

SIGN Permit Application
CITY OF NEPTUNE BEACH

116 First Street • Neptune Beach, Florida 32266-6140
(904) 270-2400 Ext 4 • FAX (904) 270-2432 PIPERTURNER@NBFL.US or BLDGCLERK@NBFL.US



Job Address: Permit Number:

Legal Description RE Parcel Number:

Valuation of Work \$

Class of Work (circle one): New Alteration Illuminated Non-illuminated
Type of Sign: Freestanding/monument Building

Describe in detail the type of work to be performed:

Tenant Information-(business name)

Name: Address:
City State Zip Phone

Owner Information

Name: Address:
City State Zip Phone

Contractor Information:

Name of Company: Qualifying Agent:
Address: City State Zip
Office Phone Fax Number Job Site Contact/Number
State Certification/Registration # Email:
Architect/Engineer Name & Phone #

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. This permit becomes null and void if work is not commenced within six (6) months, or if construction or work is suspended or abandoned for a period of six (6) months at any time after work is commenced. I understand that separate permits must be secured for Electrical Work, Plumbing, Building, Wells, Pools, Furnaces, Boilers, Heaters, Tanks and Air Conditioners, etc.
I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other federal, state, or local law regulating construction or the performance of construction.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOU PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY.

IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.

Signature of Owner Signature of Contractor

Sworn to and subscribed before me this Day of Sworn to and subscribed before me this Day of

Notary Public Notary Public

DO NOT WRITE BELOW THIS LINE: OFFICE USE ONLY

Community Development Review Results (circle one):

Approved Disapproved Approved w/ Conditions Reviewer's Initials/Date:
Allowable square footage Actual Square footage of Signage

Conditions/Comments:

Building Official Review Result (circle one):

Approved Disapproved Approved w/ Conditions Reviewer's Initials/Date:

Conditions/Comments: