
CITY OF NEPTUNE BEACH



FISCAL YEAR 2018 BUDGET

CITY of NEPTUNE BEACH, FLORIDA ANNUAL BUDGET

FISAL YEAR 2018

COUNCIL

Elaine Brown, Mayor
Scott Wiley, Vice-Mayor
Richard Arthur, Councilor
Rory Diamond, Councilor
Fred Jones, Councilor

*

CITY MANAGER – Andrew E. Hyatt

DEPUTY CITY MANGER – Amanda L. Askew

CITY ATTORNEY – Patrick W. Krechowski

CITY CLERK – Catherine Ponson

*

DIRECTOR OF FINANCE – Steven L. Ramsey

CHIEF OF POLICE – Richard J. Pike

DIRECTOR OF PUBLIC SERVICES – Leon R. Smith

BUILDING OFFICIAL – Donald C. Ford



TABLE OF CONTENTS



CITY MANAGER' S LETTER	1
PERFORMANCE MEASURES	
Administration & Finance	5
Planning & Community Development Department	
Building & Inspection Division	7
Planning Division	9
Code Enforcement Division	10
City Clerk	11
Police Department	12
Public Works	
Parks & Streets Division	14
Building Maintenance Division	15
Water & Sewer Division	16
Water & Wastewater Plants Division	18
Stormwater Division	20
ORGANIZATIONAL CHART	22
NEPTUNE BEACH HISTORY IN BRIEF	23
BUDGETED EXPENDITURES (ALL FUNDS)	
Budgeted Expenditures by Function	28
Budgeted Expenditures by Category	29
GENERAL FUND	30
Revenues	32
Expenditures	34
Mayor and City Council	36
City Manager	39
Finance Department	42
City Attorney	45
Building Department	48
City Clerk	51
Non-Departmental	54
Police Department	57
Animal Control Division	60
Public Works Department	63
Lifeguard / Beach Cleanup	66

SPECIAL REVENUE FUNDS	69
Police Education Fund	71
Capital Improvement Fund	72
Community Development Block Grant Fund	73
Convention Development Tax Fund	74
Fines & Forfeitures Fund	75
Local Option Gas Tax Fund	76
Radio Communications Trust Fund	77
Better Jacksonville ½ Cent Tax	78
Holiday/Special Events Fund	79
Street Improvement Fund	80
 ENTERPRISE FUNDS	 81
Water & Sewer Revenues	83
Water & Sewer Administrative Expense	84
Sewer Services	85
Water Services	86
Budgeted Expenditures by Category	87
Water & Sewer Debt and Improvement Funds	88
Sanitation Fund	91
Stormwater Fund	92
 FIDUCIARY FUNDS	 93
Police Officers' Retirement Fund	95
Tree Conservation Fund (Expendable Trust)	96
 ADDITIONAL INFORMATION	 97
Budget Summary	98
Fiscal Year 2017/2018 Capital Requests	99
Five Year Capital Improvement Plan	102
Fiscal Year 2018 Pay Plan	109

City of **Neptune Beach**



Andrew E. Hyatt
City Manager

September 5, 2017

Honorable Mayor and City Council
City of Neptune Beach
116 First Street
Neptune Beach, Florida 32266

RE: City Manager's Budget Message and Transmittal of Proposed Budget for Fiscal
Year 2018

Mayor and Councilors,

The FY18 Budget for the City of Neptune Beach is submitted for your consideration. The document includes revenues and expenditures necessary to maintain and in some areas improve the current levels of municipal services. The FY18 Budget is \$4,968,065. This represents a 3.5% increase from the FY17 amended budget. The FY18 budget reflects no increase to the millage rate; current rate is 3.3656.

Staff has taken a conservative approach of estimating revenue for the FY18 budget. Due to conservative budgeting practices there has been growth in the fund balance for the past several years. Using conservative estimates in projecting future revenue will help ensure that the City maintains a positive fund balance.

Approving an annual budget is the most important decision you make as an elected City official. The budget is important as it determines staffing levels for City services and it provides funding for equipment and supplies for operations. The budget serves as the primary planning document for the operation and management of the City.

The proposed budget was developed through a process which included:

- 1) ***Preparation of Proposed Budget:*** During the month of June Departments prepared their funding requests which were submitted to the City Manager and Director of Finance.
- 2) ***Capital Improvement Plan (CIP):*** Information was solicited from all Departments for the CIP. In June, a five (5) year CIP document was prepared which included capital improvement needs for all Departments. This document is for planning purposes only and is used as documentation of the preparation of the Capital Improvement Plan (CIP), which is included in the proposed budget.
- 3) ***City Council individual meetings:*** In August, the City Manager, Finance Director and Department Heads met with each member of the Council to discuss the budget in detail. These individual meetings provided each member of the Council with an opportunity to discuss the General Fund budget as well as the Special Revenue Funds and Enterprise Funds.

The City of Neptune Beach will operate with fifteen (15) separate funds, which makes municipal budgeting and accounting considerably different from that in the private sector. Although the City may, in most cases, legally transfer money from one fund to another, each fund is a separate accounting entity with assets, liabilities, equity, revenues and expenditures. Consequently, there are sixteen (16) separate balance sheets and income statements.

The funds fall into different categories, or types of funds, as required by General Accepted Accounting Principles (GAAP) for governmental entities. The funds are as follows:

General Fund

- 1). General Fund

Special Revenue Funds

- 2). Police Education Fund
- 3). Capital Improvement Fund
- 4). Community Development Block Grant Fund
- 5). Convention Development Tax Fund
- 6). Fines & Forfeitures

- 7). Local Option Gas Tax Fund
- 8). Radio Communication Fund
- 9). Better Jacksonville Tax Fund
- 10). Holiday/Special Events Fund
- 11). Street Improvement Fund
- 12). Capital Improvement Plan

Enterprise Funds

- 13). Water & Wastewater Fund
- 14). Sanitation Fund
- 15). Stormwater Fund

Fiduciary Fund

- 16). Police Pension Fund

According to GAAP, General Funds, Special Revenue Funds, Debt Service Funds and Capital Project Funds are budgeted and accounted for using the modified accrual basis of accounting.

Budget Assumptions:

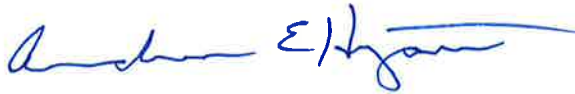
Staff used several assumptions in preparing this Budget. The assumptions were important factors in estimating revenues and expenditures. The major assumptions are as follows:

- No increase in the residential sanitation fee
- Property tax revenue increase of 6.11% compared with FY17 budgeted amount
- Local option sales tax budgeted at 3.21% above FY17 budgeted amount
- Local half cent sales tax budgeted at 4.00% above FY17 budgeted amount
- Telecommunications tax increase of 0.72% above FY17 budgeted amount
- No increase budgeted for health insurance
- No change in Full Time Equivalent (FTE) employees
- No change in Part Time (PT) employees

We believe this budget includes only essential items required for the City to continue to move forward and to make significant progress on the City's goals for the coming year. A list of those Goals and Objectives immediately follow this Budget Message.

I would like to acknowledge the numerous hours of staff time that have been devoted to preparing this Budget. I especially want to thank Amanda Askew (Deputy City Manager), Steve Ramsey (Finance Director), Leon Smith (Public Works Director), Ricky Pike (Police Chief), and Catherine Ponson (City Clerk) for their time and effort in preparing this budget. Because of the dedication and teamwork of these employees, as well as all the employees, the City of Neptune Beach will continue to strive for excellence.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Andrew E. Hyatt", with a long horizontal flourish extending to the right.

Andrew E. Hyatt
City Manager

ADMINISTRATION & FINANCE*Performance Measures***FY 2018 GOALS, OBJECTIVES & PERFORMANCE MEASURES**

Goal	Objective	Performance Measure	Actual FY17	Estimated FY18	Projected FY19
Provide timely and accurate financial reports in a cost-effective manner.	Prepare and publish the Annual Audit within 6 months of the end of the fiscal year.	Date Annual Audit completed	05/15/17	03/2018	03/2019
	Provide accurate financial reports to the City Council and Department Heads	Within 15 days of the end of the month	100%	100%	100%
Administer the general ledger program of the financial software system	Establish and maintain budgetary controls in the general ledger system in accordance with the adopted budget	Date budgetary controls established	09/30/2017	09/30/2018	09/30/2019
Provide timely and accurate payment of all invoices submitted by departments	Process payment documents within 14 day pay cycle after receipt from departments	Percent payments within 14 days	95%	95%	95%
	Audit all payment documents for authorized approval, proper supporting documentation and appropriate classification	Percent of documents audited	100%	100%	100%
	Issue 1099-MISC forms for all applicable providers of services no later than January 31 of each year	Date 1099-MISC forms issued	01/2017	01/2018	01/2019
Provide timely and accurate processing of all payroll documents	Process the payroll for all active employees on a bi-weekly basis in accordance with established procedures	Percent on-time payrolls for active employees	100%	100%	100%
Purchase and facilitate acquisition of products, services, and construction materials required to support the operations of the City	Process purchase orders and expedite payments within and average of 90 days	Percent P.A.'s processed and paid in accordance with payment terms	90%	90%	90%
	Process competitive contracts and expedite payments within policy and agreed terms	Percent contracts processed and paid within policy and agreed terms	90%	90%	90%

ADMINISTRATION & FINANCE

Performance Measures

	Minimize the City's acquisition costs for all goods and contracted services within the adopted budget parameters	Percent processed by the Finance Department	95%	95%	95%
	Provide efficient and effective procurement services to City department's following purchasing policy and procedures	Purchasing procedures followed	100%	100%	100%
	Encourage open competition and equal consideration, fostering a reputation of fairness with the business community	Percent invitations to bid	95%	95%	95%
	Maintain bids and contracts in one location	Percent filed by purchasing staff	100%	100%	100%
Provide accurate and informative operating budget in a timely manner	To verify accuracy of personnel information and other budgetary data received from departments during the budget process	Percent of verification complete	100%	100%	100%
	Develop accurate forecast for all major operating revenues	Actual property tax collections vs. budget	100%	100%	100%
	Develop forecasts for all major operating revenues by July 31st	Date revenue forecast developed	07/20017	07/2018	07/2019
	Submit Annual Operating Budget for approval by the first meeting in September	Percent budget submitted on time	100%	100%	100%
	Conduct performance based budgeting training sessions for all departments	Percent of departments attending performance based budgeting sessions	100%	100%	100%
Maximize current collections	Send renewal notices to all Business Tax Receipt locations by August of each year	Percent locations billed	100%	100%	100%
Decrease loss of revenue from unlicensed Local Business Tax Receipts	Develop collection system for unlicensed local business	Collected money increases	75%	75%	75%

PLANNING & COMMUNITY DEV DEPARTMENT

Performance Measures

FY 2018 GOALS, OBJECTIVES & PERFORMANCE MEASURES

BUILDING & INSPECTION DIVISION

Goal	Objective	Performance Measure	Actual FY17	Estimated FY18	Projected FY19
Provide timely plan reviews	Pre-review and meetings for all commercial projects	Permits issued within 10 business days of receipt of completed application.	100%	100%	100%
	Pre-review and meetings for all residential projects	Permits issued within 10 business days of receipt of completed application	100%	100%	100%
	Pre-review and meetings for all remodeling projects	Permits issued within 5 business days of receipt of completed application	100%	100%	100%
	Pre-review and meetings for all room additions	Permits issued within 5 business days of receipt of completed application	100%	100%	100%
Provide timely inspections	Perform inspections on electrical installations for compliance.	Inspections performed within 1 business day of request from contractor	100%	100%	100%
	Perform inspections on plumbing installations for compliance.	Inspections performed within 1 business day of request from contractor	100%	100%	100%
	Perform inspections on heating ventilation and air conditioning installations for compliance.	Inspections performed within 1 business day of request from contractor	100%	100%	100%
	Perform inspections on concrete, framing, and all structural elements of projects.	Inspections performed within 1 business day of request from contractor	95%	100%	100%
Maintain State Certified Building Department	Keep all required state licenses current.	Attend annual class on changes in state statutes to maintain licenses. Limited to budget.	0%	100%	100%

PLANNING & COMMUNITY DEV DEPARTMENT

Performance Measures

Goal	Objective	Performance Measure	Actual FY17	Estimated FY18	Projected FY19
Enforce the Florida Building Codes	Stay current on all Florida Building Code changes	Attend monthly 1 hour code class and annual 2 day certification classes.	73%	100%	100%
Enforce the National Electrical Code	Stay current on all National Electrical Code changes.	Attend monthly 1 hour code class and annual 2 day certification classes.	73%	100%	100%
Enforce the Florida Energy Codes	Stay current on all Florida Energy Code changes	Attend monthly 1 hour code class and annual 2 day certification classes.	73%	100%	100%
Enforce the Americans With Disabilities Act	Stay current on all Americans with Disabilities Act changes	Attend monthly 1 hour code class and annual 2 day certification classes.	73%	100%	100%
Provide consulting to city personnel for city owned projects.	Ensure city projects are designed and constructed in compliance with codes.	All codes are followed.	100%	100%	100%
Survey city quarterly for unsafe structures	Inspect buildings for code compliance.	Notice to owners within 3 days of inspection. Require compliance per International Property Maintenance Code.	70%	100%	100%
Federal Emergency Management Agency compliance	Maintain program to follow FEMA guide lines to prevent flooding	Meet with FEMA officials on line to determine necessary activities to keep a #7 rating. Complete annual report.	100%	100%	100%

PLANNING & COMMUNITY DEVELOPMENT *Performance Measures*

FY 2018 GOALS, OBJECTIVES & PERFORMANCE MEASURES

PLANNING DIVISION

Goal	Objective	Performance Measure	Actual FY17	Estimated FY18	Projected FY19
Provide high level of customers service for all zoning and land use inquires	Communicate accurate information, codes, etc. with citizens, builders, engineers, etc.	Number of contacts responded to within 48 hours	100%	100%	100%
Provide technical support for preliminary commercial site plan/development review inquires	Meet with applicants and review the applicable code requirements, processes and procedures	Review and comment on all commercial site plan/development review within 10 days (per code)	100%	100%	100%
Provide excellent customer service for all residential site plan review	Meet with applicants and review the applicable code requirements, processes and procedures	Review and comment on all residential projects within 2 business days	100%	100%	100%
Provide exceptional customer service for the Community Development Board (CDB)	Provide timely staff support to the CDB (agendas and staff reports)	Number of meetings per year	12	12	12
Assist in the search and apply for grants that are applicable to the city	Research grants opportunists and draft applications when appropriate	Applications submitted for grants that are suitable for the city	90%	90%	90%
Updates/changes to land development regulations in Chapter 27	Take direction and give input from the CDB and city council regarding code updates	Draft proposed changes	100%	100%	100%

PLANNING & COMMUNITY DEVELOPMENT

Performance Measures

FY 2018 GOALS, OBJECTIVES & PERFORMANCE MEASURES

CODE ENFORCEMENT DIVISION

Goal	Objective	Performance Measure	Actual FY17	Estimated FY18	Projected FY19
Provide excellent customer service for code complaints or violations	Communicate accurate code information with the public regarding alleged complaint	Respond to inquiries within 5 business days	100%	100%	100%
Provide timely and accurate responses to code complaints violations	Verify and investigate the alleged complaint and all associated codes	If violation found, notify the property owner of the issue within 5 business days	100%	100%	100%
Obtain compliance for violations	Rectify violations	Issue notice to appear in front of special magistrate	100%	100%	100%

CITY CLERK

Performance Measures

FY 2018 GOALS, OBJECTIVES & PERFORMANCE MEASURES

Goal	Objective	Performance Measure	Actual FY17	Estimated FY18	Projected FY19
Support the City's core values of accountability and excellence in service by providing quality service for Records Management.	City business records will be stored in the Records Management area for easy access, ensuring their preservation and integrity.	Percentage of Public Records Requests acknowledged within 24 hours	100%	100%	100%
Support the City's core values of responsiveness to the public and open, clear and frequent communication to maintain connectivity with constituents of Neptune Beach.	Ensure the City's legislative processes are open and public by providing a link between the citizens and government through access and dissemination of information.	Percentage of Council meetings transcribed within 3 days following a Council meeting	100%	100%	100%
Support the City's core value of responsiveness to the public and are central to the work of the City Clerk's Office in providing administrative support to the City Council.	To promote transparency and ensure the agenda is placed on the City's website in a timely manner.	Agenda for regularly scheduled City Council meetings posted and available to the public at least 3 days prior to the meeting.	100%	100%	100%

POLICE DEPARTMENT

Performance Measures

FY 2018 GOALS, OBJECTIVES & PERFORMANCE MEASURES

Goal	Objective	Performance Measure	Actual FY17	Estimated FY18	Projected FY19
Increase citizen/police interaction through improved communications to foster positive relationships and strengthen the community's trust in the agency	To provide citizens with complete and concise information through community meetings and interaction	Attend and/or address issues at various community meetings	10	10	10
	Foster community relationships and community education	Information booths and demonstrations at community events such as Dancing in the Streets.	2	2	2
	To accept and investigate all complaints of employee misconduct in a thorough, timely and impartial manner	Number of complaints filed and investigated	100%	100%	100%
Reduce personal injury, property damage and fatalities associated with motor vehicle crashes	Reduction of fatal crashes through aggressive traffic law enforcement	Number of traffic fatalities	0	0	0
	To provide effective and efficient skills and technology tools	Number of Directive focus events	4	4	4
	Saturation patrols in statistically higher vehicle crash areas	Number of saturations	4	4	4
Educate the Public and Police Officers on motor vehicle child safety seats and bicycle safety	To conduct onsite child restraint/seat belt instruction	Number of citizens receiving instruction and to get officer trained in installing child restraint seats	3	3	3
	Reduce the severity of bicycle related injuries to the public	Provide bicycle safety training	2	2	2
Reduce reported criminal activity	To identify and respond to specific crime trends	Deployment of an officer and proactive enforcement techniques	1 Officer	1 Officer	1 Officer
	Engage patrol shifts in proactive enforcement and suppression efforts	Perform 2 directive patrol events per month	24	24	24

POLICE DEPARTMENT

Performance Measures

Goal	Objective	Performance Measure	Actual FY17	Estimated FY18	Projected FY19
Provide state-of-the-art training in contemporary policing practices	To develop and present topic specific curriculum applicable to all developmental levels of members	Percent of lesson plans with revised or newly developed curriculum	100%	100%	100%
	Technical firearms skills development	Specialized firearms development course and practicum's (scenario based) To include shoot don't shoot and less lethal options	3	3	3

PUBLIC WORKS

Performance Measures

FY 2018 GOALS, OBJECTIVES & PERFORMANCE MEASURES

PARKS AND STREETS DIVISION

Goal	Objective	Performance Measure	Actual FY17	Estimated FY18	Projected FY19
Maintain the serviceability of Neptune Beach streets.	Employ a capital improvement program to improve streets and roads serviceability as budget may allow	Number of miles paved within the amount of money available	7	2	2
Maintain the appearance of Neptune Beach by keeping weeds and grass at a safe height and trimming trees on City rights-of-way and medians	To mow City right-of-ways and remove trash and litter once every two weeks during the growing season. Maintain and trim trees as needed.	Number of right-of-way cycles cut number of trees trimmed or maintained	20	20	20
Maintain the appearance and well-being of park lands and equipment in Neptune Beach	To mow park lands every two weeks and remove trash and litter during the growing season. Examine equipment and play grounds monthly.	Number of park cycles cut and examined.	20	20	20
Maintain all street signage in Neptune Beach.	To repair or replace damaged signage, as needed	Number of signs replaced	100%	100%	100%
Maintain the appearance of Neptune Beach by keeping the Town Center and beach areas clean.	To collect refuse daily during beach season and weekly patrol Town Center and beach areas.	Number of cycles patrolled	200	200	200
Maintain City sidewalks	To repair or replace damaged sidewalks, as needed	Length of sidewalks repaired or replaced, as needed	100%	100%	100%

PUBLIC WORKS

Performance Measures

FY 2018 GOALS, OBJECTIVES & PERFORMANCE MEASURES

BUILDING MAINTENANCE DIVISION

Goal	Objective	Performance Measure	Actual FY17	Estimated FY18	Projected FY19
Monitor the operating equipment of City owned buildings	To routinely inspect all equipment as needed in order to reduce repair costs	Percent of equipment inspected	100%	100%	100%
Expediently process work orders	To handle routine work orders within 72 hours	Percent of routine work orders completed within 72 hours	100%	100%	100%
	To handle urgent work orders within 24 hours	Percent of management work orders completed with 24 hours	100%	100%	100%

PUBLIC WORKS

Performance Measures

FY 2018 GOALS, OBJECTIVES & PERFORMANCE MEASURES

WATER & SEWER DIVISION

Goal	Objective	Performance Measure	Actual FY17	Estimated FY18	Projected FY19
Maintain potable water mains to safeguard customer satisfaction and safety.	Maintain and repair 38 miles of water main to supply customers potable water. Record the amount of water losses, location and type of work performed.	Accounting of water loss for the year should be 20% or less.	20%	20%	20%
Maintain and flush fire hydrants to provide public safety.	Continue hydrant flushing and exercising program for the 225 hydrants in Neptune Beach.	Number of hydrants flushed per year.	40	50	50
Maintain gravity sewer collection system to promote the public health	Maintain, clean and repair 38 miles of gravity sewer main with a minimum occurrence of sanitary sewer overflows. Checks of high risk areas on a monthly basis.	Length of pipe cleaned or repaired per year.	10%	As funding allows	As funding allows
Maintain sanitary sewer manholes to maintain safe roadways	Check a portion of the 565 manholes in Neptune Beach and identify those manholes with issues such as deterioration, inflow/infiltration, and ring and cover replacement to identify and prioritize those needing rehab, repair or replacement as budget may allow. Manholes that have a condition that warrants repair, replacement or rehab shall be added to the list for inclusion in the capital improvement program.	Number of manholes checked per year.	565	565	565

PUBLIC WORKS

Performance Measures

Goal	Objective	Performance Measure	Actual FY17	Estimated FY18	Projected FY19
Replace potable water mains to improve customer satisfaction by providing more flow and pressure.	Employ a capital improvement program to improve pressure, flow, and replace 13 miles of main over 50 years old, as budget may allow	Implement a capital improvement program that stays within the amount of money available.	.5 miles	As funding allows	As funding allows
Replace fire hydrants to provide public safety.	Replace or repair deficient hydrants identified under the flushing program.	Replace a minimum of 5% of the fire hydrants per year	5%	5%	5%
Replace gravity sewer mains to reduce inflow/infiltration promoting a vibrant community by keeping clean water ways in Neptune Beach	Employ a capital improvement program to reduce inflow/infiltration issues and replace 13 miles of main older than 50 years old as budget may allow	Implement a capital improvement program that stays within the amount of money available.	1.5 miles	As funding allows	As funding allows

PUBLIC WORKS*Performance Measures***FY 2018 GOALS, OBJECTIVES & PERFORMANCE MEASURES****WATER & WASTEWATER PLANTS DIVISION**

Goal	Objective	Performance Measure	Actual FY17	Estimated FY18	Projected FY19
Provide a safe environment for employees and contracted workers	Daily inspection of grounds, reservoirs and tanks. Provide first aid kits, eye wash stations, gloves, hand sanitizer and maintain a current MSDS for all chemicals in use at the WTP and WWTP	Number of days without injury	365	365	365
Total compliance of all FDEP and EPA rules and regulations	Submit monthly and quarterly reports to DEP and EPA. Retain accurate records and logs. Keep inventory and equipment within expiration dates	WWTP and WTP 2015 inspections; 100% compliant	100%	100%	100%
Maintain high standards in all testing protocol	Weekly, Monthly, Quarterly and Annual testing	Remain in compliance of FDEP permit. Ensure a good working relationship with contracted laboratories	100%	100%	100%
Reduction of Total Nitrogen for TMDL	Reduce the total amount of nitrogen pounds discharged to the St. John's River. Enable Neptune Beach to have positive credits for the Water Quality Credit Trading Program	Weekly and Monthly testing of total nitrogen pounds to the river are reported in a 12 month moving average format	90%	95%	100%
Annual testing and compliance notification for all City, Commercial and Residential backflow devices	Cross Connection Control Programs are designed to keep potable water safe for consumption	No public water supplies have been directly or indirectly affected by pollutants	100%	100%	100%
Inspection of all commercial grease traps	Documentation of cleanings and compliance history	Fewer clogs in the sewer system. Less organic matter for WWTP to process	85%	90%	95%
Maintain an aesthetically pleasant environment on the WTP, WWTP and Lift Stations	Provide clean and well maintained plant grounds. Defend against any unwarranted odors	Plant staff maintains properties weekly. No residential odor complaints have been filed	90%	95%	95%

PUBLIC WORKS

Performance Measures

Daily readings at all lift stations	Closely monitor and inspect machinery and pump hours	Improved reliability and less run time on pumps and motors. No SSO's	100%	100%	100%
Maintain plant equipment	Possessing proper inventory of parts greatly reduces equipment down time	Preventative Maintenance and redundancy of plant equipment has provided no operational stoppages at the WTP or WWTP	90%	95%	100%
Maintenance and repairs of WTP and WWTP facility machinery	Accomplish as many repairs in-house as possible	Close monitoring and daily inspections have proven to be cost effective and budget friendly	75%	75%	75%
Public Works - Interdepartmental cooperation	Provide each department extra manpower as the needs arise through teamwork and exceptional communication	Allows the City of Neptune Beach to respond as quickly as possible in emergent situations	100%	100%	100%

PUBLIC WORKS

Performance Measures

FY 2018 GOALS, OBJECTIVES & PERFORMANCE MEASURES

STORMWATER DIVISION

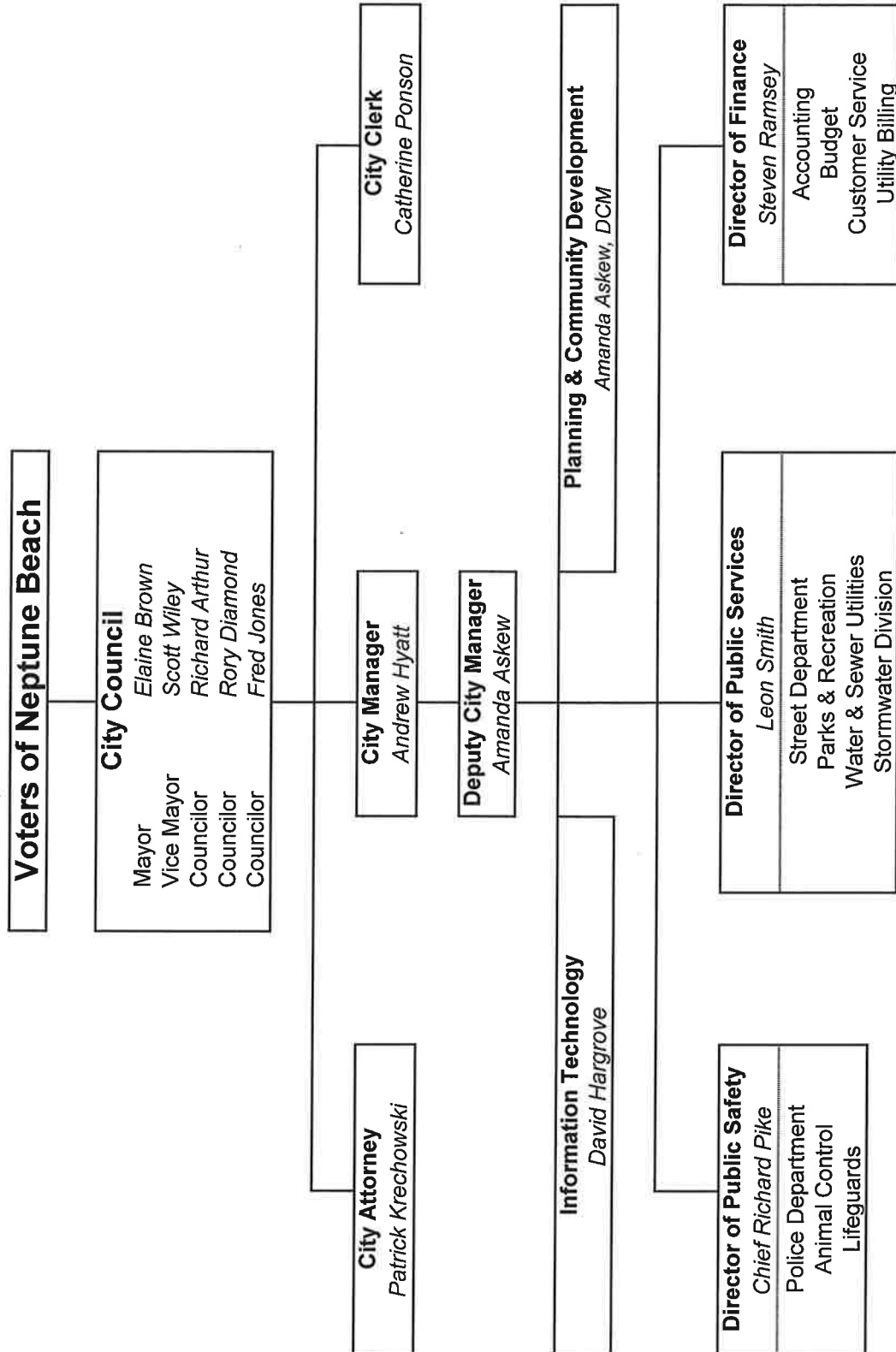
Goal	Objective	Performance Measure	Actual FY17	Estimated FY18	Projected FY19
Maintain drainage pipes and culverts in Neptune Beach to ease flooding issues.	Verify operation of 6.8 miles of MS4 pipes and culverts within a 5 year period, and repair or clean when needed.	Complete 1 of the 5 zone inspections for either wet weather or dry weather screening per year.	1	1	1
Maintain the appearance of Neptune Beach by removing debris from the Inlets and catch basins.	Check 308 MS4 inlets/catch basins/grates within Neptune Beach after major rain events, and clean or remove debris when needed. Inlets/catch basins may be checked weekly during frequent events occurring during the rainy season.	Number of Inlets checked per year	21,514	15,000	15,000
Maintain the appearance of the major drainage conveyance swales in Neptune Beach by managing plant growth	Mow 2.6 miles of the City's MS4 major conveyance swales and 2.4 miles of COJ swales during the growing season, and make repairs when warranted.	Number of miles maintained per year.	25	25	25
Maintain the appearance of City drainage ponds in Neptune Beach by managing plant growth	Mow 5 MS4 ponds during the growing season, and make repairs as warranted.	Number of ponds mowed per year.	26	25	25
Promote a vibrant community by keeping clean water ways in Neptune Beach	Conduct Proactive and reactive illicit discharge detection and improper disposal inspections, report violations to code enforcement, and eliminate illicit discharges into the ms4 system.	Number of IDDE inspections per year.	212	12	12

PUBLIC WORKS

Performance Measures

Goal	Objective	Performance Measure	Actual FY17	Estimated FY18	Projected FY19
Promote neighborhood appearance by sweeping streets with curb and gutter in Neptune Beach and reduce debris that could enter the storm water system	Sweep 24 miles of streets with curb and gutter in Neptune Beach.	Number of miles swept per year.	198	230	230

City of Neptune Beach - Organizational Chart



Neptune Beach is a beachfront city east of Jacksonville in Duval County, Florida. When the majority of Duval County communities consolidated with Jacksonville in 1968, Neptune Beach, along with Jacksonville Beach, Atlantic Beach, and Baldwin, remained quasi-independent. Like those other towns, it maintains its own municipal government but its residents vote in the Jacksonville mayoral election and are represented on the Jacksonville city council. The population was 7,037 at the 2010 census.

History

Neptune Beach was originally part of Jacksonville Beach. Through its development, the part of Jacksonville Beach north of 20th Avenue North was sparsely populated, with a brick road (First Street) connecting the more populated southern area with Atlantic Beach. According to the best accepted story, the name "Neptune Beach" originated in 1922 with Dan G. Wheeler, one of the few residents. Wheeler had a home at what is now One Ocean Hotel (now in Atlantic Beach), and had to walk all the way home from Mayport each evening after taking the Florida East Coast Railway train home from work in Jacksonville. A friend who worked for the railroad informed Wheeler that if he had a station, the train would have to stop for him, so Wheeler built his own train station near his home and named it Neptune.

Neptune seceded from Jacksonville Beach and incorporated as its own municipality in 1931, following a tax revolt. The comparatively few residents of the area were largely cut off from Jacksonville Beach city services such as police, fire, garbage collection, and road developments, though they paid taxes in equal share. The first mayor was O. O. McCollum, and the government met in Wheeler's old train station until a new town hall was completed in 1935.

Geography

Neptune Beach is located at

30°19'00"N 81°24'11"W30.316641°N 81.403081°W

Neptune Beach is one of several towns on San Pablo Island, which stretches through two counties (Duval and St. Johns) and extends from Naval Station Mayport at its northern tip to Vilano Beach in the south, across from St. Augustine.

According to the United States Census Bureau, Neptune Beach has a total area of 6.8 square miles (17.7 km²). 2.3 square miles (6.0 km²) of it is land and 4.5 square miles (11.7 km²) of it (65.96%) is water.

Demographics

HISTORICAL POPULATION

Census	Pop.	%±
1940	1,363	—
1950	1,767	29.6%
1960	2,868	62.3%
1970	4,281	49.3%
1980	5,248	22.6%
1990	6,816	29.9%
2000	7,270	6.7%
2010	7,037	-3.2%
Est. 2014	7,180 ^[6]	2.0%

U.S. Decennial Census

As of the census of 2010, there were 7,037 people, 3,192 households, and 1,771 families residing in the city. The population density was 2,968.8 inhabitants per square mile (1,145.7/km²). There were 3,192 housing units at an average density of 1,417.9 per square mile (547.2/km²). The racial makeup of the city was 94.6% White, 1.2% African American, 0.2% Native American, 1.0% Asian, 0.0% Pacific Islander, 0.08% from other races, and 1.18% from two or more races. Hispanic or Latino of any race were 4.0% of the population.

There were 3,192 households out of which 22.6% had children under the age of 18 living with them, 42.3% were married couples living together, 16.5% had a female householder with no husband present, and 44.5% were non-families. 30.2% of all households were made up of individuals and 7.5% had someone living alone who was 65 years of age or older. The average household size was 2.22 and the average family size was 2.78.

In the city the population was spread out with 15.0% under the age of 18, 7.3% from 18 to 24, 29.3% from 25 to 44, 31.8% from 45 to 64, and 12.8% who were 65 years of age or older. The median age was 39 years. For every 100 females there were 103.8 males. For every 100 females age 18 and over, there were 99.7 males.

The median income for a household in the city was \$71,919, and the median income for a family was \$101,326. Males had a median income of \$61,563 versus \$47,310 for females. The per capita income for the city was \$53,643. About 3.3% of families and 9.9% of the population were below the poverty line, including 5.0% of those under age 18 and 1.9% of those age 65 or over.

Significant Neptune Beach Events

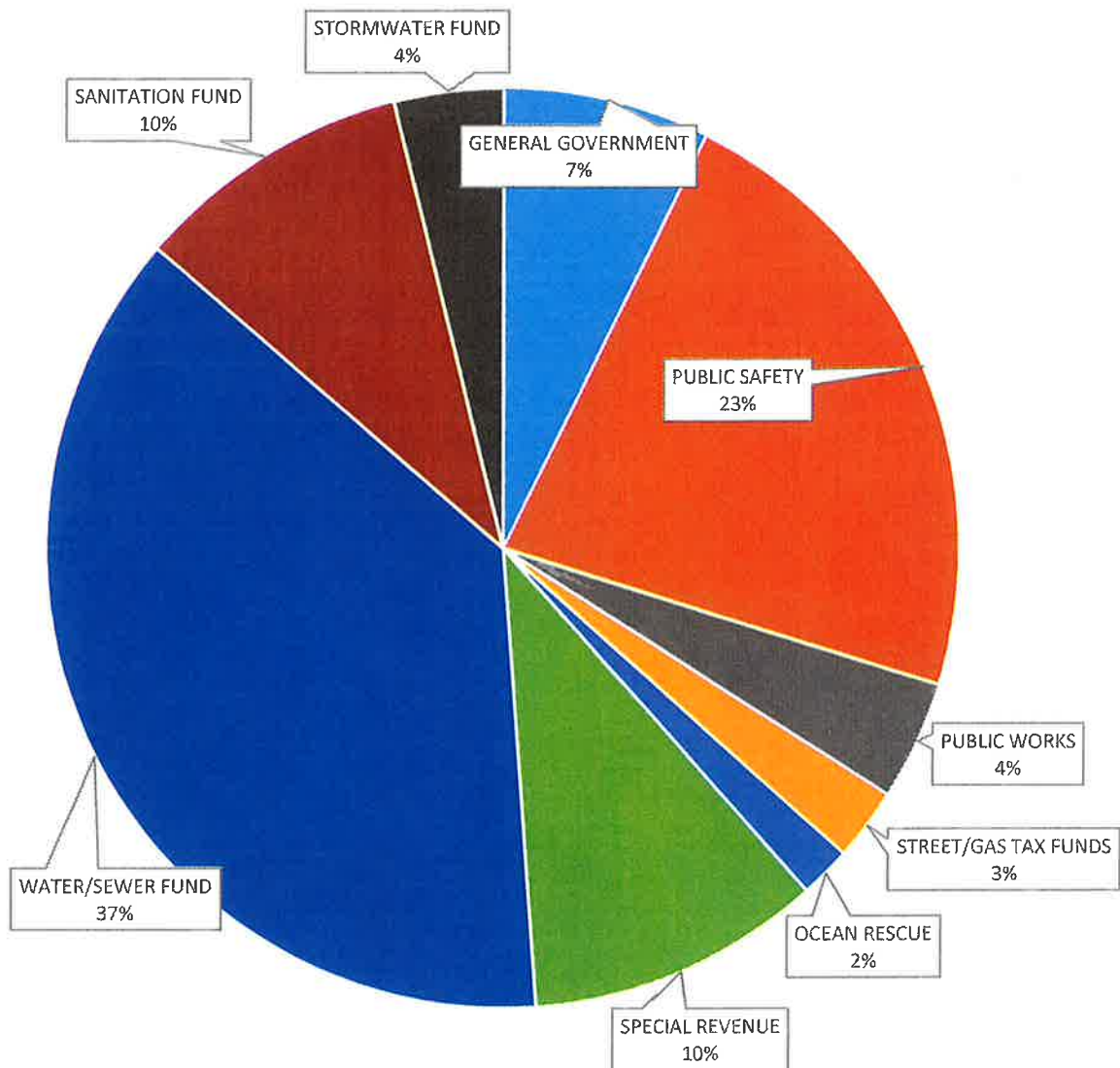
1700s 1800s 1900s 2000s

- 3000 BC - Human occupation at Guana River basin.
 - Spanish Trail - An Indian trail used from earliest times in travel up and down the coast. The Trail pre-dated by hundreds of years the coming of the Europeans. Shards can still be found at intervals along the Trail.
- 1764 - Spain exchanged Florida for Cuba; British arrived in Florida, Great Britain divided the province in two sections, East and West - James Grant named Governor of East Florida by the British Government.
- 1783 - Spain returned to govern East Florida (Treaty of Paris).
- 1884 - Eugene F. Gilbert buys 180.3 acres from the State of Florida for \$225.37 at \$1.25 an acre
- 1885 - September 5 - Gilbert files subdivision map for "Town of Neptune, Florida"
- 1887 - August 14 - St. Paul by the Sea Episcopal Mission starts
- 1900 - Flagler's Florida East Coast Railway purchased most of the property in Neptune
- 1905 - 4th of July auto races start
- 1913 - Development of auto races started by the Atlantic Seashore Company, a corporation organized by Capt. Charles E. Garner of the Florida National Bank, Thomas Clarke and George E. Carroll. At that time the property was wilderness covered by palmetto and underbrush with sand dunes.
- 1922 - Train service begins as Dan G. Wheeler built a station forcing the train to stop in Neptune
- 1931
 - August 11 - In an election Neptune Beach approves separating from Jacksonville Beach.

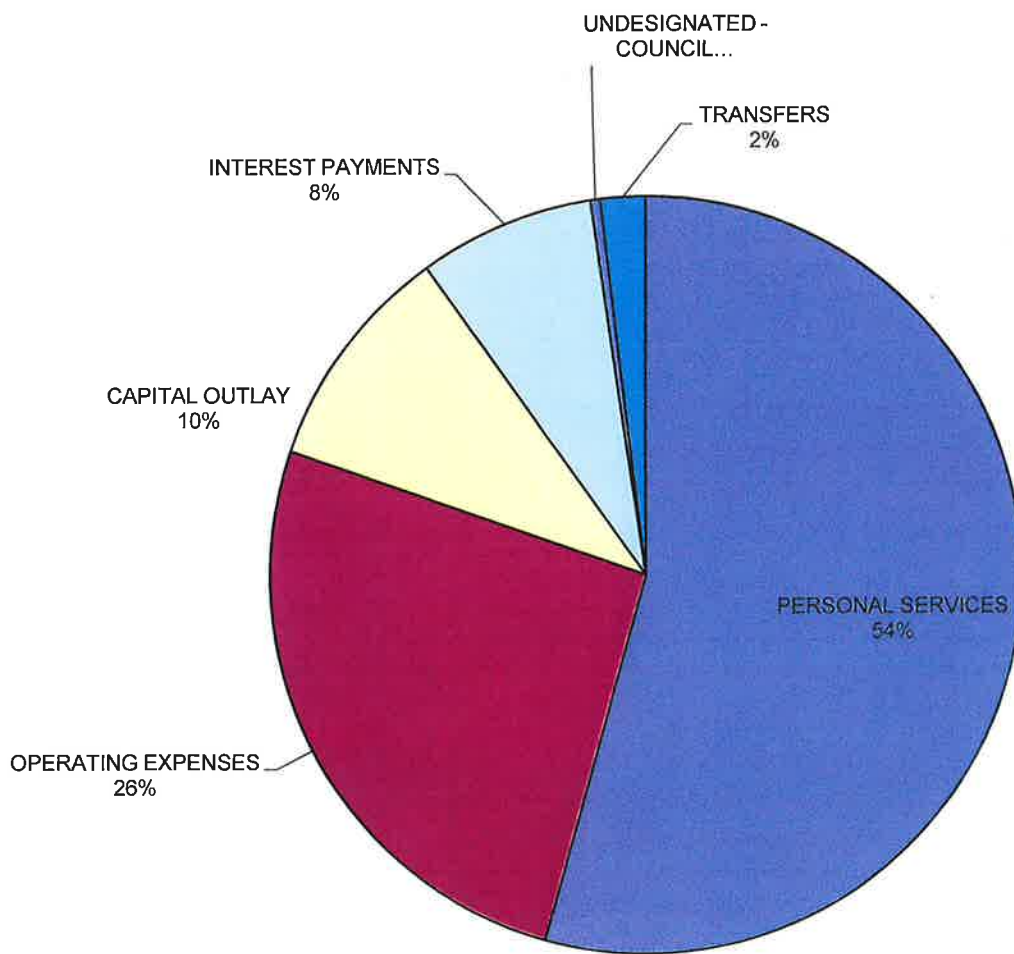
- August 15 - Organizational meeting of Neptune Beach at residence of O.O. McCollum, Mayor
- 1933
 - Pete's Bar at 117 1st St. gets first Duval County Liquor License after repeal of prohibition
 - The town council authorizes the Marshal to construct a Town Hall on Lemon St, budget \$200.00
 - The Civil Works Administration of Florida sends 150 men to make improvements to the town
- 1936-37 - City receives help from the Works Progress Administration for bulk heading, street maintenance, improvements for the water works, etc.
- 1937 - Opening of Duncan U. Fletcher High School
- 1940
 - Post Office opens.
 - Population- 1,363 residents
- 1950 - Population - 1,767
- 1953 - Name changed from Neptune Town to City of Neptune Beach
- 1961 - Neptune Beach Post office closes
- 1962 - New Fletcher High School finished
- 1964 - September 9-10, the area receives a direct hit from Hurricane Dora, the only hurricane to hit the beaches directly in the 20th Century.
- 1968
 - October 1 - After consolidation vote Neptune Beach becomes a Florida Urban Services District of Jacksonville
 - Throughout the 1960s Atlantic Blvd. had stores such as Pinky Campbell's & Silver Drugstore, Floyd's 5 & 10, Swift Cleaners, a jewelers, a fabric shop, The Swap Shop Secondhand Emporium and the Thomas & Padget grocery and butcher shop. Like most places, these neighborhood stores started to disappear when big box stores became prevalent in the late 1960s.
- 1970 - Population - 4,281
- 1974 - May 29, the Supreme Court of Florida hands down opinion returning autonomy to the three beaches and Baldwin.
- 1980 - Population - 5,248
- 1981
 - Opening of Neptune Beach Elementary School at 1515 Florida Blvd.
 - Communication Center set up to dispatch emergencies rather than going through Atlantic Beach
- 1989 - Population- 6,497
- 1991 - King Neptune Beach Festival to celebrate the city's 60th birthday
- 1995 - Public Safety building opens

- 1997 - March - New City Hall dedicated
- 2000
 - The former Ed Smith Lumber Co. becomes Shelby's
 - Population - 7,500
- 2001 – The central business district joining Atlantic Beach and Neptune Beach at Atlantic Boulevard and the ocean transformed Town Center's appearance including parking, lighting, landscaping and brick-laid sidewalks.
- 2006
 - Wal-Mart files plans to build super store at 360 Atlantic Blvd.
 - City Council files new ordinance that limits any one business square footage to less than 60,000 sq. ft., thus blocking Wal-Mart bid
- 2008 - Wal-Mart abandons project to build store in Neptune Beach
- 2011 - The City celebrates its 80th anniversary
- 2016 – October 7 – Hurricane Matthew (Category 2) threatens the barrier island, City of Neptune Beach residents are evacuated, returning on October 8. Neptune Beach is spared a direct hit as the eye of the cyclone passes by 55 miles off-shore causing beach erosion, damage to the tree canopy and dune crossovers. Cost to the city for clean-up is over \$500,000. Dune and vegetation replacement along the barrier islands costs \$7 million.

CITY OF NEPTUNE BEACH
BUDGETED EXPENDITURES BY FUNCTION FY 2018



CITY OF NEPTUNE BEACH Expenditures by Category



**GENERAL
FUND**

GENERAL FUND

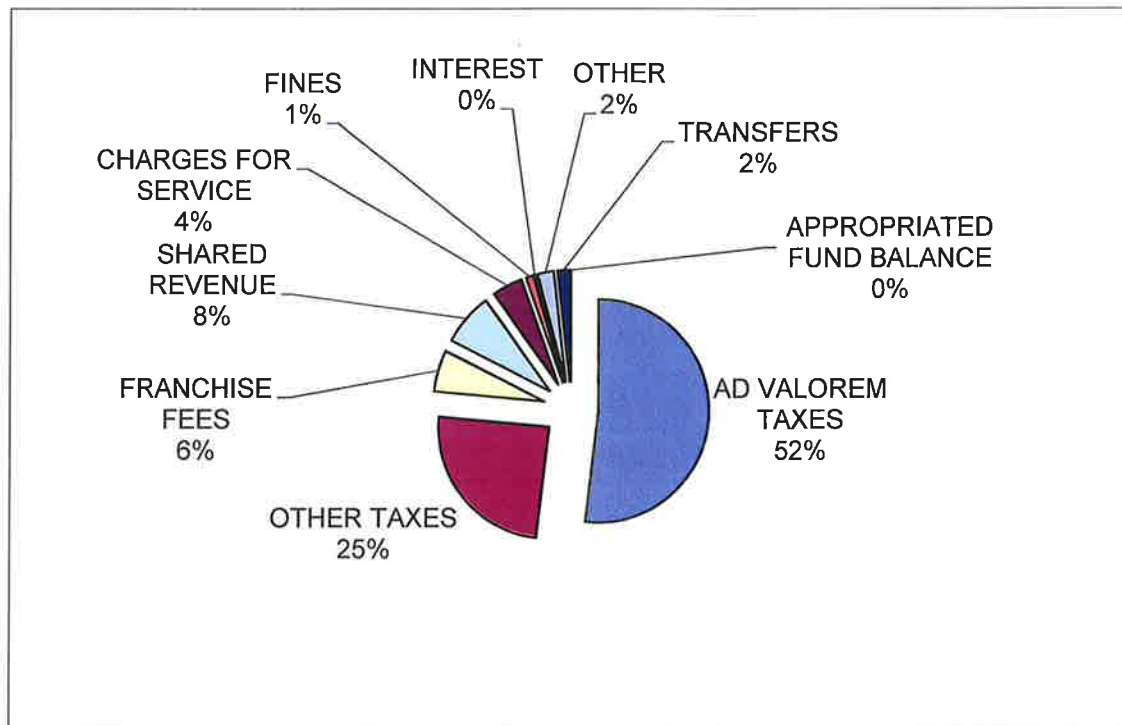
The General Fund is used to account for the resources devoted to financing the general services that a City performs for its citizens, such as police, building and zoning, maintenance of streets and roads, and other services. Property taxes, sales taxes, franchise fees, fines and other sources of revenue used to finance the fundamental operations of the City are included in the General Fund. The General Fund is also charged with all the costs of operating the government for which a separate fund has not been established.

The financial resources of the General Fund are expended for current operations. Debt service and large capital projects are recorded in the Debt Service Fund and Capital Projects Fund respectively.

GENERAL FUND REVENUE	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
AD VALOREM TAXES	\$ 2,115,340	\$ 2,236,405	\$ 2,385,993	\$ 2,531,697
PERSONAL PROPERTY TAXES	44,355	39,812	43,260	43,260
DELINQUENT AD VAL. TAXES	9,592	9,883	3,108	3,110
JAX BCH ELEC FRANCHISE	224,055	224,274	200,303	196,120
GAS FRANCHISE	1,879	1,820	1,000	1,000
SANITATION FRANCHISE	91,841	84,516	103,000	103,000
TELECOMMUNICATIONS TAX	300,657	281,885	257,519	259,369
PROFESIONAL/OCCUP LICENSE	56,549	53,354	52,500	54,000
BUILDING PERMITS	64,449	78,085	63,000	66,250
PLAN REVIEW FEES	28,900	35,260	29,000	32,500
INSPECTION FEES	60,228	67,662	57,000	60,500
11 - CENT REV SHARING CIG	180,675	167,417	169,907	175,361
ALCOHOLIC BEVERAGE LICENSE	7,953	7,856	8,020	8,541
LOCAL HALF-CENT SALES TAX	711,889	729,793	737,966	767,485
MOTOR FUEL TAX REBATE	5,447	4,061	3,600	4,250
FDOT GRANT	32,384	33,198	32,384	35,393
JAG D GRANT	1,535	1,290	-	-
9-1-1 USER FEES	74,372	92,587	75,950	76,671
JAG C GRANT	72,193	63,151	-	-
FLORIDA BLVD MAINTENANCE	41,077	34,046	35,067	36,119
OCEAN RESCUE\BEACH CLEAN UP	209,989	216,289	222,778	229,461
COUNTY OCCUPATIONAL TAX	10,896	10,742	11,800	10,750
BOARD OF APPEALS FEES	6,750	3,500	3,600	3,600
PLANNING REVIEW BOARD FEE	500	775	1,000	1,000
LIEN LETTERS	5,190	7,785	3,500	4,500
COPIES	1,512	1,577	150	1,000
ID & FINGERPRINT CHARGES	110	125	500	250
SOLICITORS PERMITS	-	50	-	-
REZONING/COMP PLAN CHANGES	-	-	250	150
ZONING VERIFICATION CHARGES	50	125	-	-
ELECTION QUALIFYING FEES	-	730	-	-
COURT FINES	29,536	26,504	25,000	27,750
VIOLATIONS-LOCAL ORDS.	28,589	16,040	25,000	18,040
ALARM VIOLATIONS	1,100	30	850	700
ANIMAL CONTROL VIOLATIONS	6,900	3,263	5,100	5,100
CODE ENFORCEMENT VIOLATIONS	1,300	-	-	-
INTEREST ON INVESTMENTS	3,603	6,530	10,000	10,000
STATE BOARD ADMIN INTEREST	45	102	45	50
CELLULAR TOWER RENTALS	71,993	73,809	62,675	62,675
SIDEWALK RENTAL	9,870	9,870	9,860	15,193
SURPLUS EQUIPMENT SALES	2,405	14,344	17,750	15,000
INSURANCE PROCEEDS	210	4,462	-	-
OTHER MISC. REVENUES	24,543	18,766	20,000	20,000
GENERAL FUND DONATION ACCOUNT	-	-	-	-
INTERFUND TRANSFERS	10,000	10,000	10,000	10,000
CONTRIB. FROM OTHER FUNDS	75,000	75,000	76,875	78,797
APPROPRIATED FUND BALANCE	-	-	575,000	-
TOTAL REVENUE	\$ 4,626,846	\$ 4,748,011	\$ 5,340,310	\$ 4,968,642

GENERAL FUND REVENUE

AD VALOREM TAXES	\$ 2,578,067
OTHER TAXES	1,221,506
FRANCHISE FEES	300,120
SHARED REVENUE	377,644
CHARGES FOR SERVICE	223,750
FINES	51,590
INTEREST	10,050
OTHER	117,118
TRANSFERS	88,797
APPROPRIATED FUND BALANCE	-
	<u>\$ 4,968,642</u>

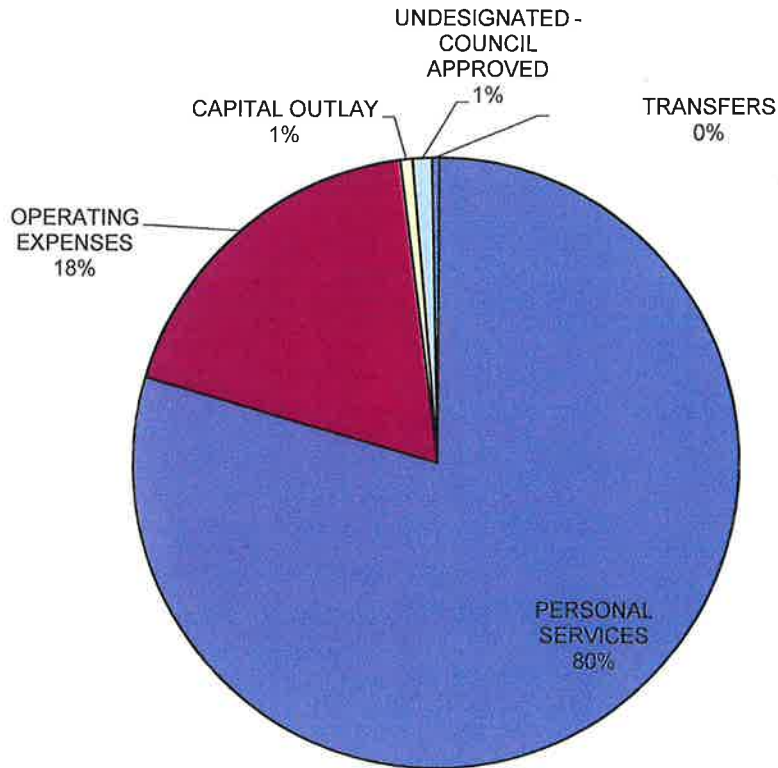


GENERAL FUND EXPENDITURES BY DEPARTMENT	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
MAYOR AND COUNCIL	\$ 31,465	\$ 31,737	\$ 31,985	\$ 32,985
CITY MANAGER	154,585	108,956	123,204	177,733
FINANCE DEPARTMENT	116,628	113,539	126,615	131,546
CITY ATTORNEY	102,216	135,177	132,400	90,696
BUILDING DEPARTMENT	261,596	266,652	282,308	198,483
CITY CLERK	128,547	107,930	108,764	93,065
NON-DEPARTMENTAL	177,287	202,789	757,907	289,910
POLICE DEPARTMENT	2,882,233	2,934,113	2,905,509	3,033,691
ANIMAL CONTROL DIVISION	55,931	53,331	63,539	85,690
PUBLIC WORKS DEPARTMENT	483,059	518,298	553,645	582,472
OCEAN RESCUE / BEACH CLEANUP	217,257	241,116	247,560	251,794
TOTAL EXPENDITURES	\$ 4,610,804	\$ 4,713,638	\$ 5,333,436	\$ 4,968,065

GENERAL FUND EXPENDITURES

PERSONAL SERVICES	\$ 3,948,560
OPERATING EXPENSES	917,305
CAPITAL OUTLAY	32,200
UNDESIGNATED - COUNCIL APPROVED	50,000
TRANSFERS	20,000
	<u>\$ 4,968,065</u>

CITY OF NEPTUNE BEACH Expenditures by Category



CITY OF NEPTUNE BEACH

2017– 2018

MAYOR AND COUNCIL

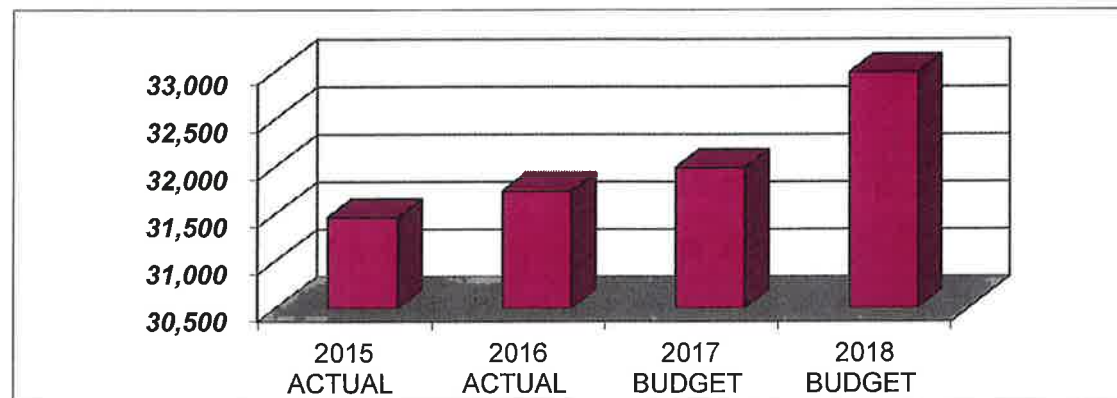
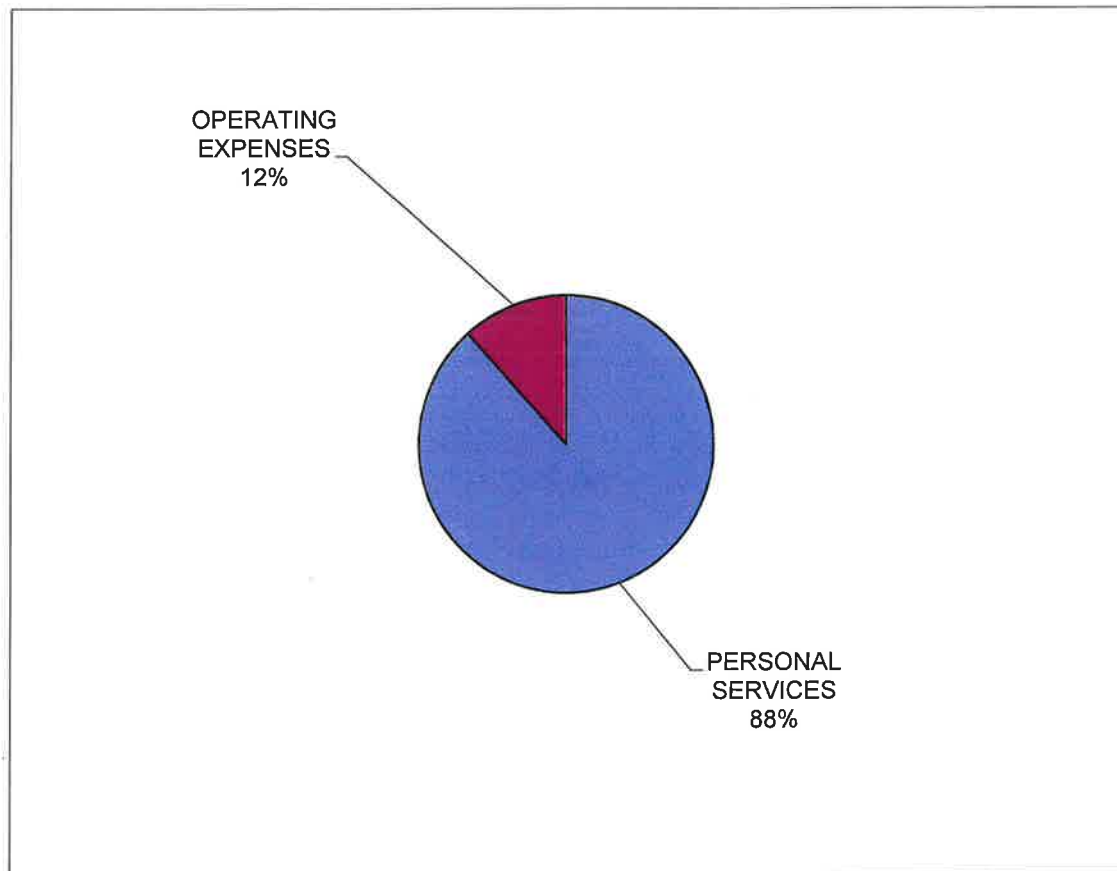
MISSION The City Council is the legislative branch of the City Government. It approves and promulgates the ordinances and resolutions and defines the policies to be carried out by the City Administration. The Council represents the City's interests before other legislative and regulatory bodies and can establish citizen advisory boards and committees to assist the Council in its duties.

STAFFING TABLE

Type of Employee	2017-2018	2016-2017	Change
Full Time Non Bargaining	<u>5</u>	<u>5</u>	<u>0</u>

MAYOR AND COUNCIL

PERSONAL SERVICES	\$ 29,135
OPERATING EXPENSES	3,850
CAPITAL OUTLAY	-
	<u>\$ 32,985</u>



MAYOR AND COUNCIL

	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
REGULAR SALARIES	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000
FICA	1,674	1,674	1,674	1,674
WORKERS' COMPENSATION	67	65	68	68
MEDICARE	392	392	393	393
TRAVEL AND PER DIEM	968	453	200	1,000
INSURANCE	318	320	300	300
PROMOTIONAL ACTIVITIES	74	733	1,000	1,000
OFFICE SUPPLIES	363	318	500	700
BOOKS, SUBSCRIP & MEMBER	454	624	600	600
EDUCATIONAL COURSES	155	158	250	250
	<u>\$ 31,465</u>	<u>\$ 31,737</u>	<u>\$ 31,985</u>	<u>\$ 32,985</u>

CITY OF NEPTUNE BEACH

2017 – 2018

CITY MANAGER

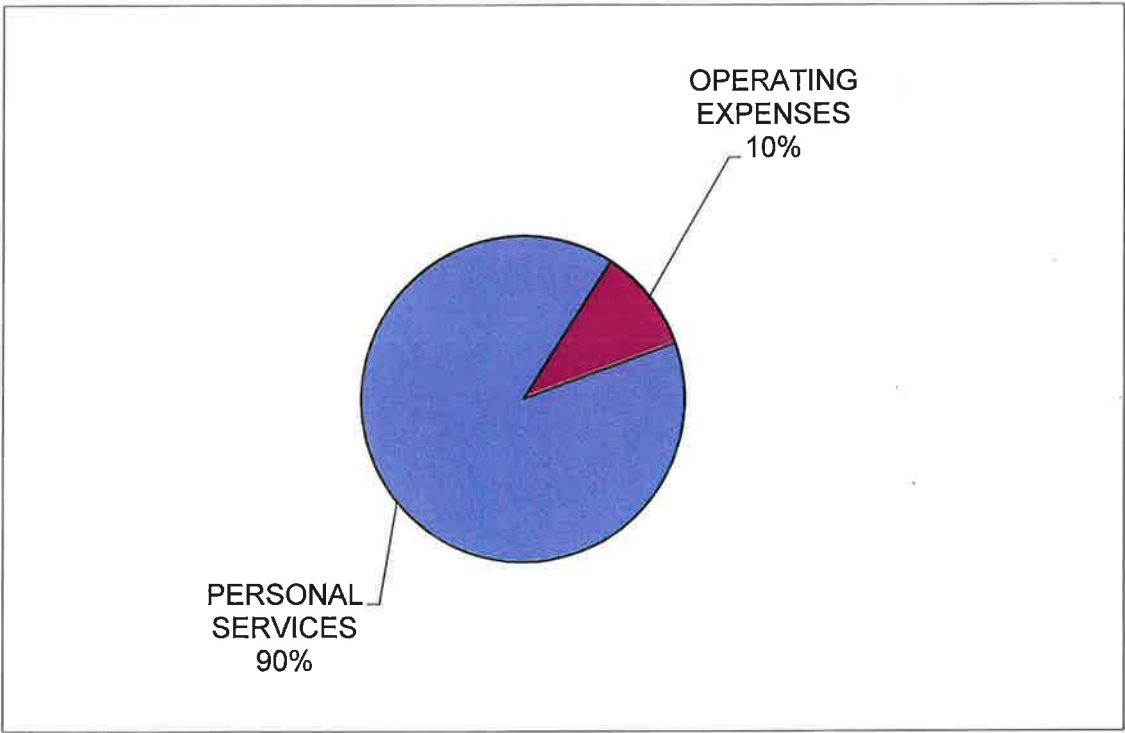
MISSION The mission of the City Manager is to provide professional leadership and guidance in the execution of policies and programs established by the City Council. To administer and monitor the daily affairs of the City government, which includes: law enforcement, public works, water and sewer, sanitation, financial operations, human resources, community development, and related operations. Creates and implements new management techniques to facilitate the effective delivery of municipal services. Fosters the effective use of all City assets and a safe work environment for all employees. Recruits and maintains a skilled work force to handle the daily needs of the citizens to create a clean and safe environment that includes those amenities that produce a sense of pride, a sense of community and a high quality of life.

