



City of Neptune Beach Job Description

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| Job Title: | LABORER I | |
| Reports to (Title): | Streets Supervisor | FLSA: Non-Exempt |
| Department/Division: | Public Works | Salary Range: \$ 40,000-\$50,500 |
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GENERAL SUMMARY:

Under the supervision of the Crew Chief and/or the Streets Supervisor. Performs manual labor involving semi-skilled work in various maintenance and construction tasks. Requires the use and maintenance of tools, and the operation of equipment and automotive vehicles on an occasional basis. Performs other duties as required.

DUTIES AND RESPONSIBILITIES *:

- Operates power mowers, edgers, clippers and other landscaping equipment and grounds maintenance.
- Performs sidewalk, road and street maintenance, including, but not limited to, asphalt repairs, concrete work, sidewalks, driveways, installation or removal of speed bumps, assist in grading or smoothing dirt roads.
- May operate equipment and automotive vehicles.
- Performs other semi-skilled work as required.

KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of safe operation, handling, and care for such equipment as shovel, axe, weed-eater, chain saws, sling-blade, hoe, rake, pressure hose, pick-axe, lawn mower, tractor, backhoe, compactors and other equipment related to manual work in a street or parks department. Knowledge of commonly accepted occupational safety procedures. Ability to safely operate motor vehicles and equipment. Ability to establish and maintain effective working relationship with co-workers and supervisors. Ability to work within the bounds of established guidelines and regulations.

EDUCATION AND EXPERIENCE:

Must possess a high school diploma or equivalent

LICENSES AND/OR CERTIFICATES:

Must possess and maintain a valid Florida Drivers License and safe driving record.

WORKING CONDITIONS:

The physical conditions that apply to the Worker in this job are described as follows:

*(*These duties and responsibilities are not to be construed as a complete statement of all duties performed. Employees will be required to perform other job-related duties as required)*

- ☐ None: The worker is **not substantially exposed to adverse environmental conditions**: the job likely consists of typical office work or administrative work.
- ☐ The worker is subject to **inside environmental conditions**: protection from weather conditions but not necessarily from temperamental changes (i.e., warehouses, covered loading docks, garages, etc.).
- ☒ The worker is subject to **outside environmental conditions**: no effective protection from the weather.
- ☒ The worker is subject to **extreme cold**: temperatures below 32 degrees for periods of more than one hour.
- ☒ The worker is subject to **extreme heat**: temperatures above 100 degrees for periods of more than one hour.
- ☒ The worker is subject to **noise**: there is sufficient noise to cause the workers to shout in order to be heard above the surrounding noise level.
- ☒ The worker is subject to **vibration**: exposure to oscillating movements of the extremities or whole body.
- ☒ The worker is subject to **hazards**: including a variety of physical conditions, such as proximity to moving vehicles on roadways, mechanical parts, electrical current, working on scaffolding and high places, or chemicals.
- ☒ The worker is subject to **atmospheric conditions**: one or more of the following conditions that affect the respiratory system or the skin: fumes, odors, dust, mists, gases, or poor ventilation.
- ☒ The worker is subject to **oils**: there is air and/or skin exposure to oils and other cutting fluids.
- ☒ The worker is required to wear a **respirator**.

PHYSICAL ACTIVITIES:

Essential physical activities:

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|-------------------------------------|-------------------|-------------------------------------|-----------|-------------------------------------|----------|-------------------------------------|----------|-------------------------------------|-----------|-------------------------------------|----------|
| <input checked="" type="checkbox"/> | Climbing | <input checked="" type="checkbox"/> | Balancing | <input checked="" type="checkbox"/> | Stooping | <input checked="" type="checkbox"/> | Kneeling | <input checked="" type="checkbox"/> | Crouching | <input checked="" type="checkbox"/> | Crawling |
| <input checked="" type="checkbox"/> | Reaching | <input checked="" type="checkbox"/> | Standing | <input checked="" type="checkbox"/> | Walking | <input checked="" type="checkbox"/> | Pushing | <input checked="" type="checkbox"/> | Pulling | <input checked="" type="checkbox"/> | Lifting |
| <input checked="" type="checkbox"/> | Fingering | <input checked="" type="checkbox"/> | Grasping | <input checked="" type="checkbox"/> | Feeling | <input checked="" type="checkbox"/> | Talking | <input checked="" type="checkbox"/> | Hearing | <input checked="" type="checkbox"/> | Driving |
| <input checked="" type="checkbox"/> | Repetitive Motion | | | | | | | | | | |
| <input type="checkbox"/> | Other (list): | | | | | | | | | | |

MATERIALS AND EQUIPMENT:

Machines, tools, equipment, electronic devices, software, etc. used by position:

- ☒ Camera/photographic equipment
- ☐ Cleaning supplies (for firearms)
- ☒ Commercial vehicle
- ☒ Data processing equipment
- ☒ Handcart
- ☒ Hand tools
- ☒ Headset
- ☒ Office equipment (desk, chair, phone, etc.)
- ☒ Office machines (copier, facsimile, calculator, cash register, etc.)
- ☒ Office supplies (pens, staplers, pencils, etc.)
- ☒ Packaging materials (boxes, shrink wrap, etc.)
- ☒ PC equipment (monitor, keyboard, printer, etc.)
- ☒ PC software
- ☐ Public safety equipment (firearms, radar, radio, mobile video systems, etc.)
- ☐ Other (list): OC spray, handcuffs, baton, gas mask

DISCLAIMER: The above information in this description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties and qualifications required of employees assigned to this job.

For Office Use Only

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