continue professional training.
3. To help plan and meet the future needs of the City of Neptune Beach.
4. Fire Marshal position made full-time and description changed to Community Development Services Coordinator.
5. Code Enforcement Officer transferred into the Department.

CAPITAL REQUESTS

1. None

COMMUNITY DEVELOPMENT	
Employee Name	Position
Ruley, John	Fire Marshal
Turner, Piper	Code Compliance Supervisor
Brisolara, Samantha	Community Development Director
VACANT	Code Enforcement Officer

ACCOUNT	DESCRIPTION	BUDGET	PROPOSED BUDGET
		FY2022	FY 2023
COMMUNITY DEV.	PERSONNEL SERVICES		
001-1115-515-10-12	REGULAR SALARIES	\$ 195,000.00	\$ 285,000.00
001-1115-515-10-14	OVERTIME	\$ 500.00	\$ -
001-1115-515-10-15	SPECIAL PAY	\$ 1,600.00	\$ 1,800.00
001-1115-515-10-16	PTO LIABILITY	\$ -	\$ 10,500.00
001-1115-515-10-21	FICA	\$ 12,300.00	\$ 18,000.00
001-1115-515-10-22	RETIREMENT CONTRIBUTIONS	\$ 7,300.00	\$ 22,000.00
001-1115-515-10-23	LIFE & HEALTH INSURANCE	\$ 23,700.00	\$ 40,750.00
001-1115-515-10-24	WORKER'S COMPENSATION	\$ 1,200.00	\$ 2,000.00
001-1115-515-10-25	MEDICARE	\$ 2,900.00	\$ 4,250.00
	Subgroup : [10] Personnel Services	\$ 244,500.00	\$ 384,300.00
COMMUNITY DEV.	OPERATING		
001-1115-515-30-31	PROFESSIONAL SERVICES	\$ 126,557.00	\$ 85,000.00
001-1115-515-30-34	OTHER CONTRACTUAL SERVICES	\$ 75,000.00	\$ 10,000.00
001-1115-515-30-40	TRAVEL & PER DIEM	\$ 5,500.00	\$ 5,000.00
001-1115-515-30-41	COMMUNICATIONS SERVICES	\$ 480.00	\$ 2,000.00
001-1115-515-30-45	INSURANCE	\$ 4,000.00	\$ 18,750.00
001-1115-515-30-46	REPAIR & MAINTENANCE	\$ 6,150.00	\$ 2,000.00
001-1115-515-30-47	PRINTING & BINDING	\$ -	\$ 500.00
001-1115-515-30-48	PROMOTIONAL & ADVERTISING	\$ 2,500.00	\$ 1,500.00
001-1115-515-30-51	OFFICE SUPPLIES	\$ -	\$ 1,400.00
001-1115-515-30-52	OPERATING SUPPLIES	\$ 3,800.00	\$ 3,600.00
001-1115-515-30-54	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	\$ 18,000.00	\$ 12,000.00
001-1115-515-30-55	EDUCATIONAL COURSES	\$ 6,000.00	\$ 3,000.00
001-1115-515-30-57	VEHICLE REPAIR & MAINTENANCE	\$ -	\$ 1,500.00
001-1115-515-30-58	GAS, OIL & LUBRICANTS	\$ -	\$ 2,500.00
	Subgroup : [30] Operating Expenditures	\$ 247,987.00	\$ 148,750.00
COMMUNITY DEV.	CAPITAL OUTLAY		
001-1115-515-60-62	BUILDING IMPROVEMENTS	\$ -	\$ -
001-1115-515-60-64	MACHINERY & EQUIPMENT	\$ 20,000.00	\$ 2,000.00
001-1115-515-80-84	MUNICIPAL BOARDS	\$ 200.00	\$ -
	Subgroup : [60] CAPITAL OUTLAY	\$ 20,200.00	\$ 2,000.00
TOTAL		\$ 512,687.00	\$ 535,050.00

CITY OF NEPTUNE BEACH

2022 - 2023

CITY CLERK

MISSION The mission of the City Clerk is to record and maintain orderly and accessible records of all City Council meetings, discussions and other communications. Additionally, the City Clerk transcribes and maintains the records of all advisory commission activities as directed by the City Council. The City Clerk acts as the repository to preserve all official municipal documents in an efficient and dependable manner. All contracts with value in excess of \$10,000 are maintained in the Clerk's files. Further, the City Clerk is the Supervisor of Elections for all City Referenda and Elections.

STAFFING TABLE

Type of Employee	2022-2023	2021-2022	Change
Full Time Non Bargaining	<u>2</u>	<u>1</u>	<u>1</u>
Total	<u><u>2</u></u>	<u><u>1</u></u>	<u><u>1</u></u>

MAJOR GOALS AND CHANGES

1. Maintain an open-record system to provide timely information regarding the City operations to the citizens of the Neptune Beach, the media, and other interested persons.
2. Hire a full-time Human Resources Coordinator.

CAPITAL REQUESTS

1. None

CITY CLERK & HUMAN RESOURCES	
Employee Name	Position
Ponson, Catherine	City Clerk / HR Manager
VACANT	HR Coordinator

ACCOUNT	DESCRIPTION	BUDGET	PROPOSED BUDGET
		FY2022	FY 2023
CITY CLERK	PERSONNEL SERVICES		
001-1117-517-10-12	REGULAR SALARIES	\$ 78,000.00	\$ 140,000.00
001-1117-517-10-14	OVERTIME	\$ -	\$ -
001-1117-517-10-15	SPECIAL PAY	\$ -	\$ 300.00
001-1117-517-10-16	PTO LIABILITY	\$ -	\$ 2,850.00
001-1117-517-10-21	FICA	\$ 4,800.00	\$ 8,700.00
001-1117-517-10-22	RETIREMENT CONTRIBUTIONS	\$ 5,500.00	\$ 10,250.00
001-1117-517-10-23	LIFE & HEALTH INSURANCE	\$ 9,500.00	\$ 25,000.00
001-1117-517-10-24	WORKER'S COMPENSATION	\$ 150.00	\$ 250.00
001-1117-517-10-25	MEDICARE	\$ 1,150.00	\$ 2,100.00
	Subgroup : [10] Personnel Services	\$ 99,100.00	\$ 189,450.00
CITY CLERK	OPERATING		
001-1117-517-30-34	OTHER CONTRACTUAL SERVICES	\$ 3,000.00	\$ 5,500.00
001-1117-517-30-40	TRAVEL & PER DIEM	\$ 2,000.00	\$ 3,000.00
001-1117-517-30-41	COMMUNICATIONS SERVICES	\$ 480.00	\$ 1,200.00
001-1117-517-30-45	INSURANCE	\$ 1,000.00	\$ 4,400.00
001-1117-517-30-46	REPAIR & MAINTENANCE	\$ 1,750.00	\$ 1,000.00
001-1117-517-30-47	PRINTING & BINDING	\$ 3,000.00	\$ 4,500.00
001-1117-517-30-48	PROMOTIONAL & ADVERTISING	\$ 4,750.00	\$ 2,250.00
001-1117-517-30-51	OFFICE SUPPLIES	\$ 600.00	\$ 750.00
001-1117-517-30-52	OPERATING SUPPLIES	\$ -	\$ -
001-1117-517-30-54	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	\$ 2,600.00	\$ 4,500.00
001-1117-517-30-55	EDUCATIONAL COURSES	\$ 2,000.00	\$ 2,000.00
	Subgroup : [30] Operating Expenditures	\$ 21,180.00	\$ 29,100.00
CITY CLERK	CAPITAL OUTLAY		
001-1117-517-60-62	BUILDING IMPROVEMENTS	\$ -	\$ -
001-1117-517-60-64	MACHINERY & EQUIPMENT	\$ -	\$ 6,500.00
	Subgroup : [60] CAPITAL OUTLAY	\$ -	\$ 6,500.00
	TOTAL	\$ 120,280.00	\$ 225,050.00

CITY OF NEPTUNE BEACH

2022 - 2023

NON-DEPARTMENTAL

MISSION Non-departmental accounts are used for expenses that are associated with the general operation of City Government, the City Hall Building, and budget for the information technology needs of all departments within the City, and are not specifically allocable to any other department.

MAJOR GOALS AND CHANGES

1. Includes a portion of the salary for a new Laborer I position within the Parks and Streets Division of Public Works.
2. IT related needs are captured within the Non-Departmental Section.

CAPITAL REQUESTS

1. City Hall Roof Replacement
2. New Computer Technology in Various Departments within the City.

NON-DEPARTMENTAL	
Employee Name	Position
Stoffel, Miklos	IT Admin

ACCOUNT	DESCRIPTION	BUDGET	PROPOSED BUDGET
		FY2022	FY 2023
NON-DEPARTMENTAL PERSONNEL SERVICES			
001-1119-519-10-12	REGULAR SALARIES	\$ 40,920.00	\$ 72,000.00
001-1119-519-10-14	OVERTIME	\$ 2,500.00	\$ 6,500.00
001-1119-519-10-15	SPECIAL PAY	\$ 380.00	\$ 300.00
001-1119-519-10-16	PTO LIABILITY	\$ -	\$ 4,940.00
001-1119-519-10-21	FICA	\$ 2,715.00	\$ 4,900.00
001-1119-519-10-22	RETIREMENT CONTRIBUTIONS	\$ 3,760.00	\$ 5,500.00
001-1119-519-10-23	LIFE & HEALTH INSURANCE	\$ 6,800.00	\$ 12,750.00
001-1119-519-10-24	WORKER'S COMPENSATION	\$ 2,270.00	\$ 2,500.00
001-1119-519-10-25	MEDICARE	\$ 640.00	\$ 1,200.00
	Subgroup : [10] Personnel Services	\$ 59,985.00	\$ 110,590.00
NON-DEPARTMENTAL OPERATING			
001-1119-519-30-34	OTHER CONTRACTUAL SERVICES	\$ 96,000.00	\$ 119,718.00
001-1119-519-30-41	COMMUNICATIONS SERVICES	\$ 30,000.00	\$ 55,000.00
001-1119-519-30-43	UTILITY SERVICES	\$ 13,500.00	\$ 25,000.00
001-1119-519-30-45	INSURANCE	\$ 42,000.00	\$ 32,000.00
001-1119-519-30-46	REPAIR & MAINTENANCE	\$ 40,000.00	\$ 50,000.00
001-1119-519-30-48	PROMOTIONAL & ADVERTISING	\$ 2,200.00	\$ 2,500.00
001-1119-519-30-51	OFFICE SUPPLIES	\$ 13,200.00	\$ 15,000.00
001-1119-519-30-52	OPERATING SUPPLIES	\$ 500.00	\$ 500.00
001-1119-519-30-58	GAS, OIL & LUBRICANTS	\$ 830.00	\$ 2,200.00
001-1119-519-30-59	UNIFORMS	\$ 100.00	\$ 300.00
001-1119-519-30-90	MISCELLANEOUS EXPENDITURES	\$ 800.00	\$ 1,200.00
	Subgroup : [30] Operating Expenditures	\$ 239,130.00	\$ 303,418.00
NON-DEPARTMENTAL CAPITAL OUTLAY			
001-1119-519-60-62	BUILDING IMPROVEMENTS	\$ 45,000.00	\$ 175,000.00
001-1119-519-60-64	MACHINERY & EQUIPMENT	\$ -	\$ 15,000.00
	Subgroup : [60] CAPITAL OUTLAY	\$ 45,000.00	\$ 190,000.00
TOTAL		\$ 344,115.00	\$ 604,008.00

CITY OF NEPTUNE BEACH

2022 - 2023

POLICE

MISSION The mission of the Neptune Beach Police Department is to actively engage in the provision of police services to the public. The combined efforts of Patrol, Communications, Administration, Detectives, and School Crossing Guards provides patrol of the city streets, crime deterrence and prevention, criminal investigations, traffic investigations and enforcement, narcotic investigations, neighborhood watch programs, record keeping, and response to emergency and non-emergency calls for service by the citizens.

STAFFING TABLE

Type of Employee	2022-2023	2021-2022	Change
Full Time Non-Bargaining	5	5	0
Full Time Bargaining*	25	24	1
Part Time **	6	5	1
Total	<u>36</u>	<u>34</u>	<u>2</u>

* Includes sworn officers, dispatchers, records clerk and Animal Control Officer

** School Crossing Guards and part time Police Service Officer

MAJOR GOALS AND CHANGES

1. Continue to upgrade computer and communication capabilities.
2. Rolled Animal Control Division into the Police Department Budget and reclassified Animal Control Officer as a 'Services Division Officer'.
3. Continue to develop and maintain quality-training programs.

CAPITAL REQUESTS

1. Building Improvements \$5,000.
2. Two new fully outfitted police vehicles for \$112,310.
3. Refresh of outdated equipment and firearms for \$35,653

POLICE	
Employee Name	Position
Pike, Richard	Police Chief
Key, Michael	Police Commander
Snyder, Gary	Police Commander
Kamppi, Dustin	Police Sergeant - PSM II 2nd Degree
Toal, Liam	Police Seargent - PSM II 2nd Degree
Cotner, Christina (Det.)	Police Officer - PSA II, 2nd Degree
Kelly, Griffin	Police Officer - PSO I, 3rd Degree
Stucki, Gary (Det.)	Police Officer - PSA I
Ashmore, Robert	Police Officer - PSA I
Langdon, Nicholas	Police Officer - PSA I
Torres, William	Police Officer - PSO II, 7th Degree
Richardson, Joseph	Police Officer - PSO I, 3rd Degree
Camacho, Kelly	Police Officer - PSA II
Dzamko, Joseph	Police Officer - PSA I
Jensen, Darren	Police Officer - PSO II, 2nd Degree
Carlson, Patrick	Police Officer - PSO II, 1st Degree
Sullivan, Christopher (Det.)	Police Officer - PSO I, 3rd Degree
Mazzo, Philip	Police Officer - PSO I, 3rd Degree
Griffin, Christian	Police Officer - PSO I, 3rd Degree
Haines, Jason	Police Officer - PSO I, 2nd Degree
Kramer, Sean	Police Officer - PSO I, 1st Degree
Elliott, Sharon	Communications Officer
Goggin, Robert (P)	School Crossing Guard
Snyder, Janet	Services Division Supervisor
Monteiro, Tammy	Services Division Supervisor
Allen, Stephanie	Communications Officer
Merritt, Amanda	Communications Officer
Alvarez, Dallas	Communications Officer
Manning, Sandy	Records Specialist
Stanford, Teri (P)	School Crossing Guard
Harms, Susan (P)	School Crossing Guard
Kedney, Harry (P)	School Crossing Guard
Arab, Louis (P)	School Crossing Guard
Zagari, Denine	Services Division Officer
VACANT	Services Division Officer (PT)
Dean, Elaine	Communications Officer

ACCOUNT	DESCRIPTION	BUDGET	PROPOSED BUDGET
		FY2022	FY 2023
POLICE	PERSONNEL SERVICES		
001-1221-521-10-12	REGULAR SALARIES	\$ 1,950,000.00	\$ 2,125,500.00
001-1221-521-10-14	OVERTIME	\$ 295,000.00	\$ 195,000.00
001-1221-521-10-15	SPECIAL PAY	\$ 75,000.00	\$ 45,000.00
001-1221-521-10-16	PTO LIABILITY	\$ 237,370.00	\$ 166,500.00
001-1221-521-10-21	FICA	\$ 148,000.00	\$ 146,000.00
001-1221-521-10-22	RETIREMENT CONTRIBUTIONS	\$ 310,000.00	\$ 390,000.00
001-1221-521-10-23	LIFE & HEALTH INSURANCE	\$ 320,000.00	\$ 335,000.00
001-1221-521-10-24	WORKER'S COMPENSATION	\$ 60,000.00	\$ 72,250.00
001-1221-521-10-25	MEDICARE	\$ 35,000.00	\$ 35,000.00
	Subgroup : [10] Personnel Services	\$ 3,430,370.00	\$ 3,510,250.00
POLICE	OPERATING		
001-1221-521-30-31	PROFESSIONAL SERVICES	\$ 1,500.00	\$ 1,500.00
001-1221-521-30-34	OTHER CONTRACTUAL SERVICES	\$ 24,890.00	\$ 37,550.00
001-1221-521-30-35	INVESTIGATIONS	\$ 1,200.00	\$ 1,200.00
001-1221-521-30-40	TRAVEL & PER DIEM	\$ 4,000.00	\$ 5,500.00
001-1221-521-30-41	COMMUNICATIONS SERVICES	\$ 90,000.00	\$ 80,480.00
001-1221-521-30-43	UTILITY SERVICES	\$ 300.00	\$ 300.00
001-1221-521-30-45	INSURANCE	\$ 65,000.00	\$ 129,400.00
001-1221-521-30-46	REPAIR & MAINTENANCE	\$ 39,000.00	\$ 40,850.00
001-1221-521-30-48	PROMOTIONAL & ADVERTISING	\$ 3,000.00	\$ 3,000.00
001-1222-522-30-49	OTHER CURRENT CHARGES	\$ -	\$ -
001-1221-521-30-51	OFFICE SUPPLIES	\$ 10,000.00	\$ 10,000.00
001-1221-521-30-52	OPERATING SUPPLIES	\$ 39,725.00	\$ 39,000.00
001-1221-521-30-54	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	\$ 17,200.00	\$ 20,200.00
001-1221-521-30-55	EDUCATIONAL COURSES	\$ 10,000.00	\$ 14,500.00
001-1221-521-30-56	RADIO REPAIR & MAINTENANCE	\$ -	\$ -
001-1221-521-30-57	VEHICLE REPAIR & MAINTENANCE	\$ 27,500.00	\$ 35,000.00
001-1221-521-30-58	GAS, OIL & LUBRICANTS	\$ 42,000.00	\$ 75,500.00
001-1221-521-30-59	UNIFORMS	\$ 37,800.00	\$ 30,800.00
001-1221-521-30-90	MISCELLANEOUS EXPENDITURES	\$ -	\$ -
001-1221-521-80-17	JAG C GRANT	\$ 20,364.67	\$ 35,000.00
	Subgroup : [30] Operating Expenditures	\$ 433,479.67	\$ 559,780.00
POLICE	CAPITAL OUTLAY		
001-1221-521-60-62	BUILDING IMPROVEMENTS	\$ -	\$ 5,000.00
001-1221-521-60-64	MACHINERY & EQUIPMENT	\$ 153,047.96	\$ 131,113.00
	Subgroup : [60] CAPITAL OUTLAY	\$ 153,047.96	\$ 136,113.00
TOTAL		\$ 4,016,897.63	\$ 4,206,143.00

Item Number: 1 (Multi-Year): Computer-Aided Dispatch Project – CAD (Year 2 of 2)	
Problem & Scope:	The PD began a project in FY20 to integrate with the county-wide computer-aided dispatch (CAD) system. This system allows the immediate sharing of call information with other responding agencies. This project is under contractual obligation.
Budget Narrative:	\$55,000 for full implementation over 2 years. (YR1: \$20,000 / YR2: \$35,000)
Total:	
Item Number: 2 (Multi-Year): TASER Refresh (Year 4 of 5)	
Problem & Scope:	The PD identified the need for a complete refresh of its TASER weaponry in FY19. In YR2, an additional 3 TASERs were purchased which slightly increased the cost. This project is under contractual obligation. 001-1221-521-60-64
Budget Narrative:	'TASER 7' refresh broken-down into 5 payments for 5 years of \$16,850 per year (0% APR).
Total:	\$16,850
Item Number: 3 (Multi-Year): Patrol Rifle Refresh – 4 Rifles Per Year (Year 3 & 4 of 4)	
Problem & Scope:	The PD identified the need to refresh its current patrol rifles, which were in excess of 15 years of age. While the rifles are inspected by armorers each year, they have surpassed their life expectancy for safe usage. A complete refresh of patrol rifles is needed over the course of 4 years. 001-1221-521-60-64
Budget Narrative:	4 AR-15 Rifle and associated equipment: \$1,250.00
Total:	\$5,000
Item Number: 4 (Multi-Year): BWC & In-Car Camera/ALPR – (Year 4 of 5)	
Problem & Scope:	Prior to project initiation in FY21, the PD did not have a Body Worn Camera (BWC) or In-Car Camera/ALPR program. The investment increases officer safety and is beneficial for court proceedings. Implementation included the purchase of 4 devices (2 BWC & 2 ALPR) for each of the DUI Traffic Enforcement Officers. This project is under contractual obligation. 001-1221-521-60-64
Budget Narrative:	BWC (AB3): \$2,756.00. In-Car Camera/ALPR ('Fleet3'): \$4,992.00
Total:	\$7,748.00
Total Multi-Year Items	
Subtotal (multi-year):	\$29,598

Item Number: 5 (New Item): 2 Police Vehicles – Critical	
Problem & Scope:	Current assessment have identified the need to purchase two new police vehicles to keep up with an aging fleet. Aging fleets are both a risk to public safety and a cost liability. Repairs leave police vehicles down for extended periods of time and are often extremely expensive, especially without a City Mechanic which forces the agency to outsource repairs. Vehicle and equipment purchases will be made through government contracts and approved vendors.
Budget Narrative:	Projected Florida Sheriff's Association Contract costs: \$37,500. Upfitting Emergency Equipment Costs: \$15,500. Graphics: \$550. Police Radio: 3,900. Total per unit: \$57,450. Note: Each year, the vehicle rotation plan dictates at minimum three new vehicles and three vehicles being moved out-of-service. However, after receiving donated funds in FY21 to purchase a fourth vehicle, the upcoming budget year will only require two vehicles. . 001-1221-521-60-64
Total:	\$112,310

Item Number: 6 (New Item): Forecasted Changes in Salaries ('Career Tracks' Program) – CONTRACT	
Problem & Scope:	Potential increase through the 'Career Tracks' program will increase the salary line item in budget.
Budget Narrative:	Forecasted increase in salary budget. (*Based upon if every eligible employee participates in the program) 001-1221-521-10-12
Total:	\$12,500
Item Number: 7 (New Item): Life Scan	
Problem & Scope:	Life Scan Wellness Programs provide an integrated medical approach to providing annual on-site lifesaving examinations to public safety personnel. With cancer and cardiovascular disease so prevalent in public safety, this program is essential to keep our police officers healthy. Ultimately, the cost may be offset by diagnostically identifying an underlying illness in the early stages, thus limiting the cost of sick leave, or backfilling personnel shortages caused by an illness. Many municipal insurance carriers offer lower premiums for wellness programs. The program offers the following: Public Safety Physicals, Early Detection Ultrasound Screening, Cardiopulmonary and Fitness Exam.
Budget Narrative:	\$425 ea. x22 = \$9350.00 001-1112-512-10-23
Total:	\$9,350
Item Number: 9 (New Item): Glock .40 cal to 9mm Transition Project	
Problem & Scope:	This project will allow NBPD to transition from .40 cal to 9 mm for duty weapons. This aligns with other nearby agencies and numerous studies have found the 9mm platform to be superior for numerous reasons from better recoil control to more cost effective when purchasing ammunition. Current weapon inventories can be traded-in for a credit when purchasing new firearms, thus having significant cost savings when refreshing the weapon inventory. Issued duty weapons exceed 15 years of age. 001-1221-521-60-64
Budget Narrative:	Project will consist of trading in approx. 53 service weapons for 29 new weapons
Total:	\$6,055
Item Number: 10 (New Item): Tuition Reimbursement	
Problem & Scope:	Per contractual obligation, we are forecasting bargaining unit members to take advantage of the college tuition reimbursement program.
Budget Narrative:	Currently, there are approximately 8 members taking advantage of this program at an estimated costs of \$2,000 ea. 001-1221-521-30-55 COURSES
Total:	\$16,000
Sub Total (non multi-year):	\$156,215
Grant Total:	\$185,813

CITY OF NEPTUNE BEACH

2022 - 2023

OCEAN RESCUE / BEACH CLEANUP

MISSION This mission of this division is to provide beach cleanup and trash removal on beaches within the City limits and to provide lifeguard services during the summer season.

STAFFING TABLE

Type of Employee	2022-2023	2021-2022	Change
Full Time Bargaining	3	2	1
Seasonal	<u>24</u>	<u>24</u>	<u>0</u>
Total	<u><u>27</u></u>	<u><u>26</u></u>	<u><u>1</u></u>

MAJOR GOALS AND CHANGES

1. Continue implementation of existing programs to improve City beaches.
2. Provide rescue response to emergency and non-emergency calls by beachgoers.
3. Budget for a portion of new Laborer I position from Public Works.
4. To meet Minimum Wage Deadline of \$15/hour by 2026, FY-23 increased minimum Lifeguard wage to \$14.50/hour.

CAPITAL REQUESTS

1. None

OCEAN RESCUE	
Employee Name	Position
Banks, Richmond	Lifeguard Captain
Lifeguard Lt 1	Lifeguard Lieutenant
Lifeguard Lt 2	Lifeguard Lieutenant
Lifeguard 1	Lifeguard
Lifeguard 2	Lifeguard
Lifeguard 3	Lifeguard
Lifeguard 4	Lifeguard
Lifeguard 5	Lifeguard
Lifeguard 6	Lifeguard
Lifeguard 7	Lifeguard
Lifeguard 8	Lifeguard
Lifeguard 9	Lifeguard
Lifeguard 10	Lifeguard
Lifeguard 11	Lifeguard
Lifeguard 12	Lifeguard
Lifeguard 13	Lifeguard
Lifeguard 14	Lifeguard
Lifeguard 15	Lifeguard
Lifeguard 16	Lifeguard
Lifeguard 17	Lifeguard
Lifeguard 18	Lifeguard
Lifeguard 19	Lifeguard
Lifeguard 20	Lifeguard

ACCOUNT	DESCRIPTION	BUDGET	PROPOSED BUDGET
		FY2022	FY 2023
OCEAN RESCUE/ BEACH CLEANUP	PERSONNEL SERVICES		
001-1775-575-10-12	REGULAR SALARIES	\$ 210,000.00	\$ 230,450.00
001-1775-575-10-14	OVERTIME	\$ 8,000.00	\$ 9,750.00
001-1775-575-10-15	SPECIAL PAY	\$ 13,400.00	\$ 125.00
001-1775-575-10-21	FICA	\$ -	\$ 15,000.00
001-1775-575-10-22	RETIREMENT CONTRIBUTIONS	\$ -	\$ 1,000.00
001-1775-575-10-23	LIFE & HEALTH INSURANCE	\$ -	\$ 2,750.00
001-1775-575-10-24	WORKER'S COMPENSATION	\$ 8,600.00	\$ 9,750.00
001-1775-575-10-25	MEDICARE	\$ 3,200.00	\$ 3,500.00
	Subgroup : [10] Personnel Services	\$ 243,200.00	\$ 272,325.00
OCEAN RESCUE/ BEACH CLEANUP	OPERATING SUPPLIES		
001-1775-575-30-34	OTHER CONTRACTUAL SERVICES	\$ 500.00	\$ 1,000.00
001-1775-575-30-41	COMMUNICATIONS SERVICES	\$ -	\$ 1,000.00
001-1775-575-30-43	UTILITY SERVICES	\$ 160.00	\$ 500.00
001-1775-575-30-45	INSURANCE	\$ 3,500.00	\$ 9,600.00
001-1775-575-30-46	REPAIR & MAINTENANCE	\$ 2,500.00	\$ 2,500.00
001-1775-575-30-48	PROMOTIONAL & ADVERTISING	\$ -	\$ -
001-1775-575-30-49	OTHER CURRENT CHARGES	\$ -	\$ -
001-1775-575-30-51	OFFICE SUPPLIES	\$ -	\$ 1,000.00
001-1775-575-30-52	OPERATING SUPPLIES		\$ 3,500.00
001-1775-575-30-54	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	\$ -	\$ -
001-1775-575-30-55	EDUCATIONAL COURSES	\$ 600.00	\$ 600.00
001-1775-575-30-56	RADIO REPAIR & MAINTENANCE	\$ -	\$ -
001-1775-575-30-57	VEHICLE REPAIR & MAINTENANCE	\$ 500.00	\$ 500.00
001-1775-575-30-58	GAS, OIL & LUBRICANTS	\$ 1,000.00	\$ 1,500.00
001-1775-575-30-59	UNIFORMS	\$ 1,500.00	\$ 3,200.00
001-1775-575-30-90	MISCELLANEOUS EXPENDITURES	\$ -	\$ -
	Subgroup : [30] Operating Expenditures	\$ 13,260.00	\$ 24,900.00
OCEAN RESCUE/ BEACH CLEANUP	CAPITAL OUTLAY		
001-1775-575-60-62	BUILDING IMPROVEMENTS	\$ -	\$ -
001-1775-575-60-64	MACHINERY & EQUIPMENT	\$ -	\$ -
	Subgroup : [60] CAPITAL OUTLAY	\$ -	\$ -
	TOTAL	\$ 256,460.00	\$ 297,225.00

CITY OF NEPTUNE BEACH

2022 - 2023

PUBLIC WORKS DEPARTMENT

MISSION The department's mission is to build, maintain, improve and regulate all public rights-of-way, which include roadways, drainage, curbs and walkways. Also, to improve the landscaping of public parks, including their adjacent rights-of-way and their associated irrigation systems. To install and maintain traffic control related items such as signs, markings and stripings.

STAFFING TABLE

Type of Employee	2022-2023	2021-2022	Change
Full Time Bargaining	8	7	1
Full Time Non Bargaining	4	2	2
Part Time	<u>1</u>	<u>1</u>	<u>0</u>
Total	<u>13</u>	<u>10</u>	<u>3</u>

MAJOR GOALS AND CHANGES

1. Design, and plan numerous improvements to the infrastructure of the City.
2. Hire a new Laborer I to assist in Streets and Parks.
3. Hire a Project Manager and a Project Engineer to assist with upcoming projects.

CAPITAL REQUESTS

1. Purchase new water trailer to assist in watering trees throughout the City.
2. Budgeted \$10,000 for Tree Trimming.
3. Budgeted \$10,000 for Traffic Calming and M.O.T. Studies.

PUBLIC WORKS	
Employee Name	Position
Alvarado, Victor	Laborer II
Bennett, Jay	Laborer II
Bridges, Angela	Public Works Administrative Assistant
French, Edward	Public Works Director
VACANT	Supervisor Parks & Maintenance
VACANT	Project Manager
VACANT	Engineer
VACANT	Laborer I
PUBLIC WORKS - GAS TAX	
Employee Name	Position
VACANT	Laborer I - Gas Tax
Green, Otis (P)	Crew Chief (Part-Time 11/03/14)
Hill, Barron	Laborer I - Gas Tax
Johnson, Michael	Mechanic
Williams, Paul	Parks & Street Supervisor
WATER & SEWER SERVICES	
Employee Name	Position
Allen, Eric	Meter Reader
James, Todd	Wastewater
Bridges, Lucas	Crew Chief
VACANT	Utility Laborer II
Timoney, Patrick	Water Operator
Payne, Shannon	Lead Wastewater Operator
VACANT	Wastewater Operator
VACANT	D&C Utility Laborer I
Day, Terry(P)	Water/Wastewater Operator
Hughes, Robert	Supervisor Distribution & Collection
VACANT	Wastewater Operator Trainee
Prestidge, Adam	Treatment Plants Division Chief
Porter, Louie	Backflow Prevention Specialist
Russell, James	Water Lead Operator
Smith, Gary (P)	Water/Wastewater Operator
Taylor, Andrew	Utility Laborer II/Meter Reader
VACANT	Pump Mechanic
STORMWATER	
Employee Name	Position
Jones, Robert	Stormwater Operator
Lewis, John	Stormwater Operator

ACCOUNT	DESCRIPTION	BUDGET		PROPOSED BUDGET	
		FY2022		FY 2023	
PUBLIC WORKS	PERSONNEL SERVICES				
001-1441-541-10-12	REGULAR SALARIES	\$	162,000.00	\$	215,000.00
001-1441-541-10-14	OVERTIME	\$	5,000.00	\$	8,500.00
001-1441-541-10-15	SPECIAL PAY	\$	2,500.00	\$	2,500.00
001-1441-541-10-16	PTO LIABILITY	\$	-	\$	26,021.00
001-1441-541-10-21	FICA	\$	10,200.00	\$	14,500.00
001-1441-541-10-22	RETIREMENT CONTRIBUTIONS	\$	8,900.00	\$	16,000.00
001-1441-541-10-23	LIFE & HEALTH INSURANCE	\$	26,000.00	\$	34,500.00
001-1441-541-10-24	WORKER'S COMPENSATION	\$	8,200.00	\$	9,900.00
001-1441-541-10-25	MEDICARE	\$	2,400.00	\$	3,500.00
	Subgroup : [10] Personnel Services	\$	225,200.00	\$	330,421.00
PUBLIC WORKS	OPERATING				
001-1441-541-30-31	PROFESSIONAL SERVICES	\$	5,000.00	\$	15,000.00
001-1441-541-30-34	OTHER CONTRACTUAL SERVICES	\$	17,000.00	\$	25,000.00
001-1441-541-30-40	TRAVEL & PER DIEM	\$	2,000.00	\$	2,500.00
001-1441-541-30-41	COMMUNICATIONS SERVICES	\$	5,000.00	\$	5,500.00
001-1441-541-30-43	UTILITY SERVICES	\$	120,000.00	\$	75,000.00
001-1441-541-30-44	RENTALS & LEASES			\$	31,000.00
001-1441-541-30-45	INSURANCE	\$	18,000.00	\$	22,500.00
001-1441-541-30-46	REPAIR & MAINTENANCE	\$	41,500.00	\$	43,000.00
001-1441-541-30-48	PROMOTIONAL & ADVERTISING	\$	-	\$	20,000.00
001-1441-541-30-51	OFFICE SUPPLIES	\$	1,125.00	\$	1,200.00
001-1441-541-30-52	OPERATING SUPPLIES	\$	29,000.00	\$	29,000.00
001-1441-541-30-54	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	\$	17,200.00	\$	17,600.00
001-1441-541-30-55	EDUCATIONAL COURSES	\$	6,000.00	\$	6,000.00
001-1441-541-30-57	VEHICLE REPAIR & MAINTENANCE	\$	27,500.00	\$	15,000.00
001-1441-541-30-58	GAS, OIL & LUBRICANTS	\$	12,000.00	\$	14,000.00
001-1441-541-30-59	UNIFORMS	\$	2,200.00	\$	1,200.00
001-1441-541-80-20	A1A LANDSCAPING	\$	-	\$	1,000.00
	Subgroup : [30] Operating Expenditures	\$	303,525.00	\$	324,500.00
PUBLIC WORKS	CAPITAL OUTLAY				
001-1441-541-60-62	BUILDING IMPROVEMENTS	\$	25,000.00	\$	25,000.00
001-1441-541-60-63	IMPROVEMENTS NOT BUILDINGS	\$	20,000.00	\$	40,000.00
001-1441-541-60-64	MACHINERY & EQUIPMENT	\$	65,850.00	\$	30,000.00
	Subgroup : [60] CAPITAL OUTLAY	\$	110,850.00	\$	95,000.00
TOTAL		\$	639,575.00	\$	749,921.00

Public Works Department								
Capital Requests	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Division	Type	Fund
Dune Crossover maintenance	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	Public Works	60-63 Improvements, Not	001-1441-541-60-63
Building Maintenance	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	Public Works	60-62 Building Improve	001-1441-541-60-62
Roller Compactor	\$ 50,000					Public Works	60-64 Machinery and Equi	001-1441-541-60-64
Mower	\$ 15,000	\$ 15,000	\$ 15,000			Public Works	60-64 Machinery and Equi	001-1441-541-60-64
Crew Truck	\$ 200,000					Public Works	60-64 Machinery and Equi	001-1441-541-60-64
All terrain lift	\$ 150,000					Public Works	60-64 Machinery and Equi	001-1441-541-60-64
Water Trailer	\$30,000					Public Works	60-64 Machinery and Equi	001-1441-541-60-64
Tree Cutting & Trimming	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	Public Works	30-34 Contractual Service	001-1441-541-30-34
Replacement Christmas Lights & Ornaments	\$ 15,000	\$ 15,450	\$ 15,914	\$ 16,391	\$ 16,883	Public Works	30-48 Christmas	001-1441-541-30-48
Studies and design services	\$ 100,000	\$ 110,000	\$ 120,000	\$ 130,000	\$ 140,000	Public Works	30-31 Professional Service	001-1441-541-30-31

Public Works Department								
Operating Supplies	Number	Unit	Unit Cost	FY 2023	Division	Type	Fund	Notes
Tool & Equipment Rental	6	wk	\$ 5,000.00	\$ 30,000	Public Works	30-44 Rentals & Leases	001-1441-541-30-44	Specialty tools, georgia buggy, pumps, floor cleaner, lights, lifts, MOT signs, etc.
Lawn mower and small equipment spare parts	1		\$ 5,000.00	\$ 5,000	Public Works	30-52 Operating Supply	001-1441-541-30-52	Belts, spindles, tires, blades, filters, chains, bars, spark plugs, etc.
Pest Control	12	monthly	\$ 375.00	\$ 4,500	Public Works	30-34 Contractual Service	001-1441-541-30-34	Electrician services for christmas lights and ornaments
Electrician services	1	annually	\$ 5,000.00	\$ 5,000	Public Works	30-48 Christmas	001-1441-541-30-48	
Copier lease	12	Mo	\$ 11.67	\$ 140	Public Works	30-44 Rentals & Leases	001-1441-541-30-44	

ACCOUNT	DESCRIPTION	FY 22 BUDGET	PROPOSED FY 23 BUDGET
WATER & SEWER Fund			
Total Revenue			
Unassigned			
[300] Total Revenue			
Water & Sewer Fund			
401-0000-343-31-12	WATER TAPS	(15,000.00) \$	(10,000.00)
401-0000-343-31-15	WATER BASE CHARGE	(710,000.00) \$	(885,000.00)
401-0000-343-31-16	WATER VOLUME CHARGE	(1,000,000.00) \$	(767,000.00)
401-0000-343-51-13	SEWER TAPS	(17,550.00) \$	(8,000.00)
401-0000-343-51-15	SEWER BASE CHARGE	(1,090,500.00) \$	(1,238,000.00)
401-0000-343-51-16	SEWER VOLUME CHARGE	(2,018,000.00) \$	(1,750,000.00)
401-0000-343-61-10	Utility Credit Card Fees	0.00 \$	-
401-0000-343-61-19	SET-UP FEES	(11,520.00) \$	(7,500.00)
401-0000-343-65-15	RECONNECT FEES	(5,000.00) \$	(5,000.00)
401-0000-343-65-17	DELINQUENT FEES	(75,000.00) \$	(55,000.00)
401-0000-343-65-90	BAD DEBT RECOVERY	(1,485.00) \$	(1,000.00)
401-0000-361-10-00	INTEREST ON INVESTMENTS	\$	(2,500.00)
401-0000-369-90-00	OTHER MISC. REVENUES (ARPA) & APPROPRIATED FUND BALANCE	(1,787.85) \$	(3,913,005.00)
[300] Total Revenue		(4,965,842.85) \$	(8,642,005.00)
[300] Total Revenue			
Personnel Services - General Administration			
Unassigned			
[433110] Personnel Services - General Administration			
Water & Sewer Fund			
401-4331-531-10-12	REGULAR SALARIES	371,260.00 \$	527,500.00
401-4331-531-10-14	OVERTIME	25,200.00 \$	1,500.00
401-4331-531-10-15	SPECIAL PAY	1,925.00 \$	2,250.00
401-4331-531-10-21	FICA	25,550.00 \$	32,900.00
401-4331-531-10-22	RETIREMENT CONTRIBUTIONS	21,000.00 \$	37,500.00
401-4331-531-10-23	LIFE & HEALTH INSURANCE	27,023.01 \$	77,000.00
401-4331-531-10-24	WORKERS' COMPENSATION	3,900.00 \$	5,300.00
401-4331-531-10-25	MEDICARE	6,000.00 \$	7,700.00
401-4331-531-20-00	OTHER POST EMPLOYMENT BENEFIT EXPENSE	0.00 \$	-
401-4331-531-90-98	Merit Pay Increase Policy		
[433110] Personnel Services - General Administration		481,858.01 \$	691,650.00
[433110] Personnel Services - General Administration			
Operating Expenses - General Administration			
Unassigned			
[433130] Operating Expenses - General Administration			
Water & Sewer Fund			
401-4331-531-30-31	PROFESSIONAL SERVICES	56,000.00 \$	15,000.00
401-4331-531-30-32	ACCOUNTING AND AUDIT	18,000.00 \$	18,000.00
401-4331-531-30-41	COMMUNICATIONS SERVICES	600.00 \$	1,100.00
401-4331-531-30-45	INSURANCE	18,000.00 \$	16,250.00
401-4331-531-30-46	REPAIR AND MAINTENANCE	25,000.00 \$	25,000.00
401-4331-531-30-49	OTHER CURRENT CHARGES	10,000.00 \$	10,000.00
401-4331-531-30-52	OPERATING SUPPLIES	12,500.00 \$	4,800.00
401-4331-531-30-54	BOOKS, SUBSCRIPTIONS, & MEMBER	8,500.00 \$	11,800.00
401-4331-531-30-55	EDUCATIONAL COURSES	5,000.00 \$	5,000.00
401-4331-531-30-57	VEHICLE REPAIR & MAINTENANCE	5,000.00 \$	5,000.00
401-4331-531-30-59	UNIFORMS	1,000.00 \$	260.00
[433130] Operating Expenses - General Administration		159,600.00 \$	112,210.00
[433130] Operating Expenses - General Administration			
WATER & SEWER Fund			
Personnel Services - Sewer Services			
Unassigned			
[433510] Personnel Services - Sewer Services			
Water & Sewer Fund			
401-4335-535-10-12	REGULAR SALARIES	395,000.00 \$	442,000.00
401-4335-535-10-14	OVERTIME	35,400.00 \$	10,750.00
401-4335-535-10-15	SPECIAL PAY	1,900.00 \$	1,800.00
401-4335-535-10-21	FICA	27,000.00 \$	28,250.00
401-4335-535-10-22	RETIREMENT CONTRIBUTIONS	22,000.00 \$	29,000.00
401-4335-535-10-23	LIFE & HEALTH INSURANCE	77,700.00 \$	83,000.00
401-4335-535-10-24	WORKERS' COMPENSATION	16,200.00 \$	21,000.00
401-4335-535-10-25	MEDICARE	6,300.00 \$	6,600.00
[433510] Personnel Services - Sewer Services		581,500.00 \$	622,400.00
[433510] Personnel Services - Sewer Services			
WATER & SEWER Fund			
Operating Expenses - Sewer Services			
Unassigned			

[433530] Operating Expenses - Sewer Services			
Water & Sewer Fund			
401-4335-535-30-31	PROFESSIONAL SERVICES	386,000.00	\$ 587,000.00
401-4335-535-30-34	OTHER CONTRACTUAL SERVICES	321,000.00	\$ 118,600.00
401-4335-535-30-40	TRAVEL AND PER DIEM	1,000.00	\$ 5,000.00
401-4335-535-30-41	COMMUNICATIONS SERVICES	4,200.00	\$ 4,200.00
401-4335-535-30-42	POSTAGE & SHIPPING	6,000.00	\$ 6,000.00
401-4335-535-30-43	UTILITY SERVICES	180,000.00	\$ 180,000.00
401-4335-535-30-44	RENTALS AND LEASES	2,000.00	\$ 36,140.00
401-4335-535-30-45	INSURANCE	60,000.00	\$ 17,000.00
401-4335-535-30-46	REPAIR AND MAINTENANCE	1,281,499.96	\$ 336,500.00
401-4335-535-30-49	OTHER CURRENT CHARGES	0.00	\$ -
401-4335-535-30-52	OPERATING SUPPLIES	95,100.00	\$ 316,625.00
401-4335-535-30-54	BOOKS, SUBSCRIPTIONS. & MEMBER	20,400.00	\$ 21,500.00
401-4335-535-30-55	EDUCATIONAL COURSES	10,000.00	\$ 7,500.00
401-4335-535-30-57	VEHICLE REPAIR & MAINTENANCE	30,000.00	\$ 15,500.00
401-4335-535-30-58	GAS, OIL, & LUBRICANTS	10,500.00	\$ 12,500.00
401-4335-535-30-59	UNIFORMS	5,200.00	\$ 2,250.00
[433530] Operating Expenses - Sewer Services		2,412,899.96	\$ 1,666,315.00

[433530] Operating Expenses - Sewer Services

Capital Outlay - Sewer Services			
Unassigned			
[433560] Capital Outlay - Sewer Services			
Water & Sewer Fund			
401-4335-535-60-62	Improvements - Buildings	0.00	\$ 2,050,000.00
401-4335-535-60-63	IMPROVEMENTS - NOT BUILDINGS	0.00	\$ 60,000.00
401-4335-535-60-64	MACHINERY & EQUIPMENT	123,000.00	\$ 360,000.00
[433560] Capital Outlay - Sewer Services		123,000.00	\$ 2,470,000.00

[433560] Capital Outlay - Sewer Services

[433570] Debt Service - Sewer Services

Personnel Services - Water Services			
Unassigned			
[433610] Personnel Services - Water Services			
Water & Sewer Fund			
401-4336-536-10-12	REGULAR SALARIES	272,200.00	\$ 310,000.00
401-4336-536-10-14	OVERTIME	39,000.00	\$ 15,000.00
401-4336-536-10-15	SPECIAL PAY	5,610.00	\$ 4,000.00
401-4336-536-10-21	FICA	19,640.00	\$ 20,500.00
401-4336-536-10-22	RETIREMENT CONTRIBUTIONS	3,492.94	\$ 25,000.00
401-4336-536-10-23	LIFE & HEALTH INSURANCE	18,048.48	\$ 69,000.00
401-4336-536-10-24	WORKERS' COMPENSATION	11,600.00	\$ 12,750.00
401-4336-536-10-25	MEDICARE	4,600.00	\$ 5,000.00
[433610] Personnel Services - Water Services		374,191.42	\$ 461,250.00

[433610] Personnel Services - Water Services

WATER & SEWER Fund			
Operating Expenses - Water Services			
Unassigned			
[433630] Operating Expenses - Water Services			
Water & Sewer Fund			
401-4336-536-30-34	OTHER CONTRACTUAL SERVICES	580,000.00	\$ 437,700.00
401-4336-536-30-40	TRAVEL AND PER DIEM	300.00	\$ 5,000.00
401-4336-536-30-41	COMMUNICATIONS SERVICES	10,000.00	\$ 25,000.00
401-4336-536-30-42	POSTAGE (INC. FED EX)	5,000.00	\$ 5,000.00
401-4336-536-30-43	UTILITY SERVICES	40,000.00	\$ 40,000.00
401-4336-536-30-44	RENTALS AND LEASES	2,000.00	\$ 2,500.00
401-4336-536-30-45	INSURANCE	40,000.00	\$ 16,750.00
401-4336-536-30-46	REPAIR AND MAINTENANCE	73,000.00	\$ 29,500.00
401-4336-536-30-49	OTHER CURRENT CHARGES	0.00	\$ -
401-4336-536-30-52	OPERATING SUPPLIES	56,000.00	\$ 180,000.00
401-4336-536-30-54	BOOKS, SUBSCRIPTIONS. & MEMBER	20,800.00	\$ 22,100.00
401-4336-536-30-55	EDUCATIONAL COURSES	10,000.00	\$ 7,500.00
401-4336-536-30-57	VEHICLE REPAIR & MAINTENANCE	30,000.00	\$ 15,000.00
401-4336-536-30-58	GAS, OIL, & LUBRICANTS	10,000.00	\$ 15,000.00
401-4336-536-30-59	UNIFORMS	3,200.00	\$ 3,500.00
[433630] Operating Expenses - Water Services		880,300.00	\$ 804,550.00

[433630] Operating Expenses - Water Services

Capital Outlay - Water Services			
Unassigned			
[433660] Capital Outlay - Water Services			
Water & Sewer Fund			
401-4336-536-60-62	BUILDINGS	35,000.00	\$ 25,000.00

401-4336-536-60-63	IMPROVEMENTS - NOT BUILDINGS	800,000.00	\$	1,250,000.00
401-4336-536-60-64	MACHINERY & EQUIPMENT	86,500.00	\$	96,500.00
	[433660] Capital Outlay - Water Services	921,500.00	\$	1,371,500.00

Debt Service - Water Services				
Unassigned				
[433670] Debt Service - Water Services				
Water & Sewer Fund				

[433670] Debt Service - Water Services

WATER & SEWER Fund				
Interfund Transfer Out				
Unassigned				
[91] Interfund Transfer Out				
Water & Sewer Fund				

401-4381-581-90-10	TRANSFER TO GENERAL FUND	0.00		\$0.00
401-4381-581-90-41	Transfer to 441	0.00		\$442,130.00
401-4381-581-90-42	Transfer to 411	8,365.00		\$0.00
401-4381-581-90-44	TRANS. TO DEP PAYMENT FUND	0.00		\$0.00
401-4381-581-90-45	TO W/S REVENUE REFUNDING BONDS 2013	0.00		\$0.00
401-4381-581-90-52	Transfer to 410	7,811.00		\$0.00
401-4381-581-90-53	Transfer to Fund 430	40,650.00		\$0.00
	[91] Interfund Transfer Out	56,826.00		442,130.00

NET (INCOME) LOSS - Water & Sewer Fund		1,025,832.54		0.00
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Sewer Services								
Operating Supplies	Number	Unit	Unit Cost	FY 2023	Division	Type	Fund	Notes
Manhole ring and cover	15	ea.	\$ 600.00	\$ 9,000	Sewer	30-52 Operating Supply	401-4335-535-30-52	
DIP Fittings	10	ea.	\$ 97.00	\$ 970	Sewer	30-52 Operating Supply	401-4335-535-30-52	
PVC Fittings Gasketed	12	ea.	\$ 275.00	\$ 3,300	Sewer	30-52 Operating Supply	401-4335-535-30-52	
Hydraulic Cement	30	5 gal	\$ 46.00	\$ 1,380	Sewer	30-52 Operating Supply	401-4335-535-30-52	
Hydraulic Oil	4	5 gal	\$ 105.00	\$ 420	Sewer	30-58 Gas, Oil & Lubricants	401-4335-535-30-57	
DEF	4	5 gal	\$ 25.00	\$ 100	Sewer	30-57 Vehicle Repair & Maintenance	401-4335-535-30-57	
Sodium Hypochlorite	35000	gal	\$ 1.10	\$ 38,500	Sewer	30-52 Operating Supply	401-4335-535-30-52	
Micro-C	13140	gal	\$ 4.30	\$ 56,502	Sewer	30-52 Operating Supply	401-4335-535-30-52	
40% Sodium Bisulfite	13000	gal	\$ 4.25	\$ 55,250	Sewer	30-52 Operating Supply	401-4335-535-30-52	
Lab Supplies	12	mo	\$ 1,500.00	\$ 18,000	Sewer	30-52 Operating Supply	401-4335-535-30-52	
Chlorine Granuals	48	ea.	\$ 200.00	\$ 9,600	Sewer	30-52 Operating Supply	401-4335-535-30-52	
Munox	800	gal	\$ 16.50	\$ 13,200	Sewer	30-52 Operating Supply	401-4335-535-30-52	
Lime	250	Ea.	\$ 12.00	\$ 3,000	Sewer	30-52 Operating Supply	401-4335-535-30-52	
Chlorine Tabs	24	ea.	\$ 200.00	\$ 4,800	Sewer	30-52 Operating Supply	401-4335-535-30-52	
Polymer	18	55-gal	\$ 850.00	\$ 15,300	Sewer	30-52 Operating Supply	401-4335-535-30-52	
Tool & Equipment Rental	6	wk	\$ 6,000.00	\$ 36,000	Sewer	30-44 Rentals & Leases	401-4335-535-30-44	Pumps, lift, lights, generators, MOT signage, etc.
Clarifier Oil	20	5 gal	\$ 105.00	\$ 2,100	Sewer	30-58 Gas, Oil & Lubricants	401-4335-535-30-58	
Pump and Blower Lube	200	ea.	\$ 20.00	\$ 4,000	Sewer	30-58 Gas, Oil & Lubricants	401-4335-535-30-58	
Pump Oil	20	5 gal	\$ 105.00	\$ 2,100	Sewer	30-58 Gas, Oil & Lubricants	401-4335-535-30-58	
Pump and Blower Belts	48	ea.	\$ 50.00	\$ 2,400	Sewer	30-58 Gas, Oil & Lubricants	401-4335-535-30-58	
Blower Air Filters	24	ea.	\$ 100.00	\$ 2,400	Sewer	30-52 Operating Supply	401-4335-535-30-52	
Electrical Panel Relays	24	ea.	\$ 200.00	\$ 4,800	Sewer	30-52 Operating Supply	401-4335-535-30-52	
Soft Slats				\$ -	Sewer	30-52 Operating Supply	401-4335-535-30-52	
Concrete Cleanout Box with Sewer Lid	20	ea.	\$ 86.00	\$ 1,720	Sewer	30-52 Operating Supply	401-4335-535-30-52	
4" Hard Suction hoses	6	ea.	\$ 446.20	\$ 2,677	Sewer	30-52 Operating Supply	401-4335-535-30-52	
3" Hard Suction hoses	4	ea.	\$ 282.00	\$ 1,128	Sewer	30-52 Operating Supply	401-4335-535-30-52	
Soft Dis charge hose	12	50ft. Ea.	\$ 324.44	\$ 3,893	Sewer	30-52 Operating Supply	401-4335-535-30-52	
Locating Marking Paint	200	Ea.	\$ 12.00	\$ 2,400	Sewer	30-52 Operating Supply	401-4335-535-30-52	Various Colors Blue,White, Orange,Red
Electrician services	1	Annual	\$ 40,000.00	\$ 40,000	Sewer	30-34 Contractual Service	401-4335-535-30-34	Electrician services at Lift Stations and WWTF
Schedule 80 PVC fittings / pipe	200	Annual	\$ 30.00	\$ 6,000	Sewer	30-52 Operating Supply	401-4335-535-30-52	Replacing old, brittle schedule 40 reuse water lines
Generator	1	Annually	\$ 7,500.00	\$ 7,500	Sewer	30-34 Contractual Service	401-4335-535-30-34	
Utility Bill Stuffer	12	Mo	\$ 450.00	\$ 5,400	Sewer	30-34 Contractual Service	401-4335-535-30-34	
Utility Bill Supplies	12	Mo	\$ 250.00	\$ 3,000	Sewer	30-52 Operating Supply	401-4335-535-30-52	Perferated sheets, toner, envelopes, etc.
Copier lease	12	Mo	\$ 11.67	\$ 140	Sewer	30-44 Rentals & Leases	401-4335-535-30-44	
Water Services								
Operating Supplies	Number	Unit	Unit Cost	FY 2023	Division	Type	Fund	Notes
Pipe	300	LF	\$ 25.00	\$ 7,500	Water	30-52 Operating Supply	401-4336-536-30-52	
Meterboxes and lids	100	ea.	\$ 100.00	\$ 10,000	Water	30-52 Operating Supply	401-4336-536-30-52	
Gate Valve	10	ea.	\$ 1,000.00	\$ 10,000	Water	30-52 Operating Supply	401-4336-536-30-52	
PVC Fittings	50	ea.	\$ 18.00	\$ 900	Water	30-52 Operating Supply	401-4336-536-30-52	
DIP fittings		ea.	\$ 97.00	\$ 970	Water	30-52 Operating Supply	401-4336-536-30-52	
Curb Stops	100	ea.	\$ 75.00	\$ 7,500	Water	30-52 Operating Supply	401-4336-536-30-52	
Corp Stop	100	ea.	\$ 75.00	\$ 7,500	Water	30-52 Operating Supply	401-4336-536-30-52	
Water Meters	Various Sizes	ea.		\$ 50,000	Water	30-52 Operating Supply	401-4336-536-30-52	
3/4" Poly tubing	6	ea.	\$ 39.00	\$ 234	Water	30-52 Operating Supply	401-4336-536-30-52	
1" Poly tubing	12	ea.	\$ 65.00	\$ 780	Water	30-52 Operating Supply	401-4336-536-30-52	
1.25" Poly tubing	2	ea.	\$ 130.00	\$ 260	Water	30-52 Operating Supply	401-4336-536-30-52	
1.5" Poly tubing	4	lea	\$ 148.00	\$ 592	Water	30-52 Operating Supply	401-4336-536-30-52	
2" poly tubing	4	ea.	\$ 228.00	\$ 912	Water	30-52 Operating Supply	401-4336-536-30-52	
Repair bands	15	ea.	\$ 350.00	\$ 5,250	Water	30-52 Operating Supply	401-4336-536-30-52	

Tapping Saddles	30	ea.	\$	109.00	\$	3,270	Water	30-52 Operating Supply	401-4336-536-30-52	
Limerock	168	ton	\$	33.00	\$	5,544	Water	30-52 Operating Supply	401-4336-536-30-52	
57 Stone	100	ton	\$	34.00	\$	3,400	Water	30-52 Operating Supply	401-4336-536-30-52	
Mega Lugs	40	ea.	\$	71.00	\$	2,840	Water	30-52 Operating Supply	401-4336-536-30-52	
Asseccory Kits	40	ea.	\$	25.00	\$	1,000	Water	30-52 Operating Supply	401-4336-536-30-52	
D.I. Fittings		ea.	\$	97.00	\$	1,164	Water	30-52 Operating Supply	401-4336-536-30-52	
Fire Hyrdants	10	ea.	\$	1,600.00	\$	16,000	Water	30-52 Operating Supply	401-4336-536-30-52	
Hydraulic Oil	4	5 gal	\$	105.00	\$	420	Water	30-58 Gas, Oil & Lubricants	401-4336-536-30-52	
Heavy Equipment Enginer Oil	5	5 gal	\$	105.00	\$	525	Water	30-58 Gas, Oil & Lubricants	401-4336-536-30-58	
Equipment lube	100	ea.	\$	10.00	\$	1,000	Water	30-58 Gas, Oil & Lubricants	401-4336-536-30-58	
Heavy Equipment Enginer Oil	5	5 gal	\$	105.00	\$	525	Sewer	30-58 Gas, Oil & Lubricants	401-4336-536-30-58	
Equipment lube	100	ea.	\$	10.00	\$	1,000	Sewer	30-58 Gas, Oil & Lubricants	401-4336-536-30-58	
Sodium Hypochlorite	22000	gal	\$	1.10	\$	24,200	Water	30-52 Operating Supply	401-4336-536-30-52	
Lab Supplies	12	mo	\$	250.00	\$	3,000	Water	30-52 Operating Supply	401-4336-536-30-52	
Cast Iron Valve Boxes	20	ea.	\$	95.00	\$	1,900	Water	30-52 Operating Supply	401-4336-536-30-52	
Locating Marking Paint	200	Ea.	\$	12.00	\$	2,400	Water	30-52 Operating Supply	401-4336-536-30-52	Various colors Blue,White, Oarnge,Red
Electricitian services	1	Annual	\$	15,000.00	\$	10,000	Water	30-34 Contractual Service	401-4336-536-30-34	Electricitian services at WTP
Generator	1	annually	\$	1,000.00	\$	1,000	Water	30-34 Contractual Service	401-4336-536-30-34	
Utility Bill stuffer	12	Mo	\$	450.00	\$	5,400	Water	30-34 Contractual Service	401-4336-536-30-34	
Utility Bill Supplies	12	Mo	\$	250.00	\$	3,000	Water	30-52 Operating Supply	401-4336-536-30-52	
Copier lease	12	Mo	\$	11.67	\$	140	Water	30-44 Rentals & Leases	401-4336-536-30-44	

Water & Sewer Administration								
Capital Requests	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Division	Type	Fund
Building Maintenance	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	Water/Sewer Admin	30-46 Repair & Maintenance	401-4331-531-30-46
Water Services								
Capital Requests	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Division	Type	Fund
Truck Replacement	\$ 40,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	Water	60-64 Machinery and Equipment	401-4336-536-60-64
Water Main Replacement	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	Water	60-63 Improvements, Not Buildings	401-4336-536-60-63
Building Maintenance	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	Water	60-62 Building Improvements	401-4336-536-60-62
Mower	\$ 10,000					Water	60-64 Machinery and Equipment	401-4336-536-60-64
WTP New Well	\$ 2,000,000					Water	60-63 Improvements, Not Buildings	401-4336-536-60-63
WTP New Well construction admin	\$ 300,000					Water	30-31 Professional Services	401-4336-536-30-31
WTP Electrical upgrade design		\$ 450,000				Water	30-31 Professional Services	401-4336-536-30-31
WTP Electrical upgrades			\$ 1,750,000			Water	60-64 Machinery and Equipment	401-4336-536-60-64
Water Tower Maintenance	\$ 16,000	\$ 16,480	\$ 16,974	\$ 17,484	\$ 18,008	Water	30-34 Contractual Service	401-4336-536-30-34
FDEP Surveillance Fees and permitting	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	Water	30-34 Contractual Service	401-4336-536-30-34
Electrical Contractor	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	Water	30-34 Contractual Service	401-4336-536-30-34
Small mud pumps	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	Water	60-64 Machinery and Equipment	401-4336-536-60-64
Ground Penetrating Radar for utility locating				\$ 50,000		Water	60-64 Machinery and Equipment	401-4336-536-60-64
AquaTap tapping machine	\$ 4,000					water	60-64 Machinery and Equipment	401-4336-536-60-64
Water and Sewer Rate Study	\$ 18,700					Water	30-31 Professional Services	401-4336-536-30-31
WiFi Loan	\$ 50,000					Water	30-31 Professional Services	401-4336-536-30-31
WTP ground storage tank repairs	\$ 180,000	\$ 180,000				Water	30-34 Contractual Service	401-4336-536-30-34
Sewer Services								
Capital Requests	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Division	Type	Fund
Manhole & Sewer Rehab	\$ 80,000	\$ 90,000	\$ 100,000	\$ 110,000	\$ 120,000	Sewer	30-46 Repair & Maintenance	401-4331-531-30-46
Harbin Trailer replacement (1999)			\$ 200,000			Sewer	60-64 Machinery and Equipment	401-4335-535-60-64
Sewer Main Replacement				\$ 350,000	\$ 350,000	Sewer	60-63 Improvements, Not Buildings	401-4335-535-60-63
Utility Truck	\$ 175,000					Sewer	60-64 Machinery and Equipment	401-4335-535-60-64
Truck Replacement		\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	Sewer	60-64 Machinery and Equipment	401-4335-535-60-64
Building Maintenance	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	Sewer	60-62 Building Improvements	401-4335-535-60-62
Phase 1 WWTF Upgrades		\$ 400,000				Sewer	60-62 Building Improvements	401-4335-535-60-62
Phase 2 WWTF design upgrades	\$ 900,000					Sewer	30-31 Professional Services	401-4335-535-30-31
Phase 2 WWTF Upgrades		\$ 3,000,000	\$ 2,000,000			Sewer	60-62 Building Improvements	401-4335-535-60-62
SB64 - WWTF design		\$ 1,000,000	\$ 1,000,000			Sewer	30-31 Professional Services	401-4335-535-30-31
SB64 WWTF				\$ 10,000,000	\$ 10,000,000	Sewer	60-63 Improvements, Not Buildings	401-4335-535-60-63
HACH Annual Equipment Maintenance	\$ 13,000	\$ 13,390	\$ 13,792	\$ 14,205	\$ 14,632	Sewer	30-34 Contractual Service	401-4335-535-30-34
HACH Annual software Maintenance	\$ 4,500	\$ 4,635	\$ 4,774	\$ 4,917	\$ 5,065	Sewer	30-34 Contractual Service	401-4335-535-30-34
FDEP Surveillance Fees and permitting	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	Sewer	30-34 Contractual Service	401-4335-535-30-34
Emma Lane and Tara Court Lift Station Pump & Rail Replacements	\$ 25,000					Sewer	30-46 Repair & Maintenance	401-4335-535-30-46
Bay Street Lift Station Level Tracker replacement	\$ 20,000					Sewer	30-46 Repair & Maintenance	401-4335-535-30-46
Electrical Contractor	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	Sewer	30-34 Contractual Service	401-4335-535-30-34
Portable Pump	\$ 55,000		\$ 55,000		\$ 60,000	Sewer	60-64 Machinery and Equipment	401-4335-535-60-64
WWTF Composite Samplers	\$ 20,000					Sewer	30-46 Repair & Maintenance	401-4331-531-30-46
Influent Pump House No. 1 New Roof	\$ 9,000					Sewer	60-62 Building Improvements	401-4335-535-60-62
Replacement of 5 Doors by Contractor	\$ 7,000					Sewer	60-62 Building Improvements	401-4335-535-60-62
Replace Micro-C Pumps, Skid, Piping	\$ 25,000					Sewer	30-46 Repair & Maintenance	401-4331-531-30-46
Scum Pump Panel and Pump Installation	\$ 10,000					Sewer	30-46 Repair & Maintenance	401-4331-531-30-46
RAS / WAS Panel Installation & Configuration to PLC	\$ 10,000					Sewer	30-46 Repair & Maintenance	401-4331-531-30-46
Rotary Blower for IFAS Install & Configuration to PLC	\$ 10,000					Sewer	30-46 Repair & Maintenance	401-4331-531-30-46
Waterproof Hand Held Radios	\$ 3,000					Sewer	30-52 Operating Supply	401-4335-535-30-52
Laboratory Vacuum Pump	\$ 2,000					Sewer	30-52 Operating Supply	401-4335-535-30-52
% Solids Moisture Balance for Bio-Solids	\$ 5,000					Sewer	30-52 Operating Supply	401-4335-535-30-52

Replace Intermediate Pump Flow Meter	\$	5,000				Sewer	30-46 Repair & Maintenance	401-4331-531-30-46
GEN-EYE Sewer Camera			\$	15,000		sewer	60-64 Machinery and Equipment	401-4335-535-60-64
Water and Sewer Rate Study	\$	36,300				Sewer	30-31 Professional Services	401-4335-535-30-31
SRF	\$	50,000				Sewer	30-31 Professional Services	401-4335-535-30-31
WWTF replace gaskets in Plant 1 air lines	\$	80,000				Sewer	30-46 Repair & Maintenance	401-4331-531-30-46
WWTF EQ basin discharge modifications	\$	60,000				Sewer	60-63 Improvements, Not Buildings	401-4335-535-60-63
WWTF add aeration to EQ basin	\$	100,000				Sewer	60-64 Machinery and Equipment	401-4335-535-60-64
WWTF Plant 1 replacement clarifier 3-foot skimming device	\$	5,000				Sewer	30-46 Repair & Maintenance	401-4335-535-30-46

ACCOUNT	DESCRIPTION	BUDGET	PROPOSED BUDGET
		FY 2022	FY 2023
	STORMWATER UTILITIES		
	Total Revenues		
	Unassigned		
	[300] Total Revenues		
	Stormwater Utility Fund		
441-0000-337-20-20	Emergency Management Grant	0.00	\$ -
441-0000-343-71-10	STORMWATER UTILITY FEES	(1,171,200.00)	\$ (1,090,500.00)
441-0000-361-10-00	Interest Income	(670.00)	\$ -
441-0000-381-41-00	TRANSFER FROM 401	(126,744.00)	\$ (442,130.00)
441-0000-381-64-00	TRANSFER FROM GAS TAX	(165,330.00)	\$ -
441-0000-389-10-00	APPROPRIATED RESERVES		
	[300] Total Revenues	(1,463,944.00)	\$ (1,532,630.00)
	[300] Total Revenues		
	Personnel Services		
	Unassigned		
	[10] Personnel Services		
	Stormwater Utility Fund		
441-1441-541-10-12	REGULAR SALARIES	198,000.00	\$ 335,000.00
441-1441-541-10-14	OVERTIME	13,000.00	\$ 2,000.00
441-1441-541-10-15	SPECIAL PAY	4,900.00	\$ 5,200.00
441-1441-541-10-21	FICA	13,020.00	\$ 21,250.00
441-1441-541-10-22	RETIREMENT CONTRIBUTIONS	15,650.00	\$ 24,000.00
441-1441-541-10-23	LIFE & HEALTH INSURANCE	49,650.00	\$ 66,500.00
441-1441-541-10-24	WORKERS' COMPENSATION	7,350.00	\$ 9,000.00
441-1441-541-10-25	MEDICARE	3,050.00	\$ 5,000.00
	[10] Personnel Services	304,620.00	\$ 467,950.00
	[10] Personnel Services		
	Operating Expenses		
	Unassigned		
	[30] Operating Expenses		
	Stormwater Utility Fund		
441-1441-541-30-31	PROFESSIONAL SERVICES	680,000.00	\$ 375,000.00
441-1441-541-30-32	ACCOUNTING & AUDIT	1,200.00	\$ 5,000.00
441-1441-541-30-34	OTHER CONTRACTUAL SERVICES.	33,000.00	\$ 38,000.00
441-1441-541-30-40	TRAVEL & PER DIEM	0.00	\$ -
441-1441-541-30-41	COMMUNICATIONS SERVICES	800.00	\$ 1,200.00
441-1441-541-30-45	INSURANCE	10,300.00	\$ 18,000.00
441-1441-541-30-46	REPAIR AND MAINTENANCE	249,500.00	\$ 25,000.00
441-1441-541-30-49	OTHER CURRENT CHARGES	0.00	\$ 500.00
441-1441-541-30-52	OPERATING SUPPLIES	6,500.00	\$ 6,500.00
441-1441-541-30-55	EDUCATIONAL COURSES	4,000.00	\$ 4,000.00
441-1441-541-30-57	VEHICLE REPAIR & MAINTENANCE	100,000.00	\$ 50,000.00
441-1441-541-30-58	GAS, OIL & LUBRICANTS	10,000.00	\$ 15,000.00
441-1441-541-30-59	UNIFORMS	625.00	\$ 650.00
		1,095,925.00	\$ 538,850.00
	[30] Operating Expenses		
	Capital Outlay		
	Unassigned		
	[60] Capital Outlay		
	Stormwater Utility Fund		
441-1441-541-60-62	BUILDING IMPROVEMENTS	0.00	\$ 25,000.00
441-1441-541-60-63	IMPROVEMENTS, NOT BUILDINGS	883,886.02	\$ 100,000.00
441-1441-541-60-64	MACHINERY & EQUIPMENT	148,000.00	\$ 359,500.00
	[60] Capital Outlay	1,031,886.02	\$ 484,500.00
	[60] Capital Outlay		
	Debt Service		
	Unassigned		
	[70] Debt Service		
	Stormwater Utility Fund		
441-1441-582-70-60	Finance Lease	39,530.00	\$ 39,530.00
441-1441-582-70-72	INTEREST EXPENSE	1,540.00	\$ 1,800.00
	[70] Debt Service	41,070.00	\$ 41,330.00
	[70] Debt Service		
	Interfund Transfer Out		
	Unassigned		
	[91] Interfund Transfer Out		
	Stormwater Utility Fund		
441-1441-541-90-10	TRANSFER TO OTHER FUNDS	0.00	\$ 0.00
441-4381-581-90-10	TRANSFER TO GENERAL FUND	0.00	\$ 0.00
	[91] Interfund Transfer Out	0.00	\$ 0.00
	[91] Interfund Transfer Out		
	Unassigned		
	None		
	None		
	NET (INCOME) LOSS - STORMWATER UTILITIES	1,009,557.02	0.00

Stormwater							
Capital Requests	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Fund	Type
Building Maintenance	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	441-1441-541-60-62	60-62 Building Improvements
Trackhoe with mower attachment	\$ 75,000					441-1441-541-60-64	60-64 Machinery and Equipment
MS4 Annual Reporting and BMAP Assistance	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	441-1441-541-30-31	30-31 Professional Services
Davis Street Culvert design	\$ 350,000					441-1441-541-30-31	30-31 Professional Services
Davis Street Culvert Replacement		\$ 1,500,000				441-1441-541-60-63	
FDEP Surveillance Fees and permitting	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	441-1441-541-30-34	30-34 Contractual Service
Mower Attachment for Boom Mower 50" HD Boom Flail Mower Head	\$22,000					441-1441-541-60-64	60-64 Machinery and Equipment

Stormwater					
Operating Supplies	Number	Unit	Unit Cost	FY 2023	Fund
Streetsweeper replacement brooms	12	box	\$ 200.00	\$ 2,400	441-1441-541-30-52
Area Drains	6	box	\$ 575.00	\$ 3,450	441-1441-541-30-52
Stormpipe	4	ea.	\$ 860.00	\$ 3,440	441-1441-541-30-52
HDPE Storm pipe	6	ea.	\$ 670.00	\$ 4,020	441-1441-541-30-52
4" Hard Suction hoses	6	ea.	\$ 446.20	\$ 2,677	441-1441-541-30-52
3" Hard Suction hoses	4	ea.	\$ 282.00	\$ 1,128	441-1441-541-30-52
Soft Dis charge hose	12	50ft. Ea.	\$ 324.44	\$ 3,893	441-1441-541-30-52
Merzy lease	1	yearly	\$ 39,600	\$ 39,600	441-1441-582-70-60
Merzy lease - Interest Expense			\$ 1,600.00	\$ 1,600	441-1441-582-70-72
Utility Bill Stuffer	12	Mo	\$ 450.00	\$ 5,400	441-1441-541-30-34
Utility Bill Supplies	12	Mo	\$ 250.00	\$ 3,000	441-1441-541-30-52
Copier lease	12	Mo	\$ 11.67	\$ 140	441-1441-541-30-44

ACCOUNT	DESCRIPTION	BUDGET FY 2022	PROPOSED BUDGET FY 2023
SANITATION FUND			
Total Revenues			
Unassigned			
[300] Total Revenues			
Sanitation Fund			
430-0000-343-41-42	GARBAGE PICKUP	(1,344,000.00)	\$ (1,340,000.00)
430-0000-343-41-45	TIPPING FEES	(25,200.00)	\$ (25,200.00)
430-0000-361-10-00	INTEREST ON INVESTMENTS	0.00	\$ -
430-0000-381-41-00	Transfer from Water Sewer to Sanitation	(40,650.00)	\$ -
[300] Total Revenues		(1,409,850.00)	\$ (1,365,200.00)
[300] Total Revenues			
Personnel Services			
Unassigned			
[10] Personnel Services			
Sanitation Fund			
430-4334-534-10-12	REGULAR SALARIES	70,100.00	\$ 82,000.00
430-4334-534-10-14	OVERTIME	10,000.00	\$ 1,000.00
430-4334-534-10-15	SPECIAL PAY	900.00	\$ 750.00
430-4334-534-10-21	FICA	5,050.00	\$ 5,200.00
430-4334-534-10-22	RETIREMENT CONTRIBUTIONS	4,400.00	\$ 6,000.00
	LIFE & HEALTH INSURANCE	12,700.00	\$ 6,500.00
430-4334-534-10-24	WORKERS' COMPENSATION	2,100.00	\$ 2,200.00
430-4334-534-10-25	MEDICARE	1,200.00	\$ 1,500.00
430-4334-534-20-00	OTHER POST EMPLOYMENT BENEFIT EXPENSE	0.00	\$ -
[10] Personnel Services		106,450.00	\$ 105,150.00
[10] Personnel Services			
Operating Expenses			
Unassigned			
[30] Operating Expenses			
Sanitation Fund			
430-4334-534-30-32	ACCOUNTING & AUDIT	4,650.00	\$ 4,700.00
430-4334-534-30-33	WASTE HAULING FEE - TIPPING	0.00	\$ -
430-4334-534-30-34	OTHER CONTRACTUAL SERVICES.	1,236,000.00	\$ 1,200,000.00
430-4334-534-30-41	COMMUNICATIONS SERVICES	0.00	\$ -
430-4334-534-30-42	POSTAGE (INC. FED EX)	5,000.00	\$ 5,000.00
430-4334-534-30-45	INSURANCE	15,200.00	\$ 5,600.00
430-4334-534-30-46	REPAIR AND MAINTENANCE	20,200.00	\$ 15,000.00
430-4334-534-30-49	OTHER CURRENT CHARGES	10,000.00	\$ 4,200.00
430-4334-534-30-52	OPERATING SUPPLIES	6,000.00	\$ 7,500.00
430-4334-534-30-59	UNIFORMS	350.00	\$ 150.00
[30] Operating Expenses		1,297,400.00	\$ 1,242,150.00
[30] Operating Expenses			
Capital Outlay			
Unassigned			
[60] Capital Outlay			
Sanitation Fund			
[91] Interfund Transfer Out			\$0.00
NET (INCOME) LOSS - SANITATION FUND		(6,000.00)	\$ (17,900.00)

ACCOUNT	DESCRIPTION	FY22BUDGET	PROPOSED FY23 BUDGET
Group : [101] POLICE EDUCATION FUND			
Subgroup : [300] Total Receipts			
Fund : None Unassigned			
Fund : 101 Police Education Fund			
101-0000-351-10-00	COURT COST	\$ (35,000.00)	\$ (20,000.00)
101-0000-361-10-00	INTEREST ON INVESTMENTS		
TOTALS		\$ (35,000.00)	\$ (20,000.00)
Subgroup : [30] Total Operating Expenses			
101-1221-521-30-52	OPERATING SUPPLIES	110.00	\$ 150.00
101-1221-521-30-55	EDUCATIONAL COURSES	3,900.00	\$ 4,000.00
101-1221-521-30-40	TRAVEL & PER DIEM	276.00	
TOTALS		3,100.00	
Group : [101] POLICE EDUCATION FUND			
		(2,390.53)	\$ (15,850.00)

ACCOUNT	DESCRIPTION	FY22BUDGET	PROPOSED FY23 BUDGET
Group : [105] CONVENTION DEVELOPMENT TAX FUND			
Subgroup : [300] Total Receipts			
Fund : 105 Convention Development Tax Fund			
105-0000-312-10-00	LOCAL OPTION TOURIST TAX	\$ (6,530.00)	\$ (28,000.00)
105-0000-361-10-00	INTEREST ON INVESTMENTS	\$ -	\$ (40.00)
TOTALS		\$ (6,530.00)	\$ (28,040.00)
Subgroup : [10] Personnel Services			
Subgroup : [30] Operating Expenses			
Fund : 105 Convention Development Tax Fund			
105-1772-572-30-34	OTHER CONTRACTUAL SERVICES	6,530.00	\$ 28,040.00
TOTALS		6,530.00	\$ 28,040.00
Subgroup : [60] Capital Outlay			
Fund : 105 Convention Development Tax Fund			
105-1772-572-60-63	IMPROVEMENTS - NOT BLDGS.	0.00	\$ -
105-1772-572-60-64	MACHINERY & EQUIPMENT	0.00	\$ -
TOTALS		0.00	\$ -
Subgroup : [91] Interfund Transfer Out			
Fund : 105 Convention Development Tax Fund			
105-1772-572-90-10	TRANSFER TO GENERAL FUND	0.00	\$ -
105-1772-572-90-20	Transfer to other funds	0.00	\$ -
Group : [105] CONVENTION DEVELOPMENT TAX FUND		0.00	0.00

ACCOUNT		DESCRIPTION	FY22BUDGET	PROPOSED FY23 BUDGET
Group : [106]		FINES & FORFEITURES		
Subgroup : [300]		Total Receipts		
Fund : 106		Fines & Forfeitures		
106-0000-351-20-00	CONFISCATED PROPERTY	\$ (950.00)	\$ (950.00)	
106-0000-361-10-00	INTEREST ON INVESTMENTS	\$ (2.00)	\$ (2.00)	
TOTALS		\$ (952.00)	\$ (952.00)	
Subgroup : [30]		Operating Expenses		
Fund : 106		Fines & Forfeitures		
106-1221-521-30-52	OPERATING SUPPLIES	\$ 952.00	\$ 952.00	
TOTALS		\$ 952.00	\$ 952.00	
Group : [106]		FINES & FORFEITURES	\$ -	\$ -

ACCOUNT	DESCRIPTION	FY22BUDGET	PROPOSED FY23 BUDGET
Group : [107] LOCAL OPTION GAS TAX FUND			
Subgroup : [300] Total Receipts			
Fund : 107 Local Option Gas Tax Fund			
107-0000-312-40-00	LOCAL OPTION GAS TAX/ALT FUEL	\$ (420,000.00)	\$ (360,000.00)
TOTALS		\$ (420,000.00)	\$ (360,000.00)
Subgroup : [10] Personnel Services			
Fund : 107 Local Option Gas Tax Fund			
107-1441-541-10-12	REGULAR SALARIES	\$ 163,320.00	\$ 174,000.00
107-1441-541-10-14	OVERTIME	\$ 18,700.00	\$ 3,850.00
107-1441-541-10-15	SPECIAL PAY	\$ 4,110.00	\$ 3,150.00
107-1441-541-10-21	FICA	\$ 11,540.00	\$ 11,250.00
107-1441-541-10-22		\$ 12,400.00	\$ 11,500.00
107-1441-541-10-23	LIFE & HEALTH INSURANCE	\$ 26,800.00	\$ 27,930.00
107-1441-541-10-24	WORKERS' COMPENSATION	\$ 13,400.00	\$ 14,250.00
107-1441-541-10-25	MEDICARE	\$ 2,700.00	\$ 2,650.00
TOTALS		\$ 252,970.00	\$ 248,580.00
Subgroup : [30] Operating Expenses			
Fund : 107 Local Option Gas Tax Fund			
107-1441-541-30-41	COMMUNICATIONS SERVICES	\$ -	\$ 500.00
107-1441-541-30-59	UNIFORMS	\$ 1,700.00	\$ 800.00
TOTALS		\$ 1,700.00	\$ 1,300.00
Subgroup : [60] Capital Outlay			
Fund : 107 Local Option Gas Tax Fund			
107-1441-541-60-63	IMPROVEMENTS - NO BLDGS	\$ -	\$ -
107-1441-541-60-64	MACHINERY & EQUIPMENT	\$ -	\$ 107,500.00
TOTALS		\$ -	\$ 107,500.00
Subgroup : [91] Interfund Transfer Out			
Fund : None Unassigned			
Fund : 107 Local Option Gas Tax Fund			
107-1441-541-90-64	TRANSFER TO STORMWATER	\$ -	\$ -
TOTALS			
Group : [107] LOCAL OPTION GAS TAX FUND		\$ (165,330.00)	\$ (2,620.00)

ACCOUNT	DESCRIPTION	FY22BUDGET	PROPOSED FY23 BUDGET
Group : [108]	RADIO COMMUNICATION TRUST FUND		
Subgroup : [300]	Total Receipts		
Fund : None	Unassigned		
Fund : 108	Radio Communication Trust Fund		
108-0000-359-10-00	RADIO COMM. TRUST FUND	\$ (14,500.00)	\$ (13,000.00)
108-0000-361-10-00	INTEREST ON INVESTMENTS	\$ (12.00)	\$ (12.00)
108-0000-389-10-00	APPROPRIATED FUND BALANCE	\$ -	\$ -
		\$ (14,512.00)	\$ (13,012.00)
Subgroup : [30]	Operating Expenses		
Fund : None	Unassigned		
Fund : 108	Radio Communication Trust Fund		
108-1221-521-30-52	OPERATING SUPPLIES	\$ 14,512.00	\$ 13,000.00
		\$ 14,512.00	\$ 13,000.00
Group : [108]	RADIO COMMUNICATION TRUST FUND	\$ -	\$ (12.00)

ACCOUNT	DESCRIPTION	FY22BUDGET	PROPOSED FY23 BUDGET
Group : [109]	BETTER JAX 1/2 CENT TAX		
Subgroup : [300]	Total Receipts		
Fund : None	Unassigned		
Fund : 109	Better Jax 1/2 Cent Tax Fund		
109-0000-337-20-50	BETTER JAX TAX RECEIPTS	\$ (510,000.00)	\$ (498,000.00)
109-0000-361-10-00	INTEREST ON INVESTMENTS	\$ -	\$ -
TOTALS		\$ (510,000.00)	\$ (498,000.00)
Subgroup : [91]	Interfund Transfer Out		
Fund : None	Unassigned		
Fund : 109	Better Jax 1/2 Cent Tax Fund		
109-1119-519-90-10	TRANSFER TO OTHER FUNDS	\$ 510,000.00	\$ 498,000.00
TOTALS		\$ 510,000.00	\$ 498,000.00
Group : [109]	BETTER JAX 1/2 CENT TAX	0.00	\$ -

ACCOUNT	DESCRIPTION	FY22BUDGET	PROPOSED FY23 BUDGET
Group : [110] HOLIDAY/SPECIAL EVENTS FUND			
Subgroup : [300] Total Receipts			
Fund : None Unassigned			
Fund : 110 Holiday/Special Events Fund			
110-0000-369-30-00	DONATIONS FOR DECORATIONS	\$ (5,000.00)	\$ (8,000.00)
110-0000-381-00-00	Movie With Mayor Revenues/Donations	\$ -	\$ (2,500.00)
110-0000-381-10-00	Interfund Transfers	\$ -	\$ -
110-0000-389-10-00	APPROPRIATED FUND BALANCE	\$ -	\$ -
TOTALS		\$ (11,000.00)	\$ (10,500.00)
Subgroup : [30] Operating Expenses			
Fund : None Unassigned			
Fund : 110 Holiday/Special Events Fund			
110-1119-519-30-48	PROMOTIONAL ACTIVITIES	\$ 5,000.00	\$ 5,000.00
110-1119-519-30-50	Movies With Mayor-Expenses	\$ -	\$ 5,500.00
TOTALS		\$ 5,000.00	\$ 10,500.00
Group : [110] HOLIDAY/SPECIAL EVENTS FUND		\$ (6,000.00)	\$ -

ACCOUNT	DESCRIPTION	FY22BUDGET	PROPOSED FY23 BUDGET
Group : [111] STREET IMPROVEMENT FUND (Formerly Fund 302)			
Subgroup : [300] Total Receipts			
Fund : 111 Street Improvement Fund			
111-0000-335-12-20	8TH CENT GASOLINE TAX	\$ (61,500.00)	\$ (60,000.00)
111-0000-361-10-00	INTEREST ON INVESTMENTS	\$ -	\$ -
111-0000-381-10-00	TRANSFER FROM GENERAL FUND	\$ (510,290.00)	\$ -
TOTALS		\$ (571,790.00)	\$ (60,000.00)
Subgroup : [30] Operating Expenses			
111-1441-541-30-34	Other Contractual Services	\$ 1,500.00	\$ 1,500.00
111-1441-541-30-43	UTILITY SERVICES	\$ 3,500.00	\$ 6,500.00
111-1441-541-30-46	REPAIR AND MAINTENANCE	\$ 44,322.00	\$ -
111-1441-541-30-47	TOWN CENTER EXPENDITURES	\$ 50,000.00	\$ 38,000.00
111-1441-541-30-50	MAYPORT FLYOVER EXPEND.	\$ 10,000.00	\$ 5,000.00
111-1441-541-30-52	OPERATING SUPPLIES	\$ 5,500.00	\$ -
111-1441-541-30-53	ROAD MATERIALS & SUPPLIES	\$ 295,000.00	\$ 9,000.00
TOTALS		\$ 409,822.00	\$ 60,000.00
Subgroup : [60] Capital Outlay			
Fund : 111 Street Improvement Fund			
111-1441-541-30-61	Capital Outlay-Computer Software	\$ -	\$ -
111-1441-541-60-63	IMPROVEMENTS - NO BUILDINGS	\$ -	\$ -
111-1441-541-60-64	MACHINERY & EQUIPMENT	\$ 150,000.00	\$ -
TOTALS		\$ 150,000.00	\$ -
Group : [111] STREET IMPROVEMENT FUND (Formerly Fund 302)		\$ (11,968.00)	\$ -

ACCOUNT		DESCRIPTION	FY22BUDGET		PROPOSED FY23 BUDGET
Group : [200]		DEBT SERVICE			
Fund : 200		Debt Service			
200-1119-519-70-71	PRINCIPAL		\$	-	\$ -
200-1119-519-70-72	INTEREST		\$	-	\$ -
Group : [200]		DEBT SERVICE	\$	-	\$ -

ACCOUNT	DESCRIPTION	FY22BUDGET	PROPOSED FY23 BUDGET
Group : [300] CAPITAL IMPROVEMENT FUND			
Subgroup : [300] Total Receipts			
Fund : None Unassigned			
Fund : 102 Capital Improvement Fund			
102-0000-337-70-00	Local Government Unit Grant	UNUSED	\$ -
102-0000-361-10-00	INTEREST ON INVESTMENTS	\$ -	\$ -
102-0000-361-20-00	STATE BOARD OF ADMIN INTEREST	\$ -	\$ -
102-0000-367-20-00	UNREALIZED GAIN (LOSS)	\$ -	\$ -
102-0000-367-40-00	REALIZED GAIN (LOSS)	\$ -	\$ -
102-0000-369-30-00	JARBOE PARK-DONATIONS	UNUSED	
102-0000-381-00-00	INTERFUND TRANSFER	\$ -	\$ -
102-0000-381-10-00	TRANSFER FROM GENERAL FUND	UNUSED	\$ -
TOTALS		\$ -	\$ -
Fund : 102 Capital Improvement Fund			
102-1119-519-30-46	Repairs & Maintenance	\$ -	\$ -
TOTALS		\$ -	\$ -
Fund : 102 Capital Improvement Fund			
102-1110-569-60-65	CONSTRUCTION IN PROGRESS	UNUSED	UNUSED
102-1119-519-60-62	Building Improvements	\$ -	\$ -
102-1119-519-60-63	IMPROVEMENTS	\$ -	\$ -
102-1119-519-60-64	EQUIPMENT	\$ -	\$ -
102-1221-521-60-62	Building Improvements - Public Safety	\$ -	\$ -
102-1221-521-60-63	IMPROVEMENTS - 200	\$ -	\$ -
102-1221-521-60-64	Equipment - Public Safety	\$ -	\$ -
102-1772-572-60-65	CONSTRUCTION IN PROGRESS	UNUSED	UNUSED
TOTALS		\$ -	\$ -
Fund : 102 Capital Improvement Fund			
102-1119-519-90-20	TRANSFER TO OTHER FUNDS	\$ -	\$ -
TOTALS		\$ -	\$ -
Group : [300] CAPITAL IMPROVEMENT FUND		\$ -	\$ -

ACCOUNT	DESCRIPTION	FY22BUDGET	PROPOSED FY23 BUDGET
Group : [301]		TOTAL EXPENDITURES - JARBOE PARK CIP FUND	
Subgroup : [300]		Total Receipts	
Fund : None		Unassigned	
Fund : 200		Debt Service	
200-0000-337-70-00	Local Government Unit Grant	\$ -	\$ -
200-0000-369-30-00	JARBOE PARK-DONATIONS	\$ -	\$ -
200-0000-381-00-00	Jarboe Fund-TRANS FROM OTHER FUNDS	UNUSED	UNUSED
200-0000-381-10-00		\$ -	\$ -
200-0000-381-20-00	Grants	UNUSED	UNUSED
TOTALS		\$ -	\$ -
Fund : 200		Debt Service	
200-1220-569-30-31	Jarboe Park Fund-Professional Services	\$ -	\$ -
TOTALS		\$ -	\$ -
Subgroup : [60]		Capital Outlay	
Fund : None		Unassigned	
Fund : 200		Debt Service	
200-1220-569-60-63	Capital Outlay	\$ -	\$ -
200-1221-521-60-63	IMPROVEMENTS, NOT BUILDINGS	\$ -	\$ -
TOTALS		\$ -	\$ -
Group : [301]		TOTAL EXPENDITURES - JARBOE PARK CIP FUND	
		\$ -	\$ -

Public Works Department								
Capital Requests	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Division	Type	Fund
	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	Street Improvements	30-53 Road Material & Supplies	111-1441-541-30-53
Sidewalks	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	Street Improvements	30-53 Road Material & Supplies	111-1441-541-30-53

CUT FROM FINAL BUDGET FOR FY-23

CITY OF NEPTUNE BEACH

2022 - 2023

SENIOR ACTIVITY CENTER

MISSION The NBSAC has a 18-year history of providing a diverse program for senior adults in a clean, safe, and easily accessible environment living in and around Neptune Beach, Atlantic Beach, Jacksonville Beach, and surrounding Duval County/Northern St. Johns County. The goals and objectives are to provide and encourage independent living, and enhance the quality of life for persons 60+. Promoting, sponsoring, and coordinating programs/activities, which are socially, physically, culturally, and intellectually stimulating achieve these goals and objectives.

STAFFING TABLE

Type of Employee	2022-2023	2021-2022	Change
Full Time Non-Bargaining	<u>1</u>	<u>1</u>	<u>0</u>
Part Time Non-Bargaining	<u>2</u>	<u>0</u>	<u>2</u>

MAJOR GOALS AND CHANGES

1. Welcome Seniors into the new facility for the first time since early 2020.

CAPITAL REQUESTS

1. Porch and Parking area around the Senior Center will be started in FY-22 with an anticipated final completion date of December FY-23 for the porch.

SENIOR CENTER (CDBG)	
Employee Name	Position
Lyne, Leslie	Senior Center Director
VACANT	Administrative Assistant(Senior Center) 1
VACANT	Administrative Assistant(Senior Center) 2

ACCOUNT	DESCRIPTION	FY22BUDGET	PROPOSED FY23 BUDGET
Group : [103] COMMUNITY DEVELOPMENT BLOCK GRANT			
Subgroup : [300] Total Receipts			
Fund : None Unassigned			
Fund : 103 CDBG Fund			
103-0000-337-30-00	PHYSICAL ENVIRONMENT	\$ (83,607.34)	\$ (48,000.00)
103-0000-341-75-00	Class Fees	\$ -	\$ (39,911.00)
	Travel Fees	\$ -	\$ (32,749.00)
103-0000-381-00-00	INTERFUND TRANSFER	\$ (83,605.00)	\$ -
103-0000-381-10-00	TRANSFER FROM GENERAL FUND	\$ -	\$ (65,000.00)
103-0000-383-00-00	DONATIONS	\$ (32,495.00)	\$ (11,500.00)
103-0000-383-10-00	DONATIONS - TAP	\$ -	\$ -
Subgroup : [10] Personnel Services		\$ (199,707.34)	\$ (197,160.00)
Fund : 103 CDBG Fund			
103-1110-565-10-12	REGULAR SALARIES	\$ 84,400.00	\$ 89,500.00
103-1110-565-10-16	PTO LIABILITY	\$ -	\$ 7,640.00
103-1110-565-10-21	FICA	\$ 5,400.00	\$ 5,750.00
103-1110-565-10-22	RETIREMENT CONTRIBUTIONS	\$ 7,600.00	\$ 6,875.00
103-1110-565-10-23	LIFE & HEALTH INSURANCE	\$ 10,300.00	\$ 10,975.00
103-1110-565-10-24	WORKERS' COMPENSATION	\$ 150.00	\$ 750.00
103-1110-565-10-25	Medicare	\$ 1,250.00	\$ 1,500.00
Subgroup : [30] Operating Expenses		\$ 109,100.00	\$ 122,990.00
Fund : 103 CDBG Fund			
103-1110-569-30-31	PROFESSIONAL SERVICES	\$ -	\$ 41,570.00
103-1110-569-30-34	OTHER CONTRACTUAL SERVICES.	\$ -	\$ -
103-1110-569-30-40	TRAVEL & PER DIEM	\$ 650.00	\$ 1,000.00
103-1110-569-30-41	COMMUNICATIONS SERVICES.	\$ 1,000.00	\$ 2,100.00
103-1110-569-30-43	UTILITY SERVICES	\$ 1,800.00	\$ 8,000.00
103-1110-569-30-45	INSURANCE	\$ 2,000.00	\$ 4,500.00
103-1110-569-30-46	REPAIRS & MAINTENANCE	\$ 1,000.00	\$ 1,500.00
103-1110-569-30-48	PROMOTIONAL & ADVERTISING	\$ 250.00	\$ 1,000.00
103-1110-569-30-49	OTHER CURRENT CHARGES	\$ -	\$ 4,500.00
103-1110-569-30-51	OFFICE SUPPLIES	\$ 200.00	\$ 5,000.00
103-1110-569-30-52	OPERATING SUPPLIES	\$ -	\$ 5,000.00
TOTALS		\$ 6,900.00	\$ 74,170.00
Group : [103] COMMUNITY DEVELOPMENT BLOCK GRANT		(83,707.34)	0.00

CITY OF NEPTUNE BEACH

2022 – 2023

MOBILITY MANAGEMENT DEPARTMENT

MISSION The City of Neptune Beach, Mobility Management Department, was developed to benefit the customers and the businesses of the program, not just the organization. The mobility management program's primary tenet is to satisfy customers by making the parking system easy to use, affordable, and trouble free. To further its mission, the program strives to create a safe parking environment through well-lit, clean, and reliable operations; and promotes economic growth within the Beaches Town Center area and throughout the city.

STAFFING TABLE

Type of Employee	2022-2023	2021-2022	Change
Full Time Bargaining	1	1	0
Full Time Non-Bargaining	0	0	0
Part Time Non-Bargaining	<u>5</u>	<u>5</u>	<u>0</u>
Total	<u><u>6</u></u>	<u><u>6</u></u>	<u><u>0</u></u>

MAJOR GOALS AND CHANGES

1. Fully-implement a 3-hour free Residential Parking Permit Program.
2. Increase Revenue through changes to fee structure and amount for citations.

CAPITAL REQUESTS

1. Routine Maintenance on equipment and possible replacement of enforcement equipment.

MOBILITY MANAGEMENT	
Employee Name	Position
Steward, Megan	Mobility Management Director
Kuhn, Carlton (P)	Beaches Ambassador (Parking)
Richards, John (P)	Beaches Ambassador (Parking)
Richards, Lynn (P)	Beaches Ambassador (Parking)
Wittmer, Donald (P)	Beaches Ambassador (Parking)
Esparza, Joseph (P)	Beaches Ambassador (Parking)

ACCOUNT	DESCRIPTION	BUDGET FY2022	PROPOSED BUDGET FY 2023
MOBILITY MGMT	PERSONNEL SERVICES		
500-0000-343-40-50	PAID PARKING - EV CHARGING STATION FEES	\$ (1,000.00)	\$ (3,500.00)
500-0000-343-41-40	PAID PARKING - PARKING FEES	\$ (537,770.00)	\$ (720,000.00)
500-0000-359-00-00	PAID PARKING CITATIONS	\$ (53,978.00)	\$ (75,000.00)
500-0000-361-10-00	INTEREST INCOME	\$ -	\$ -
500-0000-369-00-00	MISCELLANEOUS REVENUE	\$ -	\$ -
500-0000-381-10-00	PAID PARKING TRANSFERS FROM OTHER FUNDS	\$ -	\$ -
500-0000-382-00-00	PAID PARKING TRANSFER FROM OTHER FUNDS	\$ -	\$ -
500-1550-359-00-00	METERED PARKING FINES	\$ -	\$ -
	Subgroup : [500] Revenue	\$ (592,748.00)	\$ (798,500.00)
MOBILITY MGMT	PERSONNEL SERVICES		
500-1550-541-10-12	REGULAR SALARIES	\$ 160,000.00	\$ 228,000.00
500-1550-541-10-14	OVERTIME	\$ -	\$ -
500-1550-541-10-15	SPECIAL PAY	\$ -	\$ 75.00
500-1550-541-10-16	PTO LIABILITY	\$ -	\$ 8,405.00
500-1550-541-10-21	FICA	\$ 10,000.00	\$ 14,150.00
500-1550-541-10-22	RETIREMENT CONTRIBUTIONS	\$ 10,000.00	\$ 10,150.00
500-1550-541-10-23	LIFE & HEALTH INSURANCE	\$ 14,600.00	\$ 23,200.00
500-1550-541-10-24	WORKER'S COMPENSATION	\$ 3,000.00	\$ 3,700.00
500-1550-541-10-25	MEDICARE	\$ 2,320.00	\$ 3,300.00
	Subgroup : [10] Personnel Services	\$ 199,920.00	\$ 290,980.00
MOBILITY MGMT	OPERATING		
500-1550-541-30-31	PROFESSIONAL SERVICES	\$ 74,000.00	\$ 25,000.00
500-1550-541-30-34	OTHER CONTRACTUAL SERVICES	\$ 18,000.00	\$ 48,867.00
500-1550-541-30-36	PAID PARKING - COURTYARD REV. SHARE	\$ -	\$ 12,000.00
500-1550-541-30-40	TRAVEL & PER DIEM	\$ 1,200.00	\$ 2,500.00
500-1550-541-30-41	COMMUNICATIONS SERVICES	\$ -	\$ 8,000.00
500-1550-541-30-43	UTILITY SERVICES	\$ 1,500.00	\$ 2,000.00
500-1550-541-30-45	INSURANCE	\$ 7,500.00	\$ 25,000.00
500-1550-541-30-46	REPAIR & MAINTENANCE	\$ 24,250.00	\$ 29,000.00
500-1550-541-30-51	OFFICE SUPPLIES	\$ 1,000.00	\$ 3,550.00
500-1550-541-30-52	OPERATING SUPPLIES	\$ 10,000.00	\$ 14,500.00
500-1550-541-30-54	BOOKS, SUBSCRIPTIONS & MEMBERSHIPS	\$ -	\$ 44,500.00
500-1550-541-30-55	EDUCATIONAL COURSES	\$ 900.00	\$ 3,800.00
500-1550-541-30-57	VEHICLE REPAIR & MAINTENANCE	\$ -	\$ 4,000.00
500-1550-541-30-58	GAS, OIL & LUBRICANTS	\$ -	\$ -
500-1550-541-30-59	UNIFORMS	\$ -	\$ 2,000.00
500-1550-541-30-60	PAID PARKING - ATLANTIC BEACH REV. SHARE	\$ 72,000.00	\$ 120,000.00
500-1550-541-30-90	PAID PARKING - MISCELLANEOUS	\$ -	\$ -
500-1550-541-30-99	PAID PARKING - DEPRECIATION EXPENSE	\$ -	\$ -
	Subgroup : [30] Operating Expenditures	\$ 210,350.00	\$ 344,717.00
MOBILITY MGMT	CAPITAL OUTLAY		
500-1550-541-60-62	BUILDING IMPROVEMENTS	\$ -	\$ -
500-1550-541-60-63	IMPROVEMENTS NOT BUILDINGS	\$ -	\$ 50,000.00
500-1550-541-60-64	MACHINERY & EQUIPMENT	\$ -	\$ 7,000.00
500-1550-541-90-10	TRANSFER TO GENERAL FUND	\$ 75,000.00	\$ 105,000.00
500-1550-541-90-41	TRANSFER TO 441	\$ -	\$ -
	Subgroup : [60] CAPITAL OUTLAY	\$ 75,000.00	\$ 162,000.00
TOTAL (SURPLUS)/DEFICIT		\$ (107,478.00)	\$ (803.00)