



**AGENDA**  
**Special City Council Meeting**  
**Thursday, September 10, 2020, 6:00 PM**  
**Council Chambers, 116 First Street, Neptune Beach, Florida**  
**THIS MEETING WILL BE HELD IN PERSON AND**  
**VIA COMMUNICATIONS MEDIA TECHNOLOGY**

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE
2. COMMENTS FROM THE PUBLIC
3. ORDINANCES

*PH* A. ORDINANCE NO. 2020-07, ADOPTING FINAL MILLAGE RATE, FIRST READ AND PUBLIC HEARING. An Ordinance of the City of Neptune Beach, Florida, Adopting Final Millage Rate and Levying Ad Valorem Taxes for the Fiscal Year beginning October 1, 2020, and ending September 30, 2021; Setting Forth Certain Information Regarding "Rolled-Back Rate"; Directing the City Manager to Adjust the Adopted Millage Rate in the Event of Changes in the Assessment Roll and Taxable Value; Providing an Effective Date p. 2

*PH* B. ORDINANCE NO. 2020-08, ADOPTING A FINAL BUDGET, FIRST READ AND PUBLIC HEARING. An Ordinance of the City of Neptune Beach, Florida, Adopting a Final Budget and Appropriating Funds for the Fiscal Year beginning October 1, 2020, and ending September 30, 2021; Providing an Effective Date p. 5

4. COUNCIL COMMENTS
5. ADJOURN



**INTRODUCED BY:**

**ORDINANCE NO. 2020-07**

**MAYOR ELAINE BROWN, VICE MAYOR FRED JONES, COUNCILOR SCOTT WILEY,  
COUNCILOR JOSH MESSINGER, COUNCILOR KERRY CHIN**

**A BILL TO BE ENTITLED**

**AN ORDINANCE OF THE CITY OF NEPTUNE BEACH, FLORIDA,  
ADOPTING FINAL MILLAGE RATE AND LEVYING AD VALOREM  
TAXES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND  
ENDING SEPTEMBER 30, 2021; SETTING FORTH CERTAIN  
INFORMATION REGARDING "ROLLED-BACK RATE"; DIRECTING  
THE CITY MANAGER TO ADJUST THE ADOPTED MILLAGE RATE IN  
THE EVENT OF CHANGES IN THE ASSESSMENT ROLL AND  
TAXABLE VALUE; PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Neptune Beach has held a public hearing on the tentative budget and proposed millage rate for the 2020-2021 fiscal year, and has adopted a tentative budget and proposed millage rate necessary to fund the tentative budget; and

**WHEREAS**, the City of Neptune Beach proposed by separate ordinance to finally adopt a budget and make appropriations for various funds for the City of Neptune Beach for fiscal year beginning October 1, 2020, and ending September 30, 2021; and

**WHEREAS**, the budget as proposed will require revenues be raised and collected by ad valorem tax levy.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF NEPTUNE BEACH, FLORIDA:**

**SECTION 1.** Revenues shall be raised and collected for the City of Neptune Beach by ad valorem taxes for fiscal year beginning October 1, 2020, and ending September 30, 2021, as follows:

- A. There is hereby levied on all nonexempt property within the City of Neptune Beach an ad valorem tax of 3.3656 mills for operational purposes, and an ad valorem tax of 0.0000 mills for debt service, making a total of 3.3656 mills.
- B. Such millage shall be levied upon the dollar amount of the assessed valuation of all nonexempt taxable property in the City of Neptune Beach as returned by the Duval County Property Appraiser as shown in the 2020 assessment roll for the City, allowing homestead and other lawful

exemptions. All such taxes so specified and levied are ordered extended upon the assessment roll to show the tax attributable to all taxable property, and shall be collected by the Duval County Tax Collector as provided by law.

**SECTION 2.** The ad valorem taxes hereby levied are for the purpose of raising funds, revenues and monies to be used, set aside, and exempted for the functions and purposes of the municipal government of the City of Neptune Beach pursuant to the provisions of the City Charter and the laws of the State of Florida.

**SECTION 3.** The following information is set forth as required by Section 200.065(2)(d), Florida Statutes;

- A. As to the entire City of Neptune Beach, the millage rate levied herein is 4.98 percent more than the "rolled-back rate," 3.2058, which represented the "percentage increase in property taxes" according to the characterization ascribed to said percentage by Florida law.

**SECTION 4.** Pursuant to Section 200.065(6), Florida Statutes, the City Manager is hereby authorized to adjust the adopted millage rate set forth herein if the taxable value within the jurisdiction of the City of Neptune Beach as certified by the property appraiser is at variance by more than one percent with the taxable value shown on the assessment roll to be extended, such that the taxes are computed by applying the adopted rate against the certified taxable value are equal to the taxes computed by applying the adjusted adopted rate to the taxable value on the roll extended, except that no adjustment shall be made to levies required by law to be a specific millage amount. The City Manager shall certify to the property appraiser of the aggregate change in the assessment roll and taxable value, if any, from that certified.

**SECTION 5.** Effective Date. This ordinance shall become effective immediately upon its adoption by the City Council.

**VOTE RESULTS OF FIRST PUBLIC HEARING AND READING:**

Mayor Elaine Brown  
Vice Mayor Fred Jones  
Councilor Scott Wiley  
Councilor Josh Messinger  
Councilor Kerry Chin

Passed on First Reading this 10<sup>th</sup> day of September, 2020.