STAFFING TABLE

Type of Employee	2017-2018	2016-2017	Change
Full Time Non Bargaining	<u>3</u>	<u>2</u>	<u>1</u>

CITY MANAGER

PERSONAL SERVICES	\$ 159,173
OPERATING EXPENSES	18,560
CAPITAL OUTLAY	-
	<u>\$ 177,733</u>



CITY MANAGER	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
REGULAR SALARIES	\$ 98,617	\$ 64,875	\$ 74,460	\$ 112,884
SPECIAL PAY	600	360	360	600
FICA	5,322	3,985	4,639	7,036
RETIREMENT CONTRIBUTIONS	15,432	10,003	11,597	17,590
LIFE & HEALTH INSURANCE	13,019	13,434	14,763	19,092
WORKERS' COMPENSATION	270	261	275	325
MEDICARE	1,360	933	1,085	1,646
OTHER CONTRACTUAL SERVICE	-	76	200	150
TRAVEL AND PER DIEM	-	637	1,000	2,000
INSURANCE	450	388	425	410
REPAIR AND MAINTENANCE	718	286	450	400
OFFICE SUPPLIES	2,704	2,912	2,000	3,000
OPERATING SUPPLIES	139	30	200	600
BOOKS, SUBSCRIP & MEMBER	831	2,625	2,500	3,500
EDUCATIONAL COURSES	1,064	-	1,000	2,500
VEHICLE REPAIR & MAINT	-	-	-	-
GAS, OIL, & LUBRICANTS	1,674	-	-	-
VEHICLE ALLOWANCE	1,250	5,901	6,000	6,000
MOVING ALLOWANCE	-	2,250	2,250	-
MACHINERY AND EQUIPMENT	-	-	-	-
	<u>\$ 154,585</u>	<u>\$ 108,956</u>	<u>\$ 123,204</u>	<u>\$ 177,733</u>

CITY OF NEPTUNE BEACH

2017 – 2018

FINANCE DEPARTMENT

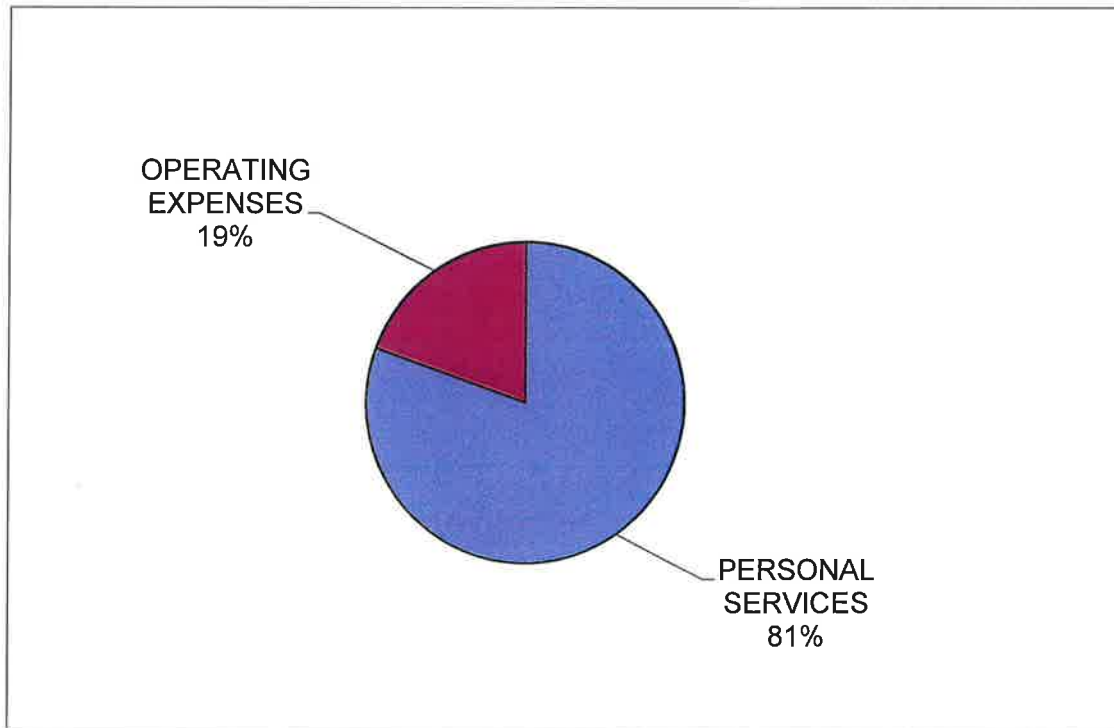
MISSION To enhance and promote professional management of governmental resources, accomplished in part by identifying, developing and advancing fiscal strategies and practices for the public benefit, and by maximizing the return to the City on each dollar spent for equipment and services. The Finance Department coordinates, administers and invests the pooled financial resources of the City and provides accounting, billing, bookkeeping and cashiering services to all departments and divisions. To provide inventory management and to dispose of surplus materials and equipment no longer required by the City.

STAFFING TABLE

Type of Employee	2017-2018	2016-2017	Change
Full Time Bargaining	3	2	1
Full Time Non Bargaining	2	2	0
Part-Time Non Bargaining	<u>0</u>	<u>1</u>	<u>1</u>
Total	<u><u>5</u></u>	<u><u>5</u></u>	<u><u>0</u></u>

FINANCE DEPARTMENT

PERSONAL SERVICES	\$ 105,931
OPERATING EXPENSES	25,615
CAPITAL OUTLAY	-
	<u>\$ 131,546</u>



FINANCE DEPARTMENT

	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
REGULAR SALARIES	\$ 75,465	\$ 74,360	\$ 80,857	\$ 83,438
OVERTIME	785	658	800	700
SPECIAL PAY	720	848	870	840
FICA	4,626	4,731	5,117	5,269
RETIREMENT CONTRIBUTIONS	6,613	6,770	7,286	7,648
LIFE & HEALTH INSURANCE	4,764	5,324	6,353	6,544
WORKERS' COMPENSATION	255	247	260	260
MEDICARE	1,082	1,106	1,197	1,232
ACCOUNTING AND AUDIT	11,849	11,316	12,350	13,585
OTHER CONTRACTUAL SERVICES	98	98	250	250
TRAVEL AND PER DIEM	958	808	1,000	1,200
COMMUNICATIONS SERVICES	480	480	480	480
POSTAGE (INC. FED EX)	46	99	50	50
INSURANCE	952	891	975	950
REPAIR & MAINTENANCE	4,158	2,837	4,000	4,000
PRINTING AND BINDING	391	17	70	50
OTHER CURRENT CHARGES	-	-	250	150
OFFICE SUPPLIES	2,745	2,339	3,100	3,100
OPERATING SUPPLIES	-	-	300	300
BOOKS, SUBSCRIP & MEMBER	361	290	600	750
EDUCATIONAL COURSES	280	320	450	750
MACHINERY AND EQUIPMENT	-	-	-	-
	<u>\$ 116,628</u>	<u>\$ 113,539</u>	<u>\$ 126,615</u>	<u>\$ 131,546</u>

CITY OF NEPTUNE BEACH

2017 – 2018

CITY ATTORNEY

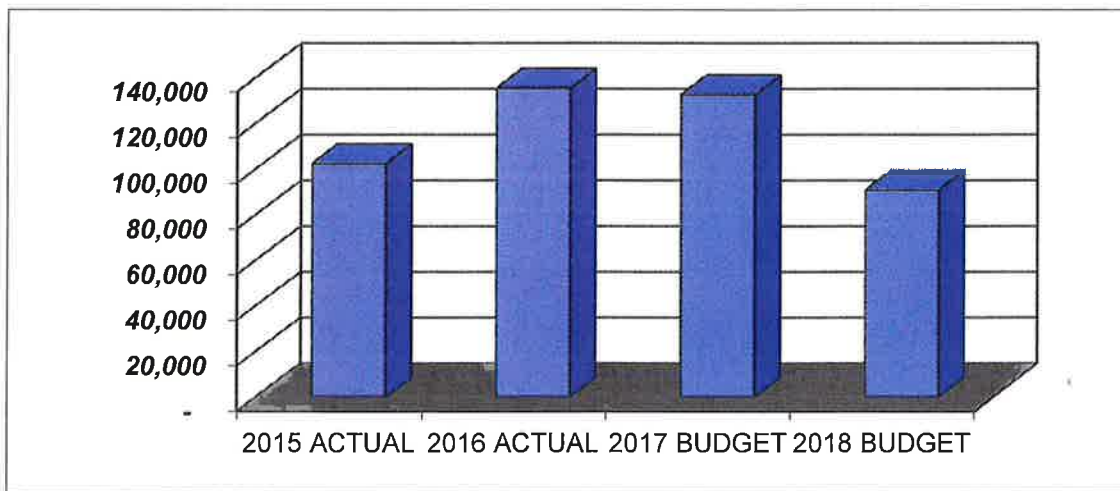
MISSION The City Attorney is responsible for providing effective legal counseling services to the City Council and City Staff. These services include providing legal advice on federal, state and local laws, drafting and review of legislation, defense of suits brought against the City, initiation of legal actions on behalf of the City, and prosecution of violations of City ordinances. Additionally, the City Attorney defends the City's interest in mediations; provides legal advice in negotiation of contracts; and advises the Boards and Commissions of the City Council. In the latter part of fiscal year 2017 the City Attorney was hired as a full-time employee. Prior to this the position was contracted.

STAFFING TABLE

<u>Type of Employee</u>	<u>2017-2018</u>	<u>2016-2017</u>	<u>Change</u>
Full Time Non Bargaining	<u>1</u>	<u>0</u>	<u>1</u>

CITY ATTORNEY

PERSONAL SERVICES	\$ 82,846
OPERATING EXPENSES	7,850
CAPITAL OUTLAY	-
	<u>\$ 90,696</u>



CITY ATTORNEY	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
REGULAR SALARIES	\$ -	\$ -	\$ -	\$ 61,800
SPECIAL PAY	-	-	-	-
FICA	-	-	-	3,832
RETIREMENT CONTRIBUTIONS	-	-	-	5,562
LIFE & HEALTH INSURANCE	-	-	-	10,646
WORKERS' COMPENSATION	-	-	-	110
MEDICARE	-	-	-	896
PROFESSIONAL SERVICES	47,458.00	83,705	75,000	-
SPECIAL MAGISTRATE/CODE ENFORC.	3,896.00	-	6,000	-
LEGAL SERVICES RETAINER	50,771.00	51,000	51,000	-
TRAVEL AND PER DIEM	-	362	-	1,500
COMMUNICATIONS SERVICES	-	-	-	600
INSURANCE	-	-	-	750
REPAIR & MAINTENANCE	-	-	-	250
OFFICE SUPPLIES	-	-	-	2,000
OPERATING SUPPLIES	-	25	-	500
BOOKS, SUBSCRIP & MEMBER	91.00	85	400	750
EDUCATIONAL COURSES	-	-	-	1,500
MACHINERY AND EQUIPMENT	-	-	-	-
	<u>\$ 102,216</u>	<u>\$ 135,177</u>	<u>\$ 132,400</u>	<u>\$ 90,696</u>

CITY OF NEPTUNE BEACH

2017 – 2018

BUILDING/ZONING DEPARTMENT

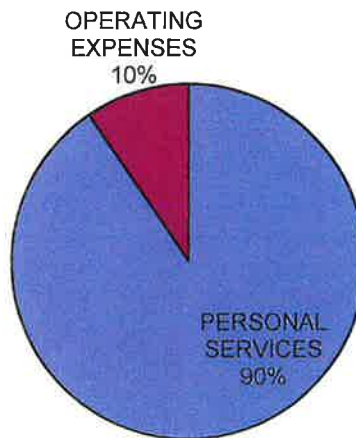
MISSION To provide the City of Neptune Beach residents and contractors with courteous, friendly, and knowledgeable information. To review and process permits. To provide a thorough inspection process that assures the residents and business owners of a well-constructed structure. Maintain zoning regulations, process variance requests and commercial development applications.

STAFFING TABLE

Type of Employee	2017-2018	2016-2017	Change
Full Time Bargaining	1	1	0
Full Time Non Bargaining	1	2	1
Part Time Non Bargaining	<u>1</u>	<u>1</u>	<u>0</u>
Total	<u>3</u>	<u>4</u>	<u>1</u>

BUILDING DEPARTMENT

PERSONAL SERVICES	\$ 179,603
OPERATING EXPENSES	18,880
CAPITAL OUTLAY	-
	<u>\$ 198,483</u>



BUILDING DEPARTMENT

	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
REGULAR SALARIES	\$ 180,586	\$ 187,397	\$ 194,717	\$ 134,417
OVERTIME	707	588	450	425
SPECIAL PAY	960	1,143	1,950	1,050
FICA	10,291	11,313	12,221	8,399
RETIREMENT CONTRIBUTIONS	12,600	13,280	14,070	12,230
LIFE & HEALTH INSURANCE	29,627	29,903	33,562	19,162
WORKERS' COMPENSATION	2,010	1,946	2,050	1,950
MEDICARE	2,407	2,646	2,858	1,970
PROFESSIONAL SERVICES	-	-	100	100
OTHER CONTRACTUAL SERVICES	2,773	1,540	2,000	1,750
TRAVEL & PER DIEM	61	25	800	600
COMMUNICATION SERVICES	960	960	960	480
INSURANCE	2,910	2,759	3,020	2,800
REPAIR AND MAINTENANCE	8,982	6,840	5,000	6,000
PROMOTIONAL & ADVERTISING	-	-	1,200	-
OPERATING SUPPLIES	1,908	2,685	2,600	2,600
BOOKS, SUBSCRIP & MEMBER	686	216	650	650
EDUCATIONAL COURSES	563	20	1,000	800
VEHICLE REPAIR & MAINT	-	1,256	1,000	1,500
GAS, OIL, & LUBRICANTS	3,565	1,576	2,000	1,500
MACHINERY & EQUIPMENT	-	-	-	-
MUNICIPAL BOARDS	-	559	100	100
	<u>\$ 261,596</u>	<u>\$ 266,652</u>	<u>\$ 282,308</u>	<u>\$ 198,483</u>

CITY OF NEPTUNE BEACH

2017 – 2018

CITY CLERK

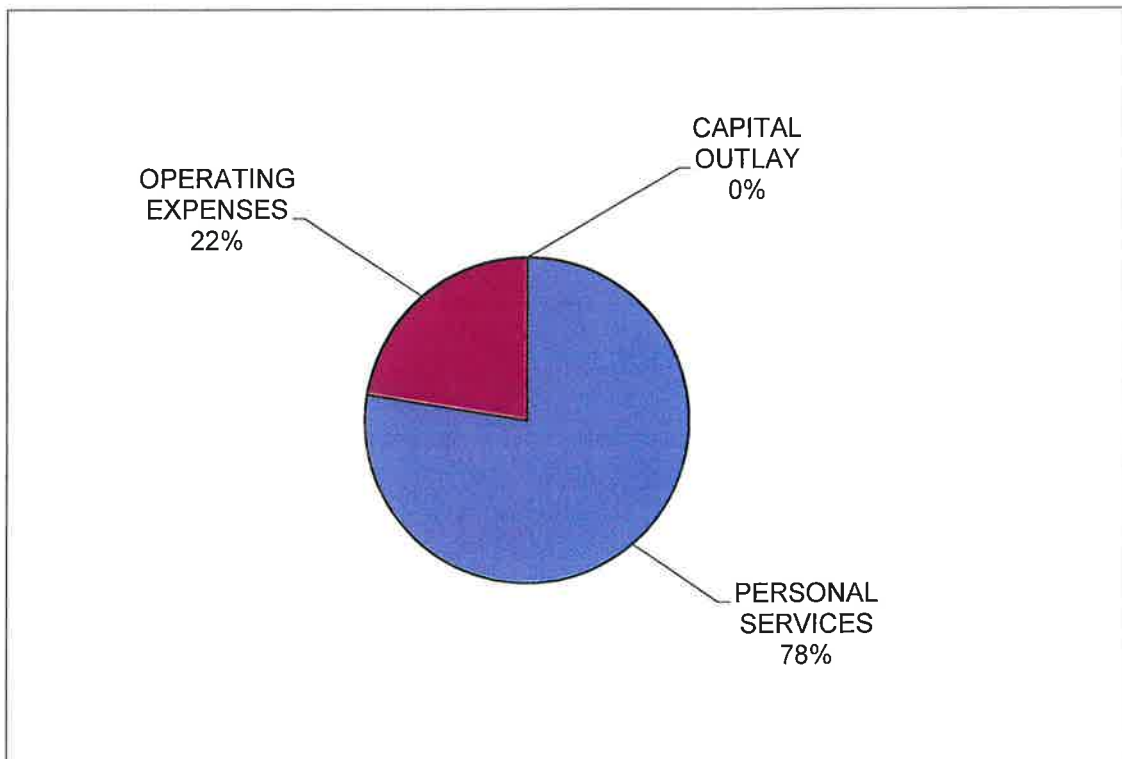
MISSION The mission of the City Clerk is to record and maintain orderly and accessible records of all City Council meetings, discussions and other communications. Additionally, the City Clerk transcribes and maintains the records of all advisory commission activities as directed by the City Council. The City Clerk acts as the repository to preserve all official municipal documents in an efficient and dependable manner. All contracts with value in excess of \$10,000 are maintained in the Clerk's files. Further, the City Clerk is the Supervisor of Elections for all City Referenda and Elections.

STAFFING TABLE

Type of Employee	2017-2018	2016-2017	Change
Full Time Non Bargaining	<u>1</u>	<u>1</u>	<u>0</u>
Total	<u>1</u>	<u>1</u>	<u>0</u>

CITY CLERK

PERSONAL SERVICES	\$ 72,205
OPERATING EXPENSES	20,860
CAPITAL OUTLAY	-
	<u>\$ 93,065</u>



CITY CLERK

	ACTUAL BALANCE 9/30/2015	ACTUAL BALANCE 9/30/2016	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
REGULAR SALARIES	\$ 83,702	\$ 69,236	\$ 66,093	\$ 52,530
OVERTIME	369	-	-	-
SPECIAL PAY	1,275	825	900	-
FICA	5,275	4,497	4,154	3,257
RETIREMENT CONTRIBUTIONS	7,841	5,280	6,029	3,677
LIFE & HEALTH INSURANCE	11,199	8,912	11,407	11,749
WORKERS' COMPENSATION	226	218	230	230
MEDICARE	1,234	1,052	971	762
OTHER CONTRACTUAL SERVICE	1,551	1,524	1,600	1,500
ELECTION EXPENSES	-	862	-	-
TRAVEL AND PER DIEM	715	694	1,500	1,000
COMMUNICATION SERVICES	560	440	480	480
INSURANCE	714	685	750	680
REPAIR AND MAINTENANCE	878	614	1,500	1,500
PRINTING AND BINDING	2,410	3,561	5,000	5,000
PROMOTIONAL & ADVERTISING	4,089	3,679	2,500	5,250
OFFICE SUPPLIES	3,684	2,780	2,500	2,750
OPERATING SUPPLIES	511	597	150	200
BOOKS, SUBSCRIP & MEMBER	1,490	1,691	1,500	1,500
EDUCATIONAL COURSES	824	783	1,000	1,000
MACHINERY & EQUIPMENT	-	-	500	-
	<u>\$ 128,547</u>	<u>\$ 107,930</u>	<u>\$ 108,764</u>	<u>\$ 93,065</u>

CITY OF NEPTUNE BEACH

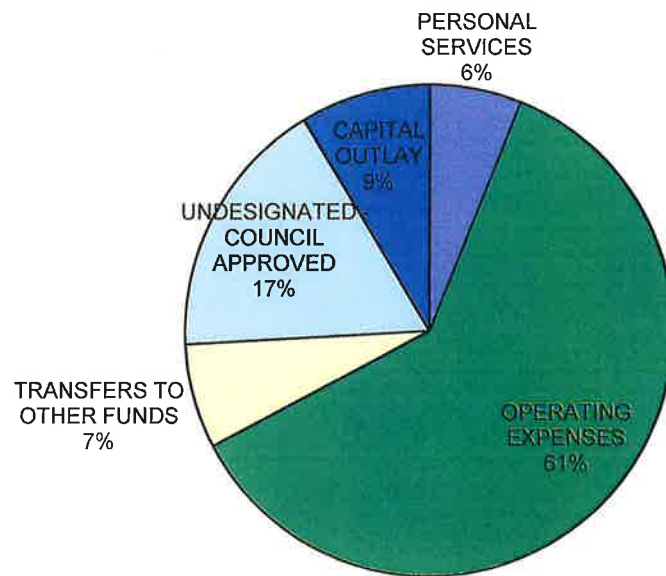
2017 – 2018

NON-DEPARTMENTAL

MISSION Non-departmental accounts are used for expenses that are associated with the City Hall Building and are not specifically allocable to any other department.

NON-DEPARTMENTAL

PERSONAL SERVICES	\$ 17,660
OPERATING EXPENSES	177,250
TRANSFERS TO OTHER FUNDS	20,000
UNDESIGNATED - COUNCIL APPROVED	50,000
CAPITAL OUTLAY	25,000
	<u>\$ 289,910</u>



NON-DEPARTMENTAL	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
REGULAR SALARIES	\$ 9,588	\$ 9,550	\$ 11,172	\$ 11,298
OVERTIME	60	222	275	275
SPECIAL PAY	575	600	600	600
FICA	616	671	747	718
RETIREMENT CONTRIBUTIONS	897	977	1,084	1,096
LIFE & HEALTH INSURANCE	2,076	2,313	3,069	3,161
WORKERS' COMPENSATION	328	318	335	335
MEDICARE	144	157	175	177
OTHER CONTRACTUAL SERVICES	9,080	15,289	10,000	11,000
COMMUNICATIONS SERVICES	26,687	20,492	22,400	24,400
POSTAGE (INC. FED EX)	7,210	7,281	7,500	7,750
UTILITIES	14,287	13,339	14,500	14,500
RENTALS AND LEASES	6,266	6,730	6,500	7,500
INSURANCE	32,122	33,956	33,000	33,000
REPAIR AND MAINTENANCE	19,266	23,184	22,000	29,000
PRINTING AND BINDING	198	1,048	750	450
PROMOTIONAL & ADVERTISING	-	42	-	400
OFFICE SUPPLIES	7,682	13,964	7,000	9,000
UNIFORMS/SHIRTS	-	2,205	1,000	1,000
MISCELLANEOUS EXP	475	517	500	750
BUILDING IMPROVEMENTS	-	-	2,300	2,500
MACHINERY AND EQUIPMENT	7,997	21,217	25,000	25,000
HOLIDAY EXPENDITURES	19,412	15,480	25,000	25,000
NEPTUNE BEACH BIRTHDAY CELEBRATIO	-	1,113	5,000	-
HURRICANE EXPENSES	463	266	490,000	5,000
MERIT PAY INCREASE POLICY	-	-	6,000	6,000
TRANSFER TO OTHER FUND	11,858	11,858	12,000	20,000
UNDESIGNATED - COUNCIL APPROVED	-	-	50,000	50,000
	<u>\$ 177,287</u>	<u>\$ 202,789</u>	<u>\$ 757,907</u>	<u>\$ 289,910</u>

CITY OF NEPTUNE BEACH

2017 – 2018

POLICE

MISSION The mission of the Neptune Beach Police Department is to actively engage in the provision of police services to the public. The combined efforts of Patrol, Communications, Administration, Detectives, and School Crossing Guards provides patrol of the city streets, crime deterrence and prevention, criminal investigations, traffic investigations and enforcement, narcotic investigations, neighborhood watch programs, record keeping, and response to emergency and non-emergency calls for service by the citizens.

