

CITY OF NEPTUNE BEACH



FISCAL YEAR 2019 BUDGET

CITY of NEPTUNE BEACH, FLORIDA ANNUAL BUDGET

FISAL YEAR 2019

COUNCIL

Elaine Brown, Mayor
Scott Wiley, Vice-Mayor
Richard Arthur, Councilor
Rory Diamond, Councilor
Fred Jones, Councilor

*

CITY MANAGER – Andrew E. Hyatt

DEPUTY CITY MANGER – Amanda L. Askew

CITY ATTORNEY – Patrick W. Krechowski

CITY CLERK – Catherine B. Ponson

*

DIRECTOR OF FINANCE – Steven L. Ramsey

CHIEF OF POLICE – Richard J. Pike

DIRECTOR OF PUBLIC SERVICES – Leon R. Smith



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City of **Neptune Beach**



Andrew E. Hyatt
City Manager

September 4, 2018

Honorable Mayor and City Council
City of Neptune Beach
116 First Street
Neptune Beach, Florida 32266

RE: City Manager's Budget Message and Transmittal of Proposed Budget for Fiscal
Year 2019

Mayor and Councilors,

The FY19 Budget for the City of Neptune Beach is submitted for your consideration. The document includes revenues and expenditures necessary to maintain and in some areas improve the current levels of municipal services. The FY19 Budget is \$5,351,642. This represents a 2.5% decrease from the FY18 amended budget due to unbudgeted money from FEMA for Hurricane Matthew. The FY19 budget reflects no increase to the millage rate; current rate is 3.3656.

Staff has taken a conservative approach of estimating revenue for the FY19 budget. Due to conservative budgeting practices there has been growth in the fund balance for the past several years. Using conservative estimates in projecting future revenue will help ensure that the City maintains a positive fund balance.

Approving an annual budget is the most important decision you make as an elected City official. The budget is important as it determines staffing levels for City services and it provides funding for equipment and supplies for operations. The budget serves as the primary planning document for the operation and management of the City.

The proposed budget was developed through a process which included:

- 1) ***Preparation of Proposed Budget:*** During the month of June Departments prepared their funding requests which were submitted to the City Manager and Director of Finance.
- 2) ***Capital Improvement Plan (CIP):*** Information was solicited from all Departments for the CIP. In June, a five (5) year CIP document was prepared which included capital improvement needs for all Departments. This document is for planning purposes only and is used as documentation of the preparation of the Capital Improvement Plan (CIP), which is included in the proposed budget.
- 3) ***City Council individual meetings:*** In August, the City Manager, Finance Director and Department Heads met with each member of the Council to discuss the budget in detail. These individual meetings provided each member of the Council with an opportunity to discuss the General Fund budget as well as the Special Revenue Funds and Enterprise Funds.

The City of Neptune Beach will operate with sixteen (16) separate funds, which makes municipal budgeting and accounting considerably different from that in the private sector. Although the City may, in most cases, legally transfer money from one fund to another, each fund is a separate accounting entity with assets, liabilities, equity, revenues and expenditures. Consequently, there are sixteen (16) separate balance sheets and income statements.

The funds fall into different categories, or types of funds, as required by General Accepted Accounting Principles (GAAP) for governmental entities. The funds are as follows:

General Fund

- 1). General Fund

Special Revenue Funds

- 2). Police Education Fund
- 3). Capital Improvement Fund
- 4). Community Development Block Grant Fund
- 5). Convention Development Tax Fund

- 6). Fines & Forfeitures
- 7). Local Option Gas Tax Fund
- 8). Radio Communication Fund
- 9). Better Jacksonville Tax Fund
- 10). Holiday/Special Events Fund
- 11). Street Improvement Fund

Enterprise Funds

- 12). Water & Wastewater Fund
- 13). Sanitation Fund
- 14). Stormwater Fund

Fiduciary Fund

- 15). Police Pension Fund

Expendable Trust Fund

- 16). Tree Conservation Expendable Trust Fund

According to GAAP, General Funds, Special Revenue Funds, Debt Service Funds and Capital Project Funds are budgeted and accounted for using the modified accrual basis of accounting.

Budget Assumptions:

Staff used several assumptions in preparing this Budget. The assumptions were important factors in estimating revenues and expenditures. The major assumptions are as follows:

- No increase in the residential sanitation fee
- Property tax revenue increase of 8.0% compared with FY18 budgeted amount
- Local option sales tax budgeted at 15.91% above FY18 budgeted amount
- Local half cent sales tax budgeted at 1.22% above FY18 budgeted amount
- Telecommunications tax increase of 0.54% above FY18 budgeted amount
- No increase budgeted for health insurance
- No change in Full Time Equivalent (FTE) employees
- No change in Part Time (PT) employees

We believe this budget includes only essential items required for the City to continue to move forward and to make significant progress on the City's goals for the coming year. A list of those Goals and Objectives immediately follow this Budget Message.

I would like to acknowledge the numerous hours of staff time that have been devoted to preparing this Budget. I especially want to thank Amanda Askew (Deputy City Manager), Steve Ramsey (Finance Director), Leon Smith (Public Works Director), Ricky Pike (Police Chief), and Catherine Ponson (City Clerk) for their time and effort in preparing this budget. Because of the dedication and teamwork of these employees, as well as all the employees, the City of Neptune Beach will continue to strive for excellence.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Andrew E. Hyatt", with a stylized flourish at the end.

Andrew E. Hyatt
City Manager

ADMINISTRATION & FINANCE*Performance Measures***FY 2019 GOALS, OBJECTIVES & PERFORMANCE MEASURES**

Goal	Objective	Performance Measure	Actual FY18	Estimated FY19	Projected FY20
Provide timely and accurate financial reports in a cost-effective manner.	Prepare and publish the Annual Audit within 6 months of the end of the fiscal year.	Date Annual Audit completed	05/15/18	03/2019	03/2020
	Provide accurate financial reports to the City Council and Department Heads	Within 15 days of the end of the month	100%	100%	100%
Administer the general ledger program of the financial software system	Establish and maintain budgetary controls in the general ledger system in accordance with the adopted budget	Date budgetary controls established	09/30/2018	09/30/2019	09/30/2020
Provide timely and accurate payment of all invoices submitted by departments	Process payment documents within 14 day pay cycle after receipt from departments	Percent payments within 14 days	95%	95%	95%
	Audit all payment documents for authorized approval, proper supporting documentation and appropriate classification	Percent of documents audited	100%	100%	100%
	Issue 1099-MISC forms for all applicable providers of services no later than January 31 of each year	Date 1099-MISC forms issued	01/2018	01/2019	01/2020
Provide timely and accurate processing of all payroll documents	Process the payroll for all active employees on a bi-weekly basis in accordance with established procedures	Percent on-time payrolls for active employees	100%	100%	100%
Purchase and facilitate acquisition of products, services, and construction materials required to support the operations of the City	Process purchase orders and expedite payments within and average of 90 days	Percent P.A.'s processed and paid in accordance with payment terms	90%	90%	90%
	Process competitive contracts and expedite payments within policy and agreed terms	Percent contracts processed and paid within policy and agreed terms	90%	90%	90%

ADMINISTRATION & FINANCE

Performance Measures

	Minimize the City's acquisition costs for all goods and contracted services within the adopted budget parameters	Percent processed by the Finance Department	95%	95%	95%
	Provide efficient and effective procurement services to City department's following purchasing policy and procedures	Purchasing procedures followed	100%	100%	100%
	Encourage open competition and equal consideration, fostering a reputation of fairness with the business community	Percent invitations to bid	95%	95%	95%
	Maintain bids and contracts in one location	Percent filed by purchasing staff	100%	100%	100%
Provide accurate and informative operating budget in a timely manner	To verify accuracy of personnel information and other budgetary data received from departments during the budget process	Percent of verification complete	100%	100%	100%
	Develop accurate forecast for all major operating revenues	Actual property tax collections vs. budget	100%	100%	100%
	Develop forecasts for all major operating revenues by July 31st	Date revenue forecast developed	07/20018	07/2019	07/2020
	Submit Annual Operating Budget for approval by the first meeting in September	Percent budget submitted on time	100%	100%	100%
	Conduct performance based budgeting training sessions for all departments	Percent of departments attending performance based budgeting sessions	100%	100%	100%
Maximize current collections	Send renewal notices to all Business Tax Receipt locations by August of each year	Percent locations billed	100%	100%	100%
Decrease loss of revenue from unlicensed Local Business Tax Receipts	Develop collection system for unlicensed local business	Collected money increases	75%	75%	75%

FY 2019 GOALS, OBJECTIVES & PERFORMANCE MEASURES

Goal	Objective	Performance Measure	Actual FY18	Estimated FY19	Projected FY20
Support the City's core values of accountability and excellence in service by providing quality service for Records Management.	City business records will be stored in the Records Management area for easy access, ensuring their preservation and integrity.	Percentage of Public Records Requests acknowledged within 24 hours	100%	100%	100%
Support the City's core values of responsiveness to the public and open, clear and frequent communication to maintain connectivity with constituents of Neptune Beach.	Ensure the City's legislative processes are open and public by providing a link between the citizens and government through access and dissemination of information.	Percentage of Council meetings transcribed within 3 days following a Council meeting	100%	100%	100%
Support the City's core value of responsiveness to the public and are central to the work of the City Clerk's Office in providing administrative support to the City Council.	To promote transparency and ensure the agenda is placed on the City's website in a timely manner.	Agenda for regularly scheduled City Council meetings posted and available to the public at least 3 days prior to the meeting.	100%	100%	100%

PLANNING & COMMUNITY DEVELOPMENT

Performance Measures

FY 2019 GOALS, OBJECTIVES & PERFORMANCE MEASURES

Goal	Objective	Performance Measure	Actual FY18	Estimated FY19	Projected FY20
Provide high level of customers service for all zoning and land use inquires	Communicate accurate information, codes, etc. with citizens, builders, engineers, etc.	Number of contacts per year	100%	100%	100%
Provide technical support for preliminary commercial site plan/development review inquires	Meet with applicants and review the applicable code requirements, processes and procedures	Review and comment on all commercial site plan/development review within 10 days (per code)	100%	100%	100%
Provide excellent customer service for all residential site plan review	Meet with applicants and review the applicable code requirements, processes and procedures	Review and comment on all residential projects within 2 business days	100%	100%	100%
Provide exceptional customer service for the Community Development Board (CDB)	Provide timely staff support to the CDB (agendas and staff reports)	Number of meetings per year	12	12	12
Assist in the search and apply for grants that are applicable to the city	Research grants opportunities and draft applications when appropriate	Applications submitted for grants that are suitable for the city	90%	90%	90%
Updates/changes to land development regulations in Chapter 27	Take direction and give input from the CDB and city council regarding code updates	Draft proposed changes	100%	100%	100%

PLANNING & COMMUNITY DEVELOPMENT *Performance Measures*

FY 2019 GOALS, OBJECTIVES & PERFORMANCE MEASURES

PLANNING DIVISION

Goal	Objective	Performance Measure	Actual FY18	Estimated FY19	Projected FY20
Provide high level of customers service for all zoning and land use inquiries	Communicate accurate information, codes, etc. with citizens, builders, engineers, etc.	Number of contacts responded to within 48 hours	100%	100%	100%
Provide technical support for preliminary commercial site plan/development review inquiries	Meet with applicants and review the applicable code requirements, processes and procedures	Review and comment on all commercial site plan/development review within 10 days (per code)	100%	100%	100%
Provide excellent customer service for all residential site plan review	Meet with applicants and review the applicable code requirements, processes and procedures	Review and comment on all residential projects within 2 business days	100%	100%	100%
Provide exceptional customer service for the Community Development Board (CDB)	Provide timely staff support to the CDB (agendas and staff reports)	Number of meetings per year	12	12	12
Assist in the search and apply for grants that are applicable to the city	Research grants opportunities and draft applications when appropriate	Applications submitted for grants that are suitable for the city	90%	90%	90%
Updates/changes to land development regulations in Chapter 27	Take direction and give input from the CDB and city council regarding code updates	Draft proposed changes	100%	100%	100%

PLANNING & COMMUNITY DEVELOPMENT

Performance Measures

FY 2019 GOALS, OBJECTIVES & PERFORMANCE MEASURES

CODE ENFORCEMENT DIVISION

Goal	Objective	Performance Measure	Actual FY18	Estimated FY19	Projected FY20
Provide excellent customer service for code complaints or violations	Communicate accurate code information with the public regarding alleged complaint	Respond to inquiries within 5 business days	100%	100%	100%
Provide timely and accurate responses to code complaints violations	Verify and investigate the alleged complaint and all associated codes	If violation found, notify the property owner of the issue within 5 business days	100%	100%	100%
Obtain compliance for violations	Rectify violations	Issue notice to appear in front of special magistrate	100%	100%	100%

POLICE DEPARTMENT

Performance Measures

FY 2019 GOALS, OBJECTIVES & PERFORMANCE MEASURES

Goal	Objective	Performance Measure	Actual FY18	Estimated FY19	Projected FY20
Increase citizen/police interaction through improved communications to foster positive relationships and strengthen the community's trust in the agency	To provide citizens with complete and concise information through community meetings and interaction	Attend and/or address issues at various community meetings	10	10	10
	Foster community relationships and community education	Information booths and demonstrations at community events such as Dancing in the Streets.	2	2	2
	To accept and investigate all complaints of employee misconduct in a thorough, timely and impartial manner	Number of complaints filed and investigated	100%	100%	100%
Reduce personal injury, property damage and fatalities associated with motor vehicle crashes	Reduction of fatal crashes through aggressive traffic law enforcement	Number of traffic fatalities	0	0	0
	To provide effective and efficient skills and technology tools	Number of Directive focus events	4	4	4
	Saturation patrols in statistically higher vehicle crash areas	Number of saturations	4	4	4
Educate the Public and Police Officers on motor vehicle child safety seats and bicycle safety	To conduct onsite child restraint/seat belt instruction	Number of citizens receiving instruction and to get officer trained in installing child restraint seats	3	3	3
	Reduce the severity of bicycle related injuries to the public	Provide bicycle safety training	2	2	2
Reduce reported criminal activity	To identify and respond to specific crime trends	Deployment of an officer and proactive enforcement techniques	1 Officer	1 Officer	1 Officer
	Engage patrol shifts in proactive enforcement and suppression efforts	Perform 2 directive patrol events per month	24	24	24

POLICE DEPARTMENT

Performance Measures

Goal	Objective	Performance Measure	Actual FY18	Estimated FY19	Projected FY20
Provide state-of-the-art training in contemporary policing practices	To develop and present topic specific curriculum applicable to all developmental levels of members	Percent of lesson plans with revised or newly developed curriculum	100%	100%	100%
	Technical firearms skills development	Specialized firearms development course and practicum's (scenario based); To include shoot don't shoot and less lethal options	3	3	3

PUBLIC SERVICES

Performance Measures

FY 2019 GOALS, OBJECTIVES & PERFORMANCE MEASURES

BUILDING MAINTENANCE DIVISION

Goal	Objective	Performance Measure	Actual FY18	Estimated FY19	Projected FY20
Monitor the operating equipment of City owned buildings	To routinely inspect all equipment as needed in order to reduce repair costs	Percent of equipment inspected	100%	100%	100%
Expediently process work orders	To handle routine work orders within 72 hours	Percent of routine work orders completed within 72 hours	100%	100%	100%
	To handle urgent work orders within 24 hours	Percent of management work orders completed with 24 hours	100%	100%	100%

PUBLIC SERVICES

Performance Measures

FY 2019 GOALS, OBJECTIVES & PERFORMANCE MEASURES

PARKS AND STREETS DIVISION

Goal	Objective	Performance Measure	Actual FY18	Estimated FY19	Projected FY20
Maintain the serviceability of Neptune Beach streets.	Employ a capital improvement program to improve streets and roads serviceability as budget may allow	Number of miles paved within the amount of money available	7	2	2
Maintain the appearance of Neptune Beach by keeping weeds and grass at a safe height and trimming trees on City rights-of-way and medians	To mow City right-of-ways and remove trash and litter once every two weeks during the growing season. Maintain and trim trees as needed.	Number of right-of-way cycles cut number of trees trimmed or maintained	20	20	20
Maintain the appearance and well-being of park lands and equipment in Neptune Beach	To mow park lands every two weeks and remove trash and litter during the growing season. Examine equipment and play grounds monthly.	Number of park cycles cut and examined.	20	20	20
Maintain all street signage in Neptune Beach.	To repair or replace damaged signage, as needed	Number of signs replaced	100%	100%	100%
Maintain the appearance of Neptune Beach by keeping the Town Center and beach areas clean.	To collect refuse daily during beach season and weekly patrol Town Center and beach areas.	Number of cycles patrolled	200	200	200
Maintain City sidewalks	To repair or replace damaged sidewalks, as needed	Length of sidewalks repaired or replaced, as needed	100%	100%	100%

FY 2019 GOALS, OBJECTIVES & PERFORMANCE MEASURES

STORMWATER DIVISION

Goal	Objective	Performance Measure	Actual FY18	Estimated FY19	Projected FY20
Maintain drainage pipes and culverts in Neptune Beach to ease flooding issues.	Verify operation of 6.8 miles of MS4 pipes and culverts within a 5 year period, and repair or clean when needed.	Complete 1 of the 5 zone inspections for either wet weather or dry weather screening per year.	1	1	1
Maintain the appearance of Neptune Beach by removing debris from the Inlets and catch basins.	Check 308 MS4 inlets/catch basins/grates within Neptune Beach after major rain events, and clean or remove debris when needed. Inlets/catch basins may be checked weekly during frequent events occurring during the rainy season.	Number of Inlets checked per year	21,514	15,000	15,000
Maintain the appearance of the major drainage conveyance swales in Neptune Beach by managing plant growth	Mow 2.6 miles of the City's MS4 major conveyance swales and 2.4 miles of COJ swales during the growing season, and make repairs when warranted.	Number of miles maintained per year.	25	25	25
Maintain the appearance of City drainage ponds in Neptune Beach by managing plant growth	Mow 5 MS4 ponds during the growing season, and make repairs as warranted.	Number of ponds mowed per year.	26	25	25
Promote a vibrant community by keeping clean water ways in Neptune Beach	Conduct Proactive and reactive illicit discharge detection and improper disposal inspections, report violations to code enforcement, and eliminate illicit discharges into the ms4 system.	Number of IDDE inspections per year.	212	12	12

PUBLIC SERVICES

Performance Measures

Goal	Objective	Performance Measure	Actual FY18	Estimated FY19	Projected FY20
Promote neighborhood appearance by sweeping streets with curb and gutter in Neptune Beach and reduce debris that could enter the storm water system	Sweep 24 miles of streets with curb and gutter in Neptune Beach.	Number of miles swept per year.	198	230	230

PUBLIC SERVICES*Performance Measures***FY 2019 GOALS, OBJECTIVES & PERFORMANCE MEASURES****WATER & SEWER DIVISION**

Goal	Objective	Performance Measure	Actual FY18	Estimated FY19	Projected FY20
Maintain potable water mains to safeguard customer satisfaction and safety.	Maintain and repair 38 miles of water main to supply customers potable water. Record the amount of water losses, location and type of work performed.	Accounting of water loss for the year should be 20% or less.	20%	20%	20%
Maintain and flush fire hydrants to provide public safety.	Continue hydrant flushing and exercising program for the 225 hydrants in Neptune Beach.	Number of hydrants flushed per year.	40	50	50
Maintain gravity sewer collection system to promote the public health	Maintain, clean and repair 38 miles of gravity sewer main with a minimum occurrence of sanitary sewer overflows. Checks of high risk areas on a monthly basis.	Length of pipe cleaned or repaired per year.	10%	As funding allows	As funding allows
Maintain sanitary sewer manholes to maintain safe roadways	Check a portion of the 565 manholes in Neptune Beach and identify those manholes with issues such as deterioration, inflow/infiltration, and ring and cover replacement to identify and prioritize those needing rehab, repair or replacement as budget may allow. Manholes that have a condition that warrants repair, replacement or rehab shall be added to the list for inclusion in the capital improvement program.	Number of manholes checked per year.	565	565	565

PUBLIC SERVICES

Performance Measures

Goal	Objective	Performance Measure	Actual FY18	Estimated FY19	Projected FY20
Replace potable water mains to improve customer satisfaction by providing more flow and pressure.	Employ a capital improvement program to improve pressure, flow, and replace 13 miles of main over 50 years old, as budget may allow	Implement a capital improvement program that stays within the amount of money available.	.5 miles	As funding allows	As funding allows
Replace fire hydrants to provide public safety.	Replace or repair deficient hydrants identified under the flushing program.	Replace a minimum of 5% of the fire hydrants per year	5%	5%	5%
Replace gravity sewer mains to reduce inflow/infiltration promoting a vibrant community by keeping clean water ways in Neptune Beach	Employ a capital improvement program to reduce inflow/infiltration issues and replace 13 miles of main older than 50 years old as budget may allow	Implement a capital improvement program that stays within the amount of money available.	1.5 miles	As funding allows	As funding allows

PUBLIC SERVICES

Performance Measures

FY 2019 GOALS, OBJECTIVES & PERFORMANCE MEASURES

WATER & WASTEWATER PLANTS DIVISION

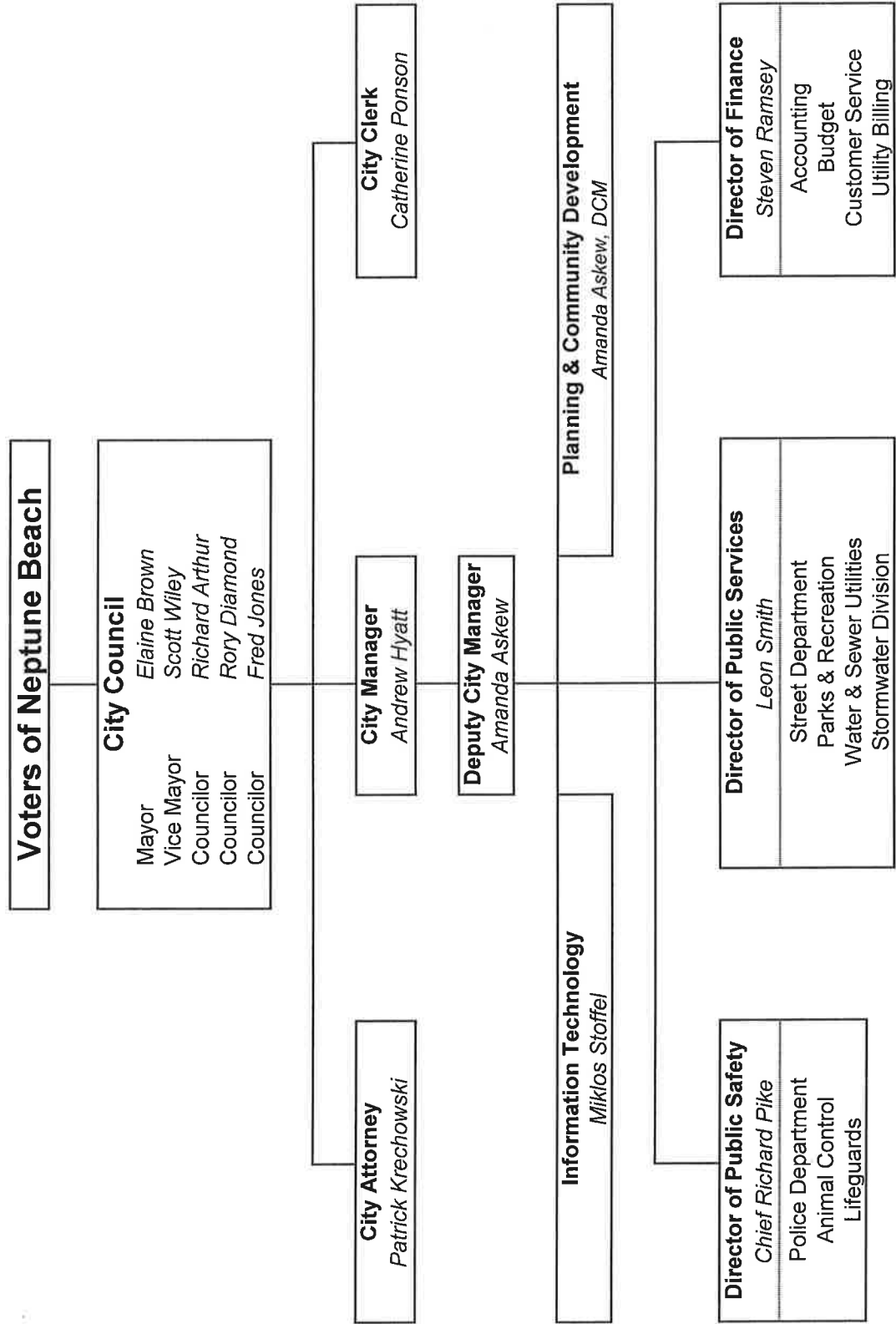
Goal	Objective	Performance Measure	Actual FY18	Estimated FY19	Projected FY20
Provide a safe environment for employees and contracted workers	Daily inspection of grounds, reservoirs and tanks. Provide first aid kits, eye wash stations, gloves, hand sanitizer and maintain a current MSDS for all chemicals in use at the WTP and WWTP	Number of days without injury	365	365	365
Total compliance of all FDEP and EPA rules and regulations	Submit monthly and quarterly reports to DEP and EPA. Retain accurate records and logs. Keep inventory and equipment within expiration dates	WWTP and WTP 2015 inspections; 100% compliant	100%	100%	100%
Maintain high standards in all testing protocol	Weekly, Monthly, Quarterly and Annual testing	Remain in compliance of FDEP permit. Ensure a good working relationship with contracted laboratories	100%	100%	100%
Reduction of Total Nitrogen for TMDL	Reduce the total amount of nitrogen pounds discharged to the St. John's River. Enable Neptune Beach to have positive credits for the Water Quality Credit Trading Program	Weekly and Monthly testing of total nitrogen pounds to the river are reported in a 12 month moving average format	90%	95%	100%
Annual testing and compliance notification for all City, Commercial and Residential backflow devices	Cross Connection Control Programs are designed to keep potable water safe for consumption	No public water supplies have been directly or indirectly affected by pollutants	100%	100%	100%
Inspection of all commercial grease traps	Documentation of cleanings and compliance history	Fewer clogs in the sewer system. Less organic matter for WWTP to process	85%	90%	95%
Maintain an aesthetically pleasant environment on the WTP, WWTP and Lift Stations	Provide clean and well maintained plant grounds. Defend against any unwarranted odors	Plant staff maintains properties weekly. No residential odor complaints have been filed	90%	95%	95%

PUBLIC SERVICES

Performance Measures

Goal	Objective	Performance Measure	Actual FY18	Estimated FY19	Projected FY20
Daily readings at all lift stations	Closely monitor and inspect machinery and pump hours	Improved reliability and less run time on pumps and motors. No SSO's	100%	100%	100%
Maintain plant equipment	Possessing proper inventory of parts greatly reduces equipment down time	Preventative Maintenance and redundancy of plant equipment has provided no operational stoppages at the WTP or WWTP	90%	95%	100%
Maintenance and repairs of WTP and WWTP facility machinery	Accomplish as many repairs in-house as possible	Close monitoring and daily inspections have proven to be cost effective and budget friendly	75%	75%	75%
Public Works - Interdepartmental cooperation	Provide each department extra manpower as the needs arise through teamwork and exceptional communication	Allows the City of Neptune Beach to respond as quickly as possible in emergent situations	100%	100%	100%

City of Neptune Beach - Organizational Chart



Neptune Beach is a beachfront city east of Jacksonville in Duval County, Florida. When the majority of Duval County communities consolidated with Jacksonville in 1968, Neptune Beach, along with Jacksonville Beach, Atlantic Beach, and Baldwin, remained quasi-independent. Like those other towns, it maintains its own municipal government but its residents vote in the Jacksonville mayoral election and are represented on the Jacksonville city council. The population was 7,037 at the 2010 census.

History

Neptune Beach was originally part of Jacksonville Beach. Through its development, the part of Jacksonville Beach north of 20th Avenue North was sparsely populated, with a brick road (First Street) connecting the more populated southern area with Atlantic Beach. According to the best accepted story, the name "Neptune Beach" originated in 1922 with Dan G. Wheeler, one of the few residents. Wheeler had a home at what is now One Ocean Hotel (now in Atlantic Beach), and had to walk all the way home from Mayport each evening after taking the Florida East Coast Railway train home from work in Jacksonville. A friend who worked for the railroad informed Wheeler that if he had a station, the train would have to stop for him, so Wheeler built his own train station near his home and named it Neptune House.

Neptune seceded from Jacksonville Beach and incorporated as its own municipality in 1931, following a tax revolt. The comparatively few residents of the area were largely cut off from Jacksonville Beach city services such as police, fire, garbage collection, and road developments, though they paid taxes in equal share. The first mayor was O. O. McCollum, and the government met in Wheeler's old train station until a new town hall was completed in 1935.

Geography

Neptune Beach is located at

[30°19'00"N 81°24'11"W](#)[30.316641°N 81.403081°W](#)

Neptune Beach is one of several towns on San Pablo Island, which stretches through two counties (Duval and St. Johns) and extends from Naval Station Mayport at its northern tip to Vilano Beach in the south, across from St. Augustine.

According to the United States Census Bureau, Neptune Beach has a total area of 6.8 square miles (17.7 km²). 2.3 square miles (6.0 km²) of it is land and 4.5 square miles (11.7 km²) of it (65.96%) is water.

Demographics

HISTORICAL POPULATION

Census	Pop.	%±
1940	1,363	—
1950	1,767	29.6%
1960	2,868	62.3%
1970	4,281	49.3%
1980	5,248	22.6%
1990	6,816	29.9%
2000	7,270	6.7%
2010	7,037	-3.2%
Est. 2014	7,180 ^[6]	2.0%

U.S. Decennial Census

As of the census of 2010, there were 7,037 people, 3,192 households, and 1,771 families residing in the city. The population density was 2,968.8 inhabitants per square mile (1,145.7/km²). There were 3,192 housing units at an average density of 1,417.9 per square mile (547.2/km²). The racial makeup of the city was 94.6% White, 1.2% African American, 0.2% Native American, 1.0% Asian, 0.0% Pacific Islander, 0.08% from other races, and 1.18% from two or more races. Hispanic or Latino of any race were 4.0% of the population.

There were 3,192 households out of which 22.6% had children under the age of 18 living with them, 42.3% were married couples living together, 16.5% had a female householder with no husband present, and 44.5% were non-families. 30.2% of all households were made up of individuals and 7.5% had someone living alone who was 65 years of age or older. The average household size was 2.22 and the average family size was 2.78.

In the city the population was spread out with 15.0% under the age of 18, 7.3% from 18 to 24, 29.3% from 25 to 44, 31.8% from 45 to 64, and 12.8% who were 65 years of age or older. The median age was 39 years. For every 100 females there were 103.8 males. For every 100 females age 18 and over, there were 99.7 males.

The median income for a household in the city was \$71,919, and the median income for a family was \$101,326. Males had a median income of \$61,563 versus \$47,310 for females. The per capita income for the city was \$53,643. About 3.3% of families and 9.9% of the population were below the poverty line, including 5.0% of those under age 18 and 1.9% of those age 65 or over.

Significant Neptune Beach Events

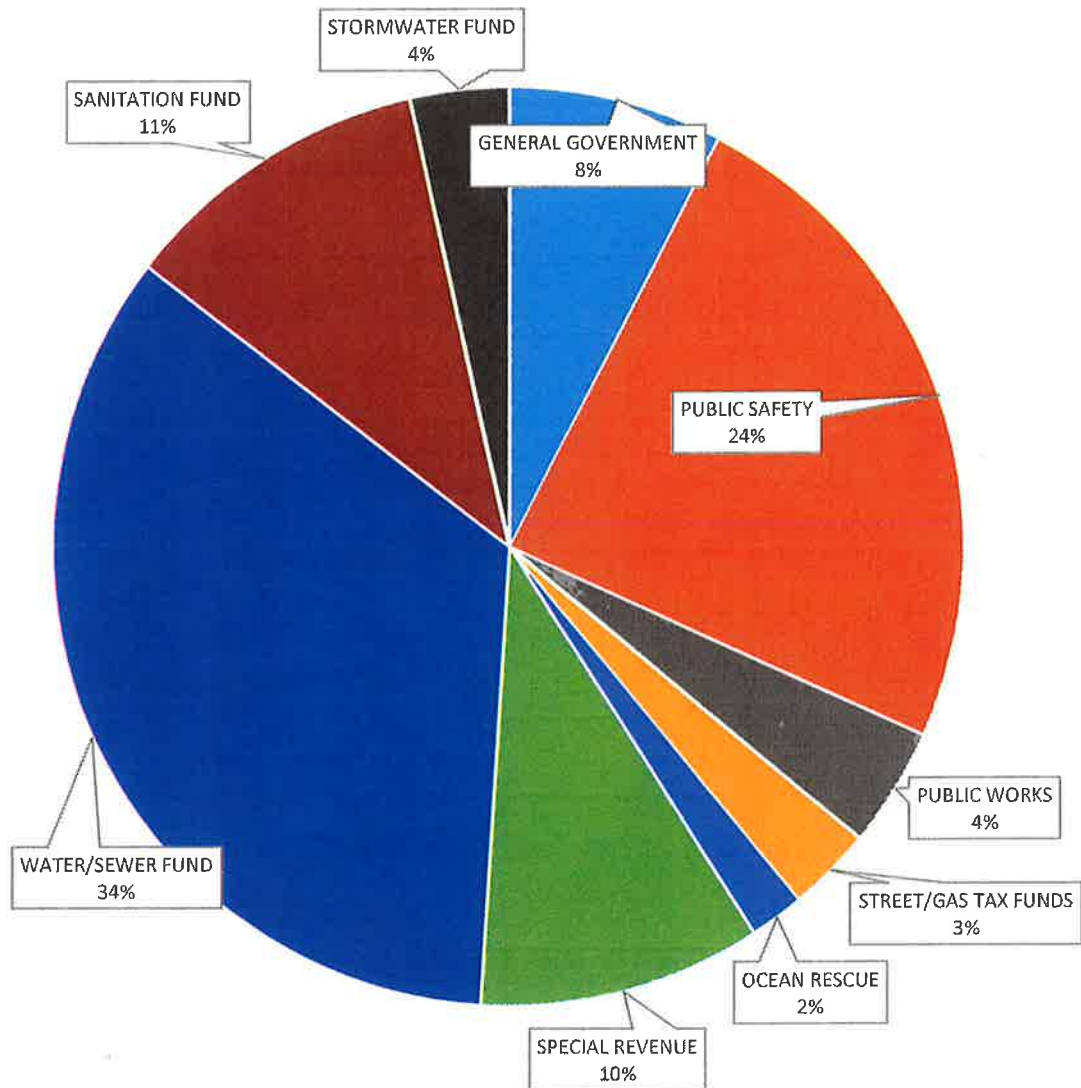
1700s 1800s 1900s 2000s

- 3000 BC - Human occupation at Guana River basin.
 - Spanish Trail - An Indian trail used from earliest times in travel up and down the coast. The Trail pre-dated by hundreds of years the coming of the Europeans. Shards can still be found at intervals along the Trail.
- 1764 - Spain exchanged Florida for Cuba; British arrived in Florida, Great Britain divided the province in two sections, East and West - James Grant named Governor of East Florida by the British Government.
- 1783 - Spain returned to govern East Florida (Treaty of Paris).
- 1884 - Eugene F. Gilbert buys 180.3 acres from the State of Florida for \$225.37 at \$1.25 an acre
- 1885 - September 5 - Gilbert files subdivision map for "Town of Neptune, Florida"
- 1887 - August 14 - St. Paul by the Sea Episcopal Mission starts
- 1900 - Flagler's Florida East Coast Railway purchased most of the property in Neptune
- 1905 - 4th of July auto races start
- 1913 - Development of auto races started by the Atlantic Seashore Company, a corporation organized by Capt. Charles E. Garner of the Florida National Bank, Thomas Clarke and George E. Carroll. At that time the property was wilderness covered by palmetto and underbrush with sand dunes.
- 1922 - Train service begins as Dan G. Wheeler built a station forcing the train to stop in Neptune
- 1931
 - August 11 - In an election Neptune Beach approves separating from Jacksonville Beach.

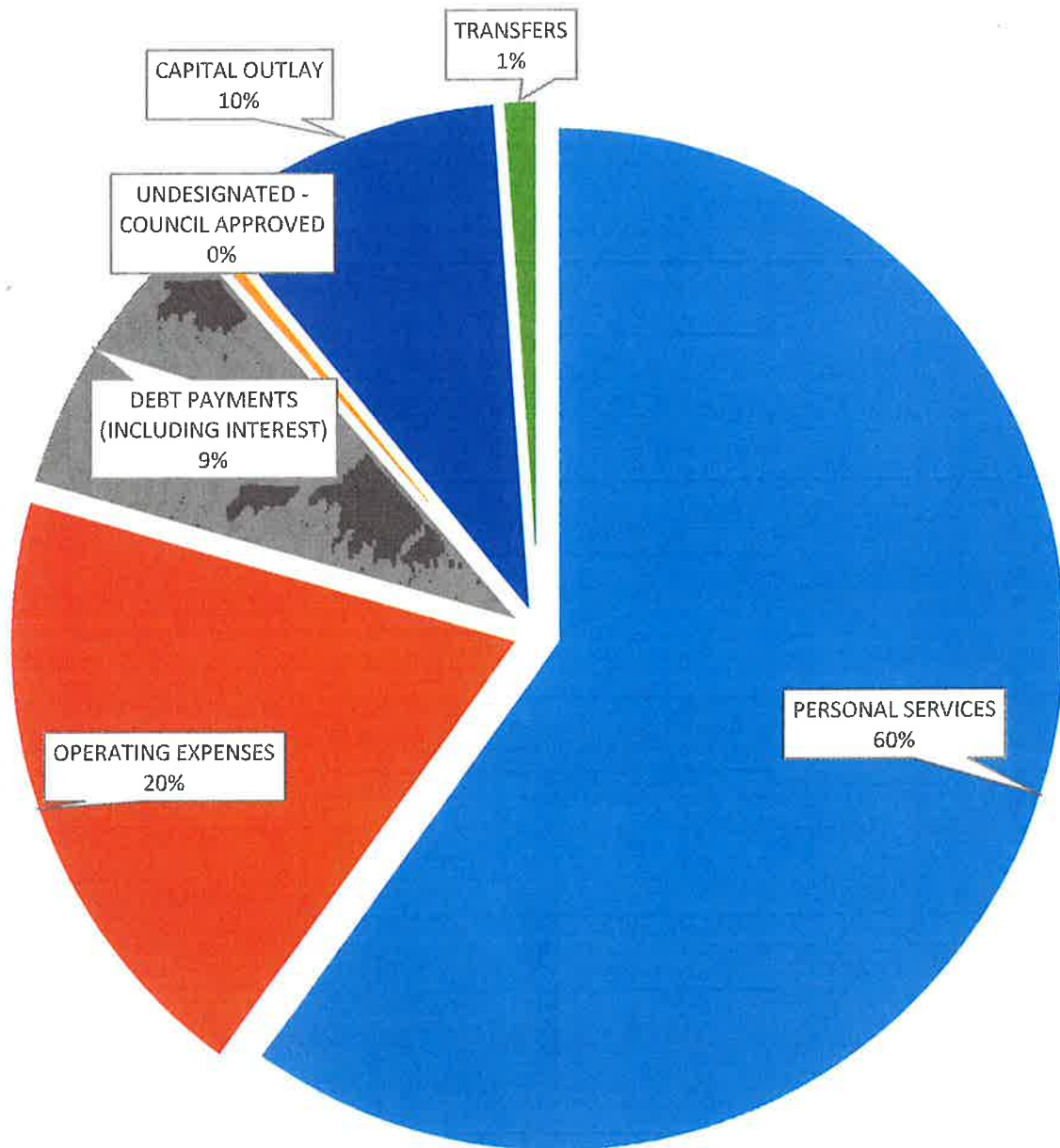
- August 15 - Organizational meeting of Neptune Beach at residence of O.O. McCollum, Mayor
- 1933
 - Pete's Bar at 117 1st St. gets first Duval County Liquor License after repeal of prohibition
 - The town council authorizes the Marshal to construct a Town Hall on Lemon St, budget \$200.00
 - The Civil Works Administration of Florida sends 150 men to make improvements to the town
- 1936-37 - City receives help from the Works Progress Administration for bulk heading, street maintenance, improvements for the water works, etc.
- 1937 - Opening of Duncan U. Fletcher High School
- 1940
 - Post Office opens.
 - Population- 1,363 residents
- 1950 - Population - 1,767
- 1953 - Name changed from Neptune Town to City of Neptune Beach
- 1961 - Neptune Beach Post office closes
- 1962 - New Fletcher High School finished
- 1964 - September 9-10, the area receives a direct hit from Hurricane Dora, the only hurricane to hit the beaches directly in the 20th Century.
- 1968
 - October 1 - After consolidation vote Neptune Beach becomes a Florida Urban Services District of Jacksonville
 - Throughout the 1960s Atlantic Blvd. had stores such as Pinky Campbell's & Silver Drugstore, Floyd's 5 & 10, Swift Cleaners, a jewelers, a fabric shop, The Swap Shop Secondhand Emporium and the Thomas & Padget grocery and butcher shop. Like most places, these neighborhood stores started to disappear when big box stores became prevalent in the late 1960s.
- 1970 - Population - 4,281
- 1974 - May 29, the Supreme Court of Florida hands down opinion returning autonomy to the three beaches and Baldwin.
- 1980 - Population - 5,248
- 1981
 - Opening of Neptune Beach Elementary School at 1515 Florida Blvd.
 - Communication Center set up to dispatch emergencies rather than going through Atlantic Beach
- 1989 - Population- 6,497
- 1991 - King Neptune Beach Festival to celebrate the city's 60th birthday
- 1995 - Public Safety building opens

- 1997 - March - New City Hall dedicated
- 2000
 - The former Ed Smith Lumber Co. becomes Shelby's
 - Population - 7,500
- 2001 – The central business district joining Atlantic Beach and Neptune Beach at Atlantic Boulevard and the ocean transformed Town Center's appearance including parking, lighting, landscaping and brick-laid sidewalks.
- 2006
 - Wal-Mart files plans to build super store at 360 Atlantic Blvd.
 - City Council files new ordinance that limits any one business square footage to less than 60,000 sq. ft., thus blocking Wal-Mart bid
- 2008 - Wal-Mart abandons project to build store in Neptune Beach
- 2011 - The City celebrates its 80th anniversary
- 2016 – October 7 – Hurricane Matthew (Category 2) threatens the barrier island, City of Neptune Beach residents are evacuated, returning on October 8. Neptune Beach is spared a direct hit as the eye of the cyclone passes by 55 miles off-shore causing beach erosion, damage to the tree canopy and dune crossovers. Cost to the city for clean-up is over \$500,000. Dune and vegetation replacement along the barrier islands costs \$7 million.
- 2017 – September 10 – Hurricane Irma (Category 2) threatens the barrier island, City of Neptune Beach residents are evacuated, returning September 12. Neptune is once again spared a direct hit as the eye of the cyclone passes by 60 miles off-shore causing beach erosion, damage to tree canopy and dune crossovers. Cost for the city to clean-up is in excess of \$400,000.

CITY OF NEPTUNE BEACH
BUDGETED EXPENDITURES BY FUNCTION FY 2018



CITY OF NEPTUNE BEACH EXPENDITURES BY CATEGORY



**GENERAL
FUND**

GENERAL FUND

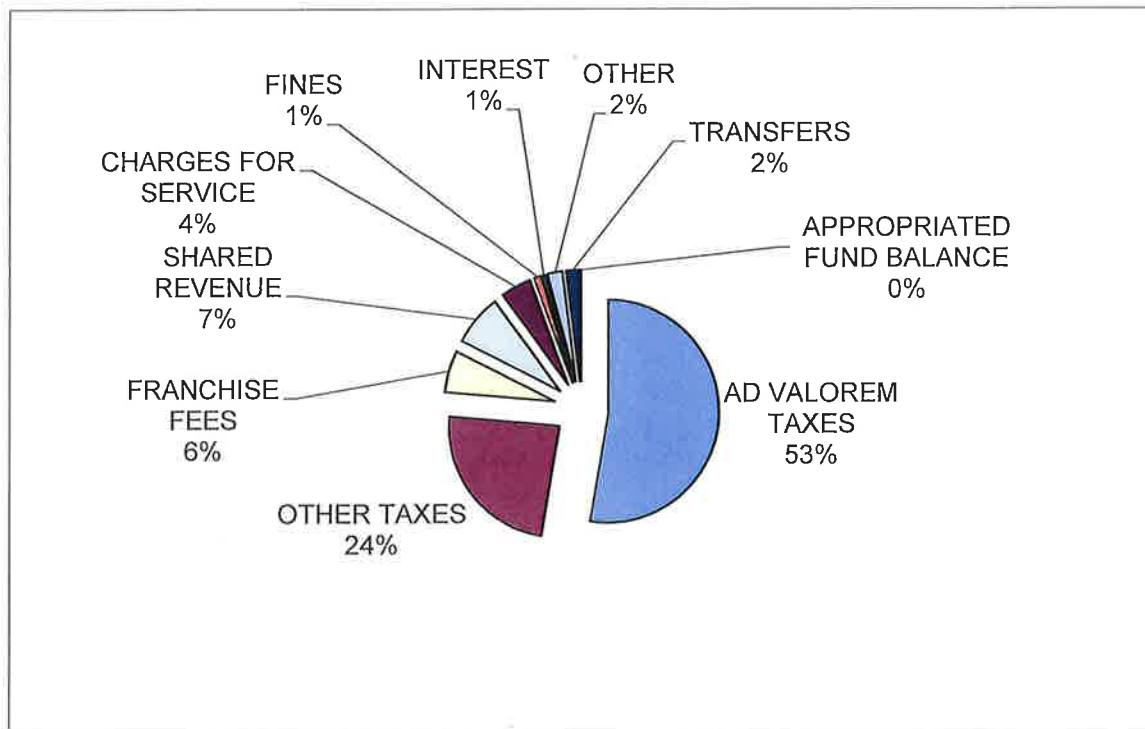
The General Fund is used to account for the resources devoted to financing the general services that a City performs for its citizens, such as police, building and zoning, maintenance of streets and roads, and other services. Property taxes, sales taxes, franchise fees, fines and other sources of revenue used to finance the fundamental operations of the City are included in the General Fund. The General Fund is also charged with all the costs of operating the government for which a separate fund has not been established.

The financial resources of the General Fund are expended for current operations. Debt service and large capital projects are recorded in the Debt Service Fund and Capital Projects Fund respectively.

GENERAL FUND REVENUE	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
AD VALOREM TAXES	\$ 2,236,405	\$ 2,391,189	\$ 2,531,697	\$ 2,726,172
PERSONAL PROPERTY TAXES	39,812	38,932	47,260	48,000
DELINQUENT AD VAL. TAXES	9,883	7,221	48,110	45,000
JAX BCH ELEC FRANCHISE	224,274	216,038	196,120	196,120
GAS FRANCHISE	1,820	754	1,000	1,000
SANITATION FRANCHISE	84,516	125,029	113,000	128,000
TELECOMMUNICATIONS TAX	281,885	264,788	274,369	275,857
PROFESIONAL/OCCUP LICENSE	53,354	51,884	54,000	54,000
BUILDING PERMITS	78,085	75,872	66,250	72,250
PLAN REVIEW FEES	35,260	35,409	32,500	32,750
INSPECTION FEES	67,662	68,884	60,500	68,145
DISASTER RELIEF FUNDING (FEMA)	-	20,850	433,162	-
11 - CENT REV SHARING CIG	167,417	192,281	185,361	184,275
ALCOHOLIC BEVERAGE LICENSE	7,856	8,541	8,541	8,541
LOCAL HALF-CENT SALES TAX	729,793	744,767	779,485	788,995
MOTOR FUEL TAX REBATE	4,061	6,092	4,250	4,250
FDOT GRANT	33,198	34,036	35,393	35,393
JAG D GRANT	1,290	-	-	-
9-1-1 USER FEES	92,587	84,883	76,671	87,604
JAG C GRANT	63,151	-	-	-
FLORIDA BLVD MAINTENANCE	34,046	35,067	36,119	37,203
OCEAN RESCUE\BEACH CLEAN UP	216,289	222,778	229,461	236,345
COUNTY OCCUPATIONAL TAX	10,742	10,669	10,750	10,750
BOARD OF APPEALS FEES	3,500	2,076	3,600	3,600
PLANNING REVIEW BOARD FEE	775	1,500	1,000	1,000
LIEN LETTERS	7,785	7,480	4,500	5,000
COPIES	1,577	3,347	1,000	1,300
ID & FINGERPRINT CHARGES	125	100	250	225
SOLICITORS PERMITS	50	-	-	-
REZONING/COMP PLAN CHANGES	-	-	150	150
ZONING VERIFICATION CHARGES	125	100	-	-
ELECTION QUALIFYING FEES	730	-	-	-
COURT FINES	26,504	35,401	27,750	28,500
VIOLATIONS-LOCAL ORDS.	16,040	17,235	18,040	20,500
ALARM VIOLATIONS	30	120	700	700
ANIMAL CONTROL VIOLATIONS	3,263	5,705	5,100	5,100
CODE ENFORCEMENT VIOLATIONS	-	200	-	-
INTEREST ON INVESTMENTS	6,530	13,497	10,000	27,000
STATE BOARD ADMIN INTEREST	102	204	50	50
CELLULAR TOWER RENTALS	73,809	75,690	62,675	62,675
SIDEWALK RENTAL	9,870	13,451	15,193	15,193
SURPLUS EQUIPMENT SALES	14,344	8,141	15,000	15,000
INSURANCE PROCEEDS	4,462	7,620	-	-
OTHER MISC. REVENUES	18,766	58,068	20,000	20,000
GENERAL FUND DONATION ACCOUNT	-	-	-	-
INTERFUND TRANSFERS	10,000	10,000	10,000	10,000
CONTRIB. FROM OTHER FUNDS	75,000	76,875	78,797	95,000
APPROPRIATED FUND BALANCE	-	-	-	-
TOTAL REVENUE	\$ 4,748,011	\$ 5,004,044	\$ 5,497,804	\$ 5,351,643

GENERAL FUND REVENUE

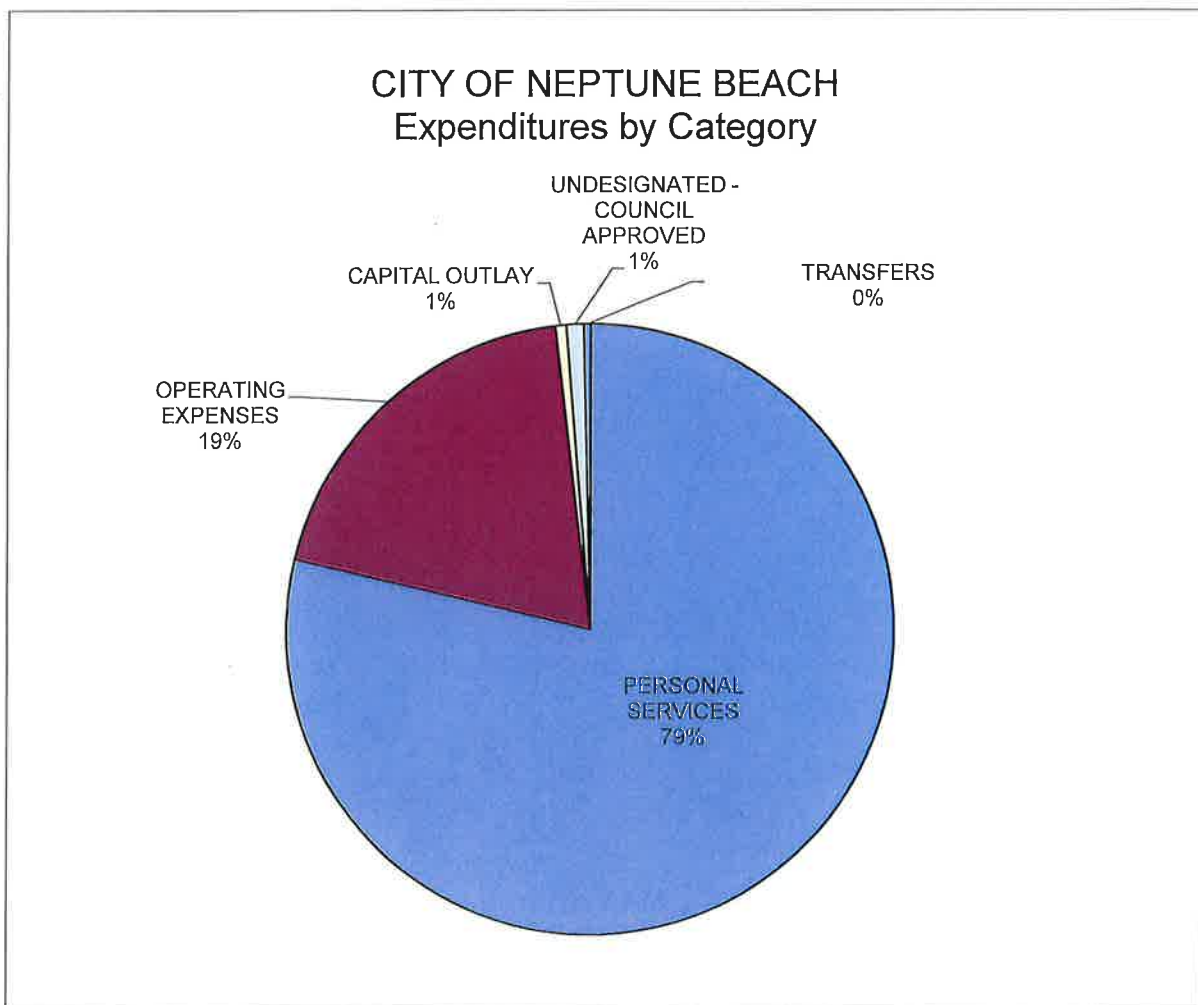
AD VALOREM TAXES	\$ 2,819,172
OTHER TAXES	1,268,418
FRANCHISE FEES	325,120
SHARED REVENUE	396,545
CHARGES FOR SERVICE	238,420
FINES	54,800
INTEREST	27,050
OTHER	117,118
TRANSFERS	105,000
APPROPRIATED FUND BALANCE	-
	<u>\$ 5,351,643</u>



GENERAL FUND EXPENDITURES BY DEPARTMENT	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
MAYOR AND COUNCIL	\$ 31,737	\$ 31,214	\$ 32,985	\$ 33,335
CITY MANAGER	108,956	116,720	183,833	198,617
FINANCE DEPARTMENT	113,539	130,498	131,546	132,714
CITY ATTORNEY	135,177	154,726	138,696	135,752
BUILDING DEPARTMENT	266,652	277,787	198,483	173,259
CITY CLERK	107,930	41,634	96,065	102,530
NON-DEPARTMENTAL	202,789	1,191,801	659,910	298,486
POLICE DEPARTMENT	2,934,113	2,978,151	3,148,691	3,332,266
ANIMAL CONTROL DIVISION	53,331	63,128	85,690	72,030
PUBLIC WORKS DEPARTMENT	518,298	539,512	582,472	596,371
OCEAN RESCUE / BEACH CLEANUP	241,116	261,880	251,794	275,964
TOTAL EXPENDITURES	<u>\$ 4,713,638</u>	<u>\$ 5,787,051</u>	<u>\$ 5,510,165</u>	<u>\$ 5,351,324</u>

GENERAL FUND EXPENDITURES

PERSONAL SERVICES	\$ 4,212,079
OPERATING EXPENSES	1,037,245
CAPITAL OUTLAY	32,000
UNDESIGNATED - COUNCIL APPROVED	50,000
TRANSFERS	20,000
	<u>\$ 5,351,324</u>



CITY OF NEPTUNE BEACH

2018– 2019

MAYOR AND COUNCIL

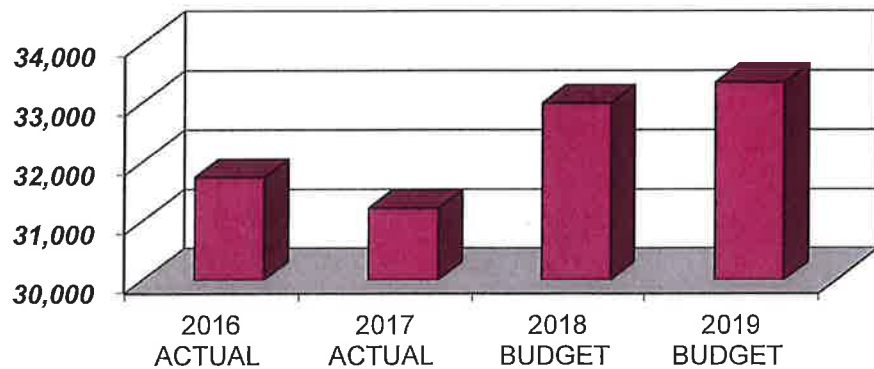
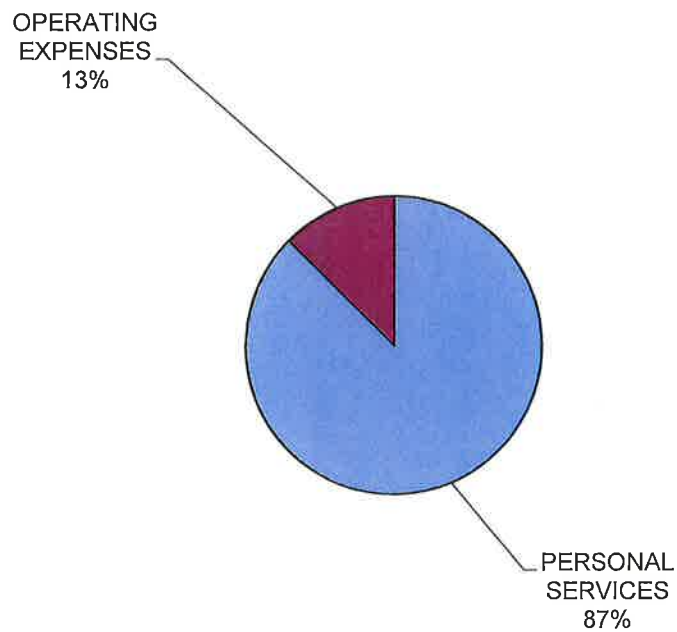
MISSION The City Council is the legislative branch of the City Government. It approves and promulgates the ordinances and resolutions and defines the policies to be carried out by the City Administration. The Council represents the City's interests before other legislative and regulatory bodies and can establish citizen advisory boards and committees to assist the Council in its duties.

STAFFING TABLE

Type of Employee	2018-2019	2017-2018	Change
Full Time Non Bargaining	<u>5</u>	<u>5</u>	<u>0</u>

MAYOR AND COUNCIL

PERSONAL SERVICES	\$ 29,135
OPERATING EXPENSES	4,200
CAPITAL OUTLAY	-
	<u>\$ 33,335</u>



MAYOR AND COUNCIL

	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
REGULAR SALARIES	\$ 27,000	\$ 23,000	\$ 27,000	\$ 27,000
FICA	1,674	1,426	1,674	1,674
WORKERS' COMPENSATION	65	56	68	68
MEDICARE	392	334	393	393
TRAVEL AND PER DIEM	453	1,336	1,000	1,000
INSURANCE	320	290	300	300
PROMOTIONAL ACTIVITIES	733	368	1,000	800
OFFICE SUPPLIES	318	2,379	700	900
BOOKS, SUBSCRIP & MEMBER	624	896	600	600
EDUCATIONAL COURSES	158	1,129	250	600
	<u>\$ 31,737</u>	<u>\$ 31,214</u>	<u>\$ 32,985</u>	<u>\$ 33,335</u>

CITY OF NEPTUNE BEACH

2018 – 2019

CITY MANAGER

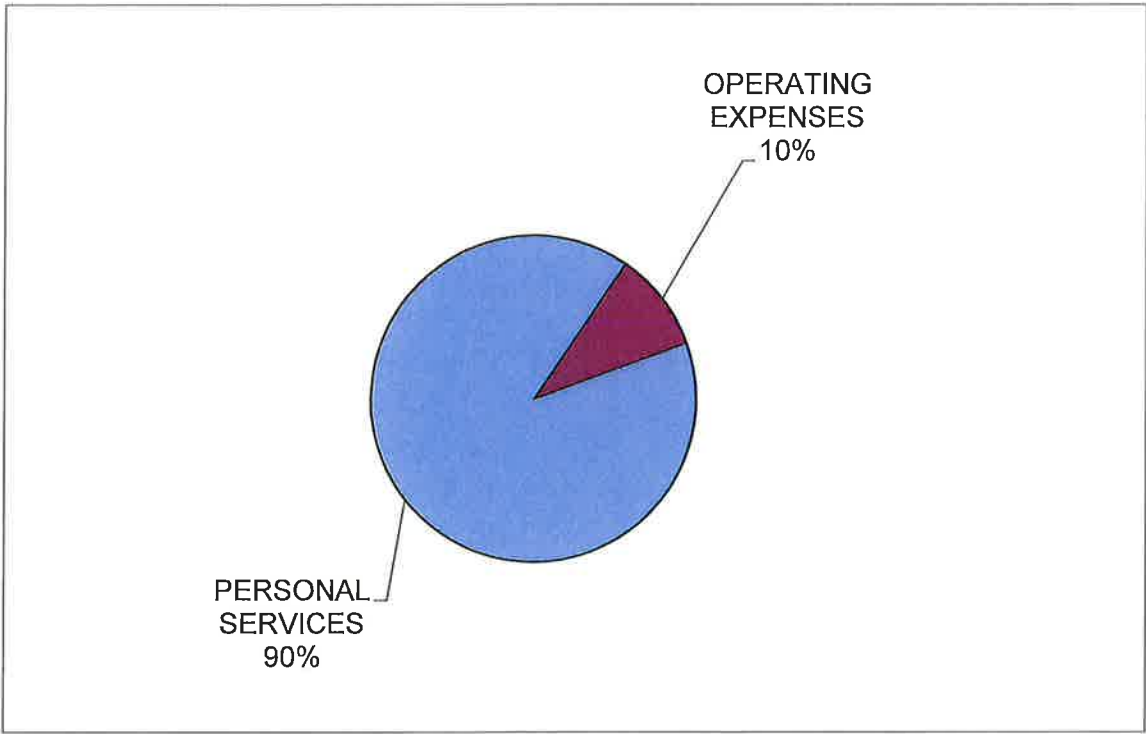
MISSION The mission of the City Manager is to provide professional leadership and guidance in the execution of policies and programs established by the City Council. To administer and monitor the daily affairs of the City government, which includes: law enforcement, public works, water and sewer, sanitation, financial operations, human resources, community development, and related operations. Creates and implements new management techniques to facilitate the effective delivery of municipal services. Fosters the effective use of all City assets and a safe work environment for all employees. Recruits and maintains a skilled work force to handle the daily needs of the citizens to create a clean and safe environment that includes those amenities that produce a sense of pride, a sense of community and a high quality of life.

STAFFING TABLE

Type of Employee	2018-2019	2017-2018	Change
Full Time Non-Bargaining	<u>3</u>	<u>3</u>	<u>0</u>

CITY MANAGER

PERSONAL SERVICES	\$ 178,957
OPERATING EXPENSES	19,660
CAPITAL OUTLAY	-
	<u>\$ 198,617</u>



CITY MANAGER	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
REGULAR SALARIES	\$ 64,875	\$ 69,107	\$ 112,884	\$ 123,520
SPECIAL PAY	360	360	600	600
FICA	3,985	4,178	7,036	7,695
RETIREMENT CONTRIBUTIONS	10,003	10,386	17,590	19,239
LIFE & HEALTH INSURANCE	13,434	12,516	24,092	25,778
WORKERS' COMPENSATION	261	226	325	325
MEDICARE	933	977	1,646	1,800
OTHER CONTRACTUAL SERVICE	76	-	150	150
TRAVEL AND PER DIEM	637	791	2,200	2,200
INSURANCE	388	365	410	410
REPAIR AND MAINTENANCE	286	87	400	400
OFFICE SUPPLIES	2,912	3,165	3,000	3,000
OPERATING SUPPLIES	30	568	1,500	1,500
BOOKS, SUBSCRIP & MEMBER	2,625	2,968	3,500	3,500
EDUCATIONAL COURSES	-	525	2,500	2,500
VEHICLE REPAIR & MAINT	-	-	-	-
GAS, OIL, & LUBRICANTS	-	-	-	-
VEHICLE ALLOWANCE	5,901	6,000	6,000	6,000
MOVING ALLOWANCE	2,250	4,501	-	-
MACHINERY AND EQUIPMENT	-	-	-	-
	<u>\$ 108,956</u>	<u>\$ 116,720</u>	<u>\$ 183,833</u>	<u>\$ 198,617</u>

CITY OF NEPTUNE BEACH

2018 – 2019

FINANCE DEPARTMENT

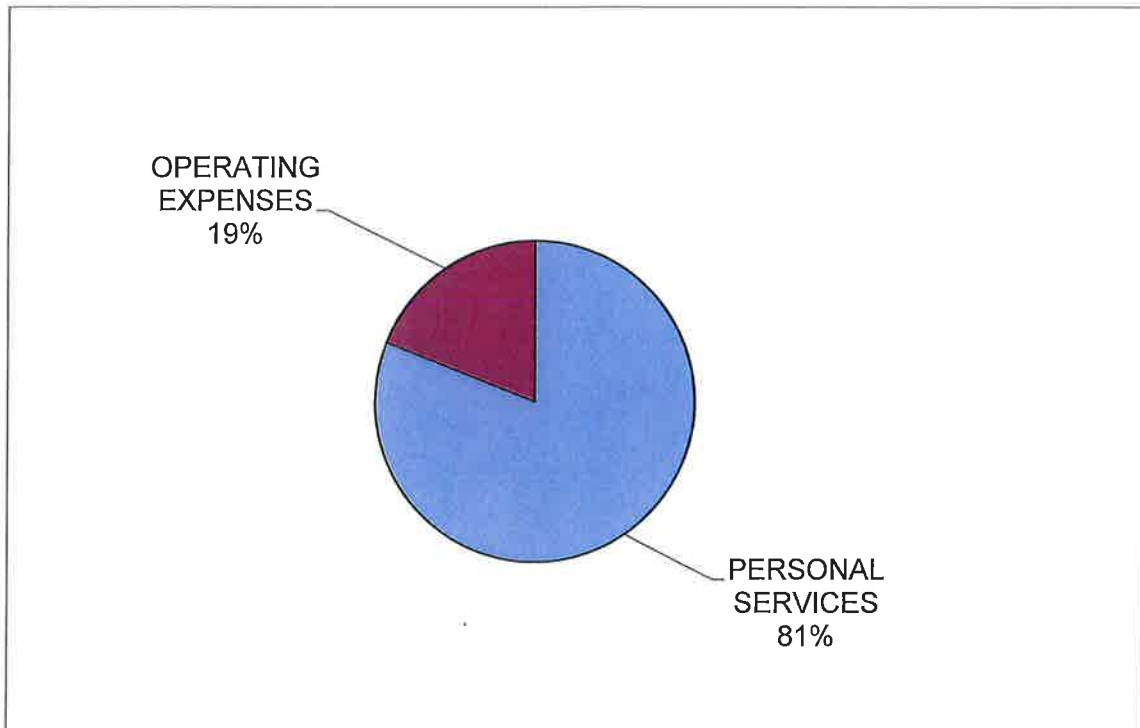
MISSION To enhance and promote professional management of governmental resources, accomplished in part by identifying, developing and advancing fiscal strategies and practices for the public benefit, and by maximizing the return to the City on each dollar spent for equipment and services. The Finance Department coordinates, administers and invests the pooled financial resources of the City and provides accounting, billing, bookkeeping and cashiering services to all departments and divisions. To provide inventory management and to dispose of surplus materials and equipment no longer required by the City.

STAFFING TABLE

Type of Employee	2018-2019	2017-2018	Change
Full Time Bargaining	3	3	0
Full Time Non-Bargaining	<u>2</u>	<u>2</u>	<u>0</u>
Total	<u>5</u>	<u>5</u>	<u>0</u>

FINANCE DEPARTMENT

PERSONAL SERVICES	\$ 107,514
OPERATING EXPENSES	25,200
CAPITAL OUTLAY	-
	<u>\$ 132,714</u>



FINANCE DEPARTMENT

	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
REGULAR SALARIES	\$ 74,360	\$ 79,770	\$ 83,438	\$ 83,393
OVERTIME	658	425	700	700
SPECIAL PAY	848	843	840	600
FICA	4,731	4,886	5,269	5,251
RETIREMENT CONTRIBUTIONS	6,770	6,937	7,648	7,622
LIFE & HEALTH INSURANCE	5,324	6,453	6,544	8,460
WORKERS' COMPENSATION	247	214	260	260
MEDICARE	1,106	1,143	1,232	1,228
ACCOUNTING AND AUDIT	11,316	20,178	13,585	13,250
OTHER CONTRACTUAL SERVICES	98	157	250	250
TRAVEL AND PER DIEM	808	1,035	1,200	1,200
COMMUNICATIONS SERVICES	480	480	480	200
POSTAGE (INC. FED EX)	99	51	50	50
INSURANCE	891	837	950	950
REPAIR & MAINTENANCE	2,837	3,526	4,000	3,900
PRINTING AND BINDING	17	15	50	50
OTHER CURRENT CHARGES	-	-	150	150
OFFICE SUPPLIES	2,339	2,599	3,100	3,500
OPERATING SUPPLIES	-	-	300	400
BOOKS, SUBSCRIP & MEMBER	290	614	750	550
EDUCATIONAL COURSES	320	335	750	750
MACHINERY AND EQUIPMENT	-	-	-	-
	<u>\$ 113,539</u>	<u>\$ 130,498</u>	<u>\$ 131,546</u>	<u>\$ 132,714</u>

CITY OF NEPTUNE BEACH

2018 – 2019

CITY ATTORNEY

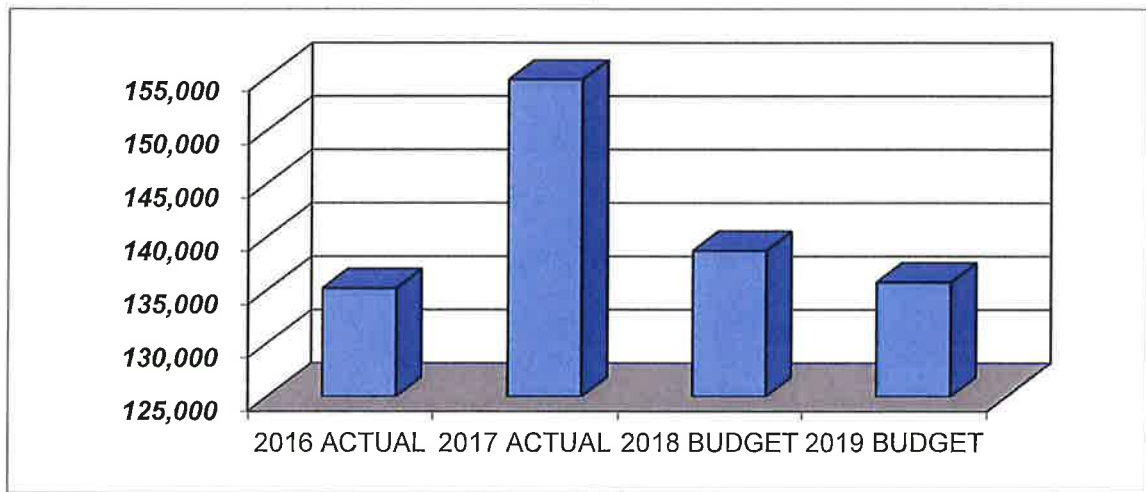
MISSION The City Attorney is responsible for providing effective legal counseling services to the City Council and City Staff. These services include providing legal advice on federal, state and local laws, drafting and review of legislation, defense of suits brought against the City, initiation of legal actions on behalf of the City, and prosecution of violations of City ordinances. Additionally, the City Attorney defends the City's interest in mediations; provides legal advice in negotiation of contracts; and advises the Boards and Commissions of the City Council. In the latter part of fiscal year 2017 the City Attorney was hired as a full-time employee. Prior to this the position was contracted.

STAFFING TABLE

Type of Employee	2018-2019	2017-2018	Change
Full Time Non-Bargaining	<u>1</u>	<u>1</u>	<u>0</u>

CITY ATTORNEY

PERSONAL SERVICES	\$ 88,302
OPERATING EXPENSES	47,450
CAPITAL OUTLAY	-
	<u>\$ 135,752</u>



CITY ATTORNEY

	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
REGULAR SALARIES	\$ -	\$ 14,906	\$ 61,800	\$ 65,564
SPECIAL PAY	-	-	-	-
FICA	-	732	3,832	4,065
RETIREMENT CONTRIBUTIONS	-	-	5,562	5,901
LIFE & HEALTH INSURANCE	-	2,284	10,646	11,711
WORKERS' COMPENSATION	-	-	110	110
MEDICARE	-	171	896	951
PROFESSIONAL SERVICES	83,705.00	90,935	48,000	40,000
SPECIAL MAGISTRATE/CODE ENFORC.	-	-	-	-
LEGAL SERVICES RETAINER	51,000.00	42,500	-	-
TRAVEL AND PER DIEM	362.00	497	1,500	1,250
COMMUNICATIONS SERVICES	-	50	600	450
INSURANCE	-	-	750	750
REPAIR & MAINTENANCE	-	-	250	250
OFFICE SUPPLIES	-	1,573	2,000	2,000
OPERATING SUPPLIES	25.00	464	500	500
BOOKS, SUBSCRIP & MEMBER	85.00	614	750	750
EDUCATIONAL COURSES	-	-	1,500	1,500
MACHINERY AND EQUIPMENT	-	-	-	-
	<u>\$ 135,177</u>	<u>\$ 154,726</u>	<u>\$ 138,696</u>	<u>\$ 135,752</u>

2016 ACTUAL	135,177
2017 ACTUAL	154,726
2018 BUDGET	138,696
2019 BUDGET	135,752

CITY OF NEPTUNE BEACH

2018 – 2019

BUILDING/ZONING DEPARTMENT

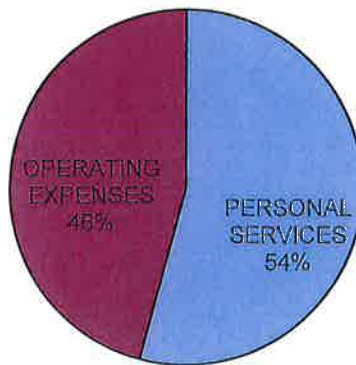
MISSION To provide the City of Neptune Beach residents and contractors with courteous, friendly, and knowledgeable information. To review and process permits. To provide a thorough inspection process that assures the residents and business owners of a well-constructed structure. Maintain zoning regulations, process variance requests and commercial development applications.

STAFFING TABLE

Type of Employee	2018-2019	2017-2018	Change
Full Time Bargaining	0	1	(1)
Full Time Non-Bargaining	1	1	0
Part Time Non-Bargaining	<u>1</u>	<u>1</u>	<u>0</u>
Total	<u><u>2</u></u>	<u><u>3</u></u>	<u><u>(1)</u></u>

BUILDING DEPARTMENT

PERSONAL SERVICES	\$ 93,909
OPERATING EXPENSES	79,350
CAPITAL OUTLAY	-
	<u>\$ 173,259</u>



BUILDING DEPARTMENT	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
REGULAR SALARIES	\$ 187,397	\$ 192,445	\$ 134,417	\$ 72,645
OVERTIME	588	514	425	425
SPECIAL PAY	1,143	1,550	1,050	1,500
FICA	11,313	11,359	8,399	4,597
RETIREMENT CONTRIBUTIONS	13,280	15,055	12,230	6,711
LIFE & HEALTH INSURANCE	29,903	30,533	19,162	5,000
WORKERS' COMPENSATION	1,946	1,685	1,950	1,950
MEDICARE	2,646	2,657	1,970	1,081
PROFESSIONAL SERVICES	-	220	100	100
OTHER CONTRACTUAL SERVICES	1,540	1,045	1,750	64,000
TRAVEL & PER DIEM	25	3	600	250
COMMUNICATION SERVICES	960	960	480	-
INSURANCE	2,759	2,594	2,800	2,850
REPAIR AND MAINTENANCE	6,840	9,396	6,000	7,500
PROMOTIONAL & ADVERTISING	-	-	-	-
OPERATING SUPPLIES	2,685	2,110	2,600	3,100
BOOKS, SUBSCRIP & MEMBER	216	229	650	350
EDUCATIONAL COURSES	20	602	800	250
VEHICLE REPAIR & MAINT	1,256	2,981	1,500	500
GAS, OIL, & LUBRICANTS	1,576	1,461	1,500	250
MACHINERY & EQUIPMENT	-	-	-	-
MUNICIPAL BOARDS	559	388	100	200
	<u>\$ 266,652</u>	<u>\$ 277,787</u>	<u>\$ 198,483</u>	<u>\$ 173,259</u>

CITY OF NEPTUNE BEACH

2018 – 2019

CITY CLERK

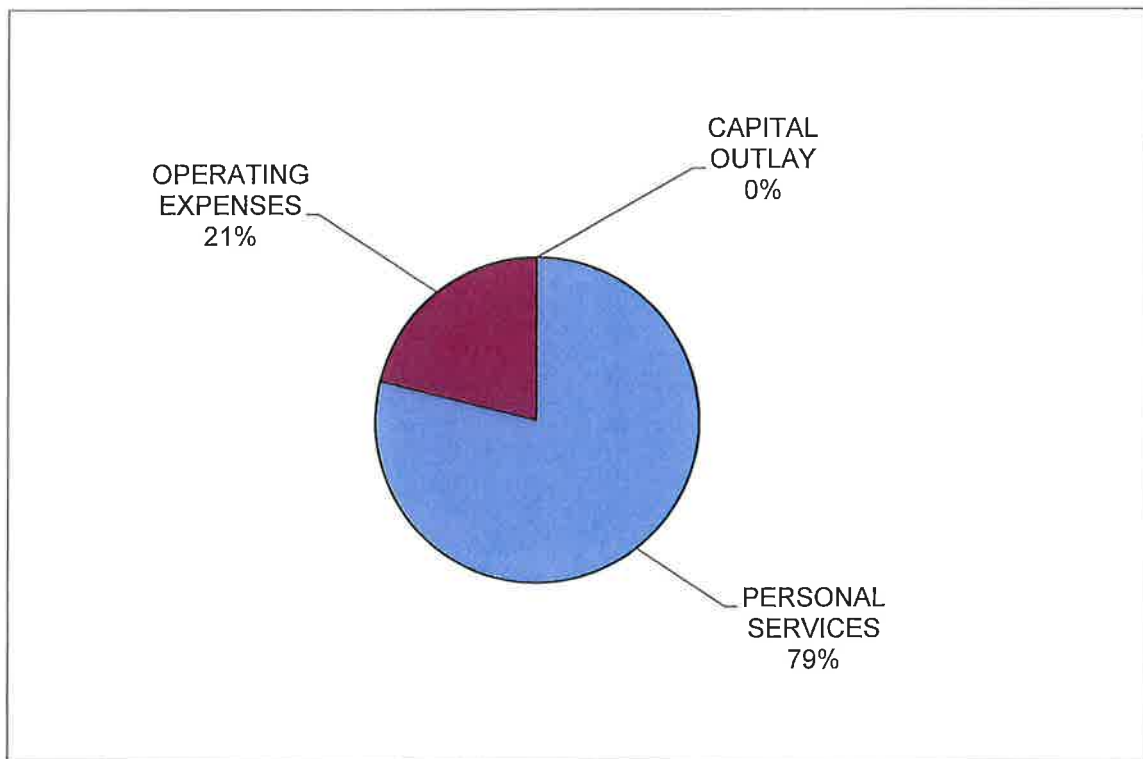
MISSION The mission of the City Clerk is to record and maintain orderly and accessible records of all City Council meetings, discussions and other communications. Additionally, the City Clerk transcribes and maintains the records of all advisory commission activities as directed by the City Council. The City Clerk acts as the repository to preserve all official municipal documents in an efficient and dependable manner. All contracts with value in excess of \$10,000 are maintained in the Clerk's files. Further, the City Clerk is the Supervisor of Elections for all City Referenda and Elections.

STAFFING TABLE

Type of Employee	2018-2019	2017-2018	Change
Full Time Non Bargaining	<u>1</u>	<u>1</u>	<u>0</u>
Total	<u><u>1</u></u>	<u><u>1</u></u>	<u><u>0</u></u>

CITY CLERK

PERSONAL SERVICES	\$ 80,900
OPERATING EXPENSES	21,630
CAPITAL OUTLAY	-
	<u>\$ 102,530</u>



CITY CLERK

	ACTUAL BALANCE 9/30/2016	ACTUAL BALANCE 9/30/2017	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
REGULAR SALARIES	\$ 69,236	\$ 20,959	\$ 52,530	\$ 56,737
OVERTIME	-	-	-	-
SPECIAL PAY	825	910	-	-
FICA	4,497	1,056	3,257	3,518
RETIREMENT CONTRIBUTIONS	5,280	509	3,677	3,972
LIFE & HEALTH INSURANCE	8,912	2,699	14,749	15,620
WORKERS' COMPENSATION	218	189	230	230
MEDICARE	1,052	247	762	823
OTHER CONTRACTUAL SERVICE	1,524	1,897	1,500	1,500
ELECTION EXPENSES	862	-	-	-
TRAVEL AND PER DIEM	694	1,009	1,000	1,200
COMMUNICATION SERVICES	440	120	480	200
INSURANCE	685	644	680	680
REPAIR AND MAINTENANCE	614	-	1,500	1,000
PRINTING AND BINDING	3,561	2,477	5,000	7,000
PROMOTIONAL & ADVERTISING	3,679	3,722	5,250	4,750
OFFICE SUPPLIES	2,780	2,033	2,750	2,750
OPERATING SUPPLIES	597	1,034	200	150
BOOKS, SUBSCRIP & MEMBER	1,691	1,779	1,500	1,500
EDUCATIONAL COURSES	783	350	1,000	900
MACHINERY & EQUIPMENT	-	-	-	-
	<u>\$ 107,930</u>	<u>\$ 41,634</u>	<u>\$ 96,065</u>	<u>\$ 102,530</u>

CITY OF NEPTUNE BEACH

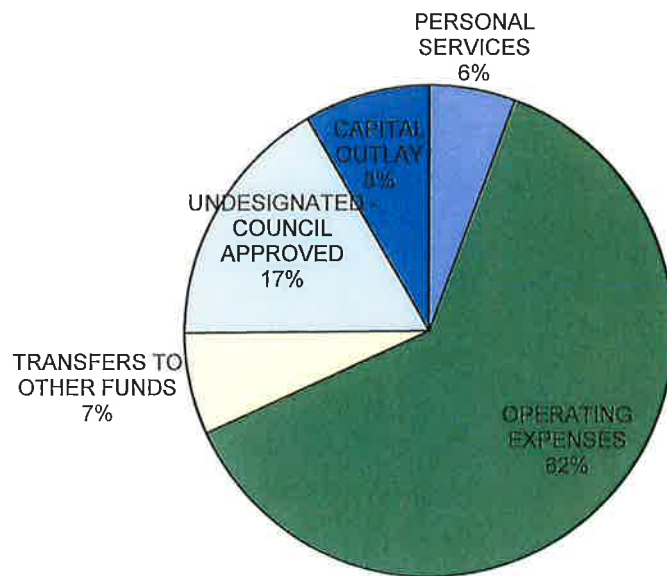
2018 – 2019

NON-DEPARTMENTAL

MISSION Non-departmental accounts are used for expenses that are associated with the City Hall Building and are not specifically allocable to any other department.

NON-DEPARTMENTAL

PERSONAL SERVICES	\$ 16,786
OPERATING EXPENSES	186,700
TRANSFERS TO OTHER FUNDS	20,000
UNDESIGNATED - COUNCIL APPROVED	50,000
CAPITAL OUTLAY	25,000
	<u>298,486</u>



NON-DEPARTMENTAL	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
REGULAR SALARIES	\$ 9,550	\$ 10,020	\$ 11,298	\$ 11,030
OVERTIME	222	349	275	275
SPECIAL PAY	600	600	600	100
FICA	671	680	718	701
RETIREMENT CONTRIBUTIONS	977	986	1,096	798
LIFE & HEALTH INSURANCE	2,313	2,364	3,161	3,382
WORKERS' COMPENSATION	318	275	335	335
MEDICARE	157	159	177	165
OTHER CONTRACTUAL SERVICES	15,289	16,582	11,000	12,000
COMMUNICATIONS SERVICES	20,492	18,712	24,400	24,400
POSTAGE (INC. FED EX)	7,281	6,875	7,750	7,750
UTILITIES	13,339	12,344	14,500	13,500
RENTALS AND LEASES	6,730	11,745	7,500	7,500
INSURANCE	33,956	30,963	33,000	34,500
REPAIR AND MAINTENANCE	23,184	33,018	29,000	29,000
PRINTING AND BINDING	1,048	601	450	400
PROMOTIONAL & ADVERTISING	42	535	400	400
OFFICE SUPPLIES	13,964	12,001	9,000	12,000
UNIFORMS/SHIRTS	2,205	1,633	1,000	2,000
MISCELLANEOUS EXP	517	86,893	750	750
IMPROVEMENTS	-	115,925	2,500	2,500
MACHINERY AND EQUIPMENT	21,217	27,559	25,000	25,000
HOLIDAY EXPENDITURES	15,480	28,189	25,000	25,000
NEPTUNE BEACH BIRTHDAY CELEBRATIO	1,113	596	-	-
HURRICANE EXPENSES	266	754,197	375,000	5,000
MERIT PAY INCREASE POLICY	-	6,000	6,000	10,000
TRANSFER TO OTHER FUND	11,858	12,000	20,000	20,000
UNDESIGNATED - COUNCIL APPROVED	-	-	50,000	50,000
	<u>\$ 202,789</u>	<u>\$ 1,191,801</u>	<u>\$ 659,910</u>	<u>\$ 298,486</u>

CITY OF NEPTUNE BEACH

2018 – 2019

POLICE

MISSION The mission of the Neptune Beach Police Department is to actively engage in the provision of police services to the public. The combined efforts of Patrol, Communications, Administration, Detectives, and School Crossing Guards provides patrol of the city streets, crime deterrence and prevention, criminal investigations, traffic investigations and enforcement, narcotic investigations, neighborhood watch programs, record keeping, and response to emergency and non-emergency calls for service by the citizens.

STAFFING TABLE

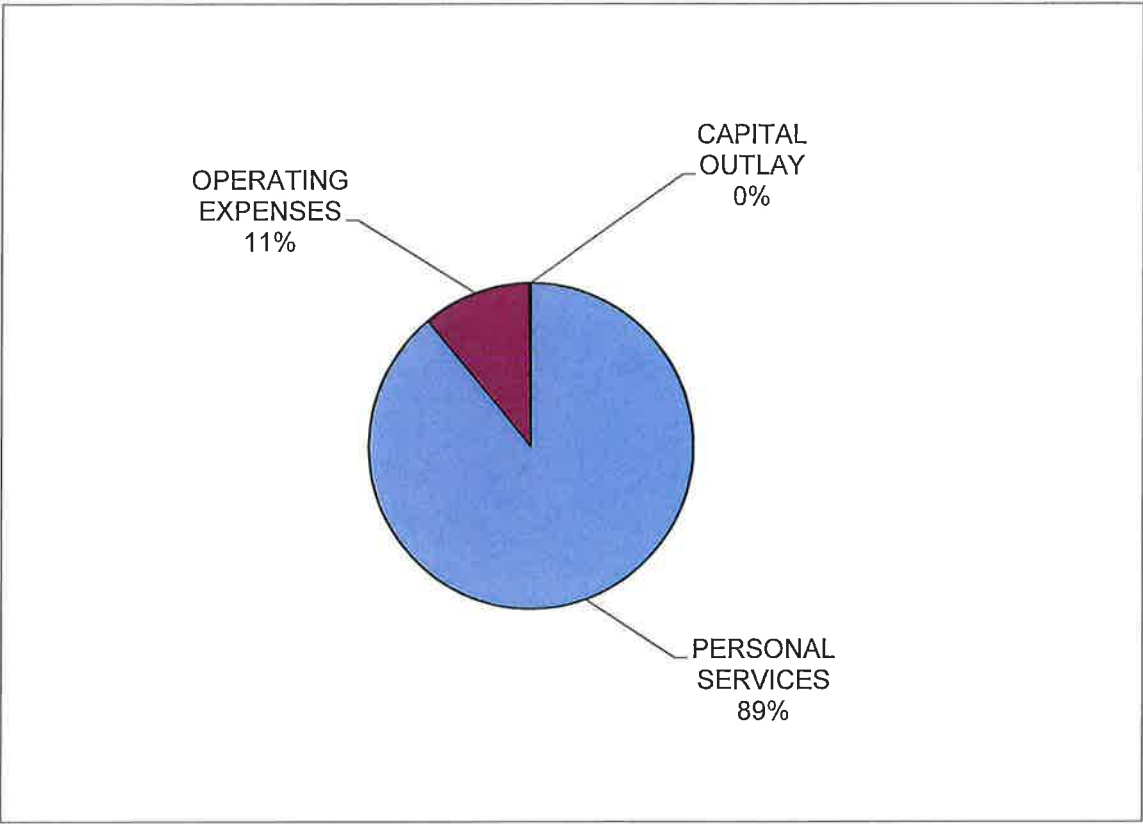
Type of Employee	2018-2019	2017-2018	Change
Full Time Non-Bargaining	5	4	1
Full Time Bargaining*	22	23	(1)
Part Time **	5	5	0
Total	<u>32</u>	<u>32</u>	<u>0</u>

* Includes sworn officers, dispatchers, records clerk and code enforcement officer

** School Crossing Guards and part time dispatcher

POLICE DEPARTMENT

PERSONAL SERVICES	\$ 2,965,266
OPERATING EXPENSES	360,000
CAPITAL OUTLAY	7,000
	<u>\$ 3,332,266</u>



POLICE DEPARTMENT	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
REGULAR SALARIES	\$ 1,409,305	\$ 1,504,701	\$ 1,613,539	\$ 1,799,721
OVERTIME	168,418	179,097	209,500	164,500
SPECIAL PAY	32,570	30,840	30,996	31,920
FICA	98,240	101,633	107,820	123,761
RETIREMENT CONTRIBUTIONS	373,257	387,629	466,920	466,920
LIFE & HEALTH INSURANCE	272,721	289,062	300,000	315,000
WORKERS' COMPENSATION	32,746	28,361	34,500	34,500
MEDICARE	22,976	23,769	25,216	28,944
PROFESSIONAL SERVICES	3,166	1,915	1,000	1,000
OTHER CONTRACTUAL SERVICE	45,390	43,026	40,000	40,000
COVERT INVESTIGATIONS ACCOUNT	4,598	(3,069)	1,000	1,000
TRAVEL AND PER DIEM	3,981	6,916	4,500	4,500
COMMUNICATIONS SERVICES	76,992	107,744	87,000	87,000
UTILITY SERVICES/RANGE	277	260	300	300
INSURANCE	52,268	49,739	52,500	52,500
REPAIR AND MAINTENANCE	22,690	12,175	12,000	12,000
PROMOTIONAL & ADVERTISING	1,133	1,140	1,100	1,100
OFFICE SUPPLIES	9,006	12,907	13,500	13,500
OPERATING SUPPLIES	46,194	31,270	27,200	27,200
BOOKS, SUBSCRIP & MEMBER	4,654	3,539	3,500	3,500
EDUCATIONAL COURSES	4,674	3,097	9,000	9,000
RADIO REPAIR & MAINT	-	-	400	400
VEHICLE REPAIR & MAINT	36,122	33,832	35,000	35,000
GAS, OIL, & LUBRICANTS	39,584	50,101	50,000	57,000
UNIFORMS	20,391	21,648	15,000	15,000
BUILDING IMPROVEMENTS	-	-	5,000	5,000
MACHINERY AND EQUIPMENT	84,774	51,741	2,200	2,000
DRUG GRANT	1,555	-	-	-
DEPT OF JUSTICE GRANT	538	-	-	-
JAG GRANT, AMERICAN RECOVERY	-	-	-	-
BYRNE JAG GRANT 2009	-	-	-	-
BYRNE JAG GRANT C	63,625	4,133	-	-
	<u>\$ 2,934,113</u>	<u>\$ 2,978,151</u>	<u>\$ 3,148,691</u>	<u>\$ 3,332,266</u>

CITY OF NEPTUNE BEACH

2018 – 2019

ANIMAL CONTROL DIVISION

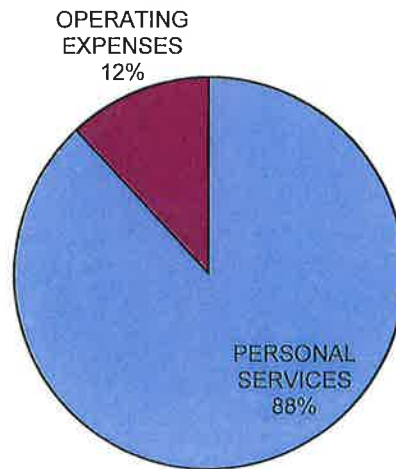
MISSION To provide the City of Neptune Beach residents with courteous, friendly animal control coverage.

STAFFING TABLE

Type of Employee	2018-2019	2017-2018	Change
Full Time Bargaining	1	1	0
Part Time	0	1	(1)
	1	2	(1)

ANIMAL CONTROL DIVISION

PERSONAL SERVICES	\$ 63,430
OPERATING EXPENSES	8,600
CAPITAL OUTLAY	-
	<u>\$ 72,030</u>



ANIMAL CONTROL DIVISION

	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
REGULAR SALARIES	\$ 32,202	\$ 37,919	\$ 54,978	\$ 43,307
OVERTIME	1,113	1,636	2,000	2,000
SPECIAL PAY	-	200	300	300
FICA	2,167	2,464	3,551	2,828
RETIREMENT CONTRIBUTIONS	2,475	2,606	4,009	3,193
LIFE & HEALTH INSURANCE	9,387	9,592	10,166	10,166
WORKERS' COMPENSATION	925	802	975	975
MEDICARE	507	576	831	661
PROFESSIONAL SERVICES	-	275	100	100
OTHER CONTRACTURAL SERVICES	45	-	250	250
TRAVEL AND PER DIEM	-	487	250	250
COMMUNICATIONS SERVICES	480	480	480	200
INSURANCE	1,188	1,117	1,300	1,300
REPAIR AND MAINTENANCE	68	275	400	400
OFFICE SUPPLIES	197	-	100	100
OPERATING SUPPLIES	2,527	2,179	2,000	2,000
BOOKS, SUBSCRIP & MEMBER	-	-	50	50
EDUCATIONAL COURSES	-	360	100	100
RADIO REPAIR MAINTENANCE	-	-	50	50
VEHICLE REPAIR & MAINTENANCE	50	-	1,500	1,500
GAS, OIL, & LUBRICANTS	-	2,000	2,000	2,000
UNIFORMS	-	160	300	300
MACHINERY & EQUIPMENT	-	-	-	-
	<u>\$ 53,331</u>	<u>\$ 63,128</u>	<u>\$ 85,690</u>	<u>\$ 72,030</u>

CITY OF NEPTUNE BEACH

2018 – 2019

PUBLIC SERVICES DEPARTMENT

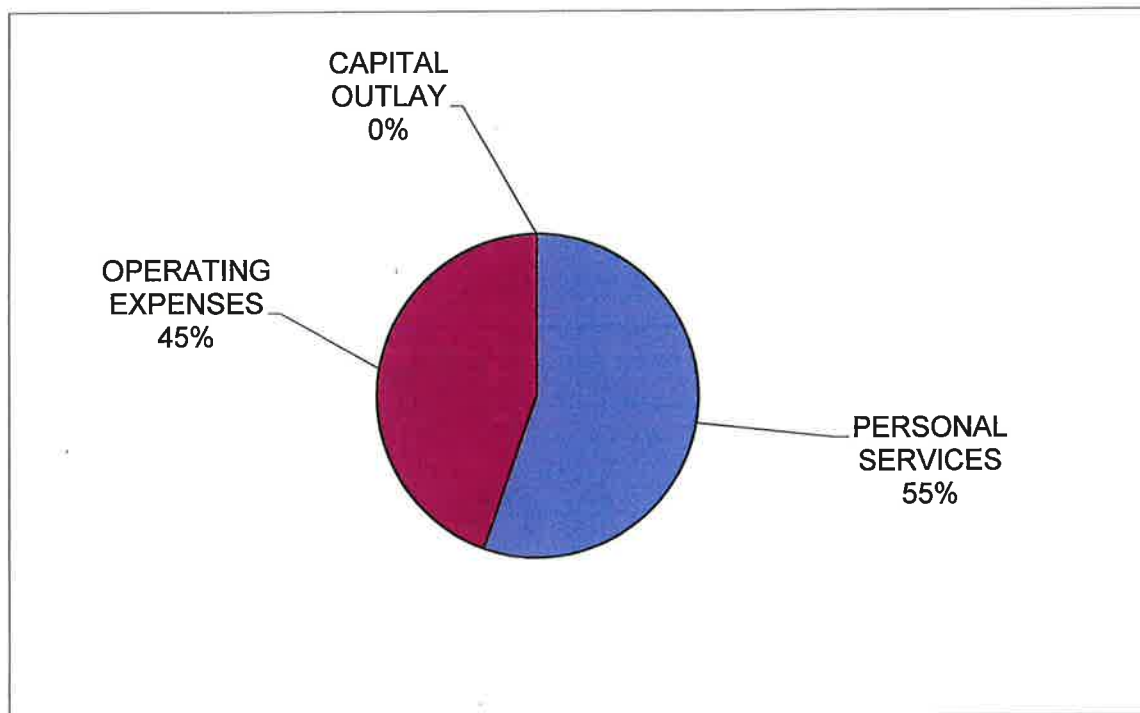
MISSION The department's mission is to build, maintain, improve and regulate all public rights-of-way, which include roadways, drainage, curbs and walkways. Also, to improve the landscaping of public parks, including their adjacent rights-of-way and their associated irrigation systems. To install and maintain traffic control related items such as signs, markings and stripings.

STAFFING TABLE

Type of Employee	2018-2019	2017-2018	Change
Full Time Bargaining	3	3	0
Full Time Non Bargaining	1	1	0
Part Time	<u>1</u>	<u>1</u>	<u>0</u>
Total	<u>5</u>	<u>5</u>	<u>0</u>

PUBLIC SERVICES DEPARTMENT

PERSONAL SERVICES	\$ 330,921
OPERATING EXPENSES	265,450
CAPITAL OUTLAY	-
	<u>\$ 596,371</u>



PUBLIC SERVICES DEPARTMENT

	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
REGULAR SALARIES	\$ 170,087	\$ 200,371	\$ 230,922	\$ 239,781
OVERTIME	5,287	9,241	3,500	3,500
SPECIAL PAY	3,275	2,838	3,650	3,650
FICA	12,605	12,833	14,760	15,310
RETIREMENT CONTRIBUTIONS	13,467	14,364	19,046	19,754
LIFE & HEALTH INSURANCE	35,467	34,556	36,542	40,196
WORKERS' COMPENSATION	4,936	4,244	5,150	5,150
MEDICARE	2,948	3,002	3,452	3,580
OTHER CONTRACTUAL SERVICE	19,084	22,843	15,500	15,500
TRAVEL AND PER DIEM	(2)	35	50	50
COMMUNICATIONS SERVICES	5,083	4,842	5,200	5,200
UTILITY SERVICES	121,605	117,589	128,000	128,000
RENTALS AND LEASES	8,532	10,247	8,500	8,500
INSURANCE	12,517	11,767	13,700	13,700
REPAIR AND MAINTENANCE	29,633	28,591	32,500	32,500
OFFICE SUPPLIES	1,295	1,062	750	750
OPERATING SUPPLIES	26,571	25,881	26,000	26,000
BOOKS, SUBSCRIP & MEMBER	628	149	400	400
EDUCATIONAL COURSES	161	329	350	350
VEHICLE REPAIR & MAINT	11,076	13,659	13,000	13,000
GAS, OIL, & LUBRICANTS	14,720	18,860	20,000	20,000
UNIFORMS	1,485	2,176	1,500	1,500
TREE TRIMMING	-	33	-	-
	<u>\$ 518,298</u>	<u>\$ 539,512</u>	<u>\$ 582,472</u>	<u>\$ 596,371</u>

CITY OF NEPTUNE BEACH

2018 – 2019

OCEAN RESCUE / BEACH CLEANUP

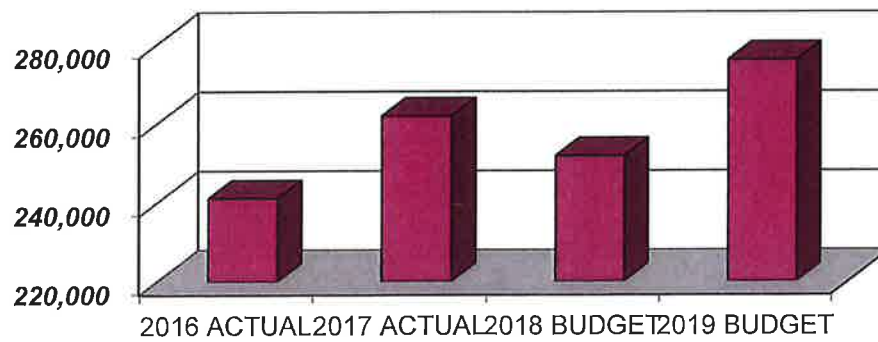
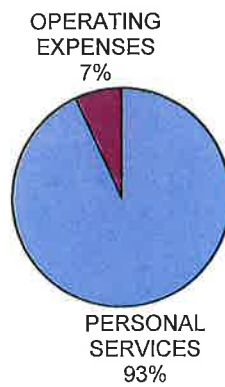
MISSION This mission of this division is to provide beach cleanup and trash removal on beaches within the City limits and to provide lifeguard services during the summer season.

STAFFING TABLE

Type of Employee	2018-2019	2017-2018	Change
Full Time Bargaining	1	1	0
Seasonal	<u>26</u>	<u>26</u>	<u>0</u>
Total	<u>27</u>	<u>27</u>	<u>0</u>

OCEAN RESCUE / BEACH CLEANUP

PERSONAL SERVICES	\$ 256,959
OPERATING EXPENSES	19,005
CAPITAL OUTLAY	-
	<u>\$ 275,964</u>



OCEAN RESCUE / BEACH CLEANUP

	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
REGULAR SALARIES	\$ 191,770	\$ 206,498	\$ 198,596	\$ 219,074
OVERTIME	666	1,047	1,000	1,110
SPECIAL PAY	1,800	1,800	1,800	1,800
FICA	12,344	12,996	12,714	13,763
RETIREMENT CONTRIBUTIONS	2,932	2,959	3,020	3,139
LIFE & HEALTH INSURANCE	6,939	7,091	7,355	7,629
WORKERS' COMPENSATION	6,940	6,011	7,225	7,225
MEDICARE	2,887	3,039	2,974	3,219
OTHER CONTRACTUAL SERVICES	1,170	1,095	1,050	1,095
COMMUNICATION SERVICES	2,790	-	75	75
UTILITY SERVICES	143	137	160	160
INSURANCE	2,741	2,621	2,950	3,320
REPAIR AND MAINTENANCE	542	9,075	2,800	3,080
OPERATING SUPPLIES	4,623	3,890	3,600	4,279
EDUCATIONAL COURSES	-	675	2,500	2,500
VEHICLE REPAIR AND MAINT	150	-	500	500
GAS, OIL, AND LUBRICANTS	753	1,083	1,275	1,466
UNIFORMS	1,926	1,863	2,200	2,530
	<u>\$ 241,116</u>	<u>\$ 261,880</u>	<u>\$ 251,794</u>	<u>\$ 275,964</u>

**SPECIAL
REVENUE
FUNDS**

SPECIAL REVENUE FUNDS

Special revenue funds are used to account for specific revenues that are legally restricted to expenditures for a particular purpose. They are fully appropriated each year.

Police Education Fund - This fund accounts for revenues derived from county court costs. Expenditures are used to provide criminal justice education degree programs and training courses for police department personnel.

Capital Improvement Fund – This fund accounts for capital expenditures throughout the City to consolidate these expenditures for tracking purposes.

Community Development Block Grant Fund - This fund accounts for federal grants through the Jacksonville entitlement program, which provides funding for community development and improvements for qualified populations within the City.

Convention Development Tax Fund - This fund accounts for funds received from the levy of the convention development tax which are used to promote convention and tourist development. Due to the size of our community, it is to be used for capital outlay in support of lifeguards and parks.

Forfeiture Proceeds Fund - This fund accounts for revenue derived from confiscated property and cash. Proceeds are used to augment police activities.

Local Option Gas Tax Fund - This fund accounts for the City's share of county gas tax revenues. Funds may be used to support capital outlay and maintenance for local roads and drainage systems.

Radio Communications Fund - This fund accounts for a portion of the revenues obtained from traffic violations. Expenditures are used to enhance public safety communications and automation.

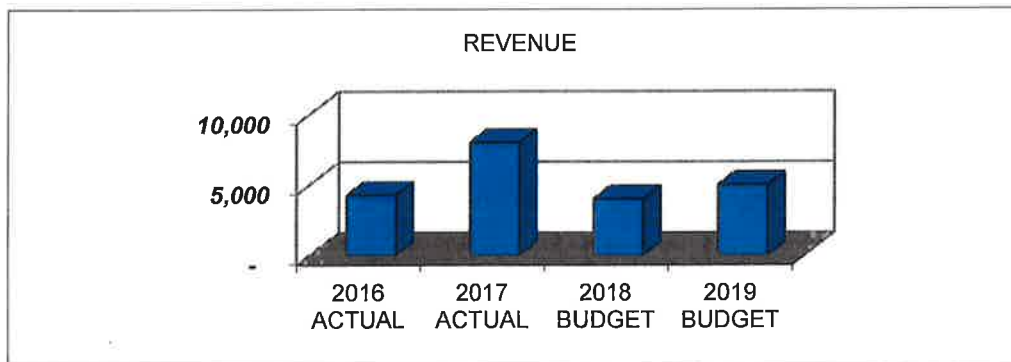
Better Jacksonville Tax - This fund accounts for the revenues obtained from the new ½ cent sales tax. Expenditures are used for capital projects to be determined by the Council.

Holiday/Special Events Fund - This fund accounts for expenditures for Holiday decorations and special events sponsored by the City.

Street Improvements Fund - This fund accounts for the 8th Cent Gasoline Tax. The revenue is restricted per Florida Statutes and may only be used for street construction and paving.

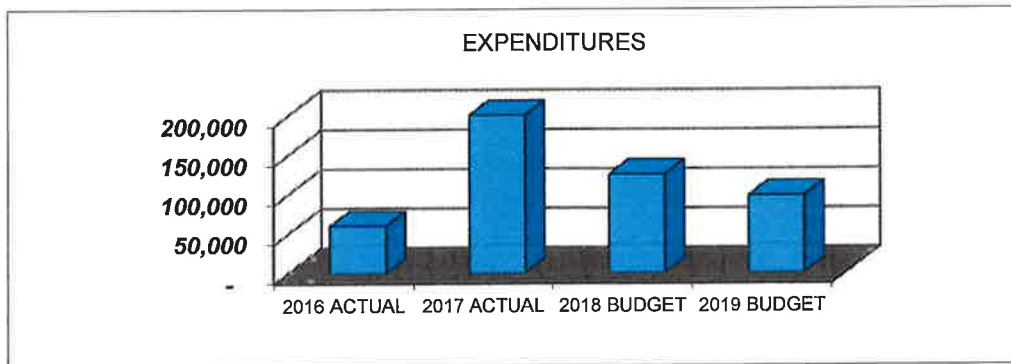
POLICE EDUCATION FUND

	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
<u>REVENUES</u>				
COURT CASES/FINES	\$ 4,270	\$ 8,003	\$ 4,000	\$ 5,000
INTEREST ON INVESTMENTS	1	37	5	10
STATE BOARD ADMIN INTEREST	-	-	-	-
APPROPRIATED FUND BALANCE	-	-	750	4,000
TOTAL REVENUE	4,271	8,040	4,755	9,010
<u>EXPENDITURES</u>				
OPERATING SUPPLIES	-	-	-	4,250
EDUCATIONAL COURSES	3,100	1,456	4,755	4,760
CAPITAL OUTLAY	-	-	-	-
TOTAL EXPENDITURES	3,100	1,456	4,755	9,010
NET REVENUE	\$ 1,171	\$ 6,584	\$ -	\$ -



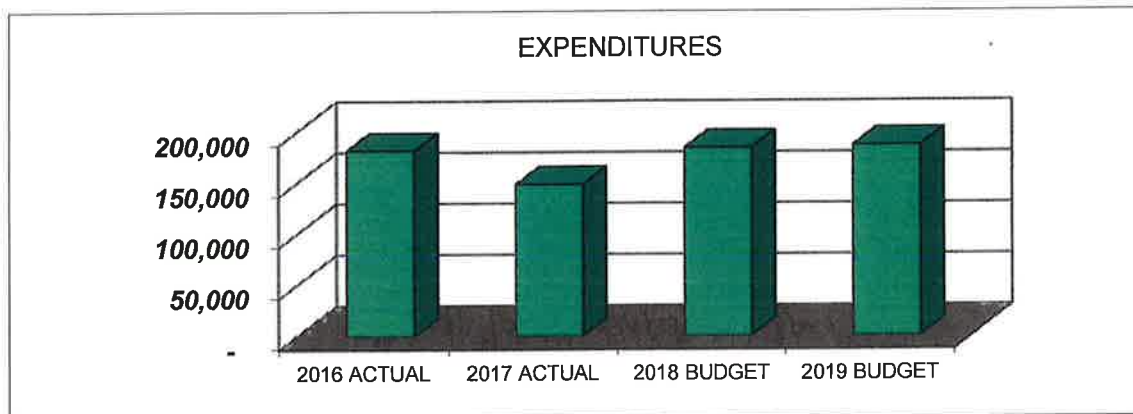
CAPITAL IMPROVEMENT FUND

	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
REVENUES				
INTEREST INCOME	\$ -	\$ -	\$ -	\$ -
INTERFUND TRANSFER	60,000	200,000	125,000	98,000
APPROPRIATED FUND BALANCE	-	-	-	-
TOTAL REVENUE	60,000	200,000	125,000	98,000
EXPENDITURES				
BUILDING IMPROVEMENTS	-	-	-	-
IMPROVEMENTS-NOT BUILDINGS	59,749	215,326	50,000	-
MACHINERY AND EQUIPMENT	-	-	75,000	98,000
CAPITAL OUTLAY	-	-	-	-
TOTAL EXPENDITURES	59,749	215,326	125,000	98,000
NET REVENUE	\$ 251	\$ (15,326)	\$ -	\$ -



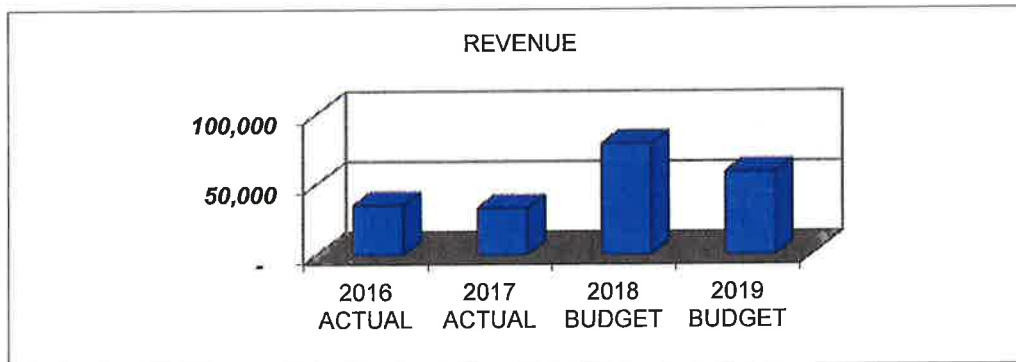
**COMMUNITY DEVELOPMENT
BLOCK GRANT FUND**

	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
REVENUES				
PHYSICAL ENVIRONMENT	\$ 44,895	\$ 44,895	\$ 44,895	\$ 44,895
TRANS FRM GENERAL FUND	11,858	12,000	20,000	20,000
ELDER AFFAIRS GRANT	-	-	-	-
CLASS FEES COLLECTED	40,569	36,298	40,109	40,109
TRAVEL FEES COLLECTED	29,032	16,287	32,749	32,749
DONATIONS	55,685	39,211	46,483	48,841
TOTAL REVENUE	182,039	148,691	184,236	186,594
EXPENDITURES				
OTHER HUMAN SERVICES	84,958	90,209	94,226	96,584
OTHER CONTRACTUAL SERVICE	95,829	74,772	90,010	90,010
CAPITAL OUTLAY IMPROVEMENTS	-	-	-	-
TOTAL EXPENDITURES	180,787	164,981	184,236	186,594
NET REVENUE	\$ 1,252	\$ (16,290)	\$ -	\$ -



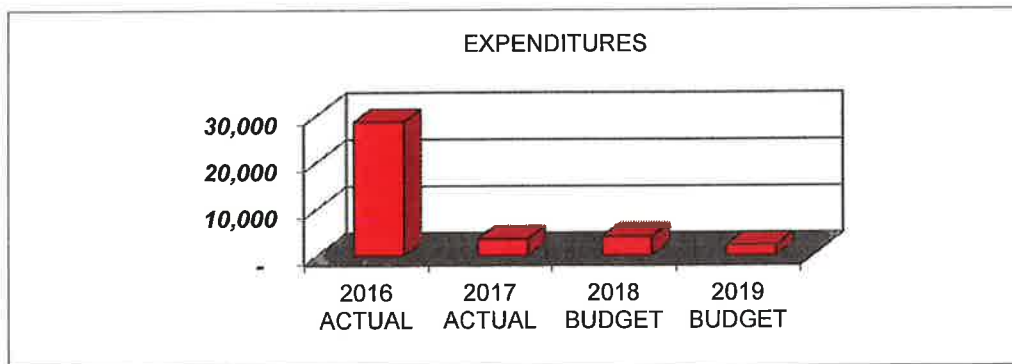
**CONVENTION DEVELOPMENT
TAX FUND**

	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
REVENUES				
SALES & USE TAXES	\$ 34,934	\$ 32,562	\$ 28,500	\$ 28,500
INTEREST EARNINGS	116	376	20	75
STATE BOARD ADMIN INTEREST	-	-	-	-
OTHER MISC. REVENUES	-	-	-	-
APPROPRIATED FUND BALANCE	-	-	50,000	30,000
TOTAL REVENUE	35,050	32,938	78,520	58,575
EXPENDITURES				
OTHER CONTRACTURAL SERVICES	8,404	4,089	4,250	4,250
OPERATING SUPPLIES	-	-	-	-
BUILDING IMPROVEMENTS	-	-	2,000	2,000
IMPROVEMENTS-NOT BUILDINGS	6,800	-	62,270	42,325
MACHINERY & EQUIPMENT	-	-	-	-
TRANSFER TO GENERAL FUND	10,000	10,000	10,000	10,000
TOTAL EXPENDITURES	25,204	14,089	78,520	58,575
NET REVENUE	\$ 9,846	\$ 18,849	\$ -	\$ -



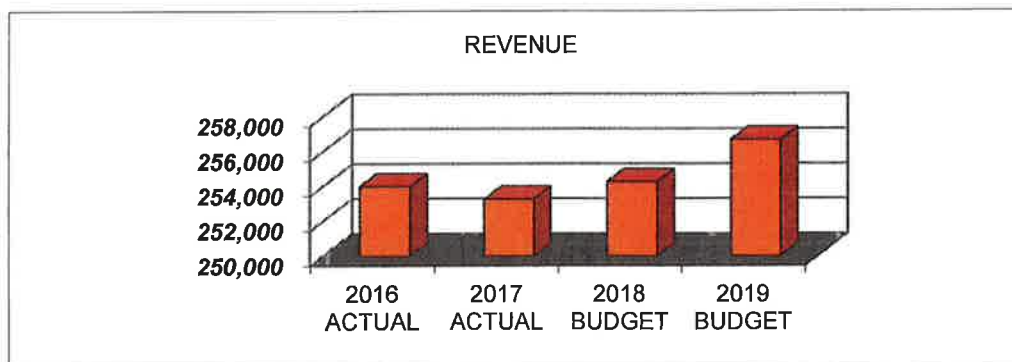
FINES & FORFEITURES FUND

	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
REVENUES				
COURT CASES/CONFISCATED	\$ 8,674	\$ 3,485	\$ -	\$ -
INTEREST EARNINGS	60	33	10	25
STATE BOARD ADMIN INTEREST	-	-	-	-
OTHER MISC. REVENUES	-	-	-	-
APPROPRIATED FUND BALANCE	19,801	-	4,000	2,100
TOTAL REVENUE	28,535	3,518	4,010	2,125
EXPENDITURES				
OPERATING SUPPLIES	28,535	2,618	4,010	2,125
MACHINERY AND EQUIPMENT	-	-	-	-
TOTAL EXPENDITURES	28,535	2,618	4,010	2,125
NET REVENUE	\$ -	\$ 900	\$ -	\$ -



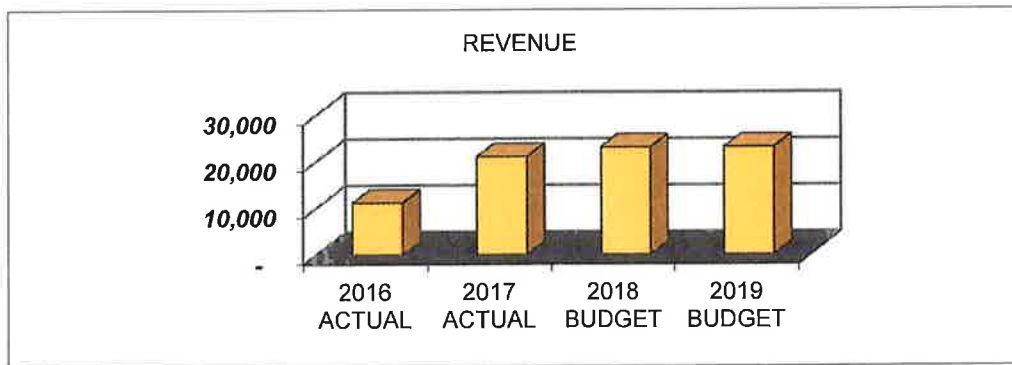
**LOCAL OPTION GAS
TAX FUND**

	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
REVENUES				
LOCAL OPTION GAS TAX FUND 107	\$ 253,997	\$ 253,261	\$ 254,251	\$ 256,675
INTEREST EARNINGS	-	-	-	-
OTHER MISC. REVENUES	-	-	-	-
APPROPRIATED FUND BALANCE	-	-	-	80,000
TOTAL REVENUE	253,997	253,261	254,251	336,675
EXPENDITURES				
REGULAR SALARIES	141,975	121,357	177,134	194,056
OVERTIME	3,681	4,354	3,225	3,225
SPECIAL PAY	1,800	2,400	2,400	2,400
FICA	8,081	8,166	11,331	12,380
RETIREMENT CONTRIBUTIONS	9,055	9,837	10,400	10,400
LIFE & HEALTH INSURANCE	24,469	22,637	36,704	36,704
WORKERS' COMPENSATION	3,749	3,247	3,950	3,950
MEDICARE	1,890	1,910	2,650	2,895
INSURANCE	-	-	480	480
UNIFORMS	80	260	680	680
TOTAL EXPENDITURES	194,780	174,168	248,954	267,170
NET REVENUE	\$ 59,217	\$ 79,093	\$ 5,297	\$ 69,505



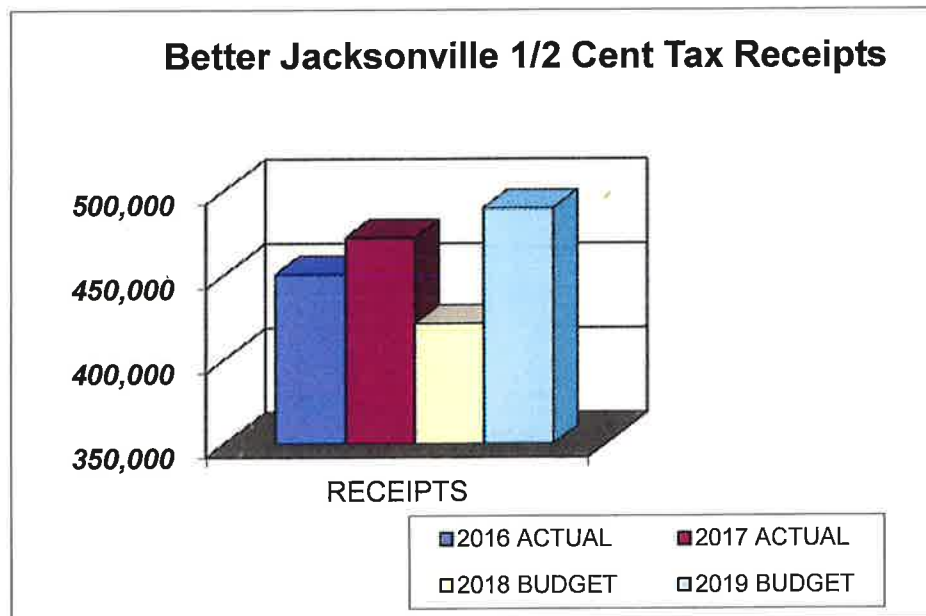
**RADIO COMMUNICATIONS
TRUST FUND**

	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
REVENUES				
RADIO COMM TRUST RECEIPTS	\$ 11,109	\$ 17,681	\$ 15,000	\$ 15,000
INTEREST EARNINGS	22	95	10	45
STATE BOARD ADMIN INTEREST	-	-	-	-
APPROPRIATED FUND BALANCE	-	3,224	8,000	8,000
TOTAL REVENUE	11,131	21,000	23,010	23,045
EXPENDITURES				
OPERATING SUPPLIES	-	21,000	23,010	23,045
MACHINERY AND EQUIPMENT	-	-	-	-
TOTAL EXPENDITURES	-	21,000	23,010	23,045
NET REVENUE	\$ 11,131	\$ -	\$ -	\$ -



BETTER JAX 1/2 CENT TAX

	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
REVENUES				
BETTER JAX 1/2 CENT TAX	\$ 448,447	\$ 466,305	\$ 420,668	\$ 487,612
INTEREST EARNINGS	1,974	5,761	634	2,000
STATE BOARD ADMIN INTEREST	-	-	-	-
OTHER MISC. REVENUES	-	-	-	-
TRANSFERS IN	-	-	-	-
APPROPRIATED FUND BALANCE	-	-	600,000	650,000
TOTAL REVENUE	450,421	472,066	1,021,302	1,139,612
EXPENDITURES				
IMPROVEMENTS	273,400	401,487	1,021,302	1,130,246
TRANSFER TO OTHER FUNDS	-	-	-	-
TOTAL EXPENDITURES	273,400	401,487	1,021,302	1,130,246
NET REVENUE	\$ 177,021	\$ 70,579	\$ -	\$ 9,366

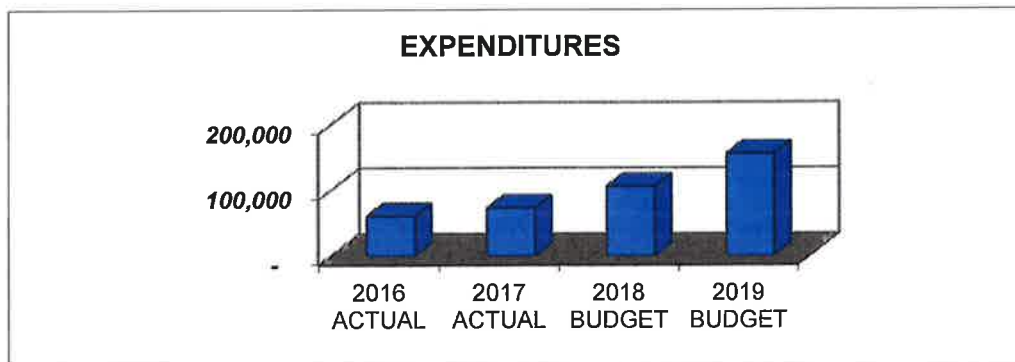


**HOLIDAY / SPECIAL EVENTS
FUND**

	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
REVENUES				
INTEREST EARNINGS	\$ 12	\$ 6	\$ 6	\$ 6
DONATIONS FOR DECORATIONS	8,000	8,000	8,000	8,000
INTERFUND TRANSFERS	-	-	-	-
APPROPRIATED FUND BALANCE	233	4,571	500	500
TOTAL REVENUE	8,245	12,577	8,506	8,506
EXPENDITURES				
PROMOTIONAL ACTIVITIES	8,246	12,577	8,506	8,506
TOTAL EXPENDITURES	8,246	12,577	8,506	8,506
NET REVENUE	\$ (1)	\$ -	\$ -	\$ -

STREET IMPROVEMENT FUND

	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
REVENUES				
8TH CENT GASOLINE TAX	\$ 54,610	\$ 60,261	\$ 55,560	\$ 60,430
INTEREST EARNINGS	236	504	50	50
STATE BOARD ADMIN. INTEREST	-	-	-	-
APPROPRIATED FUND BALANCE	5,793	-	50,000	95,000
TOTAL REVENUE	60,639	60,765	105,610	155,480
EXPENDITURES				
TOWN CENTER EXPENDITURES	43,024	35,432	42,000	42,000
MAYPORT FLYOVER EXPEND.	10,731	9,975	20,000	20,000
ROAD MATERIALS & SUPPLIES	6,884	18,755	43,610	43,610
IMPROVEMENTS-NOT BUILDINGS	-	8,784	-	49,870
TOTAL EXPENDITURES	60,639	72,946	105,610	155,480
NET REVENUE	\$ -	\$ (12,181)	\$ -	\$ -



**ENTERPRISE
FUNDS**

ENTERPRISE FUNDS

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the governing body has decided that periodic determination of net income is appropriate for accountability purposes.

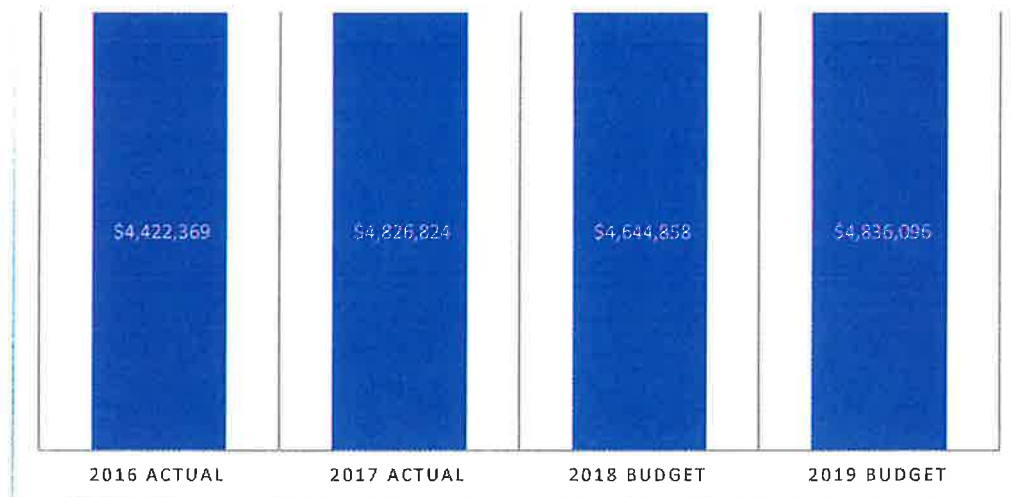
Water and Sewer Fund - This fund accounts for the activities of the City's water and sewer utility.

Sanitation Fund - This fund accounts for the activities of the City's sanitation and recycling services.

Stormwater Utility Fund - This fund accounts for the activities of the City's stormwater utility.

WATER & SEWER REVENUE	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
WATER TAPS	\$ 6,700	\$ 8,186	\$ 7,500	\$ 7,500
WATER BASE CHARGE	666,166	683,680	665,996	682,646
WATER VOLUME CHARGE	872,349	912,031	795,163	836,678
SEWER TAPS	5,021	6,825	5,000	4,500
SEWER BASE CHARGE	1,013,847	1,045,158	1,018,404	1,043,864
SEWER VOLUME CHARGE	1,747,592	1,789,220	1,685,764	1,727,908
SET-UP FEES	15,652	14,707	15,531	14,500
RECONNECT FEES	19,275	17,100	19,500	19,500
DELINQUENT FEES	70,489	62,069	64,000	64,000
BAD DEBT RECOVERY	1,739	1,790	-	-
ST. JOHNS RIVER WATER MANAGE	-	275,550	-	-
INTEREST EARNINGS	3,539	10,508	2,000	2,000
OTHER MISC. REVENUES	-	-	6,000	3,000
INTRAFUND TRANSFERS	-	-	360,000	430,000
TOTAL REVENUE	\$ 4,422,369	\$ 4,826,824	\$ 4,644,858	\$ 4,836,096

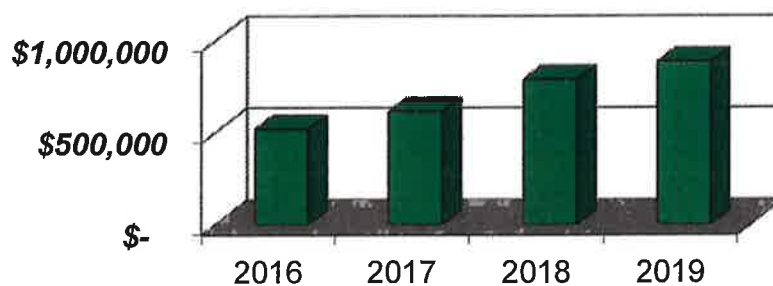
WATER/SEWER REVENUE



Water/Sewer General and Administrative Expenses

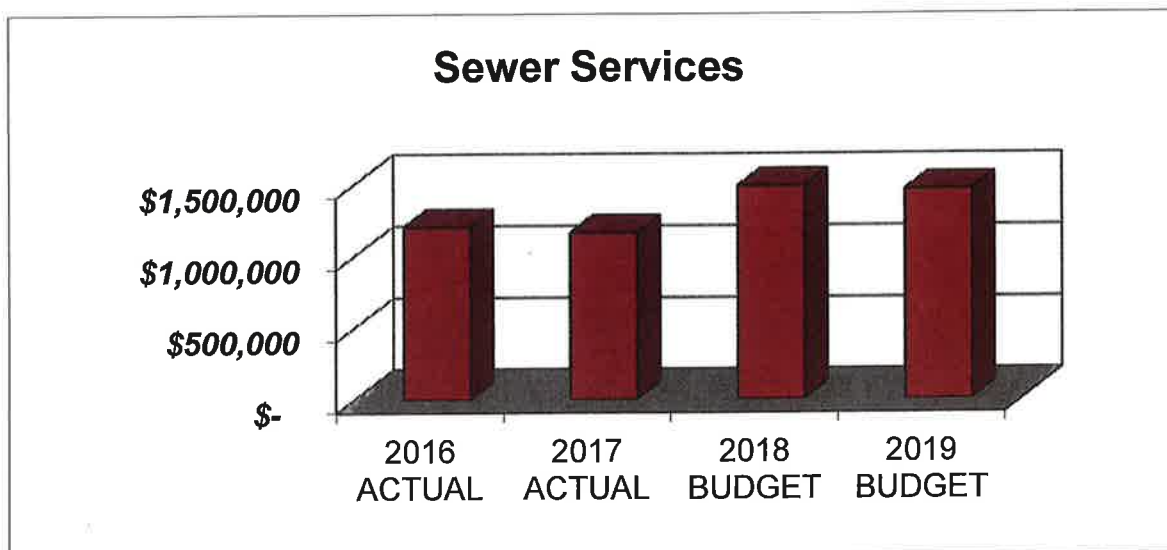
	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
WATER/SEWER ADMIN SALARIES	\$ 325,020	\$ 386,582	\$ 542,666	\$ 597,254
OVERTIME	8,123	9,916	6,000	6,500
SPECIAL PAY	5,001	5,427	5,982	6,000
FICA	20,547	23,070	34,388	37,805
RETIREMENT CONTRIBUTIONS	32,804	33,521	38,825	42,683
LIFE & HEALTH INSURANCE	54,210	58,388	68,030	74,833
WORKERS' COMPENSATION	2,848	2,466	3,000	3,000
MEDICARE	4,806	5,395	8,042	8,841
OPEB EXPENSE	-	10,089	-	-
BOND ISSUANCE EXPENSE	-	-	-	-
PROFESSIONAL SERVICES	5,149	648	7,000	7,000
ACCOUNTING AND AUDIT	12,420	17,585	14,250	14,750
COMMUNICATIONS	480	865	480	480
INSURANCE	12,334	11,596	13,500	14,000
REPAIR & MAINTENANCE	18,822	23,786	22,000	22,000
OTHER CURRENT CHARGES	12,404	13,009	7,500	8,000
EDUCATIONAL COURSES	-	-	200	200
UNIFORMS	540	520	650	650
OTHER G & A CHARGES	1,000	2,619	7,500	27,500
MERIT PAY INCREASE POLICY	-	5,948	6,000	10,000
	<u>\$ 516,508</u>	<u>\$ 611,430</u>	<u>\$ 786,013</u>	<u>\$ 881,496</u>

Water/Sewer G & A Expenses



Sewer Services

	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
SEWER REGULAR SALARIES	\$ 452,065	\$ 423,027	\$ 468,860	\$ 442,128
OVERTIME	4,151	21,005	5,500	5,500
SPECIAL PAY	4,200	4,200	4,350	4,550
FICA	29,494	29,038	29,680	28,035
RETIREMENT CONTRIBUTIONS	29,718	30,184	33,510	31,652
LIFE & HEALTH INSURANCE	61,711	75,033	69,179	76,097
WORKERS' COMPENSATION	6,645	5,754	7,000	7,000
MEDICARE	6,898	6,791	6,941	6,557
PROFESSIONAL SERVICES	11,699	6,679	3,000	43,000
OTHER CONTRACTUAL SERVICE	188,057	138,565	97,000	97,000
TRAVEL AND PER DIEM	2	-	300	300
COMMUNICATIONS SERVICES	3,393	3,222	4,100	4,100
POSTAGE (INC. FED EX)	10,629	11,037	12,500	12,500
UTILITY SERVICES	204,183	184,442	215,500	215,500
RENTALS AND LEASES	712	1,293	750	750
INSURANCE	35,102	33,024	38,000	38,000
REPAIR AND MAINTENANCE	78,243	61,684	75,000	75,000
OTHER CURRENT CHARGES	2,783	7,000	7,000	7,000
OPERATING SUPPLIES	59,217	103,137	75,000	75,000
BOOKS, SUBSCRIP & MEMBER	877	351	525	525
EDUCATIONAL COURSES	50	3,487	3,200	3,200
VEHICLE R & M	6,782	3,697	7,000	7,000
GAS, OIL, & LUBRICANTS	6,962	9,040	10,500	10,500
UNIFORMS	2,443	3,940	2,750	2,750
IMPROVEMENTS NOT BUILDINGS	-	-	135,000	135,000
MACHINERY AND EQUIPMENT	-	-	176,500	133,000
	<u>\$ 1,206,016</u>	<u>\$ 1,165,630</u>	<u>\$ 1,488,645</u>	<u>\$ 1,461,644</u>



Water Services

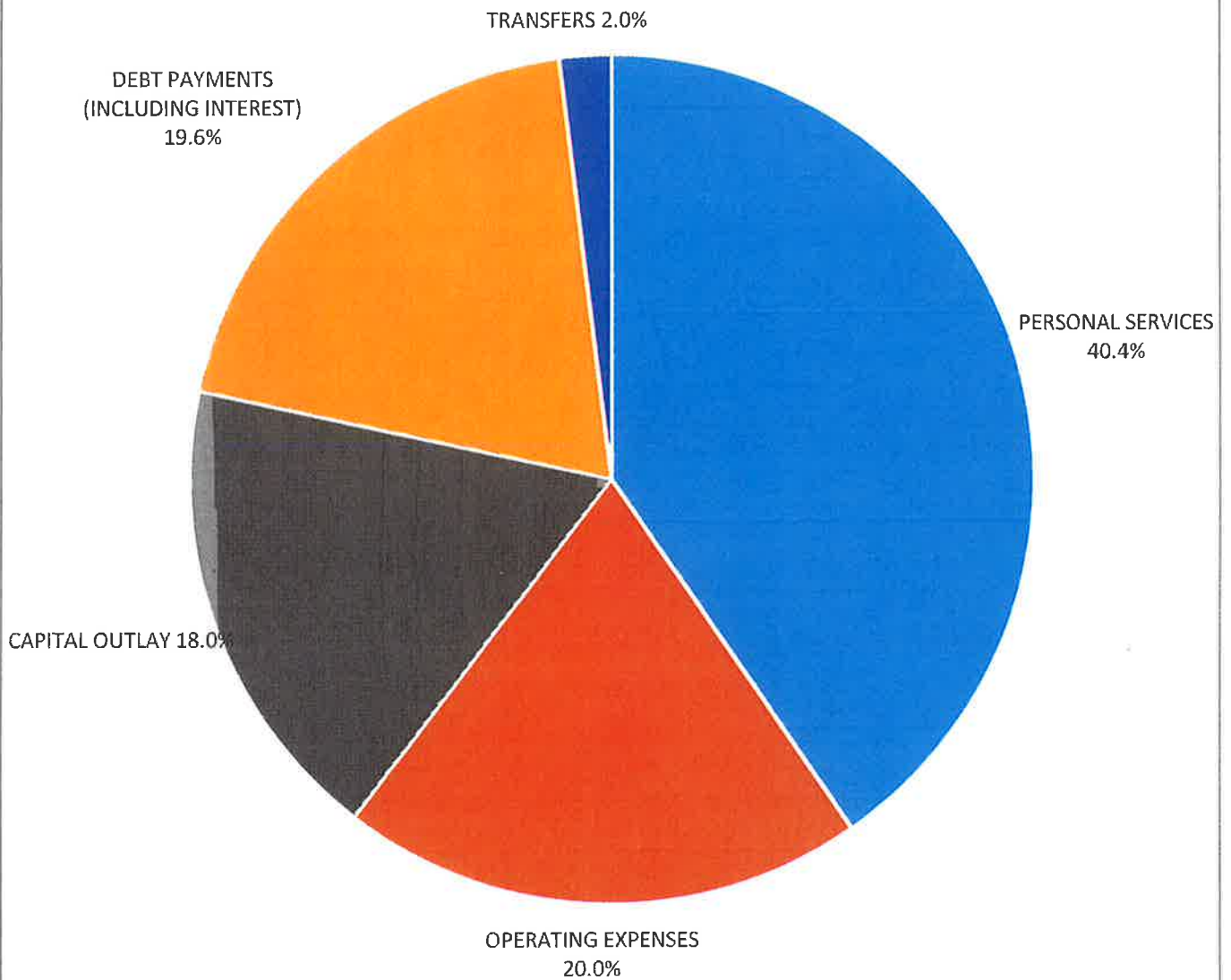
	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
WATER REGULAR SALARIES	\$ 297,215	\$ 309,332	\$ 362,398	\$ 373,723
OVERTIME	6,369	19,488	8,000	8,000
SPECIAL PAY	7,350	7,100	8,625	8,625
FICA	18,425	19,643	21,411	24,202
RETIREMENT CONTRIBUTIONS	26,222	26,848	28,598	28,598
LIFE & HEALTH INSURANCE	90,829	89,665	105,185	115,704
WORKERS' COMPENSATION	6,170	5,405	6,500	6,500
MEDICARE	4,309	4,594	4,924	5,660
OTHER CONTRACTUAL SERVICE	35,505	25,429	29,500	35,000
TRAVEL AND PER DIEM	25	-	250	250
COMMUNICATIONS SERVICES	7,590	7,209	8,500	9,400
POSTAGE (INC. FED EX)	7,912	8,446	10,300	10,300
UTILITY SERVICES	39,344	39,730	42,000	44,000
RENTALS AND LEASES	889	1,272	800	800
INSURANCE	24,139	22,717	26,000	27,000
REPAIR AND MAINTENANCE	66,512	59,436	65,000	65,000
OTHER CURRENT CHARGES	2,000	2,000	150	150
OPERATING SUPPLIES	35,606	43,260	36,000	40,000
BOOKS, SUBSCRIP & MEMBER	1,877	591	1,300	1,300
EDUCATIONAL COURSES	195	2,741	2,750	2,750
VEHICLE R & M	12,514	7,740	10,500	10,500
GAS, OIL, & LUBRICANTS	13,434	14,677	21,000	21,000
UNIFORMS	2,670	3,540	2,750	2,750
IMPROVEMENTS BUILDINGS	-	-	-	40,000
IMPROVEMENTS NOT BUILDINGS	-	-	275,000	275,000
MACHINERY AND EQUIPMENT	-	-	107,500	74,500
	<u>\$ 707,101</u>	<u>\$ 720,863</u>	<u>\$ 1,184,941</u>	<u>\$ 1,230,712</u>

Water/Sewer Transfers & Debt Payments

TRANSFER TO GENERAL FUND	75,000	76,875	78,797	95,000
TRANS TO REVENUE BOND S/F	347,615	415,604	-	-
TRANS TO DEP PAYMENT FUND	415,604	347,615	415,603	415,604
TRANS TO NITROGEN LOAN	-	-	-	-
TO SEWER CAP IMPROVE FUND	-	-	490,013	532,962
TRANSFER TO 109	-	-	-	-
TRANSFER TO WASTEWATER CONSTR	-	-	-	-
PRINCIPAL ON DEBT	-	-	-	-
	<u>838,219</u>	<u>840,094</u>	<u>984,413</u>	<u>1,043,566</u>

Water & Sewer Net Income	<u>\$ 1,154,525</u>	<u>\$ 1,488,807</u>	<u>\$ 200,846</u>	<u>\$ 218,678</u>
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WATER/SEWER EXPENSES
FY2019



WATER & SEWER REVENUE BOND SINKING FUND	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
<u>REVENUES</u>				
INTEREST EARNINGS	\$ -	\$ -	\$ -	\$ -
TRANSFER FROM WATER/SEWER	763,218	763,218	905,616	956,695
TOTAL REVENUE	<u>763,218</u>	<u>763,218</u>	<u>905,616</u>	<u>956,695</u>
<u>EXPENDITURES</u>				
TRANSFER TO WATER & SEWER	415,603	415,603	775,603	840,604
INTEREST PAYMENT ON DEBT	138,300	128,490	128,097	116,091
OTHER DEBT SERVICE COSTS	-	-	-	-
TOTAL EXPENDITURES	<u>553,903</u>	<u>544,093</u>	<u>903,700</u>	<u>956,695</u>
NET REVENUE	<u>\$ 209,315</u>	<u>\$ 219,125</u>	<u>\$ 1,916</u>	<u>\$ -</u>

403 FUND

WATER & SEWER RESERVE FUND	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
<u>REVENUES</u>				
INTEREST EARNINGS	\$ 517	\$ 1,276	\$ 500	\$ 500
APPROPRIATED FUND BALANCE	-	-	240,000	240,000
TOTAL REVENUE	<u>517</u>	<u>1,276</u>	<u>240,500</u>	<u>240,500</u>
<u>PHYSICAL ENVIRONMENT</u>				
TRANSFER TO WATER & SEWER	-	-	-	-
CONTINGENCIES AND EMERGENCIES	-	-	240,500	240,500
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>240,500</u>	<u>240,500</u>
NET REVENUE	<u>\$ 517</u>	<u>\$ 1,276</u>	<u>\$ -</u>	<u>\$ -</u>

404 FUND

**WATER & SEWER
RENEWAL/REPLACEMENT-
PROJECT FUND**

	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
REVENUES				
INTEREST EARNINGS	\$ 589	\$ 884	\$ 450	\$ 500
STATE BOARD ADMIN INTEREST	-	-	-	-
TRANSFER FROM WATER/SEWER	-	-	-	-
APPROPRIATED FUND BALANCE	658,933	535,873	750,000	250,000
TOTAL REVENUE	659,522	536,757	750,450	250,500
EXPENDITURES				
TRANSFER TO WATER/SEWER	-	-	-	-
IMPROVEMENTS-NOT BUILDINGS	633,997	536,757	750,450	250,500
TOTAL EXPENDITURES	633,997	536,757	750,450	250,500
NET REVENUE	\$ 25,525	\$ -	\$ -	\$ -

405 FUND

**SEWER CAPITAL
IMPROVEMENT FUND**

	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
REVENUES				
INTEREST EARNINGS	\$ 790	\$ 854	\$ 100	\$ 100
STATE BOARD ADMIN INTEREST	-	-	-	-
DOWNSTREAM POLLUTION FEES	52,728	32,552	25,000	26,000
APPROPRIATED FUND BALANCE	-	394,943	-	-
TOTAL REVENUE	53,518	428,349	25,100	26,100
TRANSFER TO WASTEWATER CONST	-	-	25,100	26,100
TOTAL EXPENDITURES	-	-	25,100	26,100
NET REVENUE	\$ 53,518	\$ 428,349	\$ -	\$ -

407 FUND

**WATER SYSTEM
IMPROVEMENT FUND**

REVENUES

	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
INTEREST EARNINGS	\$ 38	\$ 95	\$ 40	\$ 50
STATE BOARD ADMIN INTEREST	-	-	-	-
APPROPRIATED FUND BALANCE	-	-	18,000	18,000
TOTAL REVENUE	38	95	18,040	18,050

EXPENDITURES

MACHINERY AND EQUIPMENT	-	-	18,040	18,050
TOTAL EXPENDITURES	-	-	18,040	18,050

NET REVENUE	\$ 38	\$ 95	\$ -	\$ -
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408 FUND

**WASTEWATER
CONSTRUCTION FUND**

REVENUES

	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
STATE BOARD ADMIN INTEREST	\$ -	\$ -	\$ -	\$ -
TRANSFER FROM WATER/SEWER	284,804	284,804	284,804	284,804
TRANSFER FROM SEWER CAPTL IMPRV	-	-	-	-
TOTAL REVENUE	284,804	284,804	284,804	284,804

EXPENDITURES

DEPRECIATION EXPENSE	143,945	143,945	143,945	143,945
PRINCIPAL ON DEBT	-	-	-	-
INTEREST PAYMENT ON DEBT	51,732	44,570	45,489	38,135

TOTAL EXPENDITURES	195,677	188,515	189,434	182,080
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NET REVENUE	\$ 89,127	\$ 96,289	\$ 95,370	\$ 102,724
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410 FUND

**WATER SYSTEM
CONSTRUCTION FUND**

REVENUES

	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
STATE BOARD ADMIN INTEREST	\$ -	\$ -	\$ -	\$ -
TRANSFER FROM WATER/SEWER	130,799	130,800	130,799	130,799
TOTAL REVENUE	130,799	130,800	130,799	130,799

EXPENDITURES

DEPRECIATION EXPENSE	58,308	58,308	58,308	53,308
INTEREST PAYMENT ON DEBT	25,191	21,892	18,926	18,926
TOTAL EXPENDITURES	83,499	80,200	77,234	72,234

NET REVENUE	\$ 47,300	\$ 50,600	\$ 53,565	\$ 58,565
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411 FUND

SANITATION FUND

	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
<u>REVENUES</u>				
RESIDENTIAL GARBAGE PICKUP	\$ 1,257,163	\$ 1,349,673	\$ 1,300,000	\$ 1,390,800
RECYCLING FEES	2,946	300	-	-
TIPPING FEES	-	16,537	36,000	40,000
INTEREST EARNINGS	1,719	2,000	458	1,200
APPROPRIATED FUND BALANCE	352,535	192,266	200,000	125,000
TOTAL REVENUE	<u>1,614,363</u>	<u>1,560,776</u>	<u>1,536,458</u>	<u>1,557,000</u>
<u>EXPENSES</u>				
REGULAR SALARIES	\$ 116,434	\$ 126,937	\$ 145,218	\$ 171,464
OVERTIME	2,505	2,173	2,500	2,500
SPECIAL PAY	1,337	1,394	1,475	1,475
FICA	7,300	7,660	9,110	10,877
RETIREMENT CONTRIBUTIONS	11,363	11,544	13,224	14,035
LIFE & HEALTH INSURANCE	18,778	19,933	21,535	23,689
WORKERS' COMPENSATION	1,732	1,500	1,825	1,825
MEDICARE	1,396	1,472	2,131	2,544
OPEB EXPENSE	-	1,119	-	-
PROFESSIONAL SERVICES	-	-	-	-
ACCOUNTING AND AUDIT	3,036	5,065	4,650	4,650
WASTE HAULING FEE	907,042	1,144,222	1,120,856	1,180,900
OTHER CONTRACTUAL SERVICE	441,423	-	-	-
POSTAGE (INC. FED EX)	4,757	5,196	7,200	7,200
INSURANCE	11,420	10,737	12,500	12,500
REPAIR AND MAINTENANCE	6,656	9,346	9,000	9,000
OTHER CURRENT CHARGES	14,918	12,478	8,000	9,000
OPERATING SUPPLIES	4,266	-	4,000	6,500
UNIFORMS	-	-	-	-
DEPRECIATION EXPENSE	-	-	-	-
TRF TO CAPITAL IMPR. FUND	60,000	200,000	125,000	98,000
	<u>\$ 1,554,363</u>	<u>\$ 1,360,776</u>	<u>\$ 1,363,224</u>	<u>\$ 1,556,159</u>
 NET REVENUE	 <u>\$ 60,000</u>	 <u>\$ 200,000</u>	 <u>\$ 173,234</u>	 <u>\$ 841</u>

STORMWATER UTILITY FUND

	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
<u>REVENUES</u>				
STORMWATER UTILITY FEES	\$ 294,767	\$ 295,426	\$ 292,500	\$ 292,500
INTEREST EARNINGS	467	1,539	500	1,500
APPROPRIATED FUND BALANCE	-	-	250,000	200,000
TOTAL REVENUE	295,234	296,965	543,000	494,000
<u>EXPENSES</u>				
REGULAR SALARIES	\$ 84,733	\$ 86,700	\$ 92,115	\$ 93,286
OVERTIME	541	1,229	2,000	1,500
SPECIAL PAY	2,488	2,490	2,790	2,790
FICA	5,274	5,295	6,008	6,050
RETIREMENT CONTRIBUTIONS	7,079	7,227	8,237	8,150
LIFE & HEALTH INSURANCE	18,851	19,349	25,889	27,183
WORKERS' COMPENSATION	1,903	1,648	2,005	2,005
MEDICARE	1,233	1,238	1,321	1,321
OPEB EXPENSE	-	506	-	-
PROFESSIONAL SERVICES	1,337	-	75,000	75,000
ACCOUNTING AND AUDIT	276	824	800	800
OTHER CONTRACTUAL SERVICE	16,523	32,882	20,000	20,000
TRAVEL & PER DIEM	-	-	50	50
COMMUNICATIONS SERVICES	699	668	900	900
POSTAGE (INC. FED EX)	-	-	500	500
INSURANCE	6,780	6,398	7,000	7,000
REPAIR AND MAINTENANCE	31,712	35,876	22,500	22,500
OTHER CURRENT CHARGES	1,956	1,294	1,250	1,250
OPERATING SUPPLIES	3,856	3,245	3,200	3,200
EDUCATIONAL COURSES	-	99	1,000	1,000
VEHICLE REPAIR & MAINTENANCE	3,258	3,814	4,500	4,500
GAS, OIL, & LUBRICANTS	2,555	3,503	4,500	4,500
UNIFORMS	1,062	1,179	800	800
DEPRECIATION EXPENSE	40,895	41,845	-	-
IMPROVEMENTS, NOT BUILDINGS	-	-	210,000	195,215
MACHINERY AND EQUIPMENT	-	-	48,000	14,500
INTEREST EXPENSE	-	-	-	-
TRANSFER TO OTHER FUNDS	-	-	-	-
	<u>\$ 233,011</u>	<u>\$ 257,309</u>	<u>\$ 540,365</u>	<u>\$ 494,000</u>
NET REVENUE	<u>\$ 62,223</u>	<u>\$ 39,656</u>	<u>\$ 2,635</u>	<u>\$ -</u>

**FIDUCIARY
FUND**

FIDUCIARY FUND

The Fiduciary Fund is used to account for assets held by the government in a trustee capacity.

Police Officers' Retirement Fund - This fund accounts for the accumulation of resources to be used for pension and disability payments to retired or disabled police officers and firefighters.

**POLICE RETIREMENT
FUND**

	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
<u>REVENUES</u>				
CASUALTY INS PREM TAX	\$ 59,112	\$ 58,873	\$ 26,892	\$ 26,436
INTEREST ON INVESTMENTS	2	5	-	-
STATE BOARD ADMIN INTEREST	-	-	-	-
INTEREST ON INVESTMENTS	233,929	239,433	89,000	90,000
GAIN/LOSS INVESTMENT SALE	(43,037)	4,342	-	-
UNREALIZED GAIN/LOSS	297,465	822,612	10,000	20,000
DROP INVEST EARNINGS CONTRA	-	-	-	-
CITY CONTRIBUTIONS	349,485	363,572	379,772	365,000
EMPLOYEE CONTRIBUTIONS	94,248	126,999	100,635	100,000
MISCELLANEOUS	1,103	67	-	-
TOTAL REVENUE	<u>992,307</u>	<u>1,615,902</u>	<u>606,299</u>	<u>601,436</u>
<u>EXPENDITURES</u>				
PENSION BENEFIT	412,301	391,041	391,041	391,041
REFUNDS	-	13,337	-	-
DROP BENEFIT PAYMENTS	104,802	104,802	-	-
PROFESSIONAL SERVICES	86,200	86,238	70,000	72,000
INSURANCE	2,542	2,430	2,800	2,800
MISCELLANEOUS	-	-	-	-
TOTAL EXPENDITURES	<u>605,845</u>	<u>597,847</u>	<u>463,841</u>	<u>465,841</u>
NET REVENUE	<u>\$ 386,462</u>	<u>\$ 1,018,055</u>	<u>\$ 142,458</u>	<u>\$ 135,595</u>

602 FUND

To account for the defined benefit pension plan for the City's sworn Police Officers.

**EXPENDABLE
TRUST FUND**

EXPENDABLE TRUST FUND

Tree Conservation Expendable Trust Fund – This fund is to account for payments for tree replacement due to the removal of trees from various construction projects.

**TREE CONSERVATION
EXPENDABLE TRUST FD.**

	ACTUAL BALANCE 09/30/16	ACTUAL BALANCE 09/30/17	AMENDED FY 2018 BUDGET	FISCAL YEAR 2019 BUDGET
REVENUES				
INTEREST ON INVESTMENTS	\$ -	\$ -	\$ 25	\$ 5
STATE BOARD ADMIN INTEREST	-	-	-	-
TRUST FUND RECEIPTS	-	-	-	-
APPROPRIATED FUND BALANCE	-	-	4,000	4,000
TOTAL REVENUE	-	-	4,025	4,005
EXPENDITURES				
COUNCIL DIRECTIVES	-	-	4,025	4,005
MAYOR & COUNCIL	-	-	4,025	4,005
TREE REPLACEMENT/CONSERVATION	-	-	-	-
NON-DEPARTMENTAL	-	-	-	-
NET REVENUE	\$ -	\$ -	\$ -	\$ -

620 FUND

**ADDITIONAL
INFORMATION**

CITY OF NEPTUNE BEACH, FLORIDA - FISCAL YEAR 2018 - 2019

*THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE CITY OF NEPTUNE BEACH ARE 4.9% MORE THAN LAST YEARS TOTAL OPERATING EXPENDITURES

General Fund

3,3656

ESTIMATED REVENUES:						
	FUND	REVENUE	SERVICE	FUNDS	AGENCY FUNDS	ALL FUNDS
Taxes:						
Ad Valorem Taxes	\$2,819,172					\$2,819,172
Sales and Use Taxes	799,745	833,217				1,632,962
Franchise and Utility Taxes	600,977					600,977
Charges for Services	198,579					
Grants and Contributions	396,544	174,594		6,150,396	26,436	6,348,975
Fines and Forfeitures	54,800	20,000				597,574
License & Permits	126,250					74,800
Intergovernmental	188,525					126,250
Interest Income	27,050	2,211		5,850	465,000	653,525
Miscellaneous	35,000			3,000	110,000	145,111
TOTAL SOURCES	5,246,642	1,030,022	0	6,159,246	601,436	13,037,346
Transfers In	105,000	118,000	0	0	0	223,000
Fund Balances/Reserves/Net Assets	1,800,000	869,600		3,147,000	9,150,000	14,966,600
TOTAL REVENUE, TRANSFERS, &						
BALANCES	\$7,151,642	\$2,017,622	\$0	\$9,306,246	\$9,751,436	\$28,226,946
EXPENDITURES						
General Government	1,054,692					1,054,692
Public Safety	3,404,296	132,140			465,841	4,002,277
Public Works	596,372	1,552,897		6,173,014		8,322,283
Culture and Recreation	275,964	243,620				519,584
Debt Services	0		0	956,695		956,695
TOTAL EXPENDITURES	5,331,324	1,928,657	0	7,129,709	465,841	14,855,531
Transfers Out	20,000	10,000	0	193,000	0	223,000
Fund Balances/Reserves/Net Assets	1,800,318	78,965	0	1,983,537	9,285,595	13,148,415
TOTAL APPROPRIATED EXPENDITURES,						
TRANSFERS, RESERVES & BALANCES	\$7,151,642	\$2,017,622	\$0	\$9,306,246	\$9,751,436	\$28,226,946
THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD.						

THE TENTATIVE ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD.

**CITY OF NEPTUNE BEACH
PROPOSED CAPITAL REQUESTS - WASTEWATER DEPARTMENT
FYE 9/30/2019**

[illegible]

**CITY OF NEPTUNE BEACH
PROPOSED CAPITAL REQUESTS - WATER DEPARTMENT
FYE 9/30/2019**

[illegible]



Jarboe Park Five Year Master Plan

Parks Capital Requests (Projects)							
	Capital Funding Requested	FY19	FY20	FY21	FY22	FY23	Time to Complete
1	Remove Interior Parking Lot	\$ 500					5 days
2	Seed/lay sod - old parking area	\$ 10,250					3 days 40,000 sq ft/\$115 pallet
3	Relocate white structure	\$ 8,000					5 days
4	Remove Beaches Energy pad/ fencing	\$ 2,500					5 days
5	Remove excess concrete	\$ 2,500					3 days
6	Install parking along 5 th Street	\$ 28,000					2 days
7	Paint wall	\$ 2,500					10 days
8	Shade sails for playground equipment	\$ 15,000					10 days
9	Install volleyball court lights	\$ 4,000					10 days
10	Resurface/Stripe Tennis Courts	\$ 45,000					30 days
11	Construct Pickleball Courts	\$ 40,000					30 days
12	Landscaping Update	\$ 15,000					20 days
13	Install exercise station equipment		\$ 40,000				20 days
14	Update signs			\$ 2,000			10 days
15	Resurface paths/sidewalks			\$ 15,000			10 days
16	Pavilion awnings				\$ 15,000		10 days
17	New fencing around courts/play area				\$ 12,000		5 days
18	Bridge over Southeast Corner					\$ 30,000	10 days
19							
Annual Totals		\$173,250	\$ 40,000	\$ 17,000	\$ 27,000	\$ 30,000	Total \$287,250

*Note:



**City of Neptune Beach
Capital Improvement Program
Projects/Equipment over \$5,000**

Capital Improvement Fund Requests

Capital Asset Requested	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Notes
1 2 - Police Vehicles	65,000	65,000	65,000	69,000	130,000	69,000	Normal Vehicle Replacement
2 1 - Code Enforcement Truck	-	28,500	-	-	-	-	Normal Vehicle Replacement Program
3 Computers - City Wide	20,000	20,000	15,000	15,000	15,000	20,000	Replace old equipment
4 Comm Center Upgrades	13,000						Required upgrade
							Required upgrade
Total:	\$ 98,000	\$ 113,500	\$ 80,000	\$ 84,000	\$ 145,000	\$ 89,000	

Assets Funded by Capital Improvement Fund

Asset	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Funding Source
1 2 - Police Vehicles	65,000	65,000	65,000	69,000	130,000	69,000	Capital Projects Fund
2 1 - Code Enforcement Truck	-	28,500	-	-	-	-	Capital Projects Fund
3 Computers - City Wide	20,000	20,000	15,000	15,000	15,000	20,000	Capital Projects Fund
4 Comm Center Upgrades	13,000						Capital Projects Fund
Total:	\$ 98,000	\$ 113,500	\$ 80,000	\$ 84,000	\$ 145,000	\$ 89,000	



**City of Neptune Beach
Capital Improvement Program
Projects/Equipment over \$5,000**

Better Jacksonville /12 Cent Sales Tax Fund							
Capital Asset Requested	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Notes
1 Street Paving	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000		Continue Paving Program
2 Capital Improvement Projects	700,000	100,000	100,000	100,000	100,000		
3							
4							
5							
6							
Total:	\$ 1,000,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ -	

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Projects to be funded by Better Jacksonville /12 Cent Sales Tax							
Asset	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Funding Source
1 Street Paving	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000		Better Jax Tax Receipts
2 Capital Improvement Projects	700,000	100,000	100,000	100,000	100,000		Better Jax Tax Receipts
3							
4							
5							
6							
Total:	\$ 1,000,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ -	



**City of Neptune Beach
Capital Improvement Program
Projects/Equipment over \$5,000**

Wastewater Department Capital Requests							
Capital Asset Requested	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Notes
1 Line Replacement	50,000	250,000	250,000	287,500	337,500	337,500	Continuation to replace old lines
2 Manhole & Sewer Rehab	60,000	60,000	60,000	60,000	60,000	60,000	Infiltration and Inflow issues
3 GIS Mapping of System	25,000	25,000	25,000	25,000	25,000	25,000	To locate lines in system
4 Force Main to Plant	-	450,000	-	-	-	-	Improve Flow to Plant
5 Plant Rehab (Digester, etc)	-	-	-	-	800,000	-	Old and in poor maintenance
6 Sludge Pump (Belt Press)	30,000	-	-	-	-	-	Replace worn out equipment
7 Flow Meter	25,000	-	-	-	-	-	Replace worn out equipment
8 Truck Replacement	25,000	-	-	25,000	-	-	Normal Replacement
9 Clarifier Drive	15,000	-	-	-	-	-	Replace worn out equipment
10 Menzi Muck (Lease Purchase)	14,500	-	-	-	-	-	Replace worn out equipment
11 Lab Scales	10,000	-	-	-	-	-	Replace worn out equipment
12 Pumps (Chopper & Chlorine)	8,500	-	-	15,000	-	-	Normal Replacement
13 In-Line PH Meter	5,000	-	-	-	-	-	Replace worn out equipment
14 Rehab Belt Press	-	170,000	-	-	-	-	Replace worn out equipment
Total:	\$ 268,000	\$ 955,000	\$ 335,000	\$ 412,500	\$ 1,222,500	\$ 422,500	

Wastewater Department Funding							
Asset	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Funding Source
1 Line Replacement	50,000	250,000	250,000	287,500	337,500	337,500	Operating Income
2 Manhole & Sewer Rehab	60,000	60,000	60,000	60,000	60,000	60,000	Operating Income
3 GIS Mapping of System	25,000	25,000	25,000	25,000	25,000	25,000	Operating Income
4 Force Main to Plant	-	450,000	-	-	-	-	Possible Grant/Operating Income
5 Plant Rehab (Digester, etc)	-	-	-	-	800,000	-	Possible loan
6 Sludge Pump (Belt Press)	30,000	-	-	-	-	-	Operating Income
7 Flow Meter	25,000	-	-	-	-	-	Operating Income
8 Truck Replacement	25,000	-	-	25,000	-	-	Operating Income
9 Clarifier Drive	15,000	-	-	-	-	-	Operating Income
10 Menzi Muck (Lease Purchase)	14,500	-	-	-	-	-	Operating Income
11 Lab Scales	10,000	-	-	-	-	-	Operating Income
12 Pumps (Chopper & Chlorine)	8,500	-	-	15,000	-	-	Operating Income
13 In-Line PH Meter	5,000	-	-	-	-	-	Operating Income
14 Rehab Belt Press	-	170,000	-	-	-	-	Operating Income
Total:	\$ 268,000	\$ 955,000	\$ 335,000	\$ 412,500	\$ 1,222,500	\$ 422,500	



	Prior Year Construction Loan Funding						
Asset	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Funding Source
Line Replacement	\$ 250,000	\$ -	\$ -	\$ -	\$ -		Remaining Loan Proceeds (Fund 405)
6							
Total:	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0



**City of Neptune Beach
Capital Improvement Program
Projects/Equipment over \$5,000**

Water Department Capital Requests

	Capital Asset Requested	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Notes
1	Water Line Replacement	250,000	250,000	287,500	287,500	337,500	337,500	Continuation
2	GIS Mapping of System	25,000	25,000	25,000	25,000	25,000	25,000	To locate lines in system
3	Building Repairs to Water Plant	40,000	10,000	-	-	80,000	-	To repair the Plant Building
4	Truck Replacement - 2	55,000	-	-	60,000	-	-	Normal Replacement
5	Menzi Muck (Lease Purchase)	14,500	14,500	14,500	14,500	14,500	14,500	Portion of payment for Capital Lease
6	Backflow Software	5,000	-	-	-	-	-	Update
7	Pumps	-	-	20,000	-	-	-	Normal Replacement
8	Mower	-	-	10,000	-	-	-	Normal Replacement
9								
10								
11								
Total:		\$ 389,500	\$ 299,500	\$ 357,000	\$ 387,000	\$ 457,000	\$ 377,000	

Water Department Funding

	Asset	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Funding Source
1	Water Line Replacement	250,000	250,000	287,500	287,500	337,500	337,500	Operating Income
2	GIS Mapping of System	25,000	25,000	25,000	25,000	25,000	25,000	Operating Income
3	Building Repairs to Water Plant	40,000	10,000	-	-	80,000	-	Operating Income
4	Truck Replacement - 2	55,000	-	-	60,000	-	-	Operating Income
5	Menzi Muck (Lease Purchase)	14,500	14,500	14,500	14,500	14,500	14,500	Operating Income
6	Backflow Software	5,000	-	-	-	-	-	Operating Income
7	Pumps	-	-	20,000	-	-	-	Operating Income
8	Mower	-	-	10,000	-	-	-	Operating Income
9								
Total:		\$389,500	\$299,500	\$357,000	\$387,000	\$457,000	\$377,000	



Stormwater Department Funding							
Asset	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Funding Source
1 Replace Culvert @ Florida Blvd.	1,000,000	-	-	-	-		Grant Funding, Better Jax Tax
2 Replace Culvert @ Davis Street	-	680,000	-	-	-		Possible Grant Funding
3 Replace Culvert @ Bay Street	-	-	463,548	-	-	-	Possible Grant Funding
4 Replace Culvert @ Forest/Hopkins	-	-	-	460,000	-	-	Possible Grant Funding
5 Menzi Muck (Lease Purchase)	14,500	14,500	14,500	14,500	14,500	14,500	Operating Income
6 Backhoe	-	-	80,000	-	-		Operating Income
7 Truck Replacement	-	30,000	-	-	-		Operating Income
Total:	\$1,014,500	\$724,500	\$ 558,048	\$ 474,500	\$ 14,500	\$ 14,500	

FY 19 PAY PLAN

GRADE	STEP	1	2	3	4	5	6	7	8	9	10
100	Annual	27,040.00									
	Hourly	13.0000									
101	Annual	27,716.00	28,408.90	29,119.12	29,847.10	30,593.28	31,358.11	32,142.06	32,945.61	33,769.25	34,613.49
	Hourly	13.3250	13.6581	13.9996	14.3496	14.7083	15.0760	15.4529	15.8392	16.2352	16.6411
102	Annual	30,593.28	31,358.11	32,142.06	32,945.61	33,769.25	34,613.49	35,478.82	36,365.79	37,274.94	38,206.81
	Hourly	14.7083	15.0760	15.4529	15.8392	16.2352	16.6411	17.0571	17.4836	17.9206	18.3687
103	Annual	33,769.25	34,613.49	35,478.82	36,365.79	37,274.94	38,206.81	39,161.98	40,141.93	41,144.56	42,173.17
	Hourly	16.2352	16.6411	17.0571	17.4836	17.9206	18.3687	18.8279	19.2986	19.7810	20.2756
104	Annual	37,274.94	38,206.81	39,161.98	40,141.93	41,144.56	42,173.17	43,227.50	44,308.19	45,415.89	46,551.29
	Hourly	17.9206	18.3687	18.8279	19.2986	19.7810	20.2756	20.7825	21.3020	21.8346	22.3804
105	Annual	41,144.56	42,173.17	43,227.50	44,308.19	45,415.89	46,551.29	47,715.07	48,907.95	50,130.65	51,383.91
	Hourly	19.7810	20.2756	20.7825	21.3020	21.8346	22.3804	22.9399	23.5134	24.1013	24.7038
106	Annual	45,415.89	46,551.29	47,715.07	48,907.95	50,130.65	51,383.91	52,668.51	53,985.23	55,334.86	56,718.23
	Hourly	21.8346	22.3804	22.9399	23.5134	24.1013	24.7038	25.3214	25.9544	26.6033	27.2684
107	Annual	50,130.65	51,383.91	52,668.51	53,985.23	55,334.86	56,718.23	58,136.18	59,589.59	61,079.23	62,606.31
	Hourly	24.1013	24.7038	25.3214	25.9544	26.6033	27.2684	27.9501	28.6488	29.3651	30.0992
108	Annual	55,334.86	56,718.23	58,136.18	59,589.59	61,079.23	62,606.31	64,171.47	65,775.75	67,420.15	69,105.65
	Hourly	26.6033	27.2684	27.9501	28.6488	29.3651	30.0992	30.8517	31.6230	32.4135	33.2239
109	Annual	61,079.23	62,606.31	64,171.47	65,775.75	67,420.15	69,105.65	70,833.29	72,604.13	74,419.23	76,279.71
	Hourly	29.3651	30.0992	30.8517	31.6230	32.4135	33.2239	34.0545	34.9058	35.7785	36.6729
110	Annual	67,420.15	69,105.65	70,833.29	72,604.13	74,419.23	76,279.71	78,186.70	80,141.37	82,144.90	84,198.53

**POSITION/PAY GRADE ROSTER
CIVIL SERVICE**

Probationary Employee	100
Laborer I	101
Cashier I	101
Wastewater Treatment Trainee	101
Meter Reader	101
Inventory Clerk	102
Cashier II	102
Laborer II	103
Backflow Prevention Specialist	103
Carpenter	103
Stormwater Operator	103
Maintenance Technician	103
Administrative Assistant	103
Crew Chief	103
Utilities Operator	104
Utilities Mechanic	105
Utility Billing Supervisor	106
Services Division Supervisor- Communication Unit	106
Services Division Supervisor- Records Unit	106
Mechanic	107
Lead Operator	107
Code Enforcement Administrator	109
Supervisor - Parks & Streets	109
Supervisor – Distribution & Collection	109
Supervisor - Maintenance	109
Supervisor – Plants Division	109