**VOTE RESULTS OF SECOND AND FINAL PUBLIC HEARING AND READING:**

Mayor Elaine Brown  
Vice Mayor Fred Jones  
Councilor Scott Wiley  
Councilor Josh Messinger  
Councilor Kerry Chin

Passed on Second and Final Reading this 21<sup>st</sup> day of September, 2020.

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Elaine Brown, Mayor

ATTEST:

\_\_\_\_\_  
Catherine Ponson, CMC  
City Clerk

Approved as to form and contents:

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Zachary R. Roth, City Attorney

INTRODUCED BY:



ORDINANCE NO. 2020-08

**MAYOR ELAINE BROWN, VICE MAYOR FRED JONES, COUNCILOR SCOTT WILEY,  
COUNCILOR JOSH MESSINGER, COUNCILOR KERRY CHIN**

**A BILL TO BE ENTITLED**

**AN ORDINANCE OF THE CITY OF NEPTUNE BEACH, FLORIDA,  
ADOPTING A FINAL BUDGET AND APPROPRIATING FUNDS FOR THE  
FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING  
SEPTEMBER 30, 2021; PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Neptune Beach has held a public hearing on its proposed millage rate and its tentative budget for the 2020-2021 fiscal year, and has adopted a tentative budget and proposed millage rate necessary to fund the tentative budget; and

**WHEREAS**, a further public hearing has been held to adopt a final millage rate and to adopt a final budget.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF NEPTUNE BEACH, FLORIDA:**

**SECTION 1.** The budget for the City of Neptune Beach as attached, marked Exhibit "A", is hereby adopted as the final and approved budget for fiscal year beginning October 1, 2020 and ending September 30, 2021.

**SECTION 2.** Funds are hereby appropriated in accordance with the City Charter as set forth in the budget adopted above.

**SECTION 3.** The City Council may amend this budget in order to make any appropriations, transfers, authorizations, or adjustments by adoption of a Resolution.

**SECTION 4.** All funds appropriated for the 2019-2020 fiscal year which are encumbered, but unexpended as of the last day of the fiscal year, shall be deemed re-appropriated for the same purpose for the 2020-2021 fiscal year.

**SECTION 5.** Effective Date. This ordinance shall become effective immediately upon its adoption, but the budget adopted hereby shall take effect as of October 1, 2020.

**VOTE RESULTS OF FIRST PUBLIC HEARING AND READING:**

Mayor Elaine Brown  
Vice Mayor Fred Jones  
Councilor Scott Wiley  
Councilor Josh Messinger  
Councilor Kerry Chin

Passed on First Reading this 10<sup>th</sup> day of September, 2020.

**VOTE RESULTS OF SECOND AND FINAL PUBLIC HEARING AND READING:**

Mayor Elaine Brown  
Vice Mayor Fred Jones  
Councilor Scott Wiley  
Councilor Josh Messinger  
Councilor Kerry Chin

Passed on Second and Final Reading this 21<sup>st</sup> day of September, 2020.

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Elaine Brown, Mayor

ATTEST:

\_\_\_\_\_  
Catherine Ponson, CMC  
City Clerk

Approved as to form and contents

\_\_\_\_\_  
Zachary R. Roth, City Attorney

**INSTRUCTIONS FOR SEPTEMBER 10, 2020**  
**SPECIAL CITY COUNCIL MEETING**

This Special Council Meeting will be conducted in Council Chambers with social distancing guidelines being observed. There is also the option of participating virtually as permitted in Governor Executive Order No. 20-69, extended by Executive Order 20-112, Executive Order 20-123, Executive Order 20-139, Executive Order 20-150, Executive Order 20-179 and Executive Order 20-193. The City has adopted Emergency Rules Regarding to COVID-19 to Govern the Operation of Meetings of the City Council and Board of the City of Neptune Beach. Such rules are available from the City Clerk.

Members of the public may provide written comments in the following manner:

1. Email to the City Clerk prior to the meeting at [clerk@nbfl.us](mailto:clerk@nbfl.us).
2. Placing them in the drop box outside of City Hall, 116 First Street, Neptune Beach, Florida.
3. Fill out the speaker request form located at: <https://www.ci.neptune-beach.fl.us/home/webforms/request-address-council>

Only written comments of 300 words or less will be read into the record during the meeting. All other written comments received by the deadline will be entered into the record and distributed to the City Council.

Registered webinar participants can also share comments live during the meeting, You must request to do this using the "raise your hand" feature during "Comments from the Public" portion of the meeting or during the public hearing portion. During the public hearing portion, any comments must be about that specific agenda item.

The meeting can be observed in the following ways:

You may register to attend the Go To Webinar and view the meeting on your computer or dial in and listen on your telephone by visiting the following link:

**<https://attendee.gotowebinar.com/register/3125712955237538571>**

**TO USE YOUR COMPUTER'S AUDIO:**

When the webinar begins, you will be connected to audio using your computer's microphone and speakers (VoIP). A headset is recommended.

--OR--

**TO USE YOUR TELEPHONE:**

If you prefer to use your phone, you must select "Use Telephone" after joining the webinar and call in using the numbers below.

**United States: +1 (562) 247-8422**

**Access Code: 384-988-536**

Audio PIN: Shown after joining the webinar

**Webinar ID: 408-727-851**

Attendees joining via computer/smart device can refer to instructions below on how to join the webinar at: <https://support.goto.com/webinar/how-to-join-attendees>

For questions or additional information, please contact the City Clerk's office at (904) 270-2400, ext. 30

If a person decides to appeal any decision made by the Council with respect to any matter considered at such meeting or hearing the person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation, including hearing assistance, to participate in this meeting should contact the City Clerk's Office no later than 48 hours prior to the meeting.