STAFFING TABLE

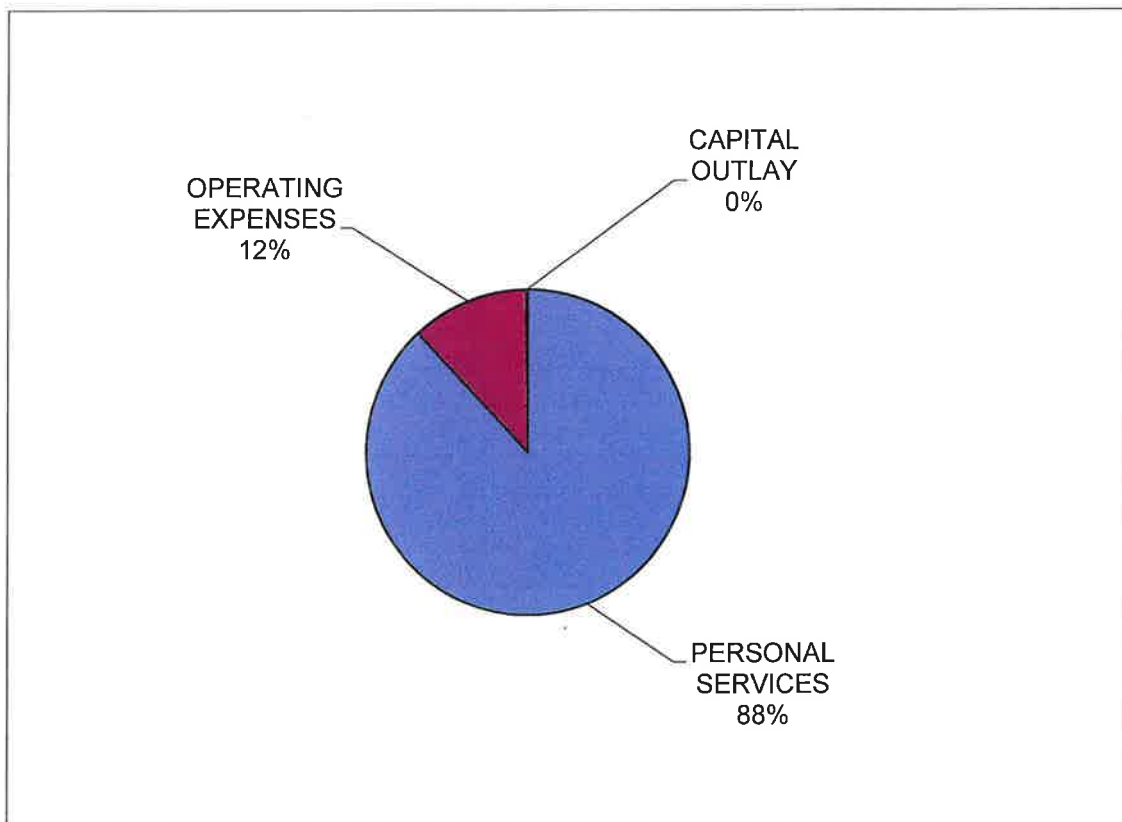
Type of Employee	2017-2018	2016-2017	Change
Full Time Non Bargaining	4	4	0
Full Time Bargaining*	23	23	0
Part Time **	5	5	0
Total	<u>32</u>	<u>32</u>	<u>0</u>

* Includes sworn officers, dispatchers, records clerk and code enforcement officer

** School Crossing Guards and part time dispatcher

POLICE DEPARTMENT

PERSONAL SERVICES	\$ 2,673,491
OPERATING EXPENSES	353,000
CAPITAL OUTLAY	7,200
	<u>\$ 3,033,691</u>



POLICE DEPARTMENT	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
REGULAR SALARIES	\$ 1,518,228	\$ 1,409,305	\$ 1,480,634	\$ 1,563,539
OVERTIME	167,774	168,418	163,000	159,500
SPECIAL PAY	34,640	32,570	22,000	15,996
FICA	99,660	98,240	101,719	107,820
RETIREMENT CONTRIBUTIONS	327,917	373,257	434,750	466,920
LIFE & HEALTH INSURANCE	252,605	272,721	288,462	300,000
WORKERS' COMPENSATION	33,830	32,746	34,500	34,500
MEDICARE	23,308	22,976	23,789	25,216
PROFESSIONAL SERVICES	2,229	3,166	1,000	1,000
OTHER CONTRACTUAL SERVICE	21,933	45,390	38,000	40,000
COVERT INVESTIGATIONS ACCOUNT	-	4,598	500	1,000
TRAVEL AND PER DIEM	1,330	3,981	4,000	4,500
COMMUNICATIONS SERVICES	77,475	76,992	87,000	87,000
UTILITY SERVICES/RANGE	427	277	400	300
INSURANCE	57,274	52,268	53,555	52,500
REPAIR AND MAINTENANCE	6,016	22,690	10,000	12,000
PROMOTIONAL & ADVERTISING	237	1,133	500	1,100
OFFICE SUPPLIES	6,089	9,006	7,500	13,500
OPERATING SUPPLIES	4,203	46,194	20,000	27,200
BOOKS, SUBSCRIP & MEMBER	1,007	4,654	1,000	3,500
EDUCATIONAL COURSES	4,830	4,674	9,000	9,000
RADIO REPAIR & MAINT	-	-	500	400
VEHICLE REPAIR & MAINT	31,937	36,122	36,000	35,000
GAS, OIL, & LUBRICANTS	47,262	39,584	60,000	50,000
UNIFORMS	16,440	20,391	15,000	15,000
BUILDING IMPROVEMENTS	-	-	4,000	5,000
MACHINERY AND EQUIPMENT	67,139	84,774	8,700	2,200
DRUG GRANT	1,565	1,555	-	-
DEPT OF JUSTICE GRANT	-	538	-	-
JAG GRANT, AMERICAN RECOVERY	-	-	-	-
BYRNE JAG GRANT 2009	-	-	-	-
BYRNE JAG GRANT C	74,799	63,625	-	-
	<u>\$ 2,882,233</u>	<u>\$ 2,934,113</u>	<u>\$ 2,905,509</u>	<u>\$ 3,033,691</u>

CITY OF NEPTUNE BEACH

2017 – 2018

ANIMAL CONTROL DIVISION

MISSION To provide the City of Neptune Beach residents with courteous, friendly animal control coverage.

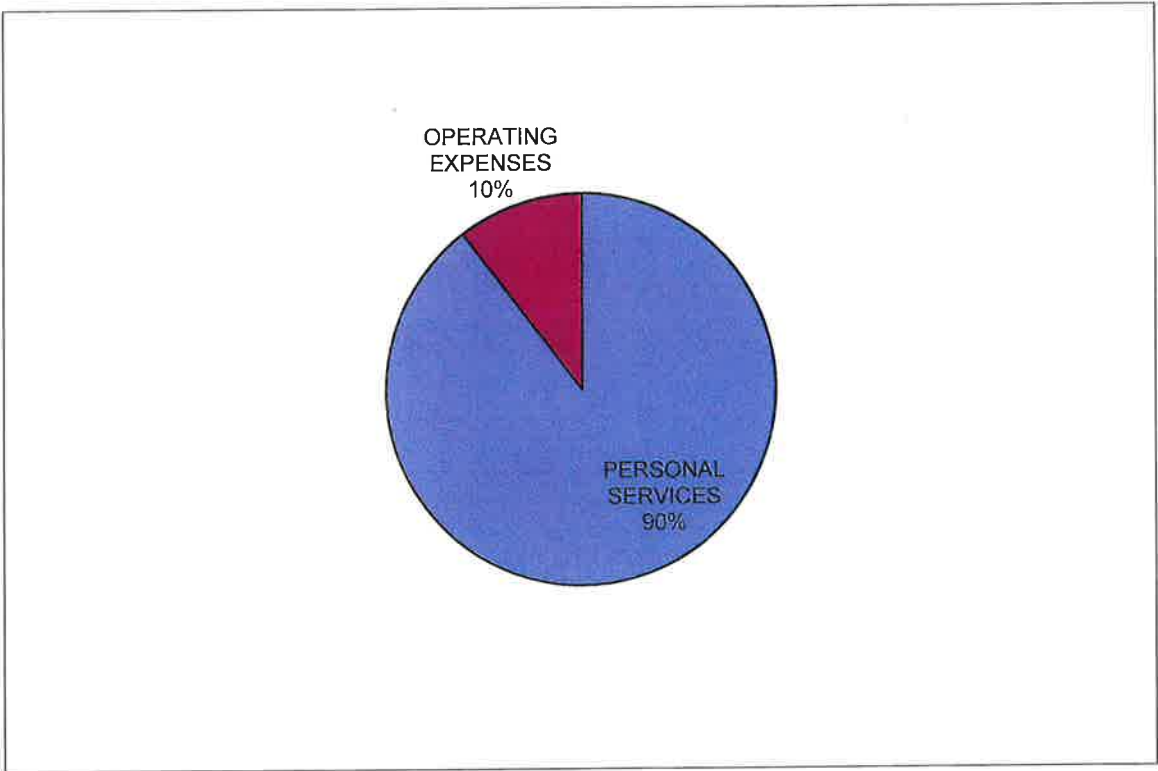
STAFFING TABLE

Type of Employee	2017-2018	2016-2017	Change
Full Time Bargaining	1	1	0
Part Time	1	0	1
	2	1	1

ANIMAL CONTROL DIVISION

PERSONAL SERVICES
OPERATING EXPENSES
CAPITAL OUTLAY

\$	76,810
	8,880
	-
<u>\$</u>	<u>85,690</u>



ANIMAL CONTROL DIVISION

	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
REGULAR SALARIES	\$ 31,481	\$ 32,202	\$ 36,106	\$ 54,978
OVERTIME	2,088	1,113	2,000	2,000
SPECIAL PAY	-	-	225	300
FICA	2,078	2,167	2,363	3,551
RETIREMENT CONTRIBUTIONS	2,377	2,475	2,667	4,009
LIFE & HEALTH INSURANCE	8,412	9,387	9,870	10,166
WORKERS' COMPENSATION	956	925	975	975
MEDICARE	486	507	553	831
PROFESSIONAL SERVICES	-	-	200	100
OTHER CONTRACTURAL SERVICES	376	45	400	250
TRAVEL AND PER DIEM	495	-	250	250
COMMUNICATIONS SERVICES	480	480	480	480
INSURANCE	1,296	1,188	1,300	1,300
REPAIR AND MAINTENANCE	1,267	68	400	400
OFFICE SUPPLIES	-	197	100	100
OPERATING SUPPLIES	3,400	2,527	1,600	2,000
BOOKS, SUBSCRIP & MEMBER	-	-	50	50
EDUCATIONAL COURSES	360	-	100	100
RADIO REPAIR MAINTENANCE	-	-	100	50
VEHICLE REPAIR & MAINTENANCE	229	50	1,500	1,500
GAS, OIL, & LUBRICANTS	-	-	2,000	2,000
UNIFORMS	150	-	300	300
MACHINERY & EQUIPMENT	-	-	-	-
	<u>\$ 55,931</u>	<u>\$ 53,331</u>	<u>\$ 63,539</u>	<u>\$ 85,690</u>

CITY OF NEPTUNE BEACH

2017 – 2018

PUBLIC WORKS DEPARTMENT

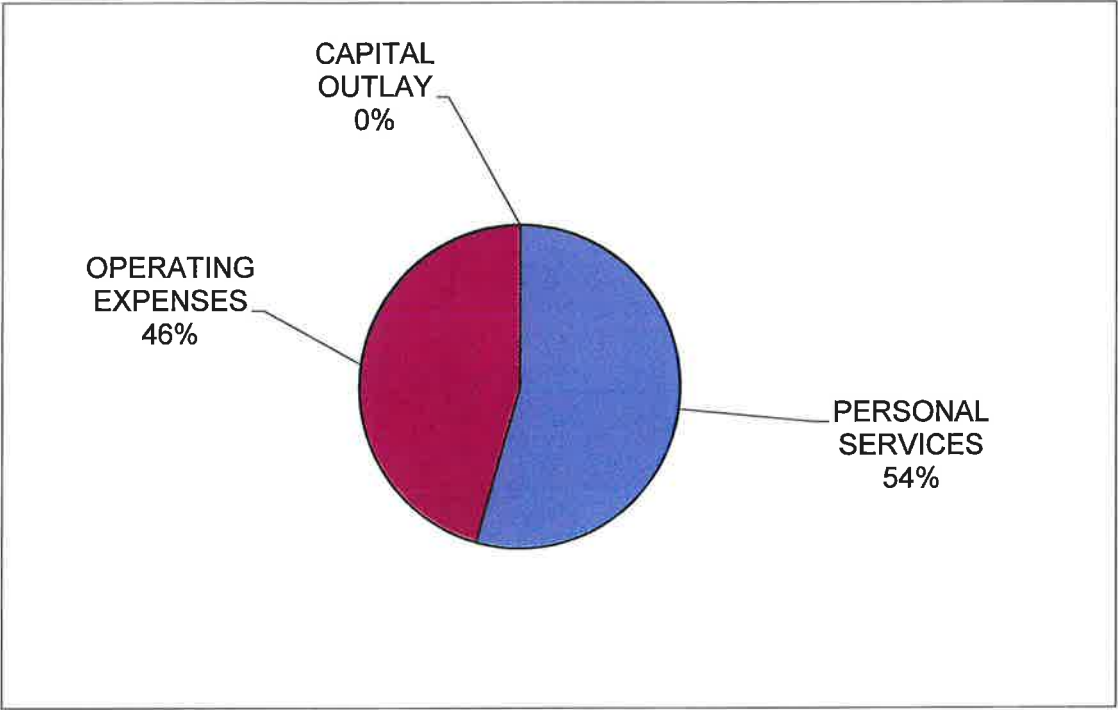
MISSION The department's mission is to build, maintain, improve and regulate all public rights-of-way, which include roadways, drainage, curbs and walkways. Also, to improve the landscaping of public parks, including their adjacent rights-of-way and their associated irrigation systems. To install and maintain traffic control related items such as signs, markings and stripings.

STAFFING TABLE

Type of Employee	2017-2018	2016-2017	Change
Full Time Bargaining	3	3	0
Full Time Non Bargaining	1	1	0
Part Time	<u>1</u>	<u>1</u>	<u>0</u>
Total	<u><u>5</u></u>	<u><u>5</u></u>	<u><u>0</u></u>

PUBLIC WORKS DEPARTMENT

PERSONAL SERVICES	\$ 317,022
OPERATING EXPENSES	265,450
CAPITAL OUTLAY	-
	<u>\$ 582,472</u>



PUBLIC WORKS DEPARTMENT

	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
REGULAR SALARIES	\$ 164,000	\$ 170,087	\$ 215,804	\$ 230,922
OVERTIME	3,417	5,287	2,750	3,500
SPECIAL PAY	3,400	3,275	2,950	3,650
FICA	12,442	12,605	13,733	14,760
RETIREMENT CONTRIBUTIONS	12,592	13,467	14,543	19,046
LIFE & HEALTH INSURANCE	30,311	35,467	35,478	36,542
WORKERS' COMPENSATION	5,099	4,936	5,150	5,150
MEDICARE	2,910	2,948	3,212	3,452
OTHER CONTRACTUAL SERVICE	20,576	19,084	13,500	15,500
TRAVEL AND PER DIEM	3	(2)	50	50
COMMUNICATIONS SERVICES	5,079	5,083	5,225	5,200
UTILITY SERVICES	126,099	121,605	130,000	128,000
RENTALS AND LEASES	4,444	8,532	7,000	8,500
INSURANCE	12,594	12,517	13,700	13,700
REPAIR AND MAINTENANCE	30,192	29,633	30,500	32,500
OFFICE SUPPLIES	2,541	1,295	600	750
OPERATING SUPPLIES	15,290	26,571	20,000	26,000
BOOKS, SUBSCRIP & MEMBER	489	628	400	400
EDUCATIONAL COURSES	81	161	350	350
VEHICLE REPAIR & MAINT	12,732	11,076	12,200	13,000
GAS, OIL, & LUBRICANTS	17,211	14,720	20,000	20,000
UNIFORMS	1,557	1,485	1,500	1,500
TREE TRIMMING	-	-	5,000	-
	<u>\$ 483,059</u>	<u>\$ 518,298</u>	<u>\$ 553,645</u>	<u>\$ 582,472</u>

CITY OF NEPTUNE BEACH

2017 – 2018

OCEAN RESCUE / BEACH CLEANUP

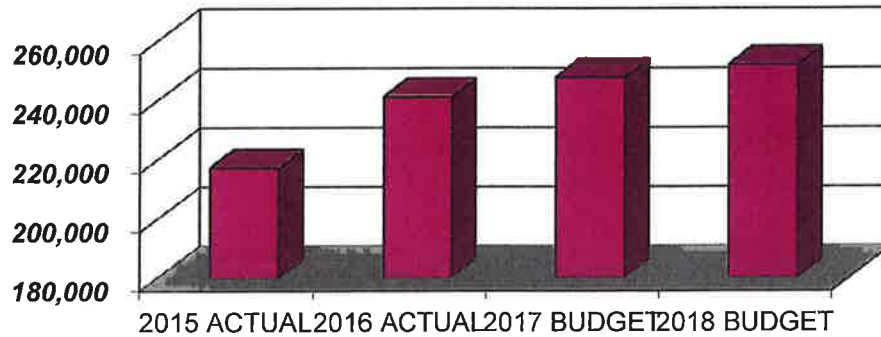
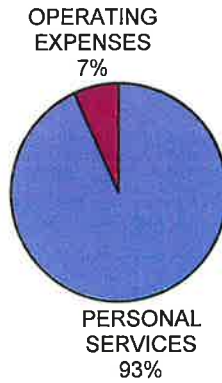
MISSION This mission of this division is to provide beach cleanup and trash removal on beaches within the City limits and to provide lifeguard services during the summer season.

STAFFING TABLE

Type of Employee	2017-2018	2016-2017	Change
Full Time Bargaining	1	1	0
Seasonal	<u>26</u>	<u>26</u>	<u>0</u>
Total	<u><u>27</u></u>	<u><u>27</u></u>	<u><u>0</u></u>

OCEAN RESCUE / BEACH CLEANUP

PERSONAL SERVICES	\$ 234,684
OPERATING EXPENSES	17,110
CAPITAL OUTLAY	-
	<u>\$ 251,794</u>



OCEAN RESCUE / BEACH CLEANUP	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
REGULAR SALARIES	\$ 174,449	\$ 191,770	\$ 192,812	\$ 198,596
OVERTIME	180	666	1,000	1,000
SPECIAL PAY	1,725	1,800	1,725	1,800
FICA	10,889	12,344	12,265	12,714
RETIREMENT CONTRIBUTIONS	2,690	2,932	2,919	3,020
LIFE & HEALTH INSURANCE	6,228	6,939	9,276	7,355
WORKERS' COMPENSATION	7,170	6,940	7,312	7,225
MEDICARE	2,547	2,887	2,841	2,974
OTHER CONTRACTUAL SERVICES	810	1,170	900	1,050
COMMUNICATION SERVICES	-	2,790	75	75
UTILITY SERVICES	130	143	160	160
INSURANCE	3,175	2,741	3,200	2,950
REPAIR AND MAINTENANCE	826	542	2,800	2,800
OPERATING SUPPLIES	2,449	4,623	3,300	3,600
EDUCATIONAL COURSES	-	-	3,000	2,500
VEHICLE REPAIR AND MAINT	1,937	150	500	500
GAS, OIL, AND LUBRICANTS	350	753	1,275	1,275
UNIFORMS	1,702	1,926	2,200	2,200
	<u>\$ 217,257</u>	<u>\$ 241,116</u>	<u>\$ 247,560</u>	<u>\$ 251,794</u>

**SPECIAL
REVENUE
FUNDS**

SPECIAL REVENUE FUNDS

Special revenue funds are used to account for specific revenues that are legally restricted to expenditures for a particular purpose. They are fully appropriated each year.

Police Education Fund - This fund accounts for revenues derived from county court costs. Expenditures are used to provide criminal justice education degree programs and training courses for police department personnel.

Capital Improvement Fund – This fund accounts for capital expenditures throughout the City to consolidate these expenditures for tracking purposes.

Community Development Block Grant Fund - This fund accounts for federal grants through the Jacksonville entitlement program, which provides funding for community development and improvements for qualified populations within the City.

Convention Development Tax Fund - This fund accounts for funds received from the levy of the convention development tax which are used to promote convention and tourist development. Due to the size of our community, it is to be used for capital outlay in support of lifeguards and parks.

Forfeiture Proceeds Fund - This fund accounts for revenue derived from confiscated property and cash. Proceeds are used to augment police activities.

Local Option Gas Tax Fund - This fund accounts for the City's share of county gas tax revenues. Funds may be used to support capital outlay and maintenance for local roads and drainage systems.

Radio Communications Fund - This fund accounts for a portion of the revenues obtained from traffic violations. Expenditures are used to enhance public safety communications and automation.

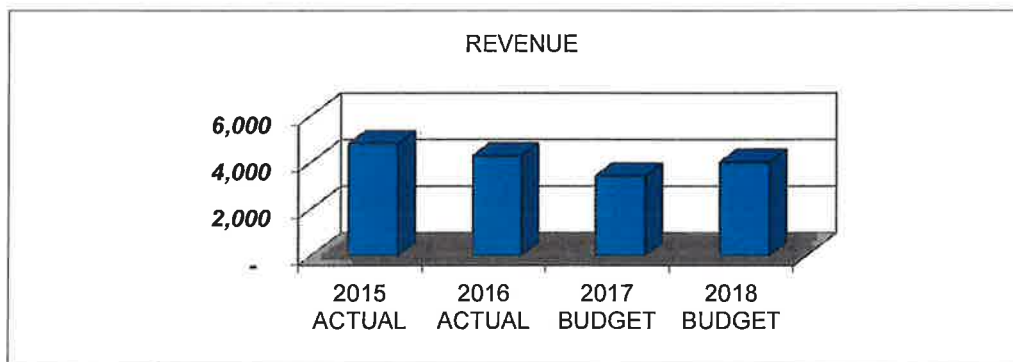
Better Jacksonville Tax - This fund accounts for the revenues obtained from the new ½ cent sales tax. Expenditures are used for capital projects to be determined by the Council.

Holiday/Special Events Fund - This fund accounts for expenditures for Holiday decorations and special events sponsored by the City.

Street Improvements Fund - This fund accounts for the 8th Cent Gasoline Tax. The revenue is restricted per Florida Statutes and may only be used for street construction and paving.

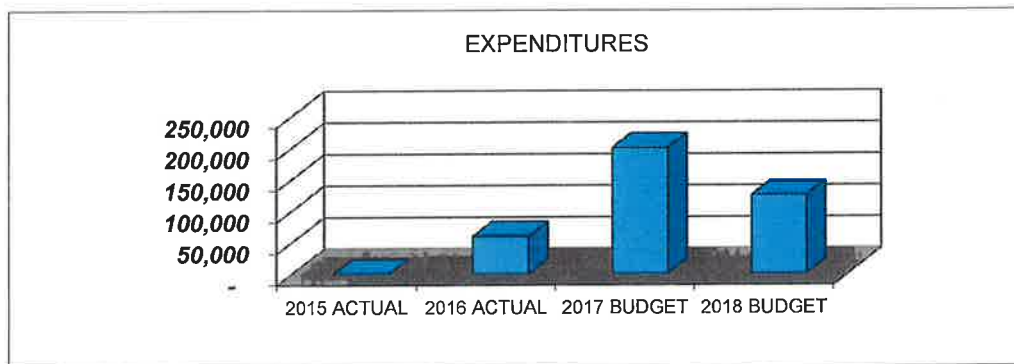
POLICE EDUCATION FUND

	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
REVENUES				
COURT CASES/FINES	\$ 4,786	\$ 4,270	\$ 3,400	\$ 4,000
INTEREST ON INVESTMENTS	1	1	-	5
STATE BOARD ADMIN INTEREST	-	-	-	-
APPROPRIATED FUND BALANCE	165	-	600	750
TOTAL REVENUE	4,952	4,271	4,000	4,755
EXPENDITURES				
OPERATING SUPPLIES	-	-	-	-
EDUCATIONAL COURSES	4,952	3,100	4,000	4,755
CAPITAL OUTLAY	-	-	-	-
TOTAL EXPENDITURES	4,952	3,100	4,000	4,755
NET REVENUE	\$ -	\$ 1,171	\$ -	\$ -



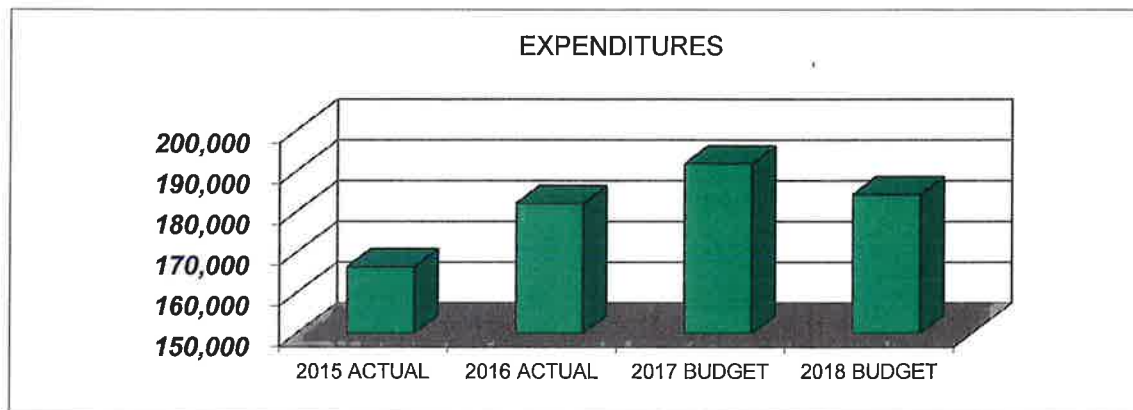
CAPITAL IMPROVEMENT FUND

	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
REVENUES				
INTEREST INCOME	\$ -	\$ -	\$ 25	\$ -
INTERFUND TRANSFER	-	60,000	200,000	125,000
APPROPRIATED FUND BALANCE	-	-	-	-
TOTAL REVENUE	-	60,000	200,025	125,000
EXPENDITURES				
BUILDING IMPROVEMENTS	-	-	-	-
IMPROVEMENTS-NOT BUILDINGS	-	59,749	25,025	50,000
MACHINERY AND EQUIPMENT	-	-	175,000	75,000
CAPITAL OUTLAY	-	-	-	-
TOTAL EXPENDITURES	-	59,749	200,025	125,000
NET REVENUE	\$ -	\$ 251	\$ -	\$ -



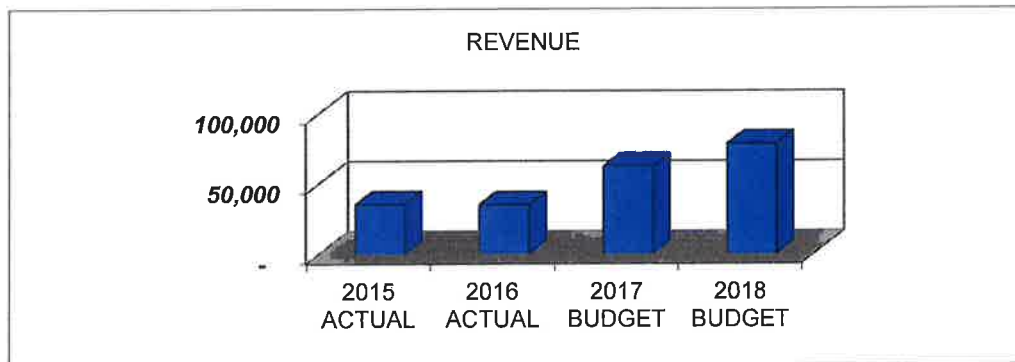
**COMMUNITY DEVELOPMENT
BLOCK GRANT FUND**

	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
REVENUES				
PHYSICAL ENVIRONMENT	\$ 45,469	\$ 44,895	\$ 44,895	\$ 44,895
TRANS FRM GENERAL FUND	11,858	11,858	12,000	20,000
ELDER AFFAIRS GRANT	-	-	-	-
CLASS FEES COLLECTED	38,380	40,569	39,588	40,109
TRAVEL FEES COLLECTED	29,785	29,032	42,749	32,749
DONATIONS	41,025	55,685	52,554	46,483
TOTAL REVENUE	166,517	182,039	191,786	184,236
EXPENDITURES				
OTHER HUMAN SERVICES	83,393	84,958	91,208	94,226
OTHER CONTRACTUAL SERVICE	82,638	95,829	100,578	90,010
CAPITAL OUTLAY IMPROVEMENTS	-	-	-	-
TOTAL EXPENDITURES	166,031	180,787	191,786	184,236
NET REVENUE	\$ 486	\$ 1,252	\$ -	\$ -



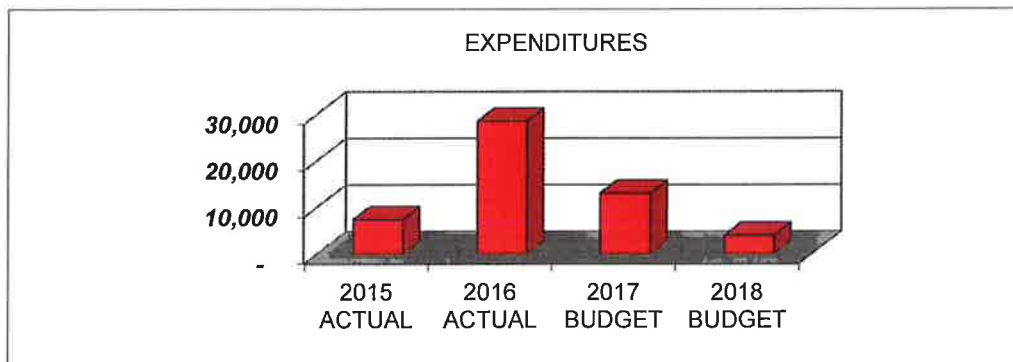
**CONVENTION DEVELOPMENT
TAX FUND**

	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
REVENUES				
SALES & USE TAXES	\$ 35,412	\$ 34,934	\$ 22,500	\$ 28,500
INTEREST EARNINGS	29	116	20	20
STATE BOARD ADMIN INTEREST	-	-	-	-
OTHER MISC. REVENUES	-	-	-	-
APPROPRIATED FUND BALANCE	-	-	40,000	50,000
TOTAL REVENUE	35,441	35,050	62,520	78,520
EXPENDITURES				
OTHER CONTRACTURAL SERVICES	1,473	8,404	4,250	4,250
OPERATING SUPPLIES	-	-	-	-
BUILDING IMPROVEMENTS	-	-	3,000	2,000
IMPROVEMENTS-NOT BUILDINGS	10,340	6,800	45,270	62,270
MACHINERY & EQUIPMENT	-	-	-	-
TRANSFER TO GENERAL FUND	10,000	10,000	10,000	10,000
TOTAL EXPENDITURES	21,813	25,204	62,520	78,520
NET REVENUE	\$ 13,628	\$ 9,846	\$ -	\$ -



FINES & FORFEITURES FUND

	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
REVENUES				
COURT CASES/CONFISCATED	\$ 2,490	\$ 8,674	\$ -	\$ -
INTEREST EARNINGS	21	60	15	10
STATE BOARD ADMIN INTEREST	-	-	-	-
OTHER MISC. REVENUES	-	-	-	-
APPROPRIATED FUND BALANCE	4,936	19,801	13,010	4,000
TOTAL REVENUE	7,447	28,535	13,025	4,010
EXPENDITURES				
OPERATING SUPPLIES	7,447	28,535	13,025	4,010
MACHINERY AND EQUIPMENT	-	-	-	-
TOTAL EXPENDITURES	7,447	28,535	13,025	4,010
NET REVENUE	\$ -	\$ -	\$ -	\$ -



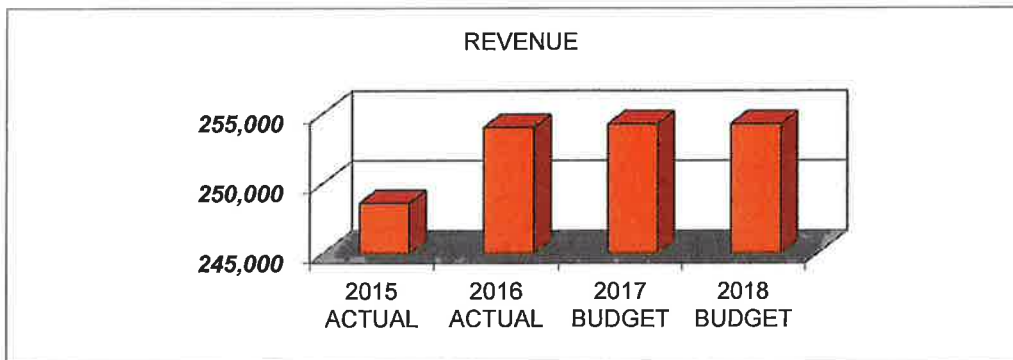
**LOCAL OPTION GAS
TAX FUND**

REVENUES

	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
LOCAL OPTION GAS TAX FUND 107	\$ 248,588	\$ 253,997	\$ 254,251	\$ 254,251
INTEREST EARNINGS	-	-	-	-
OTHER MISC. REVENUES	-	-	-	-
APPROPRIATED FUND BALANCE	-	-	-	-
TOTAL REVENUE	248,588	253,997	254,251	254,251

EXPENDITURES

REGULAR SALARIES	117,539	141,975	170,208	177,134
OVERTIME	1,729	3,681	3,225	3,225
SPECIAL PAY	2,100	1,800	2,400	2,400
FICA	6,495	8,081	10,871	11,331
RETIREMENT CONTRIBUTIONS	7,835	9,055	10,000	10,400
LIFE & HEALTH INSURANCE	19,781	24,469	40,910	36,704
WORKERS' COMPENSATION	3,405	3,749	3,950	3,950
MEDICARE	1,519	1,890	2,550	2,650
INSURANCE	-	-	480	480
UNIFORMS	680	80	680	680
TOTAL EXPENDITURES	161,083	194,780	245,274	248,954
NET REVENUE	\$ 87,505	\$ 59,217	\$ 8,977	\$ 5,297



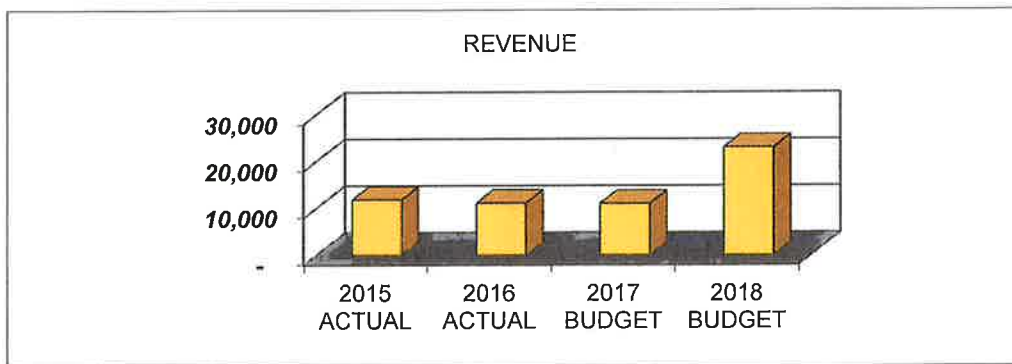
**RADIO COMMUNICATIONS
TRUST FUND**

REVENUES

	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
RADIO COMM TRUST RECEIPTS	\$ 11,867	\$ 11,109	\$ 10,000	\$ 15,000
INTEREST EARNINGS	4	22	6	10
STATE BOARD ADMIN INTEREST	-	-	-	-
APPROPRIATED FUND BALANCE	-	-	1,000	8,000
TOTAL REVENUE	11,871	11,131	11,006	23,010

EXPENDITURES

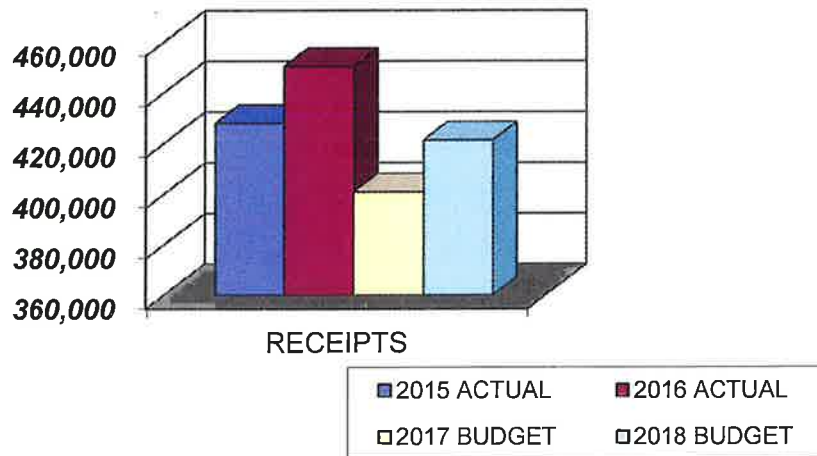
OPERATING SUPPLIES	8,473	-	11,006	23,010
MACHINERY AND EQUIPMENT	-	-	-	-
TOTAL EXPENDITURES	8,473	-	11,006	23,010
NET REVENUE	\$ 3,398	\$ 11,131	\$ -	\$ -



BETTER JAX 1/2 CENT TAX

	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
REVENUES				
BETTER JAX 1/2 CENT TAX	\$ 427,575	\$ 448,447	\$ 400,668	\$ 420,668
INTEREST EARNINGS	434	1,974	300	634
STATE BOARD ADMIN INTEREST	-	-	-	-
OTHER MISC. REVENUES	-	-	-	-
TRANSFERS IN	-	-	-	-
APPROPRIATED FUND BALANCE	-	-	450,000	600,000
TOTAL REVENUE	428,009	450,421	850,968	1,021,302
EXPENDITURES				
IMPROVEMENTS	329,448	273,400	850,968	1,021,302
TRANSFER TO OTHER FUNDS	-	-	-	-
TOTAL EXPENDITURES	329,448	273,400	850,968	1,021,302
NET REVENUE	\$ 98,561	\$ 177,021	\$ -	\$ -

Better Jacksonville 1/2 Cent Tax Receipts



**HOLIDAY / SPECIAL EVENTS
FUND**

REVENUES

	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
INTEREST EARNINGS	\$ 5	\$ 12	\$ 6	\$ 6
DONATIONS FOR DECORATIONS	8,000	8,000	8,000	8,000
INTERFUND TRANSFERS	-	-	-	-
APPROPRIATED FUND BALANCE	873	233	4,000	500
TOTAL REVENUE	8,878	8,245	12,006	8,506

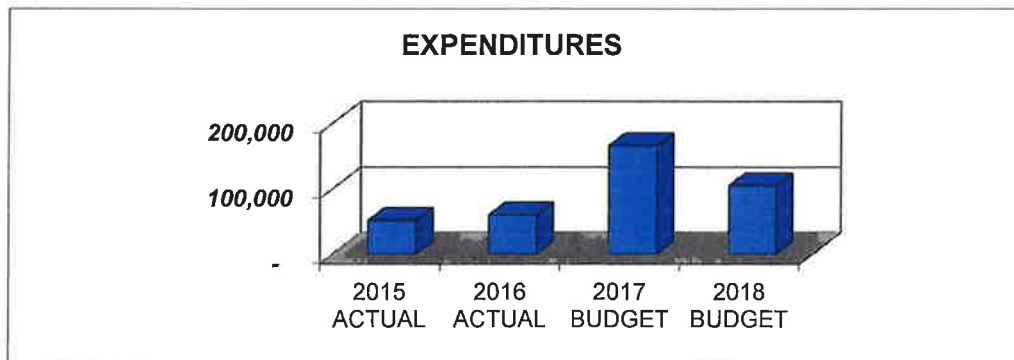
EXPENDITURES

PROMOTIONAL ACTIVITIES	8,878	8,246	12,006	8,506
TOTAL EXPENDITURES	8,878	8,246	12,006	8,506

NET REVENUE	\$ -	\$ (1)	\$ -	\$ -
-------------	------	--------	------	------

STREET IMPROVEMENT FUND

	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
REVENUES				
8TH CENT GASOLINE TAX	\$ 58,559	\$ 54,610	\$ 65,829	\$ 55,560
INTEREST EARNINGS	78	236	65	50
STATE BOARD ADMIN. INTEREST	-	-	-	-
APPROPRIATED FUND BALANCE	-	5,793	100,000	50,000
TOTAL REVENUE	58,637	60,639	165,894	105,610
EXPENDITURES				
TOWN CENTER EXPENDITURES	20,287	43,024	42,000	42,000
MAYPORT FLYOVER EXPEND.	17,367	10,731	26,000	20,000
ROAD MATERIALS & SUPPLIES	14,454	6,884	97,894	43,610
MACHINERY AND EQUIPMENT	-	-	-	-
TOTAL EXPENDITURES	52,108	60,639	165,894	105,610
NET REVENUE	\$ 6,529	\$ -	\$ -	\$ -



**ENTERPRISE
FUNDS**

ENTERPRISE FUNDS

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the governing body has decided that periodic determination of net income is appropriate for accountability purposes.

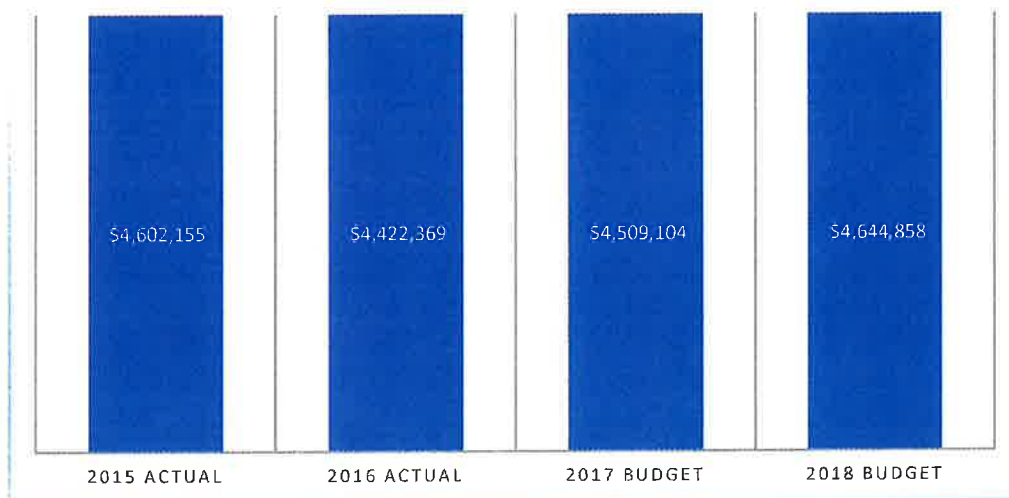
Water and Sewer Fund - This fund accounts for the activities of the City's water and sewer utility.

Sanitation Fund - This fund accounts for the activities of the City's sanitation and recycling services.

Stormwater Utility Fund - This fund accounts for the activities of the City's stormwater utility.

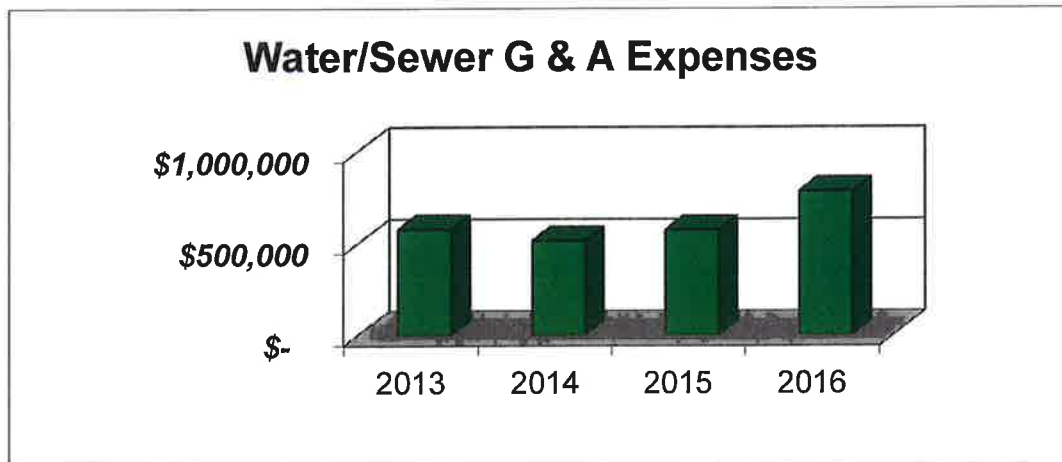
WATER & SEWER REVENUE

	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
WATER TAPS	\$ 8,101	\$ 6,700	\$ 7,500	\$ 7,500
WATER BASE CHARGE	642,282	666,166	640,381	665,996
WATER VOLUME CHARGE	818,781	872,349	764,580	795,163
SEWER TAPS	6,974	5,021	5,000	5,000
SEWER BASE CHARGE	976,451	1,013,847	979,235	1,018,404
SEWER VOLUME CHARGE	1,669,481	1,747,592	1,620,927	1,685,764
SET-UP FEES	15,430	15,652	15,531	15,531
RECONNECT FEES	18,275	19,275	20,000	19,500
DELINQUENT FEES	63,329	70,489	65,000	64,000
BAD DEBT RECOVERY	2,073	1,739	-	-
FEMA FUNDING	-	-	-	-
INTEREST EARNINGS	978	3,539	950	2,000
OTHER MISC. REVENUES	-	-	10,000	6,000
INTRAFUND TRANSFERS	380,000	-	380,000	360,000
TOTAL REVENUE	\$ 4,602,155	\$ 4,422,369	\$ 4,509,104	\$ 4,644,858

WATER/SEWER REVENUE

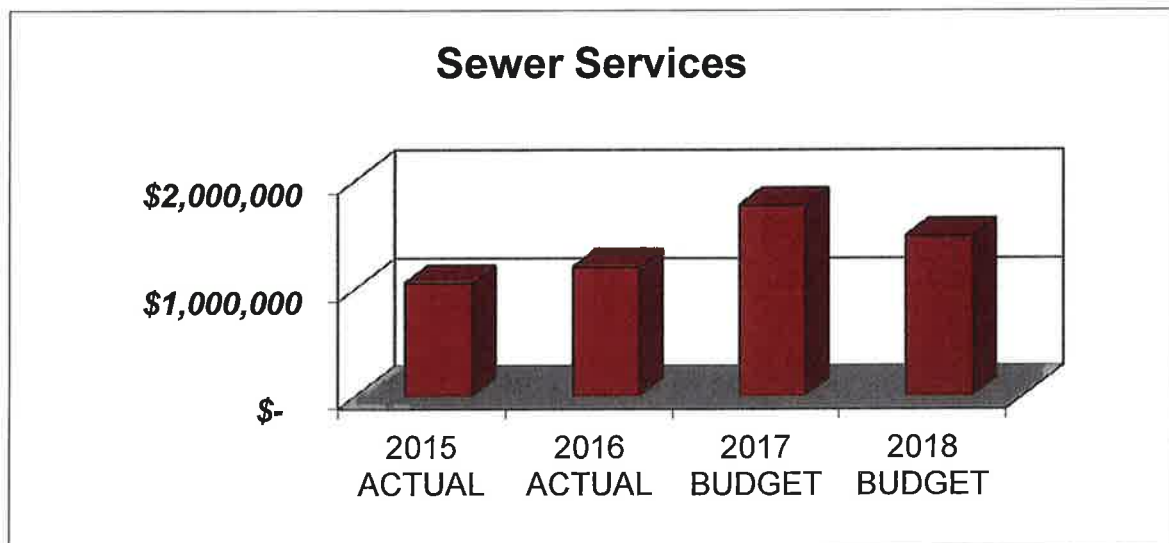
Water/Sewer General and Administrative Expenses

	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
WATER/SEWER ADMIN SALARIES	\$ 363,155	\$ 325,020	\$ 366,312	\$ 542,666
OVERTIME	9,164	8,123	5,500	6,000
SPECIAL PAY	4,923	5,001	5,454	5,982
FICA	21,606	20,547	23,091	34,388
RETIREMENT CONTRIBUTIONS	37,547	32,804	34,047	38,825
LIFE & HEALTH INSURANCE	49,444	54,210	56,692	68,030
WORKERS' COMPENSATION	2,942	2,848	3,000	3,000
MEDICARE	5,177	4,806	5,391	8,042
OPEB EXPENSE	8,258	-	-	-
BOND ISSUANCE EXPENSE	-	-	-	-
PROFESSIONAL SERVICES	14,237	5,149	7,000	7,000
ACCOUNTING AND AUDIT	13,005	12,420	13,500	14,250
COMMUNICATIONS	480	480	480	480
INSURANCE	10,890	12,334	13,500	13,500
REPAIR & MAINTENANCE	25,067	18,822	20,000	22,000
OTHER CURRENT CHARGES	9,910	12,404	7,500	7,500
EDUCATIONAL COURSES	-	-	200	200
UNIFORMS	720	540	650	650
OTHER G & A CHARGES	3,700	1,000	7,500	7,500
MERIT PAY INCREASE POLICY	-	-	6,000	6,000
	<u>\$ 580,225</u>	<u>\$ 516,508</u>	<u>\$ 575,817</u>	<u>\$ 786,013</u>



Sewer Services

	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
SEWER REGULAR SALARIES	\$ 424,323	\$ 452,065	\$ 498,301	\$ 468,860
OVERTIME	5,120	4,151	5,000	5,500
SPECIAL PAY	5,113	4,200	4,850	4,350
FICA	25,407	29,494	31,505	29,680
RETIREMENT CONTRIBUTIONS	29,415	29,718	35,571	33,510
LIFE & HEALTH INSURANCE	58,223	61,711	67,164	69,179
WORKERS' COMPENSATION	6,864	6,645	7,000	7,000
MEDICARE	5,942	6,898	7,368	6,941
PROFESSIONAL SERVICES	613	11,699	3,000	3,000
OTHER CONTRACTUAL SERVICE	92,833	188,057	90,000	97,000
TRAVEL AND PER DIEM	100	2	300	300
COMMUNICATIONS SERVICES	3,705	3,393	4,100	4,100
POSTAGE (INC. FED EX)	12,088	10,629	12,500	12,500
UTILITY SERVICES	206,271	204,183	217,500	215,500
RENTALS AND LEASES	1,013	712	500	750
INSURANCE	33,497	35,102	38,000	38,000
REPAIR AND MAINTENANCE	57,953	78,243	75,000	75,000
OTHER CURRENT CHARGES	510	2,783	200	7,000
OPERATING SUPPLIES	73,418	59,217	70,000	75,000
BOOKS, SUBSCRIP & MEMBER	713	877	525	525
EDUCATIONAL COURSES	690	50	2,500	3,200
VEHICLE R & M	2,821	6,782	7,000	7,000
GAS, OIL, & LUBRICANTS	8,088	6,962	9,400	10,500
UNIFORMS	2,495	2,443	2,500	2,750
IMPROVEMENTS NOT BUILDINGS	-	-	430,000	135,000
MACHINERY AND EQUIPMENT	-	-	154,000	176,500
	<u>\$ 1,057,215</u>	<u>\$ 1,206,016</u>	<u>\$ 1,773,784</u>	<u>\$ 1,488,645</u>



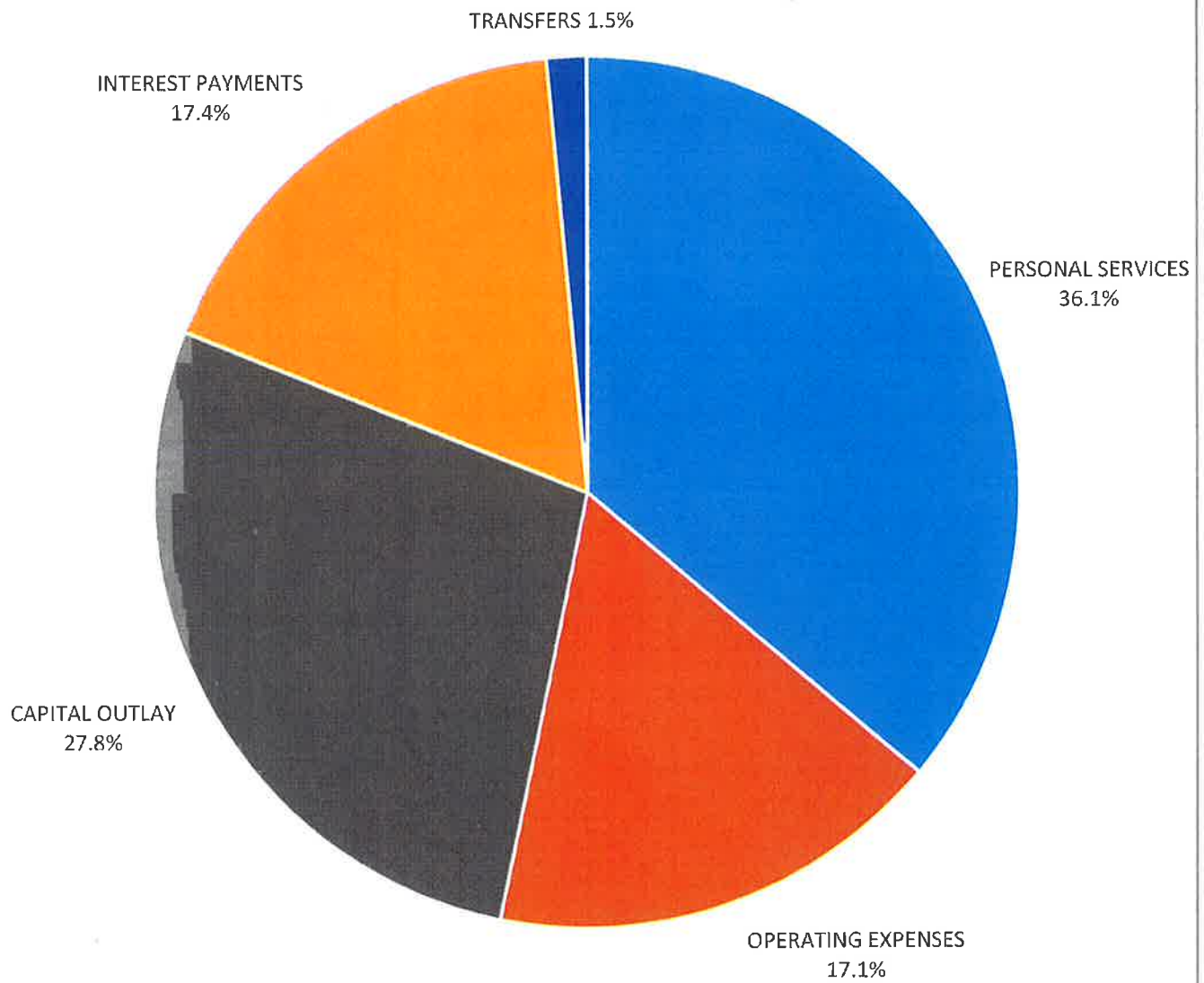
Water Services	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
WATER REGULAR SALARIES	\$ 305,925	\$ 297,215	\$ 329,727	\$ 362,398
OVERTIME	8,455	6,369	8,000	8,000
SPECIAL PAY	7,213	7,350	9,000	8,625
FICA	17,573	18,425	20,010	21,411
RETIREMENT CONTRIBUTIONS	24,926	26,222	27,275	28,598
LIFE & HEALTH INSURANCE	89,500	90,829	102,121	105,185
WORKERS' COMPENSATION	6,374	6,170	6,500	6,500
MEDICARE	4,110	4,309	4,432	4,924
OTHER CONTRACTUAL SERVICE	32,274	35,505	29,500	29,500
TRAVEL AND PER DIEM	100	25	250	250
COMMUNICATIONS SERVICES	8,442	7,590	8,500	8,500
POSTAGE (INC. FED EX)	9,783	7,912	10,300	10,300
UTILITY SERVICES	40,947	39,344	43,000	42,000
RENTALS AND LEASES	1,372	889	750	800
INSURANCE	22,385	24,139	26,000	26,000
REPAIR AND MAINTENANCE	89,741	66,512	65,000	65,000
OTHER CURRENT CHARGES	2,000	2,000	150	150
OPERATING SUPPLIES	51,105	35,606	30,500	36,000
BOOKS, SUBSCRIP & MEMBER	1,273	1,877	1,250	1,300
EDUCATIONAL COURSES	2,050	195	2,500	2,750
VEHICLE R & M	8,921	12,514	9,000	10,500
GAS, OIL, & LUBRICANTS	13,528	13,434	21,000	21,000
UNIFORMS	2,543	2,670	2,540	2,750
IMPROVEMENTS NOT BUILDINGS	-	-	200,000	275,000
MACHINERY AND EQUIPMENT	-	-	59,400	107,500
	<u>\$ 750,540</u>	<u>\$ 707,101</u>	<u>\$ 1,016,705</u>	<u>\$ 1,184,941</u>

Water/Sewer Transfers & Debt Payments

TRANSFER TO GENERAL FUND	75,000	75,000	76,875	78,797
TRANS TO REVENUE BOND S/F	347,615	347,615	-	-
TRANS TO DEP PAYMENT FUND	415,604	415,604	415,603	415,603
TRANS TO NITROGEN LOAN	-	-	200,470	-
TO SEWER CAP IMPROVE FUND	-	-	289,543	490,013
TRANSFER TO 109	-	-	-	-
TRANSFER TO WASTEWATER CONSTR	-	-	-	-
PRINCIPAL ON DEBT	-	-	-	-
	<u>838,219</u>	<u>838,219</u>	<u>982,491</u>	<u>984,413</u>

Water & Sewer Net Income	<u>\$ 1,375,956</u>	<u>\$ 1,154,525</u>	<u>\$ 160,307</u>	<u>\$ 200,846</u>
-------------------------------------	---------------------	---------------------	-------------------	-------------------

WATER/SEWER EXPENSES FY2018



**WATER & SEWER REVENUE
BOND SINKING FUND**

	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
REVENUES				
INTEREST EARNINGS	\$ -	\$ -	\$ -	\$ -
TRANSFER FROM WATER/SEWER	763,218	763,218	905,616	905,616
TOTAL REVENUE	<u>763,218</u>	<u>763,218</u>	<u>905,616</u>	<u>905,616</u>
EXPENDITURES				
TRANSFER TO WATER & SEWER	415,603	415,603	795,603	775,603
INTEREST PAYMENT ON DEBT	142,605	138,300	110,013	128,097
OTHER DEBT SERVICE COSTS	-	-	-	-
TOTAL EXPENDITURES	<u>558,208</u>	<u>553,903</u>	<u>905,616</u>	<u>903,700</u>
NET REVENUE	<u>\$ 205,010</u>	<u>\$ 209,315</u>	<u>\$ -</u>	<u>\$ 1,916</u>

403 FUND

**WATER & SEWER
RESERVE FUND**

	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
REVENUES				
INTEREST EARNINGS	\$ 179	\$ 517	\$ 150	\$ 500
APPROPRIATED FUND BALANCE	-	-	240,000	240,000
TOTAL REVENUE	<u>179</u>	<u>517</u>	<u>240,150</u>	<u>240,500</u>
PHYSICAL ENVIRONMENT				
TRANSFER TO WATER & SEWER	-	-	-	-
CONTINGENCIES AND EMERGENCIES	-	-	240,150	240,500
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>240,150</u>	<u>240,500</u>
NET REVENUE	<u>\$ 179</u>	<u>\$ 517</u>	<u>\$ -</u>	<u>\$ -</u>

404 FUND

**WATER & SEWER
RENEWAL/REPLACEMENT-
PROJECT FUND**

	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
REVENUES				
INTEREST EARNINGS	\$ 756	\$ 589	\$ 550	\$ 450
STATE BOARD ADMIN INTEREST	-	-	-	-
TRANSFER FROM WATER/SEWER	-	-	-	-
APPROPRIATED FUND BALANCE	735,262	658,933	1,100,000	750,000
TOTAL REVENUE	<u>736,018</u>	<u>659,522</u>	<u>1,100,550</u>	<u>750,450</u>
EXPENDITURES				
TRANSFER TO WATER/SEWER	-	-	-	-
IMPROVEMENTS-NOT BUILDINGS	736,018	633,997	1,100,550	750,450
TOTAL EXPENDITURES	<u>736,018</u>	<u>633,997</u>	<u>1,100,550</u>	<u>750,450</u>
NET REVENUE	<u>\$ -</u>	<u>\$ 25,525</u>	<u>\$ -</u>	<u>\$ -</u>

405 FUND

**SEWER CAPITAL
IMPROVEMENT FUND**

	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
REVENUES				
INTEREST EARNINGS	\$ 244	\$ 790	\$ 50	\$ 100
STATE BOARD ADMIN INTEREST	-	-	-	-
DOWNSSTREAM POLLUTION FEES	25,012	52,728	25,000	25,000
APPROPRIATED FUND BALANCE	-	-	300,000	-
TOTAL REVENUE	<u>25,256</u>	<u>53,518</u>	<u>325,050</u>	<u>25,100</u>
TRANSFER TO WASTEWATER CONSTF	-	-	325,050	25,100
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>325,050</u>	<u>25,100</u>
NET REVENUE	<u>\$ 25,256</u>	<u>\$ 53,518</u>	<u>\$ -</u>	<u>\$ -</u>

407 FUND

**WATER SYSTEM
IMPROVEMENT FUND**

	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
REVENUES				
INTEREST EARNINGS	\$ 13	\$ 38	\$ 15	\$ 40
STATE BOARD ADMIN INTEREST	-	-	-	-
APPROPRIATED FUND BALANCE	-	-	18,000	18,000
TOTAL REVENUE	13	38	18,015	18,040
EXPENDITURES				
MACHINERY AND EQUIPMENT	-	-	18,015	18,040
TOTAL EXPENDITURES	-	-	18,015	18,040
NET REVENUE	\$ 13	\$ 38	\$ -	\$ -

408 FUND

WASTEWATER CONSTRUCTION FUND	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
REVENUES				
STATE BOARD ADMIN INTEREST	\$ -	\$ -	\$ -	\$ -
TRANSFER FROM WATER/SEWER	284,804	284,804	284,804	284,804
TRANSFER FROM SEWER CAPTL IMPRV	-	-	-	-
TOTAL REVENUE	284,804	284,804	284,804	284,804
EXPENDITURES				
DEPRECIATION EXPENSE	143,945	143,945	212,024	143,945
PRINCIPAL ON DEBT	-	-	-	-
INTEREST PAYMENT ON DEBT	58,682	51,732	52,625	45,489
TOTAL EXPENDITURES	202,627	195,677	264,649	189,434
NET REVENUE	\$ 82,177	\$ 89,127	\$ 20,155	\$ 95,370

410 FUND

WATER SYSTEM CONSTRUCTION FUND	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
REVENUES				
STATE BOARD ADMIN INTEREST	\$ -	\$ -	\$ -	\$ -
TRANSFER FROM WATER/SEWER	130,799	130,799	130,799	130,799
TOTAL REVENUE	130,799	130,799	130,799	130,799
EXPENDITURES				
DEPRECIATION EXPENSE	58,308	58,308	105,198	58,308
INTEREST PAYMENT ON DEBT	28,390	25,191	25,601	18,926
TOTAL EXPENDITURES	86,698	83,499	130,799	77,234
NET REVENUE	\$ 44,101	\$ 47,300	\$ -	\$ 53,565

411 FUND

SANITATION FUND

	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
<u>REVENUES</u>				
RESIDENTIAL GARBAGE PICKUP	\$ 1,249,197	\$ 1,257,163	\$ 1,268,694	\$ 1,300,000
RECYCLING FEES	3,167	2,946	-	-
TIPPING FEES	72	-	-	36,000
INTEREST EARNINGS	458	1,719	210	458
APPROPRIATED FUND BALANCE	-	352,535	300,000	200,000
TOTAL REVENUE	<u>1,252,894</u>	<u>1,614,363</u>	<u>1,568,904</u>	<u>1,536,458</u>
<u>EXPENSES</u>				
REGULAR SALARIES	\$ 129,501	\$ 116,434	\$ 125,252	\$ 145,218
OVERTIME	2,733	2,505	2,500	2,500
SPECIAL PAY	1,272	1,337	1,300	1,475
FICA	7,637	7,300	7,801	9,110
RETIREMENT CONTRIBUTIONS	13,346	11,363	12,160	13,224
LIFE & HEALTH INSURANCE	17,138	18,778	19,577	21,535
WORKERS' COMPENSATION	1,790	1,732	1,825	1,825
MEDICARE	1,541	1,396	1,821	2,131
OPEB EXPENSE	1,429	-	-	-
PROFESSIONAL SERVICES	-	-	-	-
ACCOUNTING AND AUDIT	3,179	3,036	4,400	4,650
WASTE HAULING FEE	877,022	907,042	905,546	1,120,856
OTHER CONTRACTUAL SERVICE	-	441,423	200,000	-
POSTAGE (INC. FED EX)	6,372	4,757	7,200	7,200
INSURANCE	12,065	11,420	12,500	12,500
REPAIR AND MAINTENANCE	8,774	6,656	9,000	9,000
OTHER CURRENT CHARGES	9,544	14,918	8,000	8,000
OPERATING SUPPLIES	542	4,266	5,000	4,000
UNIFORMS	-	-	-	-
DEPRECIATION EXPENSE	-	-	-	-
TRF TO CAPITAL IMPR. FUND	-	60,000	200,000	125,000
	<u>\$ 1,093,885</u>	<u>\$ 1,554,363</u>	<u>\$ 1,323,882</u>	<u>\$ 1,488,224</u>
 NET REVENUE	 <u>\$ 159,009</u>	 <u>\$ 60,000</u>	 <u>\$ 245,022</u>	 <u>\$ 48,234</u>

STORMWATER UTILITY FUND

	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
REVENUES				
STORMWATER UTILITY FEES	\$ 292,451	\$ 294,767	\$ 285,500	\$ 292,500
INTEREST EARNINGS	50	467	50	500
APPROPRIATED FUND BALANCE	-	-	200,000	250,000
TOTAL REVENUE	<u>292,501</u>	<u>295,234</u>	<u>485,550</u>	<u>543,000</u>
EXPENSES				
REGULAR SALARIES	\$ 84,969	\$ 84,733	\$ 89,484	\$ 92,115
OVERTIME	546	541	2,000	2,000
SPECIAL PAY	2,400	2,488	2,490	2,790
FICA	4,909	5,274	5,826	6,008
RETIREMENT CONTRIBUTIONS	6,751	7,079	7,954	8,237
LIFE & HEALTH INSURANCE	18,787	18,851	25,135	25,889
WORKERS' COMPENSATION	1,966	1,903	2,005	2,005
MEDICARE	1,148	1,233	1,283	1,321
OPEB EXPENSE	415	-	-	-
PROFESSIONAL SERVICES	41,160	1,337	75,000	75,000
ACCOUNTING AND AUDIT	289	276	500	800
OTHER CONTRACTUAL SERVICE	16,637	16,523	15,000	20,000
TRAVEL & PER DIEM	-	-	50	50
COMMUNICATIONS SERVICES	627	699	1,000	900
POSTAGE (INC. FED EX)	-	-	500	500
INSURANCE	7,370	6,780	7,000	7,000
REPAIR AND MAINTENANCE	12,319	31,712	22,500	22,500
OTHER CURRENT CHARGES	294	1,956	1,250	1,250
OPERATING SUPPLIES	2,232	3,856	3,200	3,200
EDUCATIONAL COURSES	699	-	1,000	1,000
VEHICLE REPAIR & MAINTENANCE	8,562	3,258	3,000	4,500
GAS, OIL, & LUBRICANTS	4,791	2,555	4,900	4,500
UNIFORMS	756	1,062	720	800
DEPRECIATION EXPENSE	60,108	40,895	-	-
IMPROVEMENTS, NOT BUILDINGS	-	-	120,000	210,000
MACHINERY AND EQUIPMENT	-	-	64,500	48,000
INTEREST EXPENSE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
	<u>\$ 277,735</u>	<u>\$ 233,011</u>	<u>\$ 456,297</u>	<u>\$ 540,365</u>
NET REVENUE	<u>\$ 14,766</u>	<u>\$ 62,223</u>	<u>\$ 29,253</u>	<u>\$ 2,635</u>

**FIDUCIARY
FUND**

FIDUCIARY FUND

The Fiduciary Fund is used to account for assets held by the government in a trustee capacity.

Police Officers' Retirement Fund - This fund accounts for the accumulation of resources to be used for pension and disability payments to retired or disabled police officers and firefighters.

Tree Conservation Expendable Trust Fund – This fund is to account for payments for tree replacement due to the removal of trees from various construction projects.

POLICE RETIREMENT FUND	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
<u>REVENUES</u>				
CASUALTY INS PREM TAX	\$ 26,892	\$ 59,112	\$ 26,892	\$ 26,436
INTEREST ON INVESTMENTS	1	2	-	-
STATE BOARD ADMIN INTEREST	-	-	-	-
INTEREST ON INVESTMENTS	208,560	233,929	89,000	90,000
GAIN/LOSS INVESTMENT SALE	(22,904)	(43,037)	-	-
UNREALIZED GAIN/LOSS	(128,394)	297,465	10,000	20,000
DROP INVEST EARNINGS CONTRA	(8,624)	-	-	-
CITY CONTRIBUTIONS	299,116	349,485	379,772	365,000
EMPLOYEE CONTRIBUTIONS	91,909	94,248	100,635	100,000
MISCELLANEOUS	594	1,103	-	-
TOTAL REVENUE	<u>467,151</u>	<u>992,307</u>	<u>606,299</u>	<u>601,436</u>
<u>EXPENDITURES</u>				
PENSION BENEFIT	307,466	412,301	391,041	391,041
REFUNDS	996	-	-	-
DROP BENEFIT PAYMENTS	211,539	104,802	-	-
PROFESSIONAL SERVICES	63,324	86,200	70,000	72,000
INSURANCE	2,603	2,542	2,800	2,800
MISCELLANEOUS	-	-	-	-
TOTAL EXPENDITURES	<u>585,928</u>	<u>605,845</u>	<u>463,841</u>	<u>465,841</u>
NET REVENUE	<u>\$ (118,777)</u>	<u>\$ 386,462</u>	<u>\$ 142,458</u>	<u>\$ 135,595</u>

602 FUND

To account for the defined benefit pension plan for the City's sworn Police Officers.

**TREE CONSERVATION
EXPENDABLE TRUST FD.**

	ACTUAL BALANCE 09/30/15	ACTUAL BALANCE 09/30/16	AMENDED FY 2017 BUDGET	FISCAL YEAR 2018 BUDGET
<u>REVENUES</u>				
INTEREST ON INVESTMENTS	\$ -	\$ -	\$ 25	\$ 5
STATE BOARD ADMIN INTEREST	-	-	-	-
TRUST FUND RECEIPTS	-	-	-	-
APPROPRIATED FUND BALANCE	-	-	4,000	4,000
TOTAL REVENUE	-	-	4,025	4,005
<u>EXPENDITURES</u>				
COUNCIL DIRECTIVES	-	-	4,025	4,005
MAYOR & COUNCIL	-	-	4,025	4,005
TREE REPLACEMENT/CONSERVATION	-	-	-	-
NON-DEPARTMENTAL	-	-	-	-
NET REVENUE	\$ -	\$ -	\$ -	\$ -

620 FUND

**ADDITIONAL
INFORMATION**

BUDGET SUMMARY

CITY OF NEPTUNE BEACH, FLORIDA - FISCAL YEAR 2017 - 2018

*THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE CITY OF NEPTUNE BEACH ARE 3.38% MORE THAN LAST YEARS TOTAL OPERATING EXPENDITURES

General Fund

3.3656

ESTIMATED REVENUES:

	GENERAL FUND	SPECIAL REVENUE	DEBT SERVICE	ENTERPRISE FUNDS	TRUST & AGENCY FUNDS	TOTAL ALL FUNDS
Taxes:						
Ad Valorem Taxes	\$2,578,067					\$2,578,067
Sales and Use Taxes	778,235	758,979				1,537,214
Franchise and Utility Taxes	559,489					559,489
Charges for Services	189,909			5,930,358		6,120,267
Grants and Contributions	377,644	172,236			26,436	576,316
Fines and Forfeitures	51,590	19,000				70,590
License & Permits	120,250					120,250
Intergovernmental	179,611				465,000	644,611
Interest Income	10,050	735		4,048	110,000	124,833
Miscellaneous	35,000			6,000		41,000

Millage per \$1000

3.3656

TOTAL SOURCES

Transfers In	4,879,845	950,950	0	5,940,406	601,436	12,372,637
Fund Balances/Reserves/Net Assets	88,797	145,000	0	0	0	233,797
	2,000,000	713,250		3,147,000	9,150,000	15,010,250

TOTAL REVENUE, TRANSFERS, &

BALANCES

	\$6,968,642	\$1,809,200	\$0	\$9,087,406	\$9,751,436	\$27,616,684
--	-------------	-------------	-----	-------------	-------------	--------------

EXPENDITURES

General Government	994,416					994,416
Public Safety	3,119,382	156,775			465,841	3,741,998
Public Works	582,473	1,375,866		6,528,505		8,486,844
Culture and Recreation	251,794	261,262				513,056
Debt Services	0		0	905,616		905,616

TOTAL EXPENDITURES

	4,948,065	1,793,903	0	7,434,121	465,841	14,641,930
Transfers Out	20,000	10,000	0	203,797	0	233,797
Fund Balances/Reserves/Net Assets	2,000,577	5,297	0	1,449,488	9,285,595	12,740,957

TOTAL APPROPRIATED EXPENDITURES,

TRANSFERS, RESERVES & BALANCES

	\$6,968,642	\$1,809,200	\$0	\$9,087,406	\$9,751,436	\$27,616,684
--	-------------	-------------	-----	-------------	-------------	--------------

THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD.

[illegible]

**CITY OF NEPTUNE BEACH
PROPOSED CAPITAL REQUESTS
FYE 9/30/2018**

Account #	Capital Request	Allocation Percentage	Cost
	WASTEWATER CAPITAL		
	FROM 5 YEAR Capital Improvement Program		
405-4335-535-60-63	Line Replacement - Continuation	100%	\$ 750,450
401-4335-535-60-63	Manhole & Sewer Rehab	100%	60,000
	FDOT Manhole Stub	100%	30,000
	GIS Mapping of System	50%	25,000
	Lift Station Paint & Maintenance	100%	20,000
	Improvements - Not Buildings		135,000
401-4335-535-60-64	Skidsteer	50%	55,000
	2 - Enclosed Rotary Blowers	100%	41,500
	Mini-Excavator	50%	40,000
	Lift Stations SCADA (2 stations)	100%	20,000
	Pumps, Motors, and Drives	100%	11,500
	Pumps (Chopper & Chlorine)	100%	8,500
	Machinery & Equipment		176,500
	Subtotal 401 Fund (Operating Fund)		311,500
	GRAND TOTAL WASTEWATER		1,061,950
	WATER CAPITAL		
	FROM 5 YEAR Capital Improvement Program		
401-4336-536-60-63	Water Line Replacement	100%	\$ 250,000
	GIS Mapping of System	50%	25,000
	Improvements not Buildings		\$ 275,000
401-4336-536-60-64	Skidsteer	50%	55,000
	Mini-Excavator	50%	40,000
	Plate Tamp (Compactor)	100%	7,500
	Chlorine Meter	100%	5,000
	Machinery & Equipment		107,500
	GRAND TOTAL WATER		\$ 382,500

[illegible]



City of Neptune Beach
Park Capital Improvement Program
Projects/Equipment over \$5,000

Parks Capital Requests (Projects)							
	Capital Funding Requested	FY18	FY19	FY20	FY21	FY22	Time to Complete
1	Remove Interior Parking Lot	\$ 500					5 Days
2	Seed/lay sod around old parking area	\$ 10,250					3 days 40,000 sq. ft./\$115 pallet
3	Relocate white structure	\$ 8,000					5 days
4	Remove Beaches Energy pad/ fencing	\$ 2,500					5 days
5	Remove excess concrete	\$ 500					3 days
6	Install parking along 5 th Street (curb stops)	\$ 2,000					2 days
7	Paint wall and add mural	\$ 2,500					10 days
8	Sun sails for playground equipment	\$ 5,000					10 days
9	Install Zip Line	\$ 5,000					5 days
10	Install volleyball court lights	\$ 4,000					10 days
11	Bathroom	\$ 75,000					
12	Community Room		\$ 125,000				90 days
13	Update signs			\$ 2,000			10 days
14	Resurface paths/sidewalks			\$ 15,000			10 days
15	Install exercise station equipment			\$ 40,000			20 days
16	Pavilion awnings				\$ 15,000		10 days
17	Resurface/Stripe Tennis Courts				\$ 17,000		5 days
18	New fencing around courts/play area				\$ 12,000		5 days
19	Landscaping Update					\$ 15,000	20 days
20	Bridge over Southeast Corner					\$ 30,000	10 days
21	Dune crossover replacement*	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	Seeking FRDAP Grant
Annual Totals		\$165,250	\$175,000	\$107,000	\$ 94,000	\$ 95,000	Total \$636,250

*Note: Florida Boulevard in FY18
 Lemon Street, Orange Street, Walnut in FY19
 Myrtle, Cedar, Oak, Pine in FY20
 Bay, Magnolia, North, South in FY21
 Bowles, Laura, Oleander, Myra, Margaret in FY22



City of Neptune Beach
Capital Improvement Program
Projects / Equipment over \$5,000

Capital Improvement Fund Requests						
Capital Asset Requested	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Notes
1 2 - Police Vehicles	62,500	50,050	52,180	69,000	54,500	Normal Vehicle Replacement
2 1 - Code Enforcement Truck	-	28,500	-	-	-	Normal Vehicle Replacement Program
3 Computers - City Wide	25,000					Replace old equipment
4 Phone System - City Hall	20,000					Replace old equipment
5 Comm Center Upgrades	13,000					Required upgrade
(911 to pay \$9,000 of cost)						
Total:	\$ 120,500	\$ 78,550	\$ 52,180	\$ 69,000	\$ 54,500	

Assets Funded by Capital Improvement Fund						
Asset	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Funding Source
1 2 - Police Vehicles	62,500	50,050	52,180	69,000	54,500	Capital Projects Fund
2 1 - Code Enforcement Truck	-	28,500	-	-	-	Capital Projects Fund
3 Computers - City Wide	25,000					Capital Projects Fund
4 Phone System - City Hall	20,000					Capital Projects Fund
5 Comm Center Upgrades	13,000					Capital Projects Fund
(911 to pay \$9,000 of cost)						
Total:	\$ 120,500	\$ 78,550	\$ 52,180	\$ 69,000	\$ 54,500	



City of Neptune Beach
Capital Improvement Program
Projects / Equipment over \$5,000

Better Jacksonville / 12 Cent Sales Tax Fund						
Capital Asset Requested	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Notes
1 Street Paving	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	Continue Paving Program
2 Capital Improvement Projects	700,000	100,000	100,000	100,000	100,000	
3						
4						
5						
6						
Total:	\$ 1,000,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	

Projects to be funded by Better Jacksonville / 12 Cent Sales Tax						
Asset	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Funding Source
1 Street Paving	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	Better Jax Tax Receipts
2 Capital Improvement Projects	700,000	100,000	100,000	100,000	100,000	Better Jax Tax Receipts
3						
4						
5						
6						
Total:	\$ 1,000,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	



City of Neptune Beach
Capital Improvement Program
Projects / Equipment over \$5,000

Wastewater Department Capital Requests						
Capital Asset Requested	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Notes
1 Line Replacement	750,450	250,000	250,000	287,500	337,500	Continuation to replace old lines
2 Manhole & Sewer Rehab	60,000	60,000	60,000	60,000	60,000	Infiltration and Inflow issues
3 Skidsteer (50%)	55,000	-	-	-	-	Replace worn out equipment
4 2 Enclosed Rotary Blowers	41,500	-	-	-	-	Old and in poor maintenance
5 Mini Excavator (50%)	40,000	-	-	-	-	Replace worn out equipment
6 FDOT Manhole Stub	30,000	-	-	-	-	Normal Replacement
7 Lift Stations SCADA (2 stations)	20,000	-	-	-	-	Communication with plant controls
8 Lift Station Paint and Maintenance	20,000	-	-	-	-	Old and in poor maintenance
9 Pumps, Motors and Drives	11,500	-	-	-	-	Old and in poor maintenance
10 Pumps (Chopper & Chlorine)	8,500	-	-	20,000	-	Normal Replacement
11 Truck Replacement	\$ -	\$ -	\$ 25,000	\$ -	\$ -	Normal Replacement
12 Vacon Truck replacement (1997)	-	-	400,000	-	-	Old and in poor maintenance
13 GIS Mapping of System	25,000	25,000	25,000	25,000	-	To locate lines in system
Total:	\$ 1,061,950	\$ 335,000	\$ 760,000	\$ 392,500	\$ 397,500	

Wastewater Department Funding						
Asset	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Funding Source
1 Line Replacement	750,450	250,000	250,000	287,500	337,500	Prior Loan Proceeds & Operating Income
2 Manhole & Sewer Rehab	60,000	60,000	60,000	60,000	60,000	Operating Income
3 Skidsteer (50%)	55,000	-	-	-	-	Operating Income
4 2 Enclosed Rotary Blowers	41,500	-	-	-	-	Operating Income
5 Mini Excavator (50%)	40,000	-	-	-	-	Operating Income
6 FDOT Manhole Stub	30,000	-	-	-	-	Operating Income
7 Lift Stations SCADA (2 stations)	20,000	-	-	-	-	Operating Income
8 Lift Station Paint and Maintenance	20,000	-	-	-	-	Operating Income
9 Pumps, Motors and Drives	11,500	-	-	-	-	Operating Income
10 Pumps (Chopper & Chlorine)	8,500	-	-	20,000	-	Operating Income
11 Truck Replacement	\$ -	\$ -	\$ 25,000	\$ -	\$ -	Operating Income
12 Vacon Truck replacement (1997)	-	-	400,000	-	-	Operating Income
13 GIS Mapping of System	25,000	25,000	25,000	25,000	-	Operating Income
Total:	\$ 1,061,950	\$ 335,000	\$ 760,000	\$ 392,500	\$ 397,500	



City of Neptune Beach
Capital Improvement Program
Projects / Equipment over \$5,000

Wastewater Department Capital Requests Construction Funds							
Capital Asset Requested	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Notes	
1 Line Replacement	\$ 750,450	\$ -	\$ -	\$ -	\$ -	Remaining Loan Proceeds (Fund 405)	
Total:	\$ 750,450	\$ -	\$ -	\$ -	\$ -	-	

Prior Year Construction Loan Funding						
Asset	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Funding Source
1 Line Replacement	\$ 750,450	\$ -	\$ -	\$ -	\$ -	Remaining Loan Proceeds (Fund 405)
Total:	\$750,450	\$0	\$0	\$0	\$0	



City of Neptune Beach
Capital Improvement Program
Projects / Equipment over \$5,000

Water Department Capital Requests						
Capital Asset Requested	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Notes
1 Water Line Replacement	250,000	250,000	287,500	287,500	337,500	Continuation
2 Skid Steer (50%)	55,000	-	-	-	-	Replace worn out equipment
3 Mini Excavator (50%)	40,000	-	-	-	-	Replace worn out equipment
4 Plate Tamp (Compactor)	7,500	-	-	-	-	Replace worn out equipment
5 Chlorine Meter	5,000	-	-	-	-	Normal Replacement
6 Truck Replacement	\$ -	\$ 25,000	\$ -	\$ -	\$ -	Normal Replacement
7 GIS Mapping of System	25,000	25,000	25,000	25,000	-	To locate lines in system
8 Pumps	-	-	-	20,000	-	Normal Replacement
9 Mower	-	-	-	10,000	-	Normal Replacement
Total:	\$ 382,500	\$ 300,000	\$ 312,500	\$ 342,500	\$ 337,500	

Water Department Funding						
Asset	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Funding Source
1 Water Line Replacement	250,000	250,000	287,500	287,500	337,500	Operating Income
2 Skid Steer (50%)	55,000	-	-	-	-	Operating Income
3 Mini Excavator (50%)	40,000	-	-	-	-	Operating Income
4 Plate Tamp (Compactor)	7,500	-	-	-	-	Operating Income
5 Chlorine Meter	5,000	-	-	-	-	Operating Income
6 Truck Replacement	\$ -	\$ 25,000	\$ -	\$ -	\$ -	Operating Income
7 GIS Mapping of System	25,000	25,000	25,000	25,000	-	Operating Income
8 Pumps	-	-	-	20,000	-	Operating Income
9 Mower	-	-	-	10,000	-	Operating Income
Total:	\$382,500	\$300,000	\$312,500	\$342,500	\$337,500	



City of Neptune Beach
Capital Improvement Program
Projects / Equipment over \$5,000

Stormwater Department Capital Requests						
Capital Asset Requested	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Notes
1 Replace Culvert @ Davis Street	-	400,000	-	-	-	Choke Point
2 Engineering Fees (Design)	-	275,000	-	-	-	Projects Design
3 Replace Culvert @ Florida Blvd.	-	800,000	-	-	-	Choke Point
4 Line Storm at Buddy Crout Lane	-	190,000	-	-	-	Choke Point
5 Line Storm at Oleander	-	-	300,000	-	-	Choke Point
6 Menzi Muck	-	-	355,000	-	-	Replace worn out equipment
7 Backhoe	-	-	80,000	-	-	Normal Replacement
8 Truck Replacement	\$ 48,000	\$ -	\$ -	\$ 25,000	\$ -	Normal Replacement
9 Available Funds for Projects	210,000					
Total:	\$ 258,000	\$ 1,665,000	\$ 735,000	\$ 25,000	\$ -	

- 108 -

Stormwater Department Funding						
Asset	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Funding Source
1 Replace Culvert @ Davis Street	-	400,000	-	-	-	?
2 Engineering Fees (Design)	-	275,000	-	-	-	?
3 Replace Culvert @ Florida Blvd.	-	800,000	-	-	-	?
4 Line Storm at Buddy Crout Lane	-	190,000	-	-	-	?
5 Line Storm at Oleander	-	-	300,000	-	-	?
6 Menzi Muck	-	-	355,000	-	-	Capital Lease
7 Backhoe	-	-	80,000	-	-	?
8 Truck Replacement	\$ 48,000	\$ -	\$ -	\$ 25,000	\$ -	Operating Income
9 Available Funds for Projects	210,000	-	-	-	-	Operating Income
Total:	\$258,000	\$1,665,000	\$ 735,000	\$ 25,000	\$ -	

FY 18 PAY PLAN

GRADE	STEP	1	2	3	4	5	6	7	8	9	10
100	Annual	27,040.00									
	Hourly	13.0000									
101	Annual	27,716.00	28,408.90	29,119.12	29,847.10	30,593.28	31,358.11	32,142.06	32,945.61	33,769.25	34,613.49
	Hourly	13.3250	13.6581	13.9996	14.3496	14.7083	15.0760	15.4529	15.8392	16.2352	16.6411
102	Annual	30,593.28	31,358.11	32,142.06	32,945.61	33,769.25	34,613.49	35,478.82	36,365.79	37,274.94	38,206.81
	Hourly	14.7083	15.0760	15.4529	15.8392	16.2352	16.6411	17.0571	17.4836	17.9206	18.3687
103	Annual	33,769.25	34,613.49	35,478.82	36,365.79	37,274.94	38,206.81	39,161.98	40,141.03	41,144.56	42,173.17
	Hourly	16.2352	16.6411	17.0571	17.4836	17.9206	18.3687	18.8279	19.2986	19.7810	20.2756
104	Annual	37,274.94	38,206.81	39,161.98	40,141.03	41,144.56	42,173.17	43,227.50	44,308.19	45,415.89	46,551.29
	Hourly	17.9206	18.3687	18.8279	19.2986	19.7810	20.2756	20.7825	21.3020	21.8346	22.3804
105	Annual	41,144.56	42,173.17	43,227.50	44,308.19	45,415.89	46,551.29	47,715.07	48,907.95	50,130.65	51,383.91
	Hourly	19.7810	20.2756	20.7825	21.3020	21.8346	22.3804	22.9399	23.5134	24.1013	24.7038
106	Annual	45,415.89	46,551.29	47,715.07	48,907.95	50,130.65	51,383.91	52,668.51	53,985.23	55,334.86	56,718.23
	Hourly	21.8346	22.3804	22.9399	23.5134	24.1013	24.7038	25.3214	25.9544	26.6033	27.2684
107	Annual	50,130.65	51,383.91	52,668.51	53,985.23	55,334.86	56,718.23	58,136.18	59,589.59	61,079.33	62,606.31
	Hourly	24.1013	24.7038	25.3214	25.9544	26.6033	27.2684	27.9501	28.6488	29.3651	30.0992
108	Annual	55,334.86	56,718.23	58,136.18	59,589.59	61,079.33	62,606.31	64,171.47	65,775.75	67,420.15	69,105.65
	Hourly	26.6033	27.2684	27.9501	28.6488	29.3651	30.0992	30.8517	31.6230	32.4135	33.2239
109	Annual	61,079.33	62,606.31	64,171.47	65,775.75	67,420.15	69,105.65	70,833.29	72,604.13	74,419.23	76,279.71
	Hourly	29.3651	30.0992	30.8517	31.6230	32.4135	33.2239	34.0545	34.9058	35.7785	36.6729
110	Annual	67,420.15	69,105.65	70,833.29	72,604.13	74,419.23	76,279.71	78,186.70	80,141.37	82,144.90	84,198.53
	Hourly	32.4135	33.2239	34.0545	34.9058	35.7785	36.6729	37.5898	38.5295	39.4927	40.4801

POSITION/PAY GRADE ROSTER

Probationary Employee	100
Laborer I	101
Cashier I	101
Wastewater Treatment Trainee	101
Meter Reader	101
Inventory Clerk	102
Cashier II	102
Laborer II	103
Backflow Prevention Specialist	103
Carpenter	103
Stormwater Operator	103
Maintenance Technician	103
Administrative Assistant	103
Crew Chief	103
Utilities Operator	104
Utilities Mechanic	105
Utility Billing Supervisor/IS Administrator	106
Services Division Supervisor – Communication Unit	106
Services Division Supervisor – Records Unit	106
Administrative Assistant to Building Official	107
Mechanic	107
Lead Operator	107
Code Enforcement Administrator	109
Parks & Streets Supervisor	109
Supervisor Distribution & Collection	109
Plants Division Supervisor